
HALDIMAND COUNTY

Report CLE-20-2024 Council Appointments as of December 16, 2024
For Consideration by Council in Committee on December 10, 2024



OBJECTIVE:

To appoint a Deputy Mayor, and temporary Chairs and Vice-Chairs to fill vacancies on Council's business divisions until the two Council vacancies have been filled.

RECOMMENDATIONS:

1. THAT Report CLE-20-2024 Council Appointments as of December 16, 2024 be received;
2. AND THAT Councillor _____ be appointed Deputy Mayor from the period of December 16, 2024 to November 14, 2025;
3. AND THAT the following temporary appointments for Chairs and Vice Chairs for the following Business Divisions of Council in Committee for Haldimand County be made for the period from December 16, 2024 to the following Council meeting after the two vacant Council seats have been filled:
 - Public Meeting for Planning Applications
 - Public Works

 - Financial & Data Services

Chair _____

Vice-Chair _____

Chair _____

Vice Chair _____

4. AND THAT the by-law attached to Report CLE-20-2024 to appoint the Deputy Mayor be approved at a future Council meeting.

Prepared and respectfully submitted by: Chad Curtis, Municipal Clerk

Approved: Cathy Case, Chief Administrative Officer

EXECUTIVE SUMMARY:

In order to meet the requirements of the [Procedure-By-law](#), Council must appoint a Deputy Mayor for the remainder of the current term of Deputy Mayor ending November 15, 2024. Temporary appointments of Chairs and Vice-Chairs for Council business divisions which are currently vacant will also be filled.

BACKGROUND:

Haldimand County’s [Procedure By-law](#) provides for the appointment of a Deputy Mayor to act in place of the Mayor from time, for a one-year term. There are additional provisions requiring Council appoint a Chair and Vice-Chair of each business division for Council in Committee for the same one year term. At the October 8, 2024 Council Meeting, Report [CLE-13-2024](#) approved appointments for the Deputy Mayor, and Chairs and Vice-Chairs for the business divisions for the term spanning November 15, 2024, to November 14, 2025.

Following these appointments, the Ward 4 Council seat was declared vacant on November 25, 2025 as a result of the death of Councillor Marie Trainer, and the Ward 1 Council seat was declared vacant on December 5, 2024 following the death of Councillor Steward Patterson. These two vacancies have left several of the roles specified in [CLE-13-2024](#) vacant.

ANALYSIS:

The current Chairs and Vice-Chairs of Haldimand County’s Council in Committee are as follows:

Public Meeting for Planning Applications	Chair –	Vacant
	Vice Chair –	Mayor Bentley
Community & Development Services	Chair –	Councillor Lawrence
	Vice Chair –	Councillor Shirton
Public Works Operations	Chair –	Vacant
	Vice Chair –	Vacant
Engineering & Capital Works	Chair –	Councillor Metcalfe
	Vice Chair –	Councillor Lawrence
Financial & Data Services	Chair –	Councillor O’Neill
	Vice Chair –	Vacant
Corporate & Social Services	Chair –	Councillor Shirton

Corporate Affairs	Vice Chair –	Councillor O’Neill
	Chair –	Mayor Bentley
	Vice Chair –	Councillor Metcalfe

Council is required to appoint a Deputy Mayor and members to temporarily fill the vacant roles in each business division as indicated above.

FINANCIAL/LEGAL IMPLICATIONS:

The member of Council who is appointed to the position of Deputy Mayor receives remuneration in addition that that received as Councillor. The supplemental remuneration for the Deputy Mayor is \$3,621 as of January 1, 2024 and \$3,733 as of January 1, 2025.

STAKEHOLDER IMPACTS:

Not applicable.

REPORT IMPACTS:

Agreement: No

By-law: Yes

Budget Amendment: No

Policy: No

REFERENCES:

1. [Council Appointments as of November 15, 2024](#)
2. [Haldimand County Procedure By-law 2477-23](#)

ATTACHMENTS:

1. Draft Deputy Mayor Appointment By-law