



THE CORPORATION OF  
**HALDIMAND COUNTY**

**COMMITTEE OF THE WHOLE MINUTES**

**Date:** December 7, 2017  
**Time:** 9:30 A.M.  
**Location:** Haldimand County Central Administration Building  
Council Chambers

**COUNCIL PRESENT** K. Hewitt, Mayor  
L. Bartlett, Councillor  
F. Morison, Councillor  
C. Grice, Councillor  
T. Dalimonte, Councillor  
R. Shirton, Councillor  
B. Corbett, Councillor

**STAFF PRESENT** D. Boyle, Chief Administrative Officer  
K. General, General Manager, Corporate Services  
T. Haedrich, Director, Engineering Services  
H. Hanly, General Manager, Community Services  
C. Manley, General Manager, Planning & Economic Development  
P. Mungar, General Manager, Public Works  
  
J. Kuriger, Water & Wastewater Technologist  
M. Merritt, Treasurer  
P. Wilson, Project Manager, W&WW Infrastructure  
J. Shaw, Deputy Clerk

**CALL TO ORDER**

Mayor Hewitt called the Committee of the Whole meeting to order at 9:30 a.m.

**ROLL CALL**

The Mayor and all Members of Council were in attendance.

**DISCLOSURES OF PECUNIARY INTEREST**

None.

## PRESENTATIONS

- 1 Opening Remarks
- 2 Overview of the Draft 2018 Rate Supported Water & Wastewater Capital Forecast and Operating Budget - Mark Merritt, Treasurer  

M. Merritt outlined the 2018 Rate Supported Water & Wastewater Capital Forecast and Operating Budget framework and principles along with the budget drivers and impact to customers.
- 3 Presentation of the Draft 2018 Rate Supported Water & Wastewater Capital Forecast and Operating Budget

Councillor Dalimonte left at 10:55 a.m. for the remainder of the meeting.

- 4 Staff Reports
  - 4.1 PED-GM-07-2017 Proposed Plumbing Inspector Position  

**Recommendation 1**  
Moved By: Councillor Shirton  
Seconded By: Councillor Morison

    1. THAT Report PED-GM-07-2017 Proposed Plumbing Inspector Position be received;
    2. AND THAT staff be authorized to change the staff complement responsible for building inspection services, as outlined in Report PED-GM-07-2017, on the understanding that the overall Building Controls and By-law Enforcement division staff complement will increase by net 1.0 FTE and include the introduction of two new positions responsible for plumbing inspections;
    3. AND THAT the costs associated with the change be approved and incorporated into the 2018 Tax Supported Operating Budget as a Council Approved Initiative with net costs funded from the Building Permit Cost Stabilization Reserve Fund, with related capital expenditures included in the 2018 Tax Supported Capital Budget with funding from the Building Permit Cost Stabilization Reserve Fund;
    4. AND THAT staff be directed to draft the required amendments to the Water and Wastewater and Tax Supported User Fees and Charges By-laws as required.

**CARRIED**

4.2 PW-WW-03-2017 Drinking Water System Backflow Prevention Program

**Recommendation 2**

Moved By: Councillor Corbett

Seconded By: Councillor Morison

1. THAT Report PW-WW-03-2017 Drinking Water System Backflow Prevention Program and accompanying presentation be received;
2. **AND THAT Council authorize the implementation of a Backflow Prevention Program for high risk industrial, commercial and institutional properties connected to Haldimand County drinking water systems, as outlined in Report PW-WW-03-2017 Drinking Water System Backflow Prevention Program and staff presentation, with the exclusion of County annual reminder notices to owners regarding maintenance requirements and confirming documentation.**

**CARRIED**

5 Recommendation Approval

**Recommendation 3**

Moved By: Councillor Shirton

Seconded By: Councillor Morison

THAT the 2018 Draft Rate Supported Water and Wastewater Capital Budget and Forecast 2019-2027 be amended as follows:

- Page 19, Wastewater - Plants Division

- Accelerate Jarvis Additional Wastewater Treatment Capacity construction from year 2020 to the year 2019 with a gross expenditure of \$5,249,100 and related financing from the Development Charges Reserve Fund - Wastewater

**CARRIED**

**Recommendation 4**

Moved By: Councillor Corbett

Seconded By: Councillor Grice

1. THAT the 2018 Draft Rate Supported Water and Wastewater Capital Forecast and Operating Budget, as amended, be received;

2. AND THAT the budgets and related financing be approved for the proposed 2018 water and wastewater capital expenditures, in the amount of \$7,061,400, with projected debenture financing of \$0;
3. AND THAT the Capital Forecast for Rate Supported Services, for the years 2019 to 2027 be approved in principle, in the amount of \$111,661,900, with projected debenture financing of \$0;
4. AND THAT Development Related Debt be issued on existing and future projects as outlined in Appendix F of the 2018 Draft Rate Supported Water and Wastewater Capital Forecast and Operating Budget.
5. AND THAT the 2018 Rate Supported Water Operating Budget be approved, with a net revenue requirement from user rates of \$5,718,170;
6. AND THAT the 2018 Rate Supported Wastewater Operating Budget be approved, with a net revenue requirement from user rates of \$6,293,920;
7. AND THAT any 2018 rate supported net operating surpluses/deficits be contributed to or from the Water or Sewer Rate Stabilization Reserves, to a maximum reserve balance of 25% of applicable rate revenue, with amounts exceeding 25% for four years in a row contributed to the applicable Capital Replacement Reserve Fund;
8. AND THAT \$3,506,000 be transferred from the Water Rate Stabilization Reserve to the Capital Replacement Reserve Fund – Water as outlined in Appendix D and Appendix L;
9. AND THAT the appropriate by-laws be passed to reflect changes in User Fees and Miscellaneous Charges, as identified in Appendix N, of the 2018 Draft Rate Supported Water and Wastewater Capital Forecast and Operating Budget, effective January 1st, 2018.

**CARRIED**

**CLOSED SESSION**

None.

**ADJOURNMENT**

**Recommendation 5**

Moved By: Councillor Bartlett

Seconded By: Councillor Shirton

THAT this meeting is now adjourned at 12:54 p.m.

**CARRIED**

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MAYOR

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DEPUTY CLERK