

HALDIMAND COUNTY

Memorandum CDP-M01-2025 Community Halls Emergency Repairs For Consideration by Council in Committee on April 8, 2025



To: Mayor Bentley and Members of Council
From: Sheryl Sawyer, Senior Community Partnerships Liaison

Recommendations:

1. THAT Memorandum CDP-M01-2025 Community Halls Emergency Repairs be received.

The purpose of this memorandum is to update Council about emergency repairs that were required at Haldimand County Community Halls in the latter half of 2024. A total of 5 projects were completed for a total cost of \$8,199.18. Repairs from the early half of 2024 were itemized in CDP-M02-2024 and consisted of 7 projects with a total cost of \$11,131.99.

Repairs to Community Halls are categorized under three categories, as described by the following excerpt from Policy 2003-01:

Category I – Capital Repairs or Replacements are those related to the structural integrity and public/legislated safety of a Community Hall facility or complex, and will be funded at 100% by the County. This capital work can be either planned or an on-emergency basis.

Category II – Capital Maintenance refers to work which may not be related to the structural integrity of a Community Hall facility or complex, but is instead important to mitigating risk associated with ensuring public safety and the overall state of good repair of the facility, and which is not considered a new project or an enhancement to the facility. This capital work will be funded at 100% by the County.

Category III – Capital Enhancement and Non-Structural Improvements is defined as work which is a new project, offers a new level of service, or forms an enhancement to the facility or complex. Requests from Community Halls Boards of Directors will be assessed through a comprehensive Staff Review Team, in accordance with the County's Community Partnership Program (Policy 2011-01), which provides up to 35% County funding toward approved projects.

The table below indicates repairs completed in the latter half of 2024 under this program, including the applicable category, and which were authorized by the General Manager of Community & Development Services through the delegated authority afforded him by Council. All of the expenses outlined below were unplanned and were completed on an emergency basis.

Date of Repair	Hall	Nature of Repair	Category	Expense*
July 31, 2024	Cayuga Kinsmen	replace defective AC rooftop switch	I	\$152.64
Sept 19, 2024	Canfield Hall	replace failed commercial refrigerator	II	\$5,341.38

Date of Repair	Hall	Nature of Repair	Category	Expense*
Oct 7, 2024	Lowbanks	replace furnace pump	I	\$1,114.27
Oct 17, 2024	Jarvis Lions	replace electrical panel – storage building	I	\$753.79
Dec 17, 2024	Nanticoke	repair and replace exterior security lighting	I	\$837.10
Total Repairs CDP-M01-2025 (current report)				\$8,199.18
Total Repairs CDP-M02-2024 (reported at CIC September 17, 2024)				\$11,131.99
TOTAL 2024 Community Halls Emergency Repairs				\$19,331.17

* Includes non-rebateable HST

These 2024 expenditures were funded through the 2024 Tax Supported Capital Budget, which includes a \$20,000 allocation related to unforeseen expenditures associated with Community Halls. Total expenditures were within the 2024 approved budget amount.

References:

1. Policy No. 2003-01 Community Halls Capital Funding Policy (available upon request).
2. [Policy No. 2011-01 Community Partnership Program – Capital Grants](#)

Attachments:

None.