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## HALDIMAND COUNTY



### **Memorandum PED-COM-M03-2018 Additional Information to Report PED-COM-08-2018 Community Partnership Program – Dunnville Minor Fastball Tyke Diamond Installation**

**For Consideration by Council on April 3, 2018**

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**To:** Mayor Hewitt and Members of Council

**From:** Katrina Schmitz, Community Partnership Liaison

Through report PED-COM-08-2018 Community Partnership Program – Dunnville Minor Fastball Tyke Diamond Installation, Council supported the installation of a new Tyke diamond in Dunnville Kinsmen Park to meet the programming needs of Dunnville Minor Fastball. The approval included \$8,820 in Community Partnership Capital Reserve funding towards the overall \$25,200 budget.

The need for the new Tyke diamond relates to Dunnville Minor Fastball's loss of access to the adjacent Fairview Avenue Public School ball diamond, which was removed during redevelopment of the school property. In 2016, Dunnville Minor Fastball booked the Fairview diamond seventy (70) times as part of the programming it provides at Dunnville Kinsmen Park, (which includes two full-sized diamonds, a batting cage and concession utilized by the group). In 2017, the group had 210 registered participants.

During deliberations at March 27, 2018 Council in Committee, it was identified there was some urgency in installing the Tyke diamond before the start of the 2018 season to accommodate programming needs. Dunnville Minor Fastball subsequently confirmed it had \$3,000 to put towards its \$16,380 share of the projected \$25,200 budget; however, it requested Council consider a loan to allow the project to proceed as quickly as possible. As well, Dunnville Minor Fastball indicated it had worked with local contractors to secure preferred pricing for some of the work to be completed, reducing the overall budget. Lastly, Dunnville Minor Fastball requested consideration to reduce the scope of the project by eliminating the need for new bleachers at the ball field as many family members bring their own chairs.

Ward 5 Councillor Rob Shirton asked staff to provide additional information to the April 3, 2018 Council Meeting related to the requests from Dunnville Minor Fastball. As well, he indicated his desire to use funds from the Community Vibrancy Reserve for the loan to Dunnville Minor Fastball.

Following the March 27, 2018 Council in Committee meeting, staff met to review the request and develop the required documentation related to the loan amount, including a Memorandum of Understanding (Attachment 1) and Promissory Note (Attachment 2). Staff also support the request to eliminate the bleachers, given there are two sets at Diamond #1, one of which could be moved to the new Tyke diamond if necessary.

The following revised project scope and budget is presented for Council consideration:

Item	Original Budget	Revised Budget
<b>Expenses:</b>		
Dunnville Minor Fastball – Tyke Diamond Installation	\$25,200	\$17,200
<b>Total Expenses</b>	<b>\$25,200</b>	<b>\$17,200</b>
<b>Revenue/Funding:</b>		
CPP Grant (35%)	\$8,820	\$6,020
Group Contribution – Confirmed	3,000	3,000
Group Contribution – Fund-Raising/Loan	13,380	8,180
<b>Total Revenue/Funding</b>	<b>\$25,200</b>	<b>\$17,200</b>

Staff are providing two options for funding the outstanding balance:

1. That a Memorandum of Understanding be executed – with an interest- free loan in the amount of \$8,180 from the Community Vibrancy Fund Reserve for the outstanding funds; or
2. That funding for the outstanding balance of \$8,180 be provided from the Community Vibrancy Fund Reserve.

### **Option 1**

### **RECOMMENDATIONS:**

1. THAT Memorandum PED-COM-M03-2018 Additional Information to Report PED-COM-08-2018 Community Partnership Program – Dunnville Minor Fastball Tyke Diamond Installation be received;
2. AND THAT the revised project scope and budget for the installation of a Tyke diamond at Dunnville Kinsmen Park, by the Dunnville Minor Fastball Association, be approved;
3. AND THAT capital project funding to an upset amount of \$6,020 to support the installation of the tyke diamond, with related funding from the Community Partnership Capital Reserve, be approved;
4. AND THAT the Dunnville Minor Fastball Association be granted an interest-free loan in the amount of \$8,180, with related funding from the Community Vibrancy Fund Reserve, to be repaid in monthly installments of \$250 with a loan term on less than 3 years, to expedite the installation of the Tyke diamond in spring 2018;
5. AND THAT, on behalf of Haldimand County, the Treasurer be authorized to execute a Memorandum of Understanding—related to the loan—with the Dunnville Minor Fastball Association in accordance with the terms set out in PED-COM-M03-2018;
6. AND THAT the revised 2018 capital budget as outlined in PED-COM-M03-2018 be approved.

## **Option 2**

### **RECOMMENDATIONS:**

1. THAT Memorandum PED-COM-M03-2018 Additional Information to Report PED-COM-08-2018 Community Partnership Program – Dunnville Minor Fastball Tyke Diamond Installation be received;
2. AND THAT the revised project scope and budget for the installation of a Tyke diamond at Dunnville Kinsmen Park, by the Dunnville Minor Fastball Association, be approved;
3. AND THAT capital project funding to an upset amount of \$6,020 to support the installation of the tyke diamond, with related funding from the Community Partnership Capital Reserve, be approved;
4. AND THAT funding in the amount of \$8,180, from the Community Vibrancy Fund Ward 5 Reserve to the Dunnville Minor Fastball Association be approved;
5. AND THAT the revised 2018 capital budget as outlined in PED-COM-M03-2018 be approved.

### **ATTACHMENTS:**

1. Proposed Memorandum of Understanding/Loan Agreement.
2. Proposed Promissory Note.