



Haldimand
County

**THE CORPORATION OF HALDIMAND COUNTY
COUNCIL IN COMMITTEE MINUTES**

Date: April 29, 2025
Time: 9:30 A.M.
Location: Haldimand County Administration Building - Council Chambers

Council Present

- S. Bentley, Mayor
- D. McKeen, Councillor
- J. Metcalfe, Councillor
- D. Lawrence, Councillor
- B. Adams, Councillor
- R. Shirton, Councillor
- P. O'Neill, Councillor

Staff Present

- C. Case, Chief Administrative Officer
- M. Evers, General Manager, Community & Development Services
- T. Haedrich, General Manager, Engineering & Capital Works
- M. Jamieson, General Manager, Corporate & Social Services
- M. Merritt, General Manager, Financial & Data Services
- K. Franklin, Manager, Engineering Services
- L. Friesen, Manager, Legal & Support Services
- A. Moore, Administrator, Grandview Lodge
- K. Schmitz, Manager, Community Development & Partnerships
- A. Unyi, Supervisor, Heritage & Culture
- C. Whittle, Facility Booking Coordinator
- C. Curtis, Municipal Clerk

A. Call to Order

Mayor Bentley called the Council in Committee meeting to order at 9:30 a.m.

B. Land Acknowledgement

Councillor McKeen read the Land Acknowledgement statement.

C. Roll Call

The Mayor and all Members of Council were in attendance.

D. Disclosures of Pecuniary Interest

Councillor O'Neill declared a pecuniary interest with respect to Report CDP-04-2025 Facility Booking and Ice Allocation Policy – Owner of the Dunnville Aeros.

E. Public Meeting for Planning Applications

Councillor O'Neill, Chair of Public Meeting for Planning Applications, assumed the Chair for this portion of the meeting

There were no Planning Applications at this meeting.

G. Motions of Consent

Mayor Bentley resumed the Chair for this portion of the meeting.

H. Departmental Staff Reports

1 Community and Development Services

Councillor Lawrence, Chair of Community and Development Services, assumed the Chair for this portion of the meeting.

1.1 BME-01-2025 Fence By-law Amendments

Committee asked questions and received answers regarding:

- Privacy provisions for elevated decks; and
- The variance process for this type of request.

Recommendation 1

Moved By: Councillor Metcalfe

Seconded By: Councillor Shirton

1. THAT Report BME-01-2025 Fence By-law Amendments be received;
2. AND THAT Fence By-law 2217/20 be amended as outlined in Report BME-01-2025 and approved at a future Council meeting;
3. AND THAT User Fees and Service Charges By-law 2560/24 be amended to reflect the new and revised user fees as outlined in Report BME-01-2025 and approved at a future Council meeting.

CARRIED

1.2 CDP-04-2025 Facility Booking and Ice Allocation Policy

Councillor O'Neill left the meeting at 9:37 a.m.

Committee asked questions and received answers regarding the:

- Process for new events that are not included in current schedule; and
- Feasibility of reinstating summer ice.

Recommendation 2

Moved By: Mayor Bentley

Seconded By: Councillor Shirton

1. THAT Report CDP-04-2025 Facility Booking and Ice Allocation Policy Update be received;
2. AND THAT the Facility Booking and Ice Allocation Policy 2007-01 be amended and approved to reflect changes outlined in Report CDP-04-2025.

CARRIED

1 Disclosure of Pecuniary Interest

Councillor O'Neill returned to the meeting at 9:44 a.m.

- 1.3 CDP-05-2025 Capital Grant Program Jarvis Lions Park Trail Drainage Correction and Repair

Recommendation 3

Moved By: Councillor McKeen

Seconded By: Mayor Bentley

1. THAT Report CDP-05-2025 Capital Grant Program Jarvis Lions Park Trail Drainage Correction and Repair be received;
2. AND THAT the request from the Jarvis Lions Club to correct drainage and replace 100 metres of paved walking track, with a projected budget of \$24,400, be approved;
3. AND THAT capital grant funding, to an upset amount of \$8,540 to support the drainage repair and 100 metres of pathway replacement in Jarvis Lions Park, with related funding from the Community Partnership Capital Reserve, be approved;
4. AND THAT project and funding approval are conditional upon compliance with Policy 2011-01 and Haldimand County installation standards, permits, and processes;

5. AND THAT the revised budget, as outlined in Report CDP-05-2025, be approved.

CARRIED

1.4 CDP-06-2025 Capital Grant Program Dunnville Grand River Bridge Lighting

Committee asked questions and received answers regarding:

- The work that is included in the bridge reconstruction;
- Logistics of the project;
- Sustainability of current water line repairs;
- Reuse of materials following the reconstruction; and
- Funding for the project.

Recommendation 4

Moved By: Councillor O'Neill

Seconded By: Councillor Shirton

1. THAT Report CDP-06-2025 Capital Grant Program Dunnville Grand River Bridge Lighting be received;
2. AND THAT staff be directed to proceed with Option #____, as outlined within the Analysis section of Report CDP-06-2025;
3. AND THAT capital project funding to an upset amount of \$17,500, representing up to 35% of the total project budget of \$50,000, contributed from the Community Partnership Capital Reserve, be approved;
4. AND THAT capital project funding to an upset amount of \$32,500, representing 65% of the total project budget of \$50,000, contributed from the Ward 6 Ward-Specific Funding Program, be approved;
5. AND THAT the project and funding approval are conditional upon compliance with Haldimand County policies and any legislated requirements and permits, including Haldimand County standards and processes;
6. AND THAT the revised budget, as outlined in Report CDP-06-2025, be approved.

CARRIED

Amendment:

Recommendation 5

Moved By: Councillor O'Neill

Seconded By: Mayor Bentley

THAT clause 2 be amended to read:

"AND THAT staff be directed to proceed with Option # 2, as outlined within the Analysis section of Report CDP-06-2025;"

CARRIED

Clean Version

1. THAT Report CDP-06-2025 Capital Grant Program Dunnville Grand River Bridge Lighting be received;
2. AND THAT staff be directed to proceed with Option # 2, as outlined within the Analysis section of Report CDP-06-2025;
3. AND THAT capital project funding to an upset amount of \$17,500, representing up to 35% of the total project budget of \$50,000, contributed from the Community Partnership Capital Reserve, be approved;
4. AND THAT capital project funding to an upset amount of \$32,500, representing 65% of the total project budget of \$50,000, contributed from the Ward 6 Ward-Specific Funding Program, be approved;
5. AND THAT the project and funding approval are conditional upon compliance with Haldimand County policies and any legislated requirements and permits, including Haldimand County standards and processes;
6. AND THAT the revised budget, as outlined in Report CDP-06-2025, be approved.

CARRIED

1.5 EMS-01-2025 Emergency Expenditure – Septic Replacement – Selkirk Fire Station

Committee asked questions and received answers regarding timelines for the reporting period.

Recommendation 6

Moved By: Councillor Adams

Seconded By: Councillor Metcalfe

1. THAT Report EMS-01-2025 Emergency Expenditure – Septic Replacement – Selkirk Fire Station be received;
2. AND THAT the Revised Budget, as outlined in Report EMS-01-2025, be approved.

CARRIED

1.6 Other Business

None.

2 Public Works Operations

Councillor Shirton, Chair of Public Works Operations, assumed the Chair for this portion of the meeting.

2.1 Other Business

None.

3 Engineering and Capital Works

Councillor Metcalfe, Chair of Engineering and Capital Works, assumed the Chair for this portion of the meeting.

3.1 ENG-06-2025 All-Way Stop Installation - Dickhout Road at Villella Road and Derner Line, Dunnville

Mayor Bentley left the meeting at 9:59 a.m.

Recommendation 7

Moved By: Councillor Shirton

Seconded By: Councillor Lawrence

1. THAT Report ENG-06-2025 All-Way Stop Installation - Dickhout Road at Villella Road and Derner Line, Dunnville be received;
2. AND THAT an all-way stop condition be installed at the intersection of Dickhout Road and Villella Road/Derner Line;
3. AND THAT Stop Control By-law 2385/22 be amended as outlined in Report ENG-06-2025;

4. AND THAT the by-law attached to Report ENG-06-2025 be approved at a future Council meeting.

CARRIED

- 3.2. ENG-07-2025 All-Way Stop Installation - River Road at Aikens Road and Dick Road, Dunnville

Mayor Bentley returned to the meeting at 10:02 a.m.

Recommendation 8

Moved By: Councillor O'Neill

Seconded By: Councillor McKeen

1. THAT Report ENG-07-2025 All-Way Stop Installation - River Road at Aikens Road and Dick Road, be received;
2. AND THAT an all-way stop condition be installed at the intersection of River Road at Aikens Road/Dick Road, Dunnville;
3. AND THAT Stop Control By-law 2385/22 be amended as outlined in Report ENG-07-2025;
4. AND THAT the by-law attached to Report ENG-07-2025 be approved at a future Council meeting.

CARRIED

- 3.3 ENG-08-2025 Parking Control By-law Amendment - Hudson Drive, Cayuga

Recommendation 9

Moved By: Councillor Lawrence

Seconded By: Councillor Shirton

1. THAT Report ENG-08-2025 Parking Control By-law Amendment - Hudson Drive, Cayuga be received;
2. AND THAT Haldimand County Parking Control By-law 307/02 be amended as outlined in Report ENG-08-2025;
3. AND THAT the by-law attached to Report ENG-08-2025 be approved at a future Council meeting.

CARRIED

3.4 Other Business

None.

4 Financial and Data Services

Councillor O'Neill, Chair of Financial and Data Services, resumed the Chair for this portion of the meeting.

4.1 FIN-08-2025 Development Charges – 2025 Rate Adjustment

Recommendation 10

Moved By: Councillor Metcalfe

Seconded By: Councillor Lawrence

1. THAT Report FIN-08-2025 Development Charges – 2025 Rate Adjustment be received;
2. AND THAT the by-law attached to Report FIN-08-2025 be approved at a future Council meeting.

CARRIED

4.2 Other Business

None.

5. Corporate and Social Services

Councillor Shirton, Chair of Corporate and Social Services, resumed the Chair for this portion of the meeting.

5.1 GVL-02-2025 Capital Budget Revision of Ice Dispenser and Water Softener

Committee asked questions and received answers regarding the:

- Rationale behind the replacement cost of the ice dispenser;
- Lifespan and warranties of the ice dispenser; and
- The budget amendment amount.

Recommendation 11

Moved By: Councillor McKeen

Seconded By: Councillor Lawrence

1. THAT Report GVL-02-2025 Capital Budget Revision of Ice Dispenser and Water Softener be received;

2. AND THAT the 2025 Tax-Supported Capital Budget be amended as outlined in Report GVL-02-2025.

CARRIED

5.2 LSS-14-2025 Procurement Policy Amendments – Strengthening Procurement Strategies in Response to U.S. Tariff Challenges

L. Friesen, Manager, Legal & Support Services provided an overview of the report.

Recommendation 12

Moved By: Councillor McKeen

Seconded By: Councillor Adams

1. THAT Report LSS-14-2025 Procurement Policy Amendments – Strengthening Procurement Strategies in Response to U.S. Tariff Challenges be received;
2. AND THAT Council approve the proposed procurement strategy as outlined in Report LSS-14-2025, authorizing staff to proceed with the necessary updates to Procurement Policy 2023-02, along with all related documentation and processes, to support implementation of the strategy by no later than June 1, 2025.

CARRIED

5.3 Other Business

None.

6. Corporate Affairs

Mayor Bentley, Chair of Corporate Affairs, resumed the Chair for the remainder of the meeting.

6.1 CLE-05-2025 Council Appointments to Boards and Committees

Recommendation 13

Moved By: Councillor McKeen

Seconded By: Councillor Adams

1. THAT Report CLE-05-2025 Council Appointments to Boards and Committees be received;

2. AND THAT the following appointments for Chairs and Vice Chairs for the Business Divisions of Council in Committee for Haldimand County be made, for the period from May 5, 2025 to November 14, 2026:

Public Meeting for Planning Applications Chair Councillor McKeen

Public Works Operations	Chair Councillor Adams
	Vice Chair Councillor McKeen

Financial & Data Services	Vice Chair Councillor McKeen
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3. AND THAT Councillor Adams be appointed to the Court of Revision for the remainder of the term ending November 14, 2026;
4. AND THAT Councillor Shirton be appointed to the Accessibility Advisory Committee for the remainder of the term ending November 14, 2026;
5. AND THAT Councillor Adams be appointed to the Agricultural Advisory Committee for the remainder of the term ending November 14, 2026;
6. AND THAT Councillor Lawrence be appointed to the Museum Advisory Board for the remainder of the term ending November 14, 2026;
7. AND THAT Councillor Adams be appointed to Heritage Haldimand for the remainder of the term ending November 14, 2026;
8. AND THAT Councillor Adams be appointed to the Hagersville Business Improvement Areas Board of Management for the remainder of the term ending November 14, 2026;
9. AND THAT Councillor McKeen be appointed to the Haldimand Norfolk Housing Corporation Board for the remainder of the term ending November 14, 2026;
10. AND THAT Councillor McKeen be appointed to the Haldimand O.P.P. Detachment Board for the remainder of the term ending November 14, 2026, or until their successor is appointed;
11. AND THAT Councillor McKeen be appointed to the Long Point Region Conservation Authority for the remainder of the term ending November 14, 2026.

CARRIED

6.2 Other Business

None.

I. Unfinished Business

None.

J. New Business

None.

K. Reports, Inquiries, Announcements and Concerns of Councillors

The following item was highlighted:

- Request for increased Ontario Provincial Police patrols at local parks.

L. Closed Session

Recommendation 13

Moved By: Councillor Metcalfe

Seconded By: Councillor Shirton

THAT pursuant to Section 239 (2)(d) of the *Municipal Act, 2001*, as amended, Council convene in a meeting at 10:32 a.m. closed to the public, to discuss:

1. HRD-04-2025 ONA Interest Arbitration Award

Section 239 (2)(d) Labour relations or employee negotiations

CARRIED

Recommendation 14

Moved By: Councillor Metcalfe

Seconded By: Councillor Lawrence

THAT this closed meeting now adjourn at 10:49 a.m. and reconvene in open session.

CARRIED

M. Motions Arising from Closed Session

Recommendation 15

Moved By: Councillor O'Neill

Seconded By: Councillor McKeen

1. THAT Report HRD-04-2025 ONA Interest Arbitration Award be received and remain confidential;
2. AND THAT the confidential direction given to staff be confirmed.

CARRIED

Mayor Bentley called a recess at 10:50 a.m. Committee resumed at 11:00 a.m.

O. Presentations and Consideration of Related Reports (11 a.m.)

1 CSS-01-2025 Corporate & Social Services 2024 Biennial Report

1.1 GVL-01-2025 Grandview Lodge Annual Report 2024

M. Jamieson, General Manager, Corporate & Social Services provided an overview of the department and its divisions, highlighting recent accomplishments, and current priorities.

A. Moore, Administrator, Grandview Lodge presented the 2024 annual report for Grandview Lodge.

Committee asked questions and received answers regarding how often agency staff are utilized and financial impacts.

Councillor McKeen and Council Adams were not permitted to vote on the Grandview Lodge Annual Report due to legislative requirements.

Recommendation 16

Moved By: Councillor Shirton

Seconded By: Councillor Metcalfe

THAT Report GVL-01-2025 Grandview Lodge Annual Report 2024 be received.

CARRIED

Recommendation 17

Moved By: Councillor Metcalfe

Seconded By: Councillor Lawrence

THAT Report CSS-01-2025 Corporate and Social Services 2024 Biennial Report be received.

CARRIED

2 CDP-03-2025 Introduction of a Public Arts and Culture Strategy

K. Schmitz, Manager, Community Development & Partnerships introduced the report.

A. Unyi, Supervisor, Heritage & Culture provided an overview of Haldimand's first Public Arts and Culture Strategy.

Committee asked questions and received answers regarding:

- The number of staff within the Community Development & Partnerships division;
- Digitization of local newspapers;
- Partnerships with Indigenous communities;
- Criteria for identifying dedicated Arts facilities; and
- Funding sources.

Recommendation 18

Moved By: Councillor Lawrence

Seconded By: Councillor O'Neill

1. THAT Report CDP-03-2025 Introduction of a Public Arts and Culture Strategy be received;
2. AND THAT the Haldimand County Public Arts and Culture Strategy and associated Public Arts and Culture Policy, both attached to Report CDP-03-2025, be approved;
3. AND THAT the recommendations associated with implementation and next steps of the Strategy, as outlined in Report CDP-03-2025, be approved and adopted.

CARRIED

P. Motion of Receipt

None.

Q. Delegations and Consideration of Related Reports (1 p.m.)

None.

R. Adjournment

Recommendation 19

Moved By: Councillor Shirton

Seconded By: Councillor Metcalfe

THAT this meeting is now adjourned at 12:26 p.m.

CARRIED

MAYOR

CLERK