

Submission Expectations

For the minister's consideration of a request, the following information should be provided:

- a description of the project and how it would support governmental objectives
- a map and description of the subject lands
- a copy of a draft zoning order
- a description of consultation with the public and engagement with Indigenous communities
- for municipally-supported zoning order requests:
 - evidence of municipal support for the proposed project
 - information related to land ownership and name of the requestor
- rationale on why the project requires ministerial zoning relief rather than following municipal planning processes
- a description of any licences, permits, approvals, permissions or other matters that would be required for the project after a zoning order is made
- justification for the exemption of the application of provincial and local land use policies to downstream approvals, where requested
- anticipated timelines related to applying for downstream approvals (for example, site plan, plan of subdivision, building permit)
- anticipated timing for project completion
- justification for the use of any of the enhanced authorities, where requested
- information related to how and when servicing (water/wastewater) will be addressed
- a commitment that if a zoning order is made, the landowner will notify the minister 30 days in advance of the sale of any land it applies to.