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| 1 – Definitions BURIAL | The opening and closing of an in-ground lot or plot for the disposition of human remains or cremated human remains. | Add: Also known as an “interment” or “to inter”. | These terms are often used interchangeably. Meant to improve customer understanding. |
| 1 – Definitions BURIAL VAULT | N/A | A sealed container, typically made of concrete, that is placed into a lot to house a casket. | Added in conjunction with “LINER” to establish the difference between the two. |
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| 1 – Definitions CARE and MAINTENANCE FUND | It is a requirement under the Funeral, Burial and Cremation Services Act (FBCSA) that a percentage of the purchase price of all interment rights and set amounts for marker and monument installations is contributed into the Care and Maintenance Fund. Interest earned from this fund is used to provide care and maintenance of plots, lots, markers and monuments at the cemetery. | is a prescribed amount or a percentage of the purchase price (excluding tax) of all interment and scattering rights sold, transferred, assigned or permitted; and prescribed amounts for monuments and markers, contributed into the care and maintenance fund. | Rewording of definition, taken directly from the BAO’s template. |
| 1 – Definitions CONTRACT | For purposes of these by-laws, all purchasers of interment rights must sign a contract with the Corporation, detailing obligations of both parties and acceptance of the cemetery bylaw. | For purposes of these by-laws, all purchasers of interment rights, or other cemetery supplies and services must receive a copy of the contract they and the cemetery operator have signed detailing the obligations of both parties, and acknowledging receipt and acceptance of the cemetery by-laws, a copy of the Consumer Information Guide and the Price List. | Rewording of definition, taken directly from the BAO’s template. Contract for Cemetery Interment Rights, Services and Supplies has been updated to reflect this change. |
| 1 – Definitions COLUMBARIUM | N/A | a structure designed for the interment of cremated human remains in sealed | Definition does not appear in the current By-law, but should |

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| | | compartments called niches. | be added as it is a section within the by-law. |
| 1 – Definitions CREMATION LOT | N/A | Cremation Lot: Shall mean a lot intended for the interment of cremated remains only. | Definition does not appear in the current By-law, but should be added as it is now mentioned within the b-law. |
| 1 – Definitions FBCSA | N/A | Shall mean the Funeral, Burial and Cremation Services Act 2002 | Definition does not appear on the current By-law, but should be added as FBCSA is referenced throughout the By-law. |
| 1 – Definitions LINER | N/A | A container, typically made of concrete, that is placed into a lot to house a casket. | Added in conjunction with “BURIAL VAULT” to establish the difference between the two. |
| 1 – Definitions LOT SOLD IN A ROW | N/A | Means a lot that may only be selected as the next available lot in a row located in a designated section of a cemetery. | Definition does not appear in the current By-law, but should be added as it is now mentioned within the b-law. |
| 1 – Definitions NICHE PLATE/SHUTTER | N/A | Shall mean the engravable cover or door for the niche of a columbarium. | Definition does not appear in the current By-law, but should be added as its discussed in the Columbarium section |
| 1 – Definitions PREFERRED LOTS/PLOTS | N/A | Shall mean lots/plots that have previously been identified as being in a preferred location in designated areas of the cemeteries, and are to be sold at a specified rate as set out in the tariff of charges. | Definition does not appear in the current By-law, but should be added to align with cemetery operations. |
| 2 – General Information HOURS OF OPERATION | Visitation Hours: Monday to Sunday – dawn to dusk Office Hours: Monday to Friday 8:30 AM – 4:30 PM Burial Hours: Monday to Sunday 9:00 AM – 4:00 PM | Provision has been removed | Provision removed from By-law so future changes to Hours of Operation don’t require formal amendment. Relevant information is now posted on Cemeteries page of the County website |
| 2 – General Information CONTACT INFORMATION | Any persons who have general inquiries or concerns shall contact cemetery operations using the contact information below. No person shall direct | Provision has been removed | Provision removed from By-law so future changes to Contact Information don’t require formal amendment. Relevant information is now posted on Cemeteries page of the County website. |

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| | <p>inquiries or concerns to staff/contractors working on cemetery grounds. Haldimand County Cemetery Operations 3-100 Haddington Street Caledonia ON N3W 2N4 E-mail: facilities@haldimandcounty.on.ca Phone: 905-319-5932 Ext. 6503</p> | | |
| <p>2 – General Information</p> <p>BY-LAW AMENDMENTS</p> | <p>The Corporation shall be governed by these by-laws and all procedures will comply with the Funeral, Burial and Cremation Services Act, 2002 and Ontario Regulation 30/11, which may be amended periodically. All by-law amendments must be: a) published once in a newspaper with general circulation in the locality in which the cemetery is located; b) conspicuously posted on a sign at the entrance of the cemetery; and c) delivered to each supplier of markers who has delivered a monument or marker to the cemetery during the previous year, if the by-law or by-law amendment pertains to monuments/markers or their installation. All by-laws and by-law amendments are subject to the approval of the Registrar, Cemeteries Regulation Unit, Ministry of Consumer Services.</p> | <p>Provision has been removed.</p> | <p>Removed for redundancy.</p> |

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| <p>3 – Cancellation, Resale or Transfer of Interment Rights</p> <p>CARE AND MAINTENANCE FUND CONTRIBUTIONS</p> | <p>As required by Sections 166 and 168 of Regulation 30/11, a percentage of the purchase price of all interment rights, scattering rights and a prescribed amount of \$25.00 where there were no scattering rights sold and a prescribed amount for monuments and markers is contributed into the Care and Maintenance Fund. Income from this fund is used to provide only general care and maintenance of the cemetery. Contributions to the Care and Maintenance Fund are not refundable except when interment or scattering rights are cancelled within the 30 day cooling off period.</p> | <p>It is a requirement under the FBCSA and O. Reg. 30/11 and 184/12 that a prescribed amount or a percentage of the purchase price (excluding tax) of all interment and scattering rights sold; and prescribed amounts for monuments and markers is contributed into the care and maintenance fund. If no scattering rights are sold but scattering is permitted a prescribed amount must be contributed to the fund when the scattering is conducted. Interest earned from this fund is used to provide care and maintenance of lots, pots, markers and monuments at the cemetery. Contributions to the care and maintenance fund are not refundable except when interment or scattering rights are cancelled within the 30-day cooling off period.</p> | <p>Rewording of definition, taken directly from the BAO's template.</p> |
| <p>4 – Burial or Scattering of Cremated Remains</p> <p>f.</p> | <p>N/A</p> | <p>Arrival times at the cemeteries for Interment or Funeral Services shall be between 9:00 a.m. and 3:00 p.m.</p> | <p>See Burial or Scattering of Cremated remains provision g. for comments.</p> |
| <p>4 – Burial or Scattering of Cremated Remains</p> <p>g.</p> | <p>N/A</p> | <p>Funerals arriving after 3:00 pm, necessitating work by Corporation employees, or those working on behalf of the corporation, after 4:00 pm will be charged an additional fee as set out in the price list. This fee will be applied after 4pm, and will reoccur every half hour thereafter.</p> | <p>This provision is being added 1) to help staff enforce the County's burial hours, 2) in conjunction with a change to the user fees, is meant to help recuperate any increased labour charges as a result of services that run beyond the work day, and 3) to avoid the health and safety risks of operating equipment</p> |

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| | | | in low light hours during the winter months. |
| 4 – Burial or Scattering of Cremated Remains h. | N/A | Burial services for casket and cremation interments are available all year round. No funeral service shall be held and no interment shall be made in any cemetery operated by the Corporation on New Year's Day, Good Friday, Easter Sunday, and Christmas Day, except pursuant to an order of the Regional Medical Officer of Health. | This provision is meant to help clarify FAQ's staff receive about year round burials. The holidays chosen are commonly prohibited days for interments in other municipalities. |
| 4 – Burial or Scattering of Cremated Remains j. | Only one (1) vault may be interred in a single lot and a maximum of four (4) cremations are permitted in a single lot | Only one (1) vault casket may be interred in a single lot and a maximum of four (4) cremations are permitted in a single lot. Only two (2) cremations are permitted in a cremation lot or columbarium niche. | The capacity for cremation lots and columbarium niches has been omitted from the By-law and needs to be added in. Changed vault to casket to clarify that vaults aren't required. |
| 4 – Burial or Scattering of Cremated Remains k. | N/A | When a vault or outer container is used, it shall be installed prior to the interment taking place; no above ground vault interments for casket burials shall be allowed. | This prohibits the act of hanging vaults during a service, which can be a health and safety hazard in instances where ground conditions are not favourable. Referenced from Norfolk and Wainfleet Cemetery By-laws, and based on recommendation of vault supplier. |
| 4 – Burial or Scattering of Cremated Remains l. | Each lot opening must be a minimum of 1.5 m (5') depth and provide a minimum covering of 0.6 m (2') of earth over the outside cover of the vault shell or concrete liner. | Each lot opening must be a minimum of 1.5 m (5') depth and provide a minimum covering of 0.6 m (2') of earth over the outside cover of the casket, vault shell or concrete liner. | Casket has been added to clarify that vaults/liners are not required. |
| 5 – Memorialization j. | For each interment, only one monument shall be permitted on any plot. One flat | For each interment, only one monument shall be permitted on any plot. Monuments must be | Clarification of where a monument may be placed, and when they are prohibited. |

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| | marker is permitted for each interment per lot therein. No monument shall exceed either the width or length of a foundation. | centred over a (p)lot in the allocated space determined by the Corporation. Monuments are prohibited on cremation lots and designated flat marker only lots. One flat marker is permitted for each interment per lot therein. No monument shall exceed either the width or length of a foundation. | This is currently enforced but should be stated in the Draft. |
| 5 – Memorialization l. | N/A | All markers shall be delivered to a location designated by the Corporation and such markers will be set in place by Corporation staff. The charge for installation shall be set in the Tariff of Charges. Winter storage of markers at the cemeteries is prohibited. Markers will not be accepted at the cemetery between November 1 st and April 15 th . | This provision is being added to 1) set a time period of when markers can be installed and 2) to make sure the county isn't liable for lost or damaged markers that are left at the cemeteries for installation outside of this time period. |
| 5 – Memorialization n. | N/A | Wooden crosses will be allowed, as temporary markers on any unmarked graves for a period of one year following an interment, or until such time that a permanent marker/monument is placed if it is installed within a year of the interment. An extension past the one year cut off will be considered on a case by case basis, with the Rights Holder providing confirmation a permanent marker/monument has been ordered. | <p>This provision has been added to allow stakeholders an option to memorialize a loved one In the interim while they wait for a permanent option.</p> <p>This is also meant to help regulate the size and installation of these types of temporary markers as there are several placed each year.</p> <p>This provision was adapted from similar provisions seen in other municipal by-laws.</p> |

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| | | <p>The rights holder will be required to remove the cross in a timely manner at the end of the allotted time period, or prior to installation of permanent marker/monument.</p> <p>Crosses shall not exceed 36" in height, and 18" in width, with a maximum thickness of 2".</p> <p>Crosses must be placed on the portion of the (p)lot allocated for the headstone. Any cross improperly installed will be moved to the correct spot by Corporation Staff.</p> <p>Wooden crosses are prohibited on cremation lots and designated flat marker lots.</p> | |
| 5 – Memorialization r. | N/A | Inscriptions on the back of a monument, where permitted, may contain the family surnames, as well as inscriptions such as scriptures, poetry, phrases etc. Burial information may not be placed on the back side of a monument unless the interment rights owned on both side of the monument are the same rights holder. | This is to assist in cemetery operations to avoid any confusion as to where remains may be placed in relation to a marker. |
| 5 – Memorialization t. | Marker – Bronze (interior memorial wall only) Marker – Cremation Lot (exterior memorial wall only) | Marker – Bronze (interior memorial wall only – Woodlawn Cemetery) Marker – Cremation Lot (exterior memorial wall only – Woodlawn Cemetery) | Woodlawn Cemetery has been added to clarify where these areas are located |

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| 5 – Memorialization v. | N/A | Bronze markers are only permissible at Woodlawn Cemetery within the designated area in section 7 known as the “interior memorial wall” area | This provision has been added to clarify that bronze markers are only allowed at this location. |
| 5 – Memorialization y. | N/A | Bronze markers may be secured directly to the walls located in section 7 at Woodlawn, so long as the lot is located adjacent to a wall within the interior memorial wall area | This provision is being added for continuity purposes. The practice of securing markers to the walls has been allowed for some time, but was never included in the By-law. |
| 6 – Care and Planting e. | No person shall plant trees or shrubs in the cemetery except with the approval of the Corporation. Any person wishing to donate trees, shrubs or other permanent plantings, must contact the Corporation for approval. The Corporation will work with the donor to determine a suitable location. No person shall remove or alter trees, flower beds or shrubs on cemetery grounds without the approval of the Corporation. | No person shall plant trees or shrubs in the cemetery except with the approval of the Corporation. Any person wishing to donate trees, shrubs or other permanent plantings, must contact the Corporation for approval. The Corporation will work with the donor to determine a suitable location. No person shall remove or alter trees, flower beds or shrubs on cemetery grounds without the approval of the Corporation. Commemorative trees, being a tree which has a memorial plaque/marker, shall be prohibited in the cemeteries. | This provision has been edited to align with the commemorative program policy and forestry standards for commemorative trees, which can only be placed in areas designated as parks. |
| 6 – Care and Planting f. | N/A | Trees and shrubs will not be approved on single lots or cremation lots. Trees and shrubs may only be approved on plots where a monument is centered on 2 or more lots. | This is being added to allow staff to reference specific instances where shrubs and trees can and cannot be installed, which will assist with consistency of enforcement. |
| 7 – Items That Are Prohibited and Permitted | No personal shall permit domestic animals under their care or ownership to | No personal shall permit domestic animals under their care or ownership to enter or remain in any | This is to meet AODA standards. |

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| c. | enter or remain in any cemetery | cemetery, with the exception of service animals. | |
| 7 – Items That Are Prohibited and Permitted f. | N/A | No person shall deposit rubbish on the grounds of the Cemeteries except in the provided receptacles. No person shall enter the cemeteries for the purpose of disposing of debris/rubbish at designated service areas or receptacles, unless said debris/rubbish originates from the cemetery | This is intended to mitigate illegal dumping in cemeteries, and to avoid rubbish/garbage being left in undesignated areas on the grounds. |
| 7 – Items That Are Prohibited and Permitted h. | N/A | Soliciting in the Cemeteries is strictly prohibited save for the placement of identifying memorialist tags. Such tags shall be placed at the left rear bottom edge of an upright marker between the die stone and base. They shall be dark in colour and the exposed area of the tag shall not exceed 7.63cm(3”) in width and 2.56cm(1”) in height. Such tags are only permitted on upright markers. | |
| 11 – Columbariums | <p>Payment must be made to the Corporation before an interment may take place</p> <p>Only the Corporation may open and seal niches for interments. This applies to the inside sealer and the niche front.</p> | <p>Full payment must be made to the Corporation before an interment may take place.</p> <p>The columbarium located at Woodlawn Cemetery in section 14 (The Veteran Section) is dedicated for Veterans, and eligibility to purchase any niche in said unit will be subjected to the restrictions set out in I. Dedicated Cemetery</p> | <p>The entirety of the Columbarium section has been restructured to reflect the changes to cemetery operations with the new units being installed.</p> <p>The difference in the types of columbarium’s needed to be clarified as they are now listed at two different price points on the User Fees.</p> |

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| | <p>To ensure quality control, desired uniformity and standard of workmanship, the Corporation reserves the right to inscribe all niche fronts or install all lettering, vases, adornments or any other approved attachment.</p> <p>No person other than Corporation staff shall remove or alter niche fronts.</p> | <p>Sections section outlined in these by-law. Niches in all other columbaria in the cemeteries are available to purchase by the general public.</p> <p>Any placement, inurnment or removal of cremated remains shall be performed by the Corporation employees only.</p> <p>The use of wood, cardboard or other biodegradable substances as containers for cremated remains shall be prohibited in columbarium niches. Urns must be constructed of ceramic, bronze, marble, plastic or other approved material.</p> <p>Any person or company contracted to place an inscription on the face of the columbarium niche must;</p> <p>Complete a contract with the Corporation prior to commencing work</p> <p>When engraving, the letters must be of block style and inset in order that the face of the niche remains consistent with its original finish. Additives to any lettering including paint are prohibited</p> <p>The removal of the niche plate is required to undertake any engraving</p> | <p>Urn standards have been set to avoid any issues should niches be reopened in the future or should the units need replacing.</p> |

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| | | <p>on the niche plate, with the exception of the Veterans Columbarium at Woodlawn Cemetery. The removal and installation of the niche plate will performed by Corporation staff only. The removal of the niche plate for the purpose of engraving shall not exceed 120 hours between Monday and Friday. The Corporation must be provided a minimum of 48 hours' notice between Monday and Friday to remove the niche plate and make available for engraving.</p> <p>There should be no attachments, or placements of decorations on the columbarium, inside or outside units. There will be a maximum of 2 (two) urn placements only, in a columbarium niche.</p> | |