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# HALDIMAND COUNTY

## Memorandum GVL-M01-2024 Capital Purchase - Vital Machine Replacement For Consideration by Council in Committee on October 29, 2024

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**To:** Mayor Bentley and Members of Council  
**From:** Amy Moore, Administrator, Grandview Lodge

### RECOMMENDATIONS:

1. THAT Memorandum GVL-M01-2024 Capital Purchase – Vital Machine Replacement, be received.

Grandview Lodge owns four vital machines, one in each home area, for use by the nursing department to measure the basic medical indicators of health - temperature, pulse, blood pressure and oximetry. The department has an approved, annual capital budget for replacement of these items, informed by their anticipated life cycle, being approximately four (4) years.

On March 7th, 2024, staff replaced one vital machine as part of the routine replacement schedule. However, on September 10th, 2024, a second vital machine unexpectedly broke down. Given the high daily usage of these machines, it was necessary to purchase a replacement immediately. Having vital machines in the nursing department is essential for continuous monitoring of residents' health, ensuring timely interventions when needed. These machines enhance the quality of care by providing accurate data that helps nursing staff respond effectively to medical emergencies and maintain overall well-being. This situation led to two replacements within a single year, resulting in an average of \$3,410 in the capital project 412123 for vital machines. Fortunately, this average was offset by unused funds in the capital project 312116 for maintenance shop and receiving garage doors.

In accordance with Section 6.4.3 of [Policy No. 2023-02 Procurement Policy](#), this memo is being presented to advise Council of this emergency purchase and source of funding.

The purchase of the nursing department's vital machine in the amount of \$3,410 was completed under Procurement Policy 2023-02 Section 6.4.1. Emergency Purchase, sub section (.5) "protect human, animal, plant life, health or prevent/alleviate a threat to the same". In accordance with Section 8.2.1 subsection (.1) of the Procurement Policy, this memo is being presented to advise Council of this emergency purchase.

### REFERENCES:

None.

### ATTACHMENTS:

None.