



THE CORPORATION OF  
**HALDIMAND COUNTY**

**COMMITTEE OF THE WHOLE MINUTES**

**Date:** March 7, 2018  
**Time:** 9:00 A.M.  
**Location:** Haldimand County Central Administration Building  
Council Chambers

**COUNCIL PRESENT** K. Hewitt, Mayor  
L. Bartlett, Councillor  
F. Morison, Councillor  
C. Grice, Councillor  
R. Shirton, Councillor  
B. Corbett, Councillor

**STAFF PRESENT** D. Boyle, Chief Administrative Officer  
K. General, General Manager, Corporate Services  
T. Haedrich, Director, Engineering Services  
H. Hanly, General Manager, Community Services  
C. Manley, General Manager, Planning & Economic Development  
P. Mungar, General Manager, Public Works  
J. Shaw, Deputy Clerk

**CALL TO ORDER**

Mayor Hewitt called the Committee of the Whole meeting to order at 9:00 a.m.

**ROLL CALL**

The Mayor and Members of Council were in attendance except Councillors Dalimonte and Morison. Councillor Morison arrived at 10:43 a.m. and Councillor Dalimonte was absent due to personal reasons.

**DISCLOSURES OF PECUNIARY INTEREST**

None.

## **NEW BUSINESS**

### **1 Overview of the 2018 Draft Tax Supported Operating Budget**

M. Merritt introduced the 2018 Draft Tax Supported Operating Budget and reviewed the budget guidelines. Significant drivers for the 2018 budget were noted to include Bill 148 impacts, OPG taxation, winter control, solid waste and WSIB increases.

### **2 Presentation of Departmental Proposed 2018 Draft Tax Supported Operating Budgets and Supplemental Reports – Applicable General Manager/Director**

#### **2.1 CS-HR-02-2018 Legislative Changes Impacting Employment Standards and Employee Benefits (Bill 148 and Bill 127)**

##### **Recommendation 1**

Moved By: Councillor Shirton

Seconded By: Councillor Corbett

1. THAT Report CS-HR-02-2018 Legislative Changes Impacting Employment Standards and Employee Benefits (Bill 148 and Bill 127) be received;
2. AND THAT, effective January 1, 2018, the County's Student Wage Model be revised as follows, subject to the agreement of CUPE Local 4700 with regard to the student positions represented by that bargaining unit, as outlined in Attachments 3 and 4:
  - i. Student 1 hourly rate: equivalent to the Ontario general minimum wage rate;
  - ii. Student 2 hourly rate: 10% higher than Student 1 rate; and
  - iii. Student 3 hourly rate: 35% higher than Student 1 rate.
3. AND THAT the Library Page student wage schedule, as outlined in Attachment 5, be approved subject to the agreement of the Haldimand County Library Board;
4. AND THAT staff report back on the realized impacts of Bill 148 and Bill 127, prior to December 31, 2018.

**CARRIED**

2.2 CS-FI-05-2018 User Fee for Sale of Wood Chips

**Recommendation 2**

Moved By: Councillor Corbett

Seconded By: Councillor Grice

1. THAT Report CS-FI-05-2018 RE: User Fee for Sale of Wood Chips be received;
2. AND THAT the proposed user fee of \$5.00 (inclusive of sales tax) per load of wood chips be approved, effective immediately;
3. AND THAT staff be directed to draft the required amendments to Schedule D of the User Fees and Service Charges By-law.

**CARRIED**

2.3 PED-COM-M01-2018 Summer Ice

**Recommendation 3**

Moved By: Councillor Grice

Seconded By: Councillor Corbett

THAT Memorandum PED-COM-M01-2018 Summer Ice be received as information.

**CARRIED**

2.4 Project Brief for Consideration

**Recommendation 4**

Moved By: Councillor Bartlett

Seconded By: Councillor Shirton

1. THAT the Project Brief Re: Leaf and Yard Curbside Collection Program be received;
2. AND THAT staff be directed to report back prior to contracting out the Fall Leaf And Yard Curbside Collection Program, determining the locations to be included within the pilot program.

**CARRIED**

3 Recommendation Approval

**Recommendation 5**

Moved By: Councillor Grice

Seconded By: Councillor Bartlett

1. THAT the 2018 Draft Tax Supported Operating Budget be amended to reflect a Council approved one-time initiative for the continuation of summer ice at the Haldimand County Caledonia Centre for a 3 year trial period, irrespective of the level of ice bookings;
2. AND THAT staff report back to Council at the end of the trial period with the summer ice usage statistics.

**CARRIED**

**Recommendation 6**

Moved By: Councillor Grice

Seconded By: Councillor Morison

THAT, as approval of the New Initiative related to the new position of Permanent Full-Time Supervisor of Risk Management, Insurance & Property, Support Services, requires the purchase of a mobile device totalling \$350, the following addition to the Capital Budget is approved:

	Revised Budget
Expenditures:	
Mobile Devices (with data) (1)	350
Financing:	
Capital Replacement Reserve – Information Technology	(350)

**CARRIED**

**Recommendation 7**

Moved By: Councillor Shirton

Seconded By: Councillor Morison

THAT, as approval of the New Initiative related to a Permanent Full-Time General Assistant, Support Services, requires the purchase of a computer, desktop phone, workstation, totalling \$5,570, the following addition to the Capital Budget is approved:

	Revised Budget
Expenditures:	
Computer and Software (1)	3,390
Desktop Phone	180
Workstation	2,000
Total Expenditures:	5,570
Financing:	
Capital Replacement Reserve – Information Technology	(3,570)
Capital Replacement Reserve – General	(2,000)
Total Financing:	(5,570)

**CARRIED**

**Recommendation 8**

Moved By: Councillor Corbett

Seconded By: Councillor Grice

THAT, as approval of the New Initiative related to Building File Digitization, requires the acquisition of Document Management Software totalling \$50,000, the following addition to the Capital Budget is approved:

	Revised Budget
Expenditures:	
Document Management Software	50,000
Total Expenditures:	50,000
Financing:	
Building Permit Cost Stabilization Reserve Fund	(50,000)
Total Financing:	(50,000)

**CARRIED**

**Recommendation 9**

Moved By: Councillor Grice

Seconded By: Councillor Morison

THAT, as approval of the New Initiative related to the new position of Permanent Part-Time Summer Student (Student 3), Forestry, Facilities & Parks Operations, requires the purchase of a computer, mobile device, and desktop phone \$2,670, the following addition to the Capital Budget is approved:

	Revised Budget
Expenditures:	
Desktop Computer and Software (1)	2,140
Desk Telephone (1)	180
Mobile Devices (with data)(1)	350
Total Expenditures:	2,670
Financing:	
Capital Replacement Reserve – Information Technology	(2,670)
Total Financing:	(2,670)

**CARRIED**

**Recommendation 10**

Moved By: Councillor Corbett

Seconded By: Councillor Grice

THAT, as approval of the New Initiative related to an additional Permanent Full-Time Municipal Technologist, Engineering Services, requires the purchase of a Portable 2-in-1, desktop phone and mobile device, totalling \$3,920, the following addition to the Capital Budget is approved:

	Revised Budget
Expenditures:	
Portable 2-in-1 and Software (1)	3,390
Desktop Phone	180
Mobile Device (with data)(1)	350
Total Expenditures:	3,920
Financing:	
Capital Replacement Reserve – Information Technology	(3,920)
Total Financing:	(3,920)

**CARRIED**

**Recommendation 11**

Moved By: Councillor Morison

Seconded By: Councillor Corbett

1. THAT the Treasurer's report within the 2018 Draft Tax Supported Operating Budget document be received as information;
2. AND THAT as a result of financial reporting amendments under the Public Sector Accounting Board guidelines, expenditures for amortization expenses related to capital assets, post employment benefits and solid waste landfill closure and post closure expenses, as outlined in the Treasurer's report, have been excluded from the 2018 Tax Supported Operating Budget.

**CARRIED**



**Recommendation 12**

Moved By: Councillor Corbett

Seconded By: Councillor Bartlett

**THAT the Draft Motion Re: Establishment of the Growing Communities Reserve Fund be deferred for consideration to the March 27, 2018 Council in Committee meeting.**

**CARRIED**

**Recommendation 13**

Moved By: Councillor Grice

Seconded By: Councillor Morison

1. THAT the 2018 Draft Tax Supported Operating Budget document be received;
2. AND THAT the 2018 Tax Supported Operating Budget, be approved at a net levy of \$63,757,390;
3. AND THAT any net surplus/deficit from 2018 Library Operations be transferred to or from the Library Reserve Fund;
4. AND THAT any net surplus/deficit from 2018 Tax Supported Operations, excluding Libraries, be transferred to or from the Contingency Reserve;
5. AND THAT the user fee by-law #1877/17 be amended to reflect all new and revised user fees as included in the budget;
6. AND THAT the budget for Hagersville Business Improvement Area be approved with a levy requirement of \$13,500;
7. AND THAT the budget for Dunnville Business Improvement Area be approved with a levy requirement of \$18,750;
8. AND THAT the budget for Caledonia Business Improvement Area be approved with a levy requirement of \$46,780.

**CARRIED**

**Recommendation 14**

Moved By: Councillor Shirton

Seconded By: Councillor Bartlett

THAT the presentation by Mark Merritt, Treasurer Re: Overview of the 2018 Draft Tax Supported Operating Budget, dated March 7, 2018, be received as information.

**CARRIED**

**CLOSED SESSION**

None.

**ADJOURNMENT**

**Recommendation 15**

Moved By: Councillor Bartlett

Seconded By: Councillor Grice

THAT this meeting is now adjourned at 1:45 p.m.

**CARRIED**

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MAYOR

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DEPUTY CLERK