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# HALDIMAND COUNTY

## Report CDP-05-2025 Capital Grant Program Jarvis Lions Park Trail Drainage Correction and Repair



For Consideration by Council in Committee on April 29, 2025

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### Objective:

To approve a request from the Jarvis Lions Club to excavate a 100-metre portion of the walking trail at the Jarvis Lions Park, regrade and address drainage issues, and to repave with asphalt.

### Recommendations:

1. THAT Report CDP-05-2025 Capital Grant Program Jarvis Lions Park Trail Drainage Correction and Repair be received;
2. AND THAT the request from the Jarvis Lions Club to correct drainage and replace 100 metres of paved walking track, with a projected budget of \$24,400, be approved;
3. AND THAT capital grant funding, to an upset amount of \$8,540 to support the drainage repair and 100 metres of pathway replacement in Jarvis Lions Park, with related funding from the Community Partnership Capital Reserve, be approved;
4. AND THAT project and funding approval are conditional upon compliance with Policy 2011-01 and Haldimand County installation standards, permits, and processes;
5. AND THAT the revised budget, as outlined in Report CDP-05-2025, be approved.

**Prepared by:** Sheryl Sawyer, Senior Community Partnership Liaison

**Reviewed by:** Katrina Schmitz, Manager, Community Development & Partnerships

**Respectfully submitted:** Mike Evers, MCIP, RPP, BES, General Manager, Community & Development Services

**Approved:** Mark Merritt, CPA, CA, Acting Chief Administrative Officer

### Executive Summary:

The request from the Jarvis Lions Club is to excavate an approximately 100 metres portion of the walking trail at the Jarvis Lions Park, address drainage issues with regrading and compaction, and to resurface the walking path asphalt.

The total budget for the project is estimated at \$24,400.

### Background:

Haldimand County's Community Partnership Program (CPP) capital grants stream is intended to encourage and enhance strategic partnerships to the benefit of community stakeholders and the municipality, offering a fair, clear, and customer-focused approach to assessing community initiatives and requests for projects intended to take place on Haldimand property. The CPP balances the rigour

of the review process—necessary to ensure legitimate public interest issues are addressed—with flexibility and respect for the volunteer commitment of the groups.

The current request from the Jarvis Lions Club is for:

- I. Approval to undertake this project on Haldimand County property, and;
- II. Capital funding to support the excavation, regrading, drainage repair, and asphalt pathway replacement at Jarvis Lions Park, with related upset funding in the amount of \$8,540 from the CPP Capital Reserve, representing no more than 35% of the total budget of \$24,400.

## **Analysis:**

### **The Proponent:**

Although the Jarvis Lions Park Committee is responsible for the ongoing maintenance and operation of the park and pathway, the proponent for this application is the Jarvis Lions Club. This club has over sixty (60) active members, ranging in age from 26 to 91 years, and boasts a decades-long history of community service and successful fundraising. In partnership with Haldimand County and the community, it has completed multiple enhancements to the Jarvis Lions Park including:

- renovation of the Jarvis Lions Park pavilion, including its floor, lighting, drainage, and eavestroughs,
- installation of a nine-hole disc golf course,
- renovation of the park maintenance building to accommodate meeting and storage space for minor ball groups,
- planting more than seventy trees in the park,
- installation and replacement of park benches, and
- installation of the 1.2 km accessible paved walking path lit with solar lamps and associated steel park furniture (benches, picnic tables, and waste receptacles).

The Jarvis Lions Club is in excellent financial condition and takes great pride in the park and the adjoining Jarvis Lions Community Centre property, recognized both within Haldimand County and by visitors as an exceptional facility and important community hub. The Jarvis Lions are active supporters of several major events in the community including JarvisFest and Christmas in Jarvis, and contributed to Jarvis being named Canada's Kindest Community by the Coca-Cola Corporation in 2025.

### **The Project:**

The 1.2 km paved walking pathway project, driven by the Jarvis Lions Club, progressed in multiple phases through Reports (PED-COM-26-2016, PED-COM-12-2017, and PED-COM-12-2018) and through the Community Partnership Program (CPP) capital grant program. The pathway itself was installed in 2017. The pathway has been very well maintained; however, a portion of the trail has been subject to major run-off and has deteriorated.

The Jarvis Lions Club plans to sawcut approximately 100 metres (244 m<sup>2</sup>) of the broken portion of the trail, remove and dispose of the resulting asphalt debris, regrade the existing granular and compact it, adding more material if necessary to correct drainage issues, repave the trail with asphalt, and to restore topsoil and reseed grass.

The proposal was reviewed by the interdepartmental team of Haldimand County staff (the CPP Staff Review Team) and was favourably received as it meets the following CPP priorities and objectives:

- (i) Creates or maintains public infrastructure;
- (ii) Reduces the cost of government services by optimizing partnership resources; and,
- (iii) Capitalizes on the collective energies and expertise of participating groups.

The current proposal also meets Haldimand County's Corporate Strategic Pillars as follows:

- (i) Community Vibrancy and Healthy Community; and,
- (ii) Corporate Image and Efficient Government.

Additionally, the proposed work is a proactive risk mitigation measure that helps reduce the risk of injuries by eliminating uneven surfaces, improving drainage to prevent pooling and erosion, and extending the overall lifespan of the trail.

### **Financial/Legal Implications:**

Policy No. 2011-01 states the Community Partnership Program (CPP) will encourage and actively support partnerships with not-for-profit community groups. Within the Community Partnership Program capital grants stream, Council has the responsibility to approve community capital projects with an overall budget of greater than \$10,000.

The overall budget for this project is \$24,400. The requested CPP capital grant funding of \$8,540 is in keeping with the Community Capital Projects grant funding limitation of up to 35% of the total project value.

Based on approved/recommended projects to date requiring funding from the Community Partnership Capital Reserve, including Report CDP-06-2025 being presented at this meeting, there are sufficient funds available to support the request. Should this initiative be approved, there remains approximately \$14,063 in the Community Partnership Reserve which is unallocated for 2025.

The CPP policy requires all community funding for Council-approved projects to be in place with the County or secured/confirmed with the respective community group prior to the start of any on-site work. The Jarvis Lions Club has indicated that it presently has in-hand its share of the project (\$15,860) and is eager to begin this renovation project.

As a result of the proposed project, the following Capital Budget amendment is requested:

	<b>Current Approved Budget</b>	<b>Proposed Revised Budget</b>
<b>Expenditures:</b>		
Jarvis Lions Park Trail Drainage Correction and Repair	\$0	\$24,400
<b>Total Expenditures:</b>	<b>\$0</b>	<b>\$24,400</b>
<b>Financing:</b>		
Community Contribution (65%)	\$0	\$15,860
Community Partnership Capital Reserve (35%)	\$0	\$8,540
<b>Total Financing:</b>	<b>\$0</b>	<b>\$24,400</b>

In addition to the funding required for the requested enhancement, the Public Sector Accounting Board (PSAB) reporting standards require Haldimand County to record the fair market value of contributed assets. This asset will be amortized over the estimated life of the associated asset for accounting purposes.

Ongoing operating, maintenance, and regular repair costs of the pathway will remain the responsibility of the Jarvis Park Committee through its annual Haldimand County Fields & Parks Management Program operating agreement and grant.

The Community Partnership Program has seen immense uptake in recent years. This, coupled with increasing project costs, have put pressures on the reserve, which receives \$150,000 in funding annually. It may be beneficial to review the funding allocated to this reserve, as additional funding may be required. Any recommended changes to annual contributions will be brought forward and vetted through the annual budget process.

**Stakeholder Impacts:**

The current application was circulated to all divisions via the Community Partnership Program's Staff Review Team. All staff supported the proposal.

**Report Impacts:**

Agreement: No

By-law: No

Budget Amendment: Yes

Policy: No

**References:**

1. [Policy No. 2011-11 Community Partnership Policy.](#)
2. [Policy No. 2019-04 Fields and Parks Management Policy.](#)

**Attachments:**

1. Location Map – Jarvis Lions Walking Trail.