



REGULAR MEETING OF THE HALDIMAND MUSEUMS ADVISORY BOARD

Thursday September 19, 2024; 6:00 pm

Wilson MacDonald Memorial School Museum, 3513 Rainham Road, Selkirk

Present: Nancy McBride, Colleen Kelly, Michaela Chiasson, Dick Passmore, Melissa Lloyd,; **Regrets:** Rachel Berry, Marie Trainer; **Staff:** Anne Unyi Supervisor, Heritage & Culture; Geneva Gillis, Curator, Heritage Centre, Penny Morningstar, Curator, Wilson MacDonald Memorial School Museum, Sandra Trimble, Council Services Assistant.

1. **Call to Order.** The Chair called the meeting to order at 6:01 pm.

2. **Land Acknowledgement**

3. **Disclosure of conflict of interest and general nature thereof.** None

4. **Approval of the Minutes**

HM-2024-05 Recommendation by Colleen Kelly & Dick Passmore that the Minutes of the Haldimand Museums Advisory Board dated March 21 be approved as presented. **CARRIED**

HM-2024-06 Recommendation by Michaela Chiasson & Colleen Kelly that the (unofficial) Minutes of the Haldimand Museums Advisory Board dated June 27, 2024 be accepted as presented. **CARRIED**

5. **Business Arising**

5.1 Haldimand Museums Emergency & Disaster Plan

Staff presented the recently updated Emergency & Disaster Plan for the Board for review and discussion. Plans were submitted as required attachments to the Community Museums Operating Grant in June, 2024.

HM-2024-07 Recommendation by Dick Passmore & Colleen Kelly that Haldimand Museums Emergency & Disaster Plans be accepted as presented. **CARRIED**

5.2 Annual Review: Policy; Board Roles and Responsibilities

Staff proposed amendments to HM-07 Conservations and HM-08 Physical Plant; Board discussion with Staff related to the changes followed.

HM-2024-08 Recommendation by Melissa Lloyd & Michaela Chiasson to accept the proposed amendments to polices HM-07 Conservation and HM-08 Physical Plant. **CARRIED**

5.3 2023 Acquisitions/Deaccessions for Approval

2023 acquisitions for Edinburgh Square presented to the HMAB for review and comment.

HM-2024-09 Recommendation by Colleen Kelly & Melissa Lloyd that the 2023 Acquisition Report for Edinburgh Square Heritage & Cultural Centre dated June 27, 2024 be approved as presented. **CARRIED**

5.4 Grants

5.4.1 Community Museums Operating Grant (CMOG)

The Supervisor, Heritage & Culture reported that all CMOG applications were submitted to the Ministry on June 28th. As noted above COMG requested that each site provide a current Emergency and Disaster Plan with their submission.

5.4.2 Young Canada Works 2024-2025

The Supervisor, Heritage & Culture noted that the two Collections Technicians summer positions (Edinburgh Square and Wilson MacDonald) ended their placements August 24th; the Oral historian/videographer begin a 25-week placement September 10 and will be working with staff until March, 2025. Area of focus will be collecting interviews with former employees of the Bick's Pickle plant.

- 5.5 Haldimand Museums Strategic Planning
Deferred until further notice.
- 5.6 Grand River Sachem Digitization Project
Haldimand Museums staff provided an update regarding the progress of the project and negotiations with Metroland; the Board members provided feedback and suggested links to copyright resources.
- 5.7 University of Toronto Capstone Project
Geneva Gillis provided an update. While acknowledging the merit of our submission the application to the Master of Museum Studies program was not successful however the School urged the Museums to reapply next year.
- 5.8 Holiday Market
Update provided by Geneva Gillis; This year's Market is planned for November 14th, vendor applications are coming in and most spaces have been filled in both the Atrium of the Haldimand County Administration Building and McSorley Hall.

6. Curator's Reports (3rd Quarter, 2024)

- 6.1 Wilson MacDonald Memorial School Museum
- 6.2 Heritage Centre
- 6.3 Edinburgh Square Heritage and Cultural Centre

The Curators presented an overview of third quarter activities to the Board for discussion.

HM-2024-10 Recommendation by Melissa Lloyd & Colleen Kelly that the Curator's Reports dated September 19, 2024 be approved as presented. **CARRIED**

7. New Business

- 7.1 **Updated Haldimand Museums Advisory Board Terms of Reference**
Sandra Trimble provided an overview of the revised HMAB terms of reference. Following their review the Board had an opportunity to ask questions and comment.

HM-2024-11 Recommendation by Melissa Lloyd & Dick Passmore that the current Haldimand Museums Advisory Board Terms of Reference be rescinded and replaced with the revised Haldimand Museums Advisory Board Terms of Reference as presented. **CARRIED**

- 7.2 **Resignation: Rachel Berry**
Due to Rachel Berry scheduling conflicts Rachel Berry has resigned as a member of the HMAB.
HM-2024-12 Recommendation by Colleen Kelly & Michaela Chiasson that the HMAB accept the resignation of Rachel Berry effective September 19, 2024. **CARRIED**

8. Discussion/Comments from the floor:

- 8.1 Trivia Night, September 26, Cayuga Legion
- 8.2 The HMAB wishes Councillor Marie Trainer a speedy recovery and looks forward to welcoming her at the next Board meeting.

9. Adjournment: 7:22 pm

Next Meeting: November 21 2024 at 6:00 pm

- **Location: Haldimand County Administration Building, 53 Thorburn Street S., Cayuga (Haldimand Room)**