



Date: November 19, 2024
Time: 9:30 A.M.
Location: Haldimand County Administration Building - Council Chambers

Council Present S. Bentley, Mayor
J. Metcalfe, Councillor
D. Lawrence, Councillor
R. Shirton, Councillor
P. O'Neill, Councillor

Staff Present C. Case, Chief Administrative Officer
M. Evers, General Manager, Community & Development Services
T. Haedrich, General Manager, Engineering & Capital Works
M. Jamieson, General Manager, Corporate & Social Services
D. McKinnon, General Manager, Public Works Operations
M. Merritt, General Manager, Financial & Data Services
J. Douglas, Senior Planner
L. Friesen, Manager, Legal & Support Services
J. Gallagher, Manager, Emergency Services/Fire Chief
M. Lloyd, Property Coordinator
K. Schmitz, Manager, Community Development & Partnerships
C. Curtis, Municipal Clerk

A. Call to Order

Mayor Bentley called the Council in Committee meeting to order at 9:30 a.m.

B. Land Acknowledgement

Councillor Lawrence read the Land Acknowledgement statement.

C. Roll Call

The Mayor and all Members of Council were in attendance with the exception of Councillor Patterson and Councillor Trainer.

D. Disclosures of Pecuniary Interest

None.

E. Public Meeting for Planning Applications

Mayor Bentley, Vice-Chair of Public Meeting for Planning Applications, remained the Chair for this portion of the meeting.

Prior to commencing the public meeting, the Vice-Chair explained the meeting, delegation and appeal process. It was noted that decisions made by Committee at this meeting would be given final consideration at the November 25, 2024 Council meeting.

- 1 PDD-27-2024 Zoning By-law Amendment to Permit 7-Lot Draft Plan of Subdivision, Selkirk

J. Douglas, Senior Planner, presented the report.

Committee asked questions and received answers regarding the following:

- Whether neighbouring properties had communicated concerns regarding the application;
- Possible concerns regarding the proximity of the property to the Fire Station;
- Zoning requirements for the construction of semi-detached properties;
- Whether there were potential issues with accepting cash in lieu of parkland for the development;
- Flexibility in the number of units approved; and
- Storm water pond maintenance, location, and drainage.

V. Colantonio, Planner/Senior Development Coordinator, Urban in Mind, agent for applicant, provided an overview of the application and subject lands.

There being no one else present to speak either for or against this application, deliberations concluded with the introduction of the following recommendation.

Recommendation 1

Moved By: Councillor Metcalfe

Seconded By: Councillor Lawrence

1. THAT Report PDD-27-2024 Zoning By-law Amendment to Permit a 7-Lot Draft Plan of Subdivision, Selkirk be received;

2. AND THAT application PLZ-HA-2024-132 to amend the Haldimand County Zoning By-law HC 1-2020, to rezone the subject lands from “Hamlet Residential” (RH) zone to “Hamlet Residential” (RH-H) with special exceptions and a Holding (H) provision, be approved for the reasons outlined in Report PDD-27-2024;
3. AND THAT the application is considered to be consistent with the Provincial Planning Statement 2024, conforms to the Haldimand County Official Plan, and has sufficient regard for matters of provincial interest under the *Planning Act*, 1990;
4. AND THAT each of the Holding “H” provisions shall be removed, by the General Manager of Community & Development Services once the County is satisfied that the proponent has met the conditions for the removal of the Holding provision;
5. AND THAT the by-law attached to Report PDD-27-2024 be approved at a future Council meeting.

CARRIED

F. Motions of Consent

None.

G. Departmental Staff Reports

1 Community and Development Services

Councillor Lawrence, Chair of Community and Development Services, assumed the Chair for this portion of the meeting.

1.1 CDP-23-2024 Live Streaming of Junior and Senior Games in Arenas

Committee asked questions and received answers from K. Schmitz, Manager, Community & Development Services regarding rationale for restricting live-streaming to specific teams/events and future plans for implementation of live-streaming for other users.

Recommendation 2

Moved By: Councillor Shirton

Seconded By: Councillor Metcalfe

1. THAT Report CDP-23-2024 Live Streaming of Junior and Seniors Games in Arenas be received;

2. AND THAT live streaming of junior and senior games/special events at Haldimand County arenas, as mandated by the related leagues/associations, including local clubs/teams entering into agreements with third-party providers, be supported;
3. AND THAT a future staff report be prepared, for Council consideration for the 2025-2026 ice season, associated with expanding live streaming opportunities to minor sports associations and other ice users.

CARRIED

1.2 EMS-04-2024 Superior Tanker Shuttle Service Accreditation

Committee asked questions and received answers from J. Gallagher, Manager, Emergency Services/Fire Chief regarding the timing of the testing and which Fire Halls are used.

Recommendation 3

Moved By: Councillor Metcalfe

Seconded By: Mayor Bentley

THAT Report EMS-04-2024 Superior Tanker Shuttle Service Accreditation be received.

CARRIED

1.3 EMS-05-2024 Renewal of 911 Central Emergency Reporting Bureau Agreement

Recommendation 4

Moved By: Councillor O'Neill

Seconded By: Councillor Shirton

1. THAT Report EMS-05-2025 Renewal of 911 Central Emergency Reporting Bureau Agreement be received;
2. AND THAT the agreement, as attached to Report EMS-05-2025 to provide management and operation of a 911 Central Emergency Reporting Bureau be entered into with the Ontario Provincial Police for a term of five years, ending December 31, 2029, with an option to renew for a further five years under the same terms and conditions be approved;

3. AND THAT the Mayor and Clerk be authorized to execute all the necessary documents relating to an agreement;
4. AND THAT the by-law attached to Report EMS-05-2025 be approved at a future Council meeting.

CARRIED

1.4 Other Business

None.

2 Public Works Operations

Mayor Bentley resumed the Chair for this portion of the meeting.

2.1 FPC-05-2024 Cemetery By-law Update

Recommendation 5

Moved By: Councillor Shirton

Seconded By: Councillor Metcalfe

1. THAT Report FPC-05-2024 Cemetery By-law Update be received;
2. AND THAT the draft Cemetery By-law as attached to Report FPC-05-2024 be approved at a future Council meeting;
3. AND THAT Haldimand County Cemetery By-law No.1501/15 be repealed;
4. AND THAT the User Fee By-law No. 2560/24 be amended to reflect the new and revised user fees as outlined in Report FPC-05-2024 and approved at a future Council meeting.

CARRIED

2.2 Other Business

None.

3 Engineering and Capital Works

Councillor Metcalfe, Chair of Engineering and Capital Works, assumed the Chair for this portion of the meeting.

3.1 FCA-05-2024 Climate Change Adaptation Plan - Grant Funding Application

Recommendation 6

Moved By: Mayor Bentley

Seconded By: Councillor O'Neill

1. THAT Report FCA-05-2024 Climate Change Adaptation Plan - Grant Funding Application be received;
2. AND THAT a funding application request for external consulting services to create a Climate Change Adaption Plan that meets the requirements of the Federation of Canadian Municipalities' Local Leadership for Climate Adaptation funding initiative be approved;
3. AND THAT Council directs staff to apply for a funding opportunity from the Federation of Canadian Municipalities' Local Leadership for Climate Adaptation initiative for the Climate Change Adaptation Plan.

CARRIED

3.2 Other Business

None.

4 Financial and Data Services

Councillor O'Neill, Chair of Financial and Data Services, assumed the Chair for this portion of the meeting.

4.1 FIN-18-2024 Application for Assessment and Tax Adjustments - Sections 357, 358, 359 Municipal Act as of October 2024

Recommendation 7

Moved By: Councillor Metcalfe

Seconded By: Councillor Shirton

1. THAT Report FIN-18-2024 Applications for Assessment and Tax Adjustments - Sections 357, 358, 359 Municipal Act as of October 2024 be received;

2. AND THAT adjustments of taxes, in accordance with Sections 357, 358 and 359 of the Municipal Act, be approved in the amount of \$16,159.75 as detailed in Attachment 1 to Report FIN-18-2024.

CARRIED

- 4.2 ITS-03-2024 Money Assets & People Project Status Q4 2024

Recommendation 8

Moved By: Councillor Lawrence

Seconded By: Mayor Bentley

That Report ITS-03-2024 Money Assets & People Project Status Q4 2024 be received.

CARRIED

- 4.3 Other Business

None.

- 5 Corporate and Social Services

Councillor Shirton, Chair of Corporate and Social Services, assumed the Chair for this portion of the meeting.

- 5.1 LSS-09-2024 Unsolicited Offer to Purchase Property - Part of the Closed Road - Victoria Street, Cayuga

M. Lloyd, Property Coordinator, provided an overview of the report.

Recommendation 9

Moved By: Mayor Bentley

Seconded By: Councillor Metcalfe

1. THAT Report LSS-09-2024 Unsolicited Offer to Purchase Property – Part of the Closed Road – Victoria Street, Cayuga be received;

2. AND THAT the surplus property formally known as part of Victoria Street, Cayuga, which was previously stopped up and closed by By-Law 242, reconfirmed through By-law 1305/12, shown in orange (Parcel A) on Attachment 1, and legally described as part of PIN 38232-0160 (LT); Victoria Street Village of Cayuga East of Grand River Between Thorburn Street and Fishcarrier Street; Haldimand County, be sold to Tienna Dianne Nagel, Andrew Thomas Burns and Michelle Lynn Klein, for the purchase price of \$7,500, plus HST plus costs of conveyance inclusive of Haldimand County's legal fees;
3. AND THAT the surplus property formally known as part of Victoria Street, Cayuga, as legally described above, shown in yellow (Parcel B) on Attachment 1, be sold to Joshua and Marion Camblin, for the purchase price of \$3,000, plus HST plus costs of conveyance inclusive of Haldimand County's legal fees;
4. AND THAT the surplus property formally known as part of Victoria Street, Cayuga, as legally described above, shown in purple (Parcel C) on Attachment 1, be sold to Danneia & Jordana Oshana, for the purchase price of \$1,700, plus HST plus costs of conveyance inclusive of Haldimand County's legal fees;
5. AND THAT public notice of the proposed conveyance be given;
6. AND THAT the Mayor and Clerk be authorized to execute all necessary documents;
7. AND THAT a by-law be presented for enactment to authorize the conveyance at a future Council meeting.

CARRIED

- 5.2 LSS-15-2024 Road Closure and Conveyance between Concession 3 and 4, South of Talbot Road, Dunnville

M. Lloyd, Property Coordinator, provided an overview of the report.

Recommendation 10

Moved By: Councillor Lawrence

Seconded By: Councillor Metcalfe

1. THAT Report LSS-15-2024 Road Closure and Conveyance between Concession 3 and 4, South of Talbot Road, Dunnville, be received;

2. AND THAT the subject road allowance, as illustrated in Attachment 1 to LSS-15-2024 and legally described as Part of PIN 38238-0118 Firstly; Road Allowance Between Concession 3 and Concession 4 South Talbot Road North Cayuga; Road Allowance Between Lot 6 and Lot 7 Concession 3 South Talbot Road North Cayuga; Road Allowance Between Lot 12 and Lot 13 Concession 3 South Talbot Rd North Cayuga Secondly; Part South Lot 6-7 Concession 3 North Cayuga; Part South 1/2 Lot 8-10 Concession 3 North Cayuga; Part South Part Lot 11-13 Concession 3 North Cayuga As In HC40754, HC40737, HC40312, HC40249, Part 3 18R5213 & Travelled Rd Being River Road Between Road Allowance Between Township of Canborough & Township of North Cayuga & Sly Production of West Limit of Part 3 HC63792; Subject to NC7375; Haldimand County, herein “Road Allowance” be stopped up, closed and declared surplus to all County needs;
3. AND THAT the subject “Road Allowance”, as illustrated i Attachment 1 to LSS-15-2024 as described above and further to be described subject to a Reference Plan being deposited with the Land Registry Office and a new unique PIN being created, be sold to the abutting landowners, Kenneth & Nancy Margaret Zantingh for a purchase price of \$31,656 plus HST, plus costs of the closure and conveyance for all parties;
4. AND THAT said conveyance be conditional upon an easement being registered in Hydro One’s favour for maintenance and/or replacement of aerial overhead conductors and poles, if required;
5. AND THAT public notice of the proposed closure and conveyance be given;
6. AND THAT a by-law be passed to authorize the closure and conveyance at a future Council meeting;
7. AND THAT the Mayor and Clerk be authorized to execute all necessary documents.

CARRIED

5.3 LSS-16-2024 General Insurance Program

L. Friesen, Manager, Legal & Support Services provided an overview of the report.

Committee asked questions and received answers from staff regarding the rationale behind the increase in the liability coverage, and whether other quotations for insurance were solicited.

Recommendation 11

Moved By: Councillor Lawrence

Seconded By: Mayor Bentley

1. THAT Report LSS-16-2024 General Insurance Program be received;
2. AND THAT the 2025 insurance policies proposed by Marsh Canada Limited and Arthur J. Gallagher Canada Limited at a cost of \$979,749 inclusive of applicable taxes, representing approximately a 4% increase from 2024 insurance premiums, be approved as follows:
 - a. General Insurance Program including general liability, umbrella liability, medical malpractice liability, environmental impairment liability, crime, automobile, property insurance, municipal volunteers' accident, and cyber coverage;
 - b. Closed Landfill Policy be renewed, and cost-shared with Norfolk County as joint owners;
 - c. Community Hall Boards Liability policy be renewed with a \$5,000,000 liability limit, an increase from the \$2,000,000 liability limit;
 - d. Property & Equipment Breakdown policy be renewed with a \$100,000 deductible, an increase from the \$50,000 deductible;
3. AND THAT authority be delegated to the General Manager, Corporate & Support Services to renew the Recreation Affiliates policy based on the estimated premium provided by Marsh Canada Limited and Arthur J. Gallagher Canada Limited to an upset limit of \$3,200, inclusive of taxes representing a maximum increase of \$533 over 2024 insurance premiums;
4. AND THAT the Recreation Affiliates Policy, once renewed, maintain affiliate contributions to this policy premium capped at the amount of \$550 each;
5. AND THAT authority be delegated to the Manager, Legal & Support Services to approve events to be covered by the Special Events Policy, provided the events meet the Council approved criteria, previously approved in report CS-SS-17-2013;

6. AND THAT staff report back to Council if there are any significant policy changes for 2025 at the discretion of the General Manager, Corporate and Social Services.

CARRIED

5.4 Other Business

None.

6 Corporate Affairs

Mayor Bentley, Chair of Corporate Affairs, resumed the Chair for the remainder of the meeting.

6.1 Other Business

None.

Mayor Bentley called a recess at 10:44 a.m. Committee resumed at 10:59 a.m.

H. Presentations and Consideration of Related Reports (11 a.m.)

Mayor Bentley called a recess at 11:02 a.m. Committee resumed at 11:11 a.m.

1 Respectful Conduct Policy, Council Code of Conduct and Employee Code of Conduct

M. Jamieson, General Manager, Corporate & Social Services announced the launch of the new Haldimand County website today and provided an overview of the Respectful Conduct Policy, Council Code of Conduct, and Employee Code of Conduct.

1.1 CEC-04-2024 Respectful Conduct Policy

Recommendation 12

Moved By: Councillor Metcalfe

Seconded By: Councillor Lawrence

1. THAT Report CEC-04-2024 Respectful Conduct Policy be received;
2. AND THAT the Respectful Conduct Policy, as presented as Attachment 1 to Report CEC-04-2024, be approved;
3. AND THAT the Service Restriction and Trespass Procedures, as presented as Attachment 2 to Report CEC-04-2024, be approved;

4. AND THAT the Senior Management Team be given the authority to revise and update the Service Restriction and Trespass Procedures as necessary.

CARRIED

1.2 CLE-16-2024 Council Code of Conduct

Committee asked questions and received answers on whether other municipalities charge a fee for a complaint to the Integrity Commissioner, and whether there are costs to Haldimand County associated with each complaint, even if the complaint is found to be frivolous or vexatious.

Recommendation 13

Moved By: Councillor Shirton

Seconded By: Councillor O'Neill

1. THAT Report CLE-16-2024 Council Code of Conduct be received;
2. THAT Council rescind Policy 2008-02 Council Code of Conduct;
3. AND THAT the updated Code of Conduct for Members of Council, attached to Report CLE-16-2024, be approved.

CARRIED

1.3 HRD-07-2024 Employee Code of Conduct

Recommendation 14

Moved By: Councillor Lawrence

Seconded By: Councillor O'Neill

1. THAT Report HRD-07-2024 Employee Code of Conduct be received;
2. AND THAT Council rescind the Code of Conduct Policy No. 2001-06, the Dress Code Policy No. 2001-17 and the Employee Code of Conduct Policy No. 2001-19;
3. AND THAT the updated Employee Code of Conduct as outlined in Attachment 1 to Report HRD-07-2024 be approved.

CARRIED

I. Delegations and Consideration of Related Reports (1 p.m.)

None.

J. Unfinished Business

None.

K. New Business

None.

L. Reports, Inquiries, Announcements and Concerns of Councillors

The following items were highlighted:

- Lansdowne Children's Centre Services Gala last weekend in Brantford;
- Planet Youth Seminar in Jarvis regarding implementation of the Icelandic model for early drug-use intervention;
- Public Open House in Caledonia regarding the Caledonia Wastewater Treatment Plant;
- Tim Horton's Holiday Smile Cookie Campaign is underway; and
- Launch of new Haldimand County website.

M. Closed Session

Recommendation 15

Moved By: Councillor Lawrence

Seconded By: Councillor Metcalfe

THAT pursuant to Section 239 (2)(d) and (k) of the *Municipal Act*, as amended, Council convene in a meeting at 11:39 a.m. closed to the public, to discuss:

- 1 Report HRD-08-2024 of the General Manager, Corporate & Social Services with respect to OPSEU Bargaining Parameters

Section 239 (2)(d) Labour relations or employee negotiations

- 2 Verbal Report of the CAO Office with respect to Strengthening Public Health - Voluntary Merger

Section 239 (2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

CARRIED

Recommendation 16

Moved By: Councillor Lawrence

Seconded By: Councillor Shirton

THAT this closed meeting now adjourn at 12:17 p.m. and reconvene in open session.

CARRIED

N. Motions Arising from Closed Session

Recommendation 17

Moved By: Councillor Shirton

Seconded By: Councillor O'Neill

1. THAT Report HRD-08-2024 OPSEU Bargaining Parameters be received and remain confidential;
2. AND THAT the confidential direction given to staff be confirmed.

CARRIED

Recommendation 18

Moved By: Councillor Metcalfe

Seconded By: Councillor Lawrence

THAT the confidential direction given to staff and external legal counsel with respect to the Strengthening Public Health - Voluntary Merger be confirmed.

CARRIED

O. Motion of Receipt

Recommendation 19

Moved By: Councillor Lawrence

Seconded By: Councillor Metcalfe

THAT the presentation from Megan Jamieson, General Manager, Corporate and Social Services Re: Respectful Conduct Policy, Council Code of Conduct and Employee Code of Conduct be received.

CARRIED

P. Adjournment

Recommendation 20

Moved By: Councillor Shirton

Seconded By: Councillor O'Neill

THAT this meeting is now adjourned at 12:19 p.m.

CARRIED

MAYOR

CLERK