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# HALDIMAND O.P.P. DETACHMENT BOARD

## Report HDB-01-2024 Proposed Budget for 2025

For Consideration by Haldimand O.P.P. Detachment Board on November 28, 2024

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### OBJECTIVE:

To seek approval of the 2025 budget for the Haldimand O.P.P. Detachment Board.

### RECOMMENDATIONS:

1. THAT Report HDB-01-2024 Proposed Budget for 2025 be received;
2. AND THAT the draft 2025 Haldimand O.P.P. Detachment Board budget with a net levy of \$36,260 be approved as presented, with Haldimand County responsible for \$33,520 and Mississaugas of the Credit First Nation responsible for \$2,740;
3. AND THAT this motion be forwarded to Haldimand County and Mississaugas of the Credit First Nation Councils for inclusion in their budget deliberations;
4. AND THAT the 2025 OAPSB membership dues in the amount of \$4,642.89 plus HST be paid from the Memberships & Associations budget;
5. AND THAT the 2025 OAPSB Zone 4 membership dues in the amount of \$50.00 be paid from the Memberships & Associations budget.

**Prepared by:** Tracey Cassidy, Board Administrator

### EXECUTIVE SUMMARY:

In order to comply with legislation, the Haldimand O.P.P. Detachment Board (Board) is required to prepare estimates for submission to the municipalities within their detachment area. A summary of operational expenses has been described within this report and shown in Attachment 1.

### BACKGROUND:

The *Community Safety & Policing Act, 2019* (CSPA) came into effect on April 1, 2024, replacing the *Police Services Act, 1990*. The new legislation changed the Police Services Board governance structure for communities policed by the Ontario Provincial Police (O.P.P.) to Detachment Boards. The new structure is based on the overall detachment area, rather than individual boards for each municipality. The Haldimand O.P.P. Detachment consists of Haldimand County and Mississaugas of the Credit First Nation (MCFN) communities.

Section 71 of the CSPA provides that an O.P.P. detachment board shall prepare estimates of the total amount that will be required to pay the expenses of the board's operation and such estimates shall be submitted to the municipalities along with a statement of each municipality's share of the costs. Each municipality shall contribute their share of the costs unless they provide written notice to the Board that it is referring the matter to arbitration.

## **ANALYSIS:**

The proposed 2025 budget (Attachment 1) is based on what is currently known about the operation of the Board and its related activities.

### **Remuneration**

The amount of remuneration paid to each Council and Community Appointees on the Board shall be determined and paid by their respective Council.

The amount of remuneration paid to the Provincial Appointee on the Board shall be determined in accordance with Section 7 of Ontario Regulation 135/24 of the CSPA. The province does not cover provincial appointee remuneration on any boards in the province. The remuneration for the provincial appointee has historically been covered by Haldimand County.

### **Donations/Gifts**

These funds have historically been allocated to charitable groups and organizations that have requested funding for initiatives consistent with the Board's mandate.

### **Insurance**

Detachment boards no longer meet the definition of a local board under the Municipal Act. Insurers consider an O.P.P. Detachment Board as an "outside" board of any municipality which means that the board cannot be included under municipal insurance policies. The Ontario Association of Police Service Boards (OAPSB) has secured a group insurance policy for O.P.P. Detachment Boards. The policy term is from September 27, 2024 to September 27, 2025 with an annual premium of \$3,888. Insurance coverage is a mandatory requirement for all detachment boards.

### **Memberships and Associations**

The Board is a current member of the OAPSB. This provides access to best practices, and valuable information that is shared from the association and O.P.P. Detachment Boards. Samples of reports and policies are resources that can be used in developing similar documents for the Board.

Membership fees will be changing in 2025 and future years and will be based on the number of properties within the geographical boundaries of the detachment area, similar to the cost model for O.P.P. services. This results in an increase of \$1,247.71 (exclusive of HST) from 2024.

### **Meeting Expenses**

Original funds were included in the 2024 Haldimand County Police Services Board budget to account for meeting expenses.

### **Travel Expenses**

Mileage will be consistent with Haldimand County's Expense Reimbursement Policy 2001-05 (Attachment 2) and paid to each member who attends board meetings in person. Mileage will not be reimbursed if a member chooses to attend virtually.

### **Professional Development**

As current members of the OAPSB, there is an opportunity to attend its annual conference to participate in educational sessions and network with other O.P.P. Detachment Boards and Police Service Board members from across the province. The professional development expenses for 2025 are based on all seven members attending the annual OAPSB conference.

Staff are recommending that professional development expenditures for Council and Community Appointees be paid by their respective Council. Professional development expenses shall include conference registration costs, reasonable accommodations for the detachment board member and

mileage or travel expenses to/from the conference location. Other associated costs or per diems would be at the discretion of each respective Council.

Since this budget line includes costs for all detachment board members, yet the expenses are to be paid by their respective Council, it is suggested that Haldimand County, as the administrator of the budget, would invoice MCFN for reimbursement of the relevant expenditures associated with professional development for the MCFN appointed members.

### **Sponsorship**

These funds have historically been allocated to charitable groups and organizations that have requested funding for community events consistent with the Board's mandate.

### **FINANCIAL/LEGAL IMPLICATIONS:**

Financial implications are outlined above. The former Haldimand County Police Services Board net levy budget was \$25,090. This budget was based on a five-member board.

The proposed 2025 net levy budget is \$36,260, reflecting a year-over-year increase of \$11,520. This increase is attributed to the expansion of board membership from five to seven, along with additional costs driven by inflation and mandatory insurance coverage.

Mississaugas of the Credit First Nation will be responsible for the professional development expenditures for their appointed members. This amount would total \$2,740. Haldimand County will be responsible for all other expenditures which would total \$33,520. This will be reviewed annually to ensure appropriate cost sharing.

### **STAKEHOLDER IMPACTS:**

Upon approval of the proposed budget, this report will be sent to Haldimand County and Mississaugas of the Credit First Nation Councils for consideration during their budget deliberations. The actual 2025 draft budget may vary as it will be submitted during the budget cycle and presented to each Council for approval during budget deliberations.

### **REPORT IMPACTS:**

Agreement: No

By-law: No

Budget Amendment: No

Policy: No

### **REFERENCES:**

1. [Community Safety and Policing Act, 2019.](#)
2. [Ontario Regulation 135/24.](#)

### **ATTACHMENTS:**

1. Proposed 2025 Budget.
2. Haldimand County Expense Reimbursement Policy 2001-05.