



THE CORPORATION OF  
**HALDIMAND COUNTY**

**COUNCIL IN COMMITTEE MINUTES**

**Date:** April 24, 2018  
**Time:** 9:30 A.M.  
**Location:** Haldimand County Central Administration Building  
Council Chambers

**COUNCIL PRESENT**

- K. Hewitt, Mayor
- L. Bartlett, Councillor
- F. Morison, Councillor
- C. Grice, Councillor
- T. Dalimonte, Councillor
- B. Corbett, Councillor

**STAFF PRESENT**

- D. Boyle, Chief Administrative Officer
- K. General, General Manager, Corporate Services
- T. Haedrich, Director, Engineering Services
- H. Hanly, General Manager, Community Services
- C. Manley, General Manager, Planning & Economic Development
- P. Mungar, General Manager, Public Works
  
- C. Case, Manager, Support Services
- C. Corlis, Supervisor, Budgets & Financial Planning
- M. Evers, Manager, Planning & Development
- W. Koziello, Manager, Information Systems
- M. Merritt, Treasurer
- D. Pressey, Manager, Solid Waste Operations
- L. Tanner, Manager, Human Resources
- A. Taylor, Planner
- H. VanDyk, Manager, Haldimand and Norfolk Social Services and Social Housing
- E. Eichenbaum, Clerk

**CALL TO ORDER**

Councillor Morison called the Council in Committee meeting to order at 9:37 a.m.

## **ROLL CALL**

The Mayor and all Members of Council were in attendance except Councillor Grice who arrived later in the meeting and Councillor Shirton who was absent for personal reasons.

## **DISCLOSURES OF PECUNIARY INTEREST**

Councillor Bartlett declared a disclosure of pecuniary interest with respect to Report PED-PD-17-2018 Zoning Amendment to Fulfill Condition of Consent - Mattice as he has Power of Attorney on the subject lands.

Councillor Morison indicated that he was not in attendance at the March 27, 2018 Council in Committee and April 3, 2018 Council meetings where he would have declared an interest in the items related to the appointment of an Integrity Commissioner. He also declared an interest in the item on today's agenda concerning the Integrity Commissioner's findings.

## **PUBLIC MEETINGS FOR PLANNING APPLICATIONS**

Councillor Morison, Chair of Planning and Economic Development, assumed the Chair for this portion of the meeting.

Prior to commencing the public meeting, the Chair explained the meeting, delegation and appeal process. He noted that decisions made by Committee at this meeting would be given final consideration at the April 30, 2018 Council meeting.

Councillor Morison also indicated that PED-PD-19-2018 Zoning Amendment to Facilitate Plan of Subdivision—Gardens Communities Inc. Phase 1 was inadvertently listed as a Public Meeting. If anyone is present to speak to the item, they will be given the opportunity, but the report will be considered as part of Departmental Staff Reports.

### **APPLICATIONS:**

#### **1 PED-PD-17-2018 Zoning Amendment to Fulfill a Condition of Consent – Mattice**

A. Taylor presented the report.

Scott Marshall indicated that he was present on behalf of his parents who own the property.

There being no one else present to speak either for or against this application, deliberations concluded with the introduction of the following recommendation.

### **Recommendation 1**

Moved By: Councillor Corbett

Seconded By: Councillor Dalimonte

1. THAT Report PED-PD-17-2018 Zoning Amendment to Fulfill a Condition of Consent – Mattice be received;
2. AND THAT application PLZ-HA-2018-041 to amend the City of Nanticoke Zoning By-law NE 1-2000 to establish a special provision to prohibit future residential development and home occupation opportunities on the retained lands, to permit the severed lands to have a reduced lot frontage, and to permit the existing accessory structures to be maintained on the severed lands, be approved for reasons outlined in Report PED-PD-17-2018;
3. AND THAT the proposal is deemed to be consistent with the Provincial Policy Statement (2014) and the Growth Plan for the Greater Golden Horseshoe;
4. AND THAT the By-law attached to Report PED-PD-17-2018 be presented for enactment.

**CARRIED**

### **1 Disclosure of Pecuniary Interest**

## **2 PED-PD-18-2018 Zoning Amendment to Fulfill a Condition of Consent – Clark**

Ashley Taylor presented the report.

Caitlin Murray, agent for proponent, was present to answer questions.

There being no one else present to speak either for or against this application, deliberations concluded with the introduction of the following recommendation.

### **Recommendation 2**

Moved By: Councillor Bartlett

Seconded By: Councillor Corbett

1. THAT Report PED-PD-18-2018 Zoning Amendment to Fulfill a Condition of Consent – Clark be received;
2. AND THAT application PLZ-HA-2018-046 to amend the Town of Haldimand Zoning By-law 1-H 86 to remove a special provision that permits two dwellings on the subject lands, be approved for reasons outlined in Report PED-PD-18-2018;
3. AND THAT the proposal is deemed to be consistent with the Provincial Policy Statement (2014) and the Growth Plan for the Greater Golden Horseshoe;

4. AND THAT the By-law attached to Report PED-PD-18-2018 be presented for enactment.

**CARRIED**

## **DEPARTMENTAL STAFF REPORTS**

### **1 PLANNING AND ECONOMIC DEVELOPMENT BUSINESS**

#### **1.1 PED-PD-19-2018 Zoning Amendment to Facilitate Plan of Subdivision–Gardens Communities Inc. Phase 1**

##### **Recommendation 3**

Moved By: Councillor Dalimonte

Seconded By: Councillor Bartlett

1. THAT Report PED-PD-19-2018 Zoning Amendment to Facilitate Plan of Subdivision–Gardens Communities Inc. Phase 1 be received;
2. AND THAT application PLZ-HA-2017-128 to amend the Town of Haldimand Zoning By-law 1-H 86 by Gardens Communities Inc. be approved for reasons outlined in Report PED-PD-19-2018;
3. AND THAT the Zoning By-law Amendment attached to Report PED-PD-19-2018 to amend the Town of Haldimand Zoning By-law 1-H 86 be presented for enactment;
4. AND THAT the “Holding (H)” provision removal by-law attached to Report PED-PD-19-2018 be passed and the General Manager of Planning and Economic Development be granted authority to remove the Holding provision when all conditions relating to the matter are satisfactorily addressed;
5. AND THAT the application is considered to be consistent with the Provincial Policy Statement 2014, Provincial Growth Plan 2017 or other matters of provincial interest.

**CARRIED**

#### **1.2 PED-EDT-05-2018 Main Street Revitalization Funding Program**

##### **Recommendation 4**

Moved By: Councillor Corbett

Seconded By: Councillor Bartlett

1. THAT Report PED-EDT-05-2018 Main Street Revitalization Funding Program be received;

2. AND THAT funds received from the Association of Municipalities of Ontario for the Main Street Revitalization Funding Program in the amount of \$69,935.67 be contributed to the Community Improvement Plan Reserve;
3. AND THAT a By-law be presented for enactment, authorizing the Mayor and Clerk to execute the Municipal Funding Agreement for the transfer of the Main Street Revitalization Funding Allocation.

**CARRIED**

### 1.3 Other Business

None.

## **MOTIONS OF CONSENT**

Mayor Hewitt assumed the Chair for this portion of the meeting.

### **Recommendation 5**

Moved By: Councillor Dalimonte

Seconded By: Councillor Corbett

THAT the following motions be approved:

- 1 PW-ES-04-2018 Budget Reallocation – Stirling Street Reconstruction, Caledonia
  1. THAT Report PW-ES-04-2018 Budget Reallocation – Stirling Street Reconstruction, Caledonia be received;
  2. AND THAT the revised budgets as outlined in Report PW-ES-04-2018 be approved.
- 2 PW-RO-02-2018 Boulevard Maintenance By-law Update
  1. THAT Report PW-RO-02-2018 Boulevard Maintenance By-law Update be received;
  2. AND THAT a By-law be presented to amend Boulevard Maintenance By-law No. 1806/17 as outlined in Report PW-RO-02-2018.
- 3 PW-WW-02-2018 Annual Wastewater Quality Report

THAT Report PW-WW-02-2018 Annual Wastewater Quality Report be received as information.

**CARRIED**

## DEPARTMENTAL STAFF REPORTS (Continued)

### 1 PUBLIC WORKS BUSINESS

Councillor Corbett, Chair of Public Works, assumed the Chair for this portion of the meeting.

#### 1.1 PW-ES-03-2018 Pilot Basement Flooding Mitigation Program Summary

##### **Recommendation 6**

Moved By: Councillor Bartlett

Seconded By: Councillor Morison

1. THAT Report PW-ES-03-2018 Pilot Basement Flooding Mitigation Program Summary be received;
2. AND THAT the reimbursement of the cost of the backwater valve, to an upset limit of \$1,500 each, to three eligible homeowners who installed a backwater valve prior to the initiation of the Pilot Basement Flooding Mitigation Program and are identified as being in a "High" risk area for basement flooding, as outlined within Report PW-ES-03-2018, be approved.

**CARRIED**

#### 1.2 PW-ES-05-2018 West Concession 7 Walpole and Townline Road Speed Reduction

##### **Recommendation 7**

Moved By: Councillor Bartlett

Seconded By: Mayor Hewitt

**THAT consideration of Report PW-ES-05-2018 be deferred to the April 30, 2018 Council meeting.**

**CARRIED**

#### 1.3 PW-ES-06-2018 Pyle Driveway Bridge - Update to By-law 1425/14 Bridge Load Limit Restrictions

##### **Recommendation 8**

Moved By: Councillor Bartlett

Seconded By: Councillor Morison

1. THAT Report PW-ES-06-2018 Pyle Driveway Bridge - Update to By-law 1425/14 Bridge Load Limit Restrictions be received;

2. AND THAT a by-law be presented to amend Schedule “A” of By-law 1425/14, as outlined in Report PW-ES-06-2018.

**CARRIED**

1.4 PW-SW-01-2018 Award of Contract PW-SW-01-2018, Municipal Hazardous and Special Waste Collection and Processing

**Recommendation 9**

Moved By: Councillor Morison

Seconded By: Councillor Bartlett

1. THAT Report PW-SW-01-2018 Award of Contract PW-SW-01-2018, Municipal Hazardous and Special Waste Collection and Processing be received;
2. AND THAT Contract PW-SW-01-2018, Municipal Hazardous and Special Waste Collection and Processing be awarded to Photech Environmental Solutions Inc. in the amount of \$94,158.39 plus applicable taxes, for a two year term with the option for three annual renewals;
3. AND THAT should the County exercise its right to renew, the initial rate of the contract shall be adjusted annually on the anniversary date, by the percent change, year over year, as recorded in the Statistics Canada, Consumer Price Index, Catalogue Number 62-001-X, Table 9-6, Major Components, Not Seasonally Adjusted – Ontario – All Items;
4. AND THAT the Operating Budget amendment as outlined in Report PW-SW-01-2018 be approved;
5. AND THAT the General Manager of Public Works be authorized to execute the agreement.

**CARRIED**

1.5 Other Business

None.

2 JOINT SERVICES BUSINESS

Councillor Dalimonte, Chair of Joint Services, assumed the Chair for this portion of the meeting.

2.1 Other Business

Discussion RE: Appointment of Dr. Shanker Nesathurai, as the full-time Acting Medical Officer of Health.

Discussion RE: Increased Use of Heroin in general.

### 3 COMMUNITY SERVICES BUSINESS

Councillor Bartlett, Chair of Community Services, assumed the Chair for this portion of the meeting.

#### 3.1 Other Business

None.

### 4 CORPORATE SERVICES BUSINESS

Councillor Bartlett, Vice-Chair of Corporate Services, resumed the Chair for this portion of the meeting.

#### 4.1 CS-SS-07-2018 Cayuga Courthouse Parking Lot Lease Renewal

##### **Recommendation 10**

Moved By: Councillor Corbett

Seconded By: Councillor Morison

1. THAT Report CS-SS-07-2018 Cayuga Courthouse Parking Lot Lease Renewal be received;
2. AND THAT the Third License Extension and Amending Agreement between Haldimand County and Her Majesty the Queen, in right of Ontario as represented by the Minister of Infrastructure, for use of the County owned courthouse parking lot, on Munsee Street North, in Cayuga, be renewed, effective May 1, 2018 and expiring April 30, 2023, at an annual rental rate of \$3,000 plus applicable taxes;
3. AND THAT a by-law be presented for enactment authorizing the Third License Extension and Amending Agreement, as included as Attachment #2 to Report CS-SS-07-2018;
4. AND THAT the Mayor and Clerk be authorized to execute all necessary documents.

**CARRIED**

#### 4.2 CS-SS-11-2018 Results of Marketing of Surplus Lands - Corner of Haldimand Road 20 and Concession 13, Walpole

This item was deferred for consideration following the closed session portion of the meeting.



#### 4.3 CS-FI-07-2018 Development Charges – 2018 Rate Adjustment

##### **Recommendation 11**

Moved By: Councillor Dalimonte

Seconded By: Councillor Morison

1. THAT Report CS-FI-07-2018 Development Charges – 2018 Rate Adjustment be received;
2. AND THAT a by-law be presented for enactment, effective May 20, 2018, to reflect the Development Charges as per report CS-FI-07-2018, and amend Schedule “B” and Schedule “C” of the Corporation of Haldimand County By-law No. 1441/14 accordingly.

**CARRIED**

#### 4.4 CS-FI-08-2018 Development Charges Reserve Funds – Treasurer’s Annual Statements for 2017

##### **Recommendation 12**

Moved By: Councillor Corbett

Seconded By: Councillor Morison

1. THAT Report CS-FI-08-2018 Development Charges Reserve Funds – Treasurer’s Annual Statements for 2017 be received as information;
2. AND THAT the Treasurer’s Annual Statement of Development Charges Reserve Funds for 2017 be made publicly available on the Haldimand County website and upon request.

**CARRIED**

#### 4.5 CS-FI-09-2018 Capital Project Update – December 31, 2017

##### **Recommendation 13**

Moved By: Councillor Corbett

Seconded By: Councillor Dalimonte

1. THAT Report CS-FI-09-2018 Capital Project Update – December 31, 2017 be received;
2. AND THAT the recommendations for individual capital projects, as outlined in Attachment #2 to Report CS-FI-09-2018 be approved.

**CARRIED**

#### 4.6 CS-CL-02-2018 By-law Amendments Related to Motor Vehicle Racing

##### **Recommendation 14**

Moved By: Councillor Morison

Seconded By: Mayor Hewitt

1. THAT Report CS-CL-02-2018 By-law Amendments Related to Motor Vehicle Racing be received;
2. AND THAT amendments to Public Entertainment Event By-law 1361/13 be presented for enactment, as outlined in Attachment 2 of Report CS-CL-02-2018;
3. AND THAT amendments to Noise By-law 1098/10, be presented for enactment, as outlined in Report CS-CL-02-2018.

**CARRIED**

#### **PRESENTATIONS AND CONSIDERATION OF RELATED REPORTS**

Mayor Hewitt resumed the Chair for this portion of the meeting.

##### 1 CS-GM-03-2018 Corporate Services 2017 Annual Report

##### **Recommendation 15**

Moved By: Councillor Morison

Seconded By: Councillor Corbett

THAT Report CS-GM-03-20178 Corporate Services 2017 Annual Report be received as information.

**CARRIED**

#### **DELEGATIONS AND CONSIDERATION OF RELATED REPORTS**

##### 1 CMS-GM-05-2018 Loan Guarantee for Aspen Apartments (Capability Support Services Inc.)

##### 1.1 Glenda Lucas, Principal, SHS Consulting and Lawna Paulos, Capability Support Services Inc.

Ms. Lucas and Ms. Paulos spoke to the Aspen Apartments (Capability Support Services Inc.) seniors' affordable housing development. A request was made for a guarantee for construction and mortgage financing, and for direct provision of financing for the development.

**Recommendation 16**

Moved By: Councillor Morison

Seconded By: Councillor Bartlett

THAT the correspondence and presentation material from Glenda Lucas, Principal, SHS Consulting Re: Aspen Apartments, dated April 17, 2018, be received as information.

**CARRIED**

**Recommendation 17**

Moved By: Councillor Corbett

Seconded By: Councillor Morison

1. **THAT consideration of Report CMS-GM-05-2018 be deferred pending additional information being provided on the financing aspects of the Aspen Apartments (Capability Support Services Inc.) Seniors' Affordable Housing Development;**
2. **AND THAT staff be directed to meeting with SHS Consulting and Capability Support Services Inc. to discuss potential recommendations and possible solutions.**

**CARRIED**

**DEPARTMENTAL STAFF REPORTS (Continued)****1 CORPORATE SERVICES BUSINESS (Continued)**

Councillor Bartlett, Vice-Chair of Corporate Services, resumed the Chair for this portion of the meeting.

**1.1 Other Business****1.1.1 Report from Integrity Commissioner RE: Code of Conduct Complaint****Recommendation 18**

Moved By: Councillor Corbett

Seconded By: Councillor Bartlett

THAT the Report from Integrity Commissioner Re: Code of Conduct Complaint be received.

**CARRIED**

**1 Disclosure of Pecuniary Interest**  
(Councillor Morison left the Council Chambers)

## REPORTS FROM SPECIAL PURPOSE COMMITTEES, BOARDS AND COMMISSIONS

Mayor Hewitt resumed the Chair for the remainder of the meeting.

- 1 Minutes of the Police Services Board - February 28, 2018

### **Recommendation 19**

Moved By: Councillor Corbett

Seconded By: Councillor Grice

THAT the Minutes of the Police Services Board dated February 28, 2018 be received as information.

**CARRIED**

## UNFINISHED BUSINESS

None.

## NEW BUSINESS

- 1 Draft Motion RE: Annual Christmas Light Displays in Hagersville

### **Recommendation 20**

Moved By: Councillor Dalimonte

Seconded By: Councillor Bartlett

1. WHEREAS the Hagersville and District Chamber of Commerce and the Hagersville Business Improvement Area (BIA) Board of Management contribute towards the annual Christmas light displays which are presented in conjunction with the "Hagersville Twinkle Lights Committee";
2. AND WHEREAS the annual light displays contribute to the community vibrancy and economic prosperity of the downtown business area;
3. AND WHEREAS the annual light display will enhance the community's aesthetic appeal and be a welcome addition to the evening Santa Claus parade;
4. NOW THEREFORE BE IT RESOLVED THAT a **one time** grant of up to \$50,000 be provided to the Hagersville and District Chamber of Commerce for their purchase of additional Christmas light displays, funded by the Community Vibrancy Fund – Ward 4 **with no expectation of future replacement**.

**CARRIED**

## INQUIRIES, ANNOUNCEMENTS AND CONCERNS OF COUNCILLORS

The following items were highlighted:

- Paul Mungar's 10 years of service and pending retirement;
- Meeting in Springvale - natural gas access and high speed internet access were raised;
- Selkirk fire hall storage hall dedication in honour of Dave Mehlenbacher;
- Opening of Medical Plex and Food Basics in Caledonia;
- Grand Erie Regional District Heritage Fair in Dunnville;
- Student Crime Stoppers Breakfast at Hagersville High School;
- Selkirk Firefighter Annual Fish Fry;
- 4<sup>th</sup> Annual Knights of Columbus Caledonia Community Cook-off;
- Crime Stoppers of Haldimand & Norfolk 17<sup>th</sup> Annual Spring Dinner & Auction.

## CLOSED SESSION

### **Recommendation 21**

Moved By: Councillor Corbett

Seconded By: Councillor Grice

THAT pursuant to Section 239 of the *Municipal Act*, as amended, Council convene in a meeting at 2:40 p.m. closed to the public, to discuss:

a proposed or pending acquisition or disposition of land by the municipality or local board

- 1 CS-SS-M04-2018 Supplemental Information to Report CS-SS-11-2018 Results of Marketing and Sale of Surplus Land - Corner of Haldimand Road 20 and Concession 13 Walpole

advice that is subject to solicitor-client privilege, including communications necessary for that purpose

- 2 CAO-M01-2018 Central Administration Project Tender PED-GM-01-2018 Results and Information

personal matters about an identifiable individual, including municipal or local board employees

- 3 CAO-02-2018 Public Works Staffing

**CARRIED**

Councillor Grice left the meeting at 3:38 p.m.

**Recommendation 22**

Moved By: Councillor Bartlett

Seconded By: Councillor Corbett

THAT this closed meeting now adjourn at 4:02 p.m. and reconvene in open session.

**CARRIED**

**Recommendation 23**

Moved By: Councillor Corbett

Seconded By: Councillor Dalimonte

1. THAT Report CS-SS-11-2018 Results of Marketing of Surplus Lands - Corner of Haldimand Road 20 and Concession 13, Walpole be received;
2. AND THAT Memorandum CS-SS-M04-2018 Supplemental Information Related to Report CS-SS-11-2018 be received as information and remain confidential;
3. AND THAT staff be authorized to negotiate the sale of the subject property, legally described as PIN # 38190-0241(LT), being Lot 14, Concession 14, Walpole, except HC53973, now Haldimand County, in accordance with Option 2 as outlined in Memorandum CS-SS-M04-2018;
4. AND THAT public notice of the pending sale be published in the local newspaper;
5. AND THAT the Mayor and Clerk be authorized to execute all necessary documents;
6. AND THAT once a final sale agreement has been reached, a by-law be presented to authorize the sale.

**CARRIED**

**Recommendation 24**

Moved By: Councillor Bartlett

Seconded By: Councillor Morison

THAT Memorandum CAO-M01-2018 Central Administration Project Tender PED-GM-01-2018 Results and Information be received and remain confidential.

**CARRIED**

## **ADJOURNMENT**

### **Recommendation 25**

Moved By: Councillor Bartlett

Seconded By: Councillor Morison

THAT this meeting is now adjourned at 4:08 p.m.

**CARRIED**

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MAYOR

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CLERK