

**ITEMS OF INFORMATION**  
**COUNCIL AGENDA – March 25, 2024**

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## Haldimand County Provincial Offences Act Ticket Issuance Statistics

Year	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
JANUARY	279	217	149	151	209	104	157	142	93	133
FEBRUARY	201	205	184	186	330	81	169	74	197	142
MARCH	273	248	364	213	283	84	229	173	77	
APRIL	566	211	181	295	370	81	371	400	282	
MAY	422	202	197	337	262	270	372	266	188	
JUNE	398	197	214	271	238	140	160	135	213	
JULY	567	171	146	345	349	216	269	203	178	
AUGUST	336	272	203	303	325	122	131	162	200	
SEPTEMBER	238	173	117	184	298	190	163	155	124	
OCTOBER	242	258	143	212	236	154	139	212	175	
NOVEMBER	302	153	164	248	108	113	122	139	113	
DECEMBER	200	102	127	276	71	160	69	132	95	
<b>Total</b>	<b>4024</b>	<b>2409</b>	<b>2189</b>	<b>3021</b>	<b>3079</b>	<b>1715</b>	<b>2351</b>	<b>2193</b>	<b>1935</b>	<b>275</b>

The above figures reflect tickets issued in Haldimand County from all sources including Haldimand County By-law Enforcement, the O.P.P., and various provincial ministries. They do not include Part II (Parking) issued offences.

## Comprehensive POA Stats - 2024

Legislation / By-law Reference		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Summary of Charges Laid by OPP													
Highway Traffic Act (Part I - ticket)		90	109										
Highway Traffic Act (Part III - information)		38	32										
Parking By-laws (Part II)	By-law 307/02	2											
	By-law 302/02 (snow)												
	By-law 1534-15 Parks												
Discharge Firearms	By-law 41-74												
	By-law 38-74												
	By-law 11-79												
Noise	By-law 1435/14												
Open Air Fires	By-law 1662/16												
EMCPA	7.0.11(2)(a)												
Late Filed Part 1 Tickets	these #'s not included in total												
Total of all Charges Laid		130	141	0	0	0	0	0	0	0	0	0	0
										OPP Total: 271			
Summary of Charges Laid by County Staff													
Discharge Firearms	By-law 41-74												
	By-law 38-74												
	By-law 11-79												
Noise	By-law 1435/14												
Property Standards	By-law 730/06												
Ontario Building Code Act, 1992	Section 8(1) No Permit												
	Section 12(2) Fail to												
	Comply to Order												
Open Air Fires	1662/16												
Planning Act	562(67)(1)												
Haldimand-Norfolk Tree By-law	By-law 15-00												
Fire Protection	By-law 28(1)	2											
Parking By-laws (Part II)	By-law 307/02	16	28										
	By-law 302/02 (snow)												
Parks	By-law 1534/15												
Site Alteration By-law	By-law 1664/16												
Total of all Charges Laid		18	28	0	0	0	0	0	0	0	0	0	0
										Staff Total: 46			
Summary of Charges Laid by Other Enforcement Agencies													
Ministry of Natural Resources and Forestry													
Welland & District Society for the Prevention of Cruelty to Animals (SPCA)		2	1										
Ministry of Finance													
Ministry of Revenue													
Ministry of Transportation													
Ministry of Environment													
Ministry of Labour													
Ministry of Housing													
Ministry of Agriculture, Food & Rural Affairs													
Ontario College of Trades													
Health Protection Act		1											
Total of all Charges Laid		3	1	0	0	0	0	0	0	0	0	0	0
							Other Enforcement Agency Total: 4						
*Note: Total Charges (Excluding Parking) reflects what is recorded and reported regularly to Council (through the Council Information Package) and PSB for year-by-year historical trends. The historical trends spreadsheet does not capture parking tickets.							*Total Charges (Excluding Parking)		275				
							OPP Issued Parking Charges		2				
							Staff Issued Parking Charges		44				
							Total Parking Charges Issued		46				
							Total of All 2024 Charges		321				



## Long Point Region Conservation Authority

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**Long Point Region Conservation Authority**  
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March 11, 2024

Cathy Case, CAO  
Haldimand County  
53 Thorburn St. S.  
Cayuga ON N0A 1E0  
Email: [ccase@haldimandcounty.on.ca](mailto:ccase@haldimandcounty.on.ca)

Attention: Ms. Case

Dear Members of Council, Residents, and Ratepayers,

I am pleased to report that the Long Point Region Conservation Authority had a successful year in 2023.

The Annual Report highlights the annual activities of the Authority for the year 2023. The Authority issued 245 planning permits, consulted on 117 municipal applications, and participated in 32 pre-consultations. We surveyed four of our forest tracts (590 acres) to identify species at risk, and invasive control was completed on 211 acres of wetland. We funded two erosion control projects and 1,280 acres of cover crops on landowners' properties, and planted 29,150 trees throughout the watershed.

Safety fencing was installed at Lehman and Vittoria Dams, and three projects commenced, Vittoria Dam Class Environmental Assessment, The Big Otter Creek Floodplain Mapping, and The Riverine Flood Hydrology Watershed Model Study. Our Flood Forecasting & Warning team issued eight flood messages over four events in partnership with our municipal emergency management teams.

Financially, the Authority ended 2023 in a positive financial position. The 2023 LPRCA financial statements, audited by MNP LLP of London, and a copy of our 2023 Annual Report highlighting the programs, services, and accomplishments the Authority achieved in 2023 are attached.

On behalf of the Long Point Region Conservation Authority Board of Directors, I would like to thank you for your continued support of the Authority.

Yours truly,

*Judy Maxwell*

Judy Maxwell, CPA, CGA  
General Manager/Secretary-Treasurer

CC. Chad Curtis, Municipal Clerk

Attachment 1: 2023 Annual Report  
Attachment 2: 2023 LPRCA financial statements

Hard copy sent by mail





Long Point Region  
Conservation Authority

# Annual Report 2023



# Contents

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# Message from the Chair

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2023 was a year of challenges, growth, transition and opportunities. While the legislative and regulatory environment around us is shifting, what has remained constant for LPRCA is our focus on fulfilling our responsibilities under the *Conservation Authorities Act*, promoting the well-being of our watershed and delivering exceptional services and experiences.

Over the past year as an organization, we have made considerable advancements towards delivering on our organizational objectives and in preparing for the new regulatory environment. I would like to recognize LPRCA's management team for their continued commitment and effort to the organization, in moving us forward through these changes and opportunities. LPRCA's management team and staff has shown that the Authority will remain committed to fulfilling our core objectives and continuing to deliver the value-added programs and services many of the residents in our watershed rely on.

As I announced my retirement in 2023, I would like to thank the past and present Board of Directors with whom I have had the opportunity to serve alongside; it has sincerely been a pleasure. With the combined efforts and dedication of the Board and our outstanding staff, the Authority has facilitated work that has made substantial impacts on our watershed that will live on for years to come.

I know the Authority is in good hands under the current Board and the leadership of Judy Maxwell, General Manager. The Authority has a promising future ahead.

---

**John Scholten** | Chair, LPRCA Board of Directors

## Message from the General Manager

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Reflecting on 2023, it was a year of significant accomplishments and changes within the watershed. Our committed staff worked together to deliver exceptional programs and services that enhanced the watershed and brought about many positive outcomes.

In 2023 many exciting projects commenced including, the Vittoria Dam Class Environmental Assessment, the Big Otter Creek Floodplain Mapping, the Riverine Flood Hydrology Watershed Model Study, and the completion of safety fencing at Lehman and Vittoria Dams.

Our planning staff issued 245 permits and the Flood Forecasting and Warning team issued 8 messages over 4 events. Within the watershed 29,150 trees were planted and 1,280 acres of cover crops were planted on private land. Two erosion control projects were funded and the control of invasive species was completed on 211 acres of wetland. The Authority participated in a province wide pilot project to monitor for potential infestation of Hemlock Woolly Adelgid. Over 1,500 acres of land was surveyed and/or treated for invasive species across 19 forest tracts. Conservation Area campgrounds were busy with 451 seasonal campers and over 7,400 overnight stays.

I would like to express my sincere appreciation to the Board and staff for all of their efforts that led to achieving so many positive results in 2023. I hope you enjoy this annual report, where we highlight the above work and more that our LPRCA team accomplished.

---

**Judy Maxwell** | General Manager, LPRCA **3**

## Memorial Forest Dedication Service

Annually, a Memorial Forest Dedication Service is held at Backus Heritage Conservation Area where donors and families are invited to honour and remember loved ones by planting trees in their memory. This year we honoured 212 loved ones. In 2023, Vice Chair Michael Columbus took the podium to deliver a speech to attendees followed by musical performances from Brenda Atkinson and Becky Hollingsworth and a service from Rev. Dr. Richard Hollingsworth. The Memorial Forest is a living and growing forest planted at the entrance of Backus Heritage Conservation Area and is generously supported by memorial donations made to celebrate loved ones in a unique and everlasting way.



Memorial Forest ceremony 2023



## In Memoriam

### *Roger Geysens*



It is with sadness that the Long Point Region Conservation Authority notes the passing of former Board of Directors member and Norfolk County Councillor, Roger Geysens. Roger sat on the Board for 17 years, three of which he served as Chair. Roger passed away peacefully in November of 2023 surrounded by his loved ones. Roger was a man of dedication who contributed his time and effort to the betterment of the community. He will be greatly missed.



# Protecting Life & Property

## Flood Forecasting

	2023	2022
Watershed Conditions Statements	5	6
Flood Watches	2	4
Flood Warnings	1	3

A significant mandate that LPRCA works to accomplish is protecting people and property from natural hazards. The Flood Forecasting and Warning program plays a vital role in doing so. LPRCA’s Flood Forecasting and Warning team works on rotation 24/7/365, monitoring both lake and riverine conditions across the watershed to ensure flood-related messages are issued when necessary. If flood conditions are present, the team coordinates with municipal staff and notifies the public. In 2023, a total of eight flood-related messages were issued. Along with flood monitoring, LPRCA has a low-water response team that monitors groundwater levels. There were no advisories issued in 2023.

After four years of high static water levels in Lake Erie with all-time highs in 2019 and 2020, the lake levels have decreased significantly but still remain slightly above historical average levels. Lower lake levels decrease the frequency and likelihood of storm surge flooding, but ultimately does not eliminate the risk of flooding. High sustained winds will still cause flooding in coastal areas.



Vienna, April 2023

## Source Water Protection

The *Clean Water Act* of 2006 designates Conservation Authorities as Source Protection Authorities to work with multi-stakeholders and Source Protection Committees to develop watershed-based plans for the protection of drinking water sources. Locally, the Lake Erie Source Protection Region includes the Long Point Region CA, Grand River CA, Catfish Creek CA and Kettle Creek CA watersheds. Each of these Conservation Authorities has its own source protection plan. The Long Point Region plan update will be submitted to the Ministry by December 15, 2024.

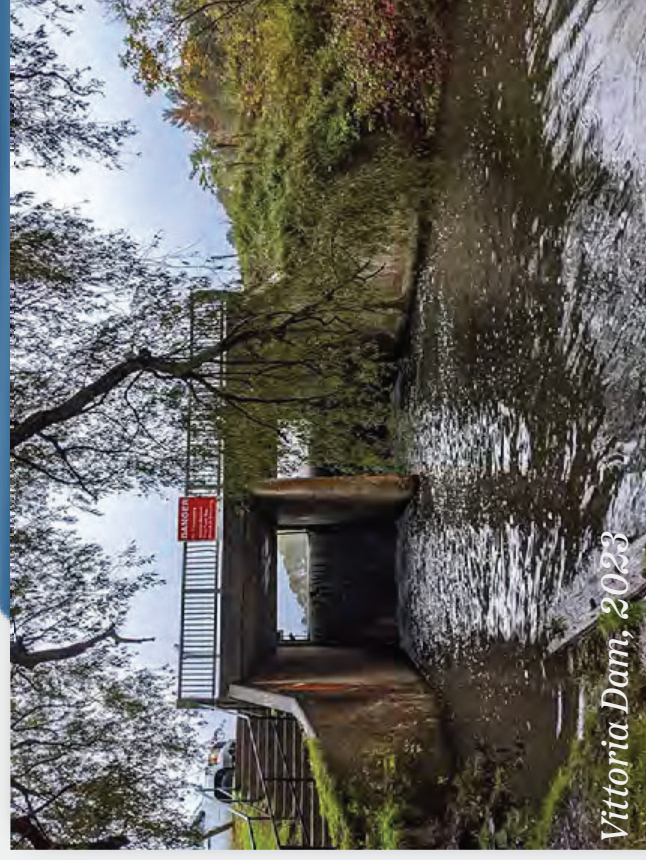
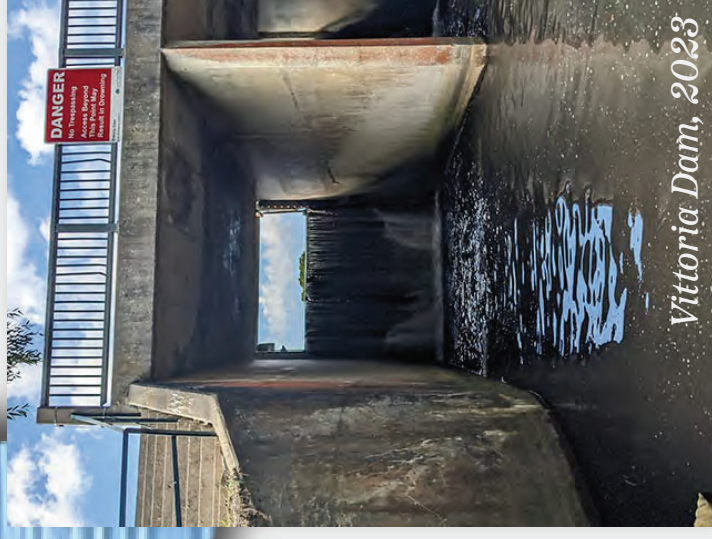
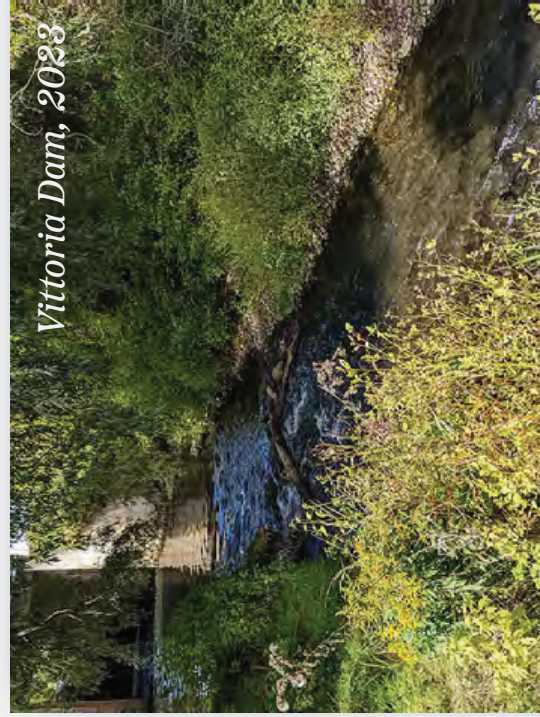


# Vittoria Dam - Conservation Ontario

## Class Environmental Assessment

The Vittoria Dam was first constructed between 1805 and 1810 on Young's Creek near the town of Vittoria, Norfolk County, to power grist and sawmills. The dam was rebuilt several times over its history, most recently in 1965 by the Big Creek Region Conservation Authority. A Dam Safety Review completed in 2015 for LPRCA by engineering company, AECOM, identified the dam as a High Hazard Dam based on capacity and structural issues that could affect public safety and the sensitive cold-water environment.

A Conservation Ontario Class Environmental Assessment is currently being conducted by Matrix Solutions Inc. to evaluate options for repair, replacement or decommissioning, to address the capacity and structural issues. The ongoing assessment will be completed in 2024.





## Lehman Dam and Vittoria Dam Fencing Projects

Safety fencing was installed at the Lehman and Vittoria Dams in 2023 with matched funding provided through the Ministry of Natural Resources and Forestry Water and Erosion Control Infrastructure (WECI) Fund.



*Lehman Dam, 2023*



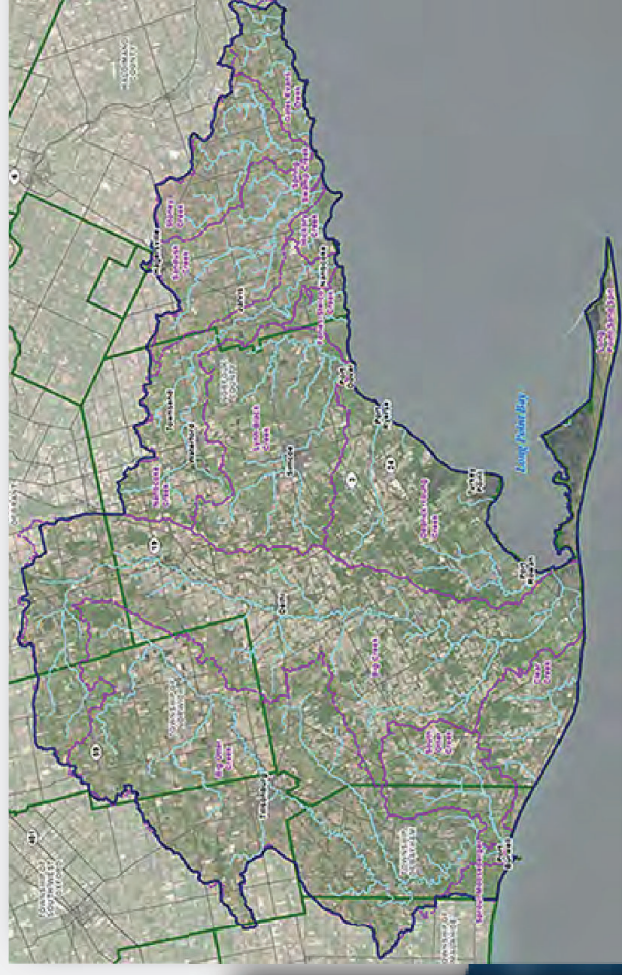
*Lehman Dam, 2023*



*Vittoria Dam, 2023*

## Riverine Flood Hydrology Watershed Model

An upgrade to LPRCA's hydrology model was made possible under the new Federal Flood Hazard Identification and Mapping Program (FHIMP). The hydrology model will be a HEC-HMS hydrologic model and will simulate the complete hydrologic process within the entire 2,782 square kilometer watershed. The new model will provide input to flood hazard mapping and improve flood forecasting and warning and enable future floodplain mapping. The project is set to be completed in 2024.





# Planning & Regulations

Guided by the *Planning Act*, *Conservation Authorities Act* and *Ontario Regulation 178/06*, LPRCA's planning team works to regulate development in floodplains and hazardous areas within our watershed and member municipalities to prevent the loss of life and property damage caused by natural hazards such as flooding and erosion.

In 2023, LPRCA issued 245 permits while continuing to decrease average permit turnaround times. The average turnaround time for minor applications was 3 days, compared to 4.2 days in 2022. In 2023, the average turnaround time for major applications was 3.7 days, compared to 4.9 days in 2022.

	2023	2022
Permit Applications Issued	245	278
Municipal Applications Reviewed	117	160
Pre-consultation Meetings	32	56



## Big Otter Creek Mapping Project

In partnership with the Ministry of Natural Resources and Forestry (MNRF) – Lake Erie Management Unit, LPRCA undertook new floodplain mapping for Big Otter Creek between Tillsonburg and Calton Line in Bayham. The new floodplain mapping will support LPRCA's flood forecasting and warning for downstream Vienna and Port Burwell while aiding the MNRF with fish spawning habitat data.



# Enhancing Watershed Health

## Stewardship

LPRCA is proud to offer a number of landowner services to residents in the Long Point Region Watershed that help to preserve and enhance the natural environment within it. These services include tree planting, restoration projects, erosion control plans and rural water quality projects that all have numerous benefits for our watershed ranging from limiting nutrient runoff to restoring the watershed's natural hydrology.

In 2023, LPRCA facilitated the planting of 29,150 trees under Forest Ontario's 50 Million Program, Ontario Power Generation's (OPG) Regional Biodiversity Program and the Municipal Trees for Roads Program. With funding from Environment and Climate Change Canada's Integrated Conservation Action Plan (ECCC/ICAP), (coordinated by Norfolk ALUS), 1,280 acres of cover crops were planted in partnership with 13 agricultural producers. In addition to cover crop funding, ECCC/ICAP helps fund LPRCA's erosion control program along with Canada-Ontario Agreement (COA) funding from the Ministry of Agriculture, Food, and Rural Affairs (coordinated by Kettle Creek Conservation Authority) and the Elgin Clean Water Program funded by Elgin County. LPRCA staff designed four erosion control projects and two were funded and completed.



*Before - erosion control project*



*After - erosion control project*



*Lee Brown Waterfowl Management Area*



*Phragmites australis*

In 2023, OPG's Regional Biodiversity Program funding supported the control of *Phragmites australis*, Common Buckthorn, European Black Alder and other invasive species on 211 acres of land at the Lee Brown Marsh and Dereham Wetlands.



# Invasive Species Control

Managing invasive species is crucial to maintaining the health of the native species found within our forest tracts. In the summer of 2023, LPRCA participated in a province wide pilot research program project organized by the Invasive Species Centre, Natural Resources Canada and the Canadian Food Inspection Agency (CFIA) to monitor for potential infestation of Hemlock Woolly Adelgid (HWA). Installation of DNA traps were set up at the Jacques Tract in Haldimand County to look for traces of HWA. LPRCA traps initially came back negative for HWA, but in the fall of 2023 CFIA reported a positive case in Haldimand County on private lands. Forestry staff then identified HWA in the Haldimand Conservation Area. CFIA confirmed it as a positive case. On-going monitoring and treatment plans for infected trees on our lands and on neighbouring properties with infected Hemlocks are in the works for 2024.



*Hemlock Woolly Adelgid (HWA)*



*Invasive Species Spraying Treatment*

LPRCA forestry staff continue to survey and treat forest tracts for invasive species with funding from Environment and Climate Change Canada in partnership with the Long Point Basin Land Trust. In 2023, over 1,500 acres of land was surveyed and/or treated for invasive species across 19 LPRCA properties to control/eliminate invasive species. Forestry staff will continue to monitor for new up and coming invasive species that threaten the watershed, such as Oak Wilt.



# Forest Management

LPRCA owns over 11,000 acres of land, with a total of 90 forest tracts. Over 7,500 acres are managed forests enrolled in the Managed Forest Tax Incentive Program and 2,500 acres of land are enrolled in the Conservation Lands Tax Incentive Program. LPRCA also has over 1,145 acres of land that are protected and classified as Natural Heritage Woodlands. LPRCA focuses on ecologically sustainable forest management with attention to social, economic and ecological values to ensure the Authority can continue its legacy of well-managed forests using good forestry practices. Long Point Region Conservation Authority achieved Forest Stewardship Council® (FSC®) Forest Management Certification in December 2014 through the Eastern Ontario Model Forest's FSC Group Forest Management Certificate (FSC® C018800). Certified forests follow a set of internationally recognized forest management standards that verify the forest is being managed to conserve biological diversity, benefit local people and industry, and ensure economic viability.



Harvesting Operations



Species at Risk - American Chestnut

In the 2023 field season, 590 acres on four forest tracts were surveyed by a qualified ecologist to identify Species at Risk and Species of Concern. As per the *Endangered Species Act*, this was done to help protect those species and their habitats during harvesting operations. A total of four properties were tendered for harvesting in 2023, totalling just over 163 acres.



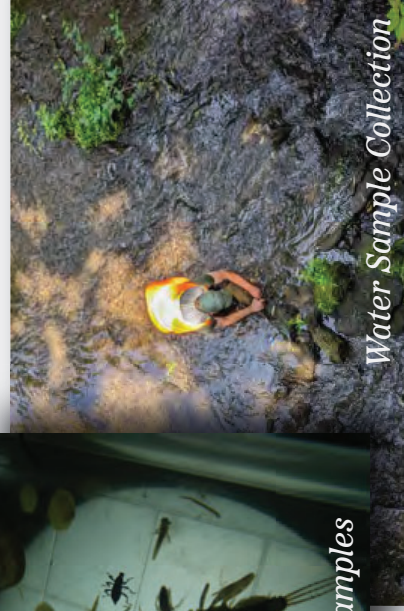
## Water Quality Monitoring

Since 2002, LPRCA has monitored surface and ground water quality in partnership with the Ministry of the Environment, Conservation and Parks, with partners such as the Provincial (Stream) Water Quality Monitoring Network (PWQMN), Provincial Ground Monitoring Network (PGMN) and Ontario Benthos Bio-monitoring Network (OBBN). In 2023, samples were collected for PWQMN and for PGMN. Surface water samples are collected eight times a year at ten locations found throughout the watershed and are analyzed for various parameters including chloride, nutrients and metals. Ground water samples are collected annually from 11 sampling wells.

LPRCA's stream monitoring program collects samples for the mandatory provincial programs, but also includes data collection for stream temperature monitoring from 14 sites and benthic invertebrate sampling from 12 sites. The data provides input to dam operations, low water response, permitting, drain maintenance, environmental assessments and stream restoration activities.



*Benthic Invertebrate Samples*



*Water Sample Collection*

## Watershed Report Card

Conservation Authorities produce a Watershed Report Card (WRC) every five years reporting on the health of the forests, wetlands, and water resources within a watershed. Using Conservation Ontario guidelines and standards, LPRCA produced the 2023 Watershed Report Card based on data from 2017-2021, with the exception of groundwater which uses up to 20 years of available data. The WRC identifies grades for a standard set of environmental indicators. LPRCA's full Watershed Report Card can be found on our website, [www.lprca.on.ca](http://www.lprca.on.ca)



With information gathered in the WRC, LPRCA staff can address what the current issues are and what next steps are needed to improve the health of the watershed. The WRC engages the community by translating the science into a tangible format, familiarizes people with LPRCA's role in watershed health and key issues and highlights measures that can be taken by the public to contribute to the watershed's overall health.



# Connecting People to Nature

## Backhouse Historic Site

2023 saw the Backhouse Historic Site, located in Backus Heritage Conservation Area, reopen with guided tours, period demonstrations and other activities led by interpreters.

Additional upgrades were made to buildings in the Backhouse Historic Site. Notably, the community hall building porch was completely refurbished.



Community Hall Porch  
Replacement at Backus Heritage CA

## Education Programming

For the first complete year of programming since 2019, over 2,000 students participated in interactive heritage and outdoor education programming at Backus Heritage Conservation Area.



Outdoor Education Programming



Heritage Programming



Heritage Education Programming

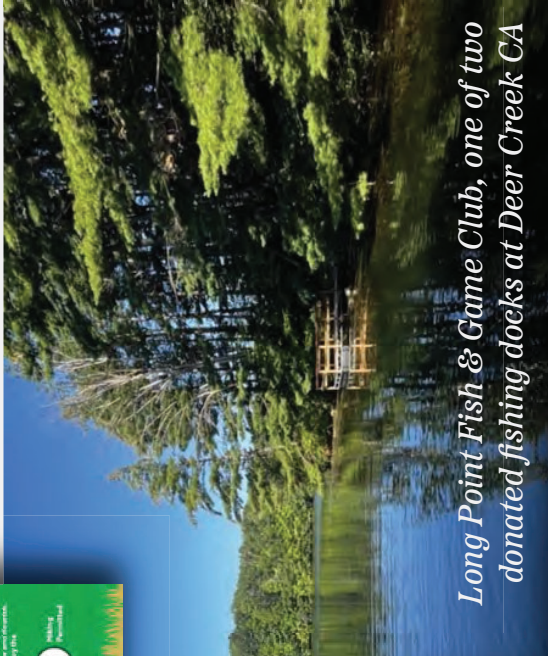


# Conservation Areas & Land Holdings

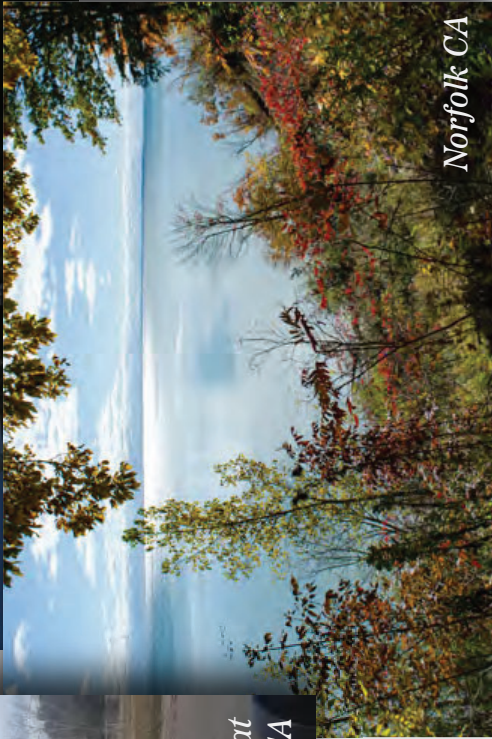


*New Trailhead Sign at Backus Heritage CA*

2023 brought a busy camping season across LPRCA’s five campgrounds, with 451 seasonal campsites booked, compared to 441 in 2022. Along with the seasonal campsites, there were a staggering 7,422 overnight stays throughout the season. LPRCA successfully piloted a self-check-in process with the Authority’s camping reservation system, CAMIS.



*Long Point Fish & Game Club, one of two donated fishing docks at Deer Creek CA*



*Norfolk CA*



*Removal of Hazard Trees at Haldimand CA*



*Second well added to Waterford North CA*



## Children's Fishing Derbies

The annual event that embraces the playfulness of being a child while participating in friendly competition—the 2023 Deer Creek Children's Fishing Derby was a reel-ly fun day for the whole family! There were 98 children in attendance who got to embrace the joy of fishing during the August heat.



*Big Catch at the 2023 Derby*



*Staff at the 2023 Watershed Tour*



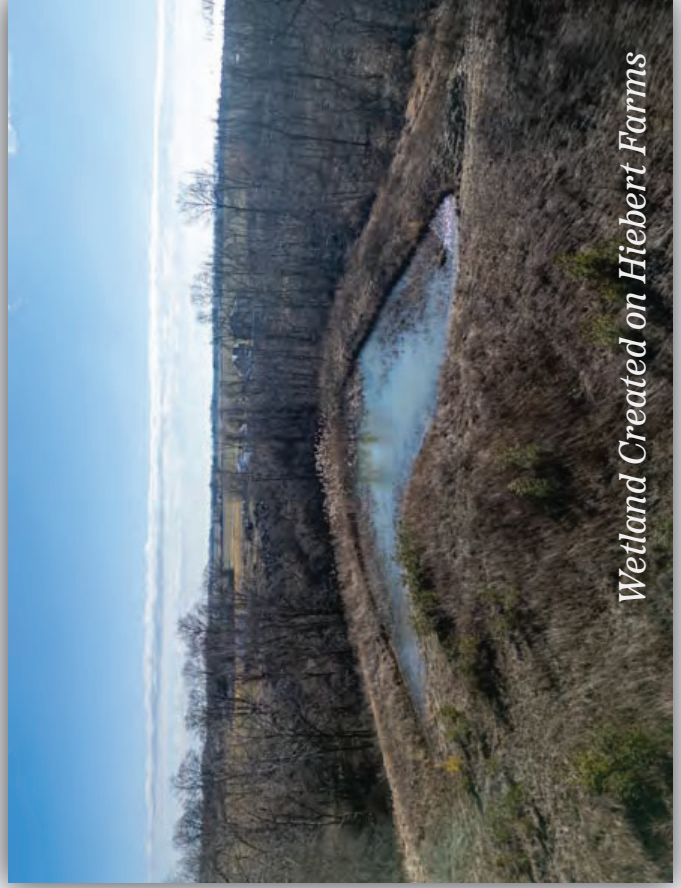
## LPRCA 2023 Watershed Tour

In the fall of 2023, LPRCA staff and Board members participated in a tour of the watershed. This tour provides an opportunity to view properties, facilities, research stations and campgrounds demonstrating work done by staff. During this tour, attendees visited several sites including, Deer Creek Conservation Area and the Deer Creek Dam, the Port Rowan Lake Erie Gauge, Backus Heritage Conservation Area and the Backus Weather Station, the McMaster University Research Tower at the Wilson Tract, the Gage Tract, Waterford North Conservation Area, Vittoria Dam and sites where erosion control projects and invasive species projects had taken place. At the different locations, LPRCA staff presented information on ongoing projects and touched on the background of each destination.



# Leighton & Betty Brown Scholarship

Empowering and educating the youth of today to better our tomorrow is essential to protect, restore and maintain the health of our watershed. The scholarship recognizes graduating high school students who have achieved academic excellence and have distinguished themselves in extracurricular activities, environmental community service and volunteer activities. The Lee Brown Marsh Management Committee was pleased to award two \$1,000 scholarships to Hannah Irvine and Adriaan van Hoeve due to their passion for the environment. The scholarship will support their post-secondary education journey in environmental and conservation education.



## Conservation Stewardship Award

LPRCA is pleased to present the annual Conservation Stewardship Award to Kyle Hiebert of Hiebert Farms in Port Rowan, ON. Kyle was nominated by members of ALUS Norfolk and is commended for his passion for conservation education, woodlot management, reforestation and wetland conservation. Kyle is an active advocate in his community as a member of ALUS Norfolk's Partnership Advisory Committee. Kyle has participated in tree planting and wetland construction projects with LPRCA and through other partnerships. With his continued conservation advocacy, efforts and commitments, Kyle is well deserving of the Long Point Region Conservation Stewardship Award.



# Meet the Authority

Long Point Region Conservation Authority is one of 36 Conservation Authorities in Ontario that shares a common goal of protecting people and property from natural hazards.

LPRCA is a special-purpose environmental body that works in partnership with our eight-member municipalities, the provincial and federal governments, and the community to protect, restore and manage the natural heritage in the Long Point Watershed.



## 2023 LPRCA Staff

<b>Judy Maxwell</b>	General Manager/Secretary-Treasurer	<b>Leigh-Anne Mauthe</b>	Interim Manager of Watershed Services
<b>Ben Hodi</b>	Manager of Watershed Services	<b>Lorrie Minshall</b>	Project Manager, Watershed Services
<b>Aaron Le Duc</b>	Manager of Corporate Services	<b>Saifur Rahman</b>	Manager of Engineering & Infrastructure
<b>Kim Brown</b>	Marsh Manager	<b>Jessica King</b>	Marketing & Social Media Associate
<b>Paige Burke</b>	Accounting Clerk	<b>Dana McLachlan</b>	Executive Assistant
<b>Greg Butcher</b>	Grounds Maintenance	<b>Barry Norman</b>	Workshop Operations Labourer
<b>Jeff Calliauw</b>	Carpenter	<b>Sarah Pointer</b>	Curator
<b>Bob Dewdney</b>	Marsh Operations Labourer	<b>David Proracki</b>	Water Resources Analyst
<b>Meagan Doan</b>	Resource Planner	<b>Chris Reinhart</b>	Forestry Technician
<b>Evan Forbes</b>	Supervisor Haldimand CA & Parks	<b>Darell Rohrer</b>	Workshop Operations Labourer
	Promotion Associate	<b>Frank Schram</b>	Workshop Supervisor
<b>Paul Gagnon</b>	Lands & Waters Supervisor	<b>Jeffery Smithson</b>	Workshop Operations Labourer
<b>Brandon Good</b>	Superintendent of Conservation Areas	<b>Nicole Sullivan</b>	HR Associate/Receptionist
<b>Brock Hussey</b>	Lands & Waters Technician	<b>Debbie Thain</b>	Supervisor of Forestry
<b>Isabel Johnson</b>	Resource Planner	<b>Sarah Willson</b>	Project Support
<b>Amanda Kaye</b>	Accounting Clerk		
<b>Ryan Kindt</b>	Workshop Technician		

As well as our many seasonal staff and summer students.

## 2023 Board of Directors

### Chair

John Scholten

### Vice Chair

Michael Columbus

### Directors

Shelley Ann Bentley

Dave Beres  
Haldimand County  
Town of Tillsonburg

Doug Brunton

Norfolk County

Robert Chambers

County of Brant

Tom Masschaele

Norfolk County

Stewart Patterson

Haldimand County

Chris Van Paassen

Norfolk County

Rainey Weisler

Municipality of Bayham/

Township of Malahide

Peter Ypma

Township of South-West Oxford

## Backus Museum

### Committee

Betty Chanyi, Chair

Daves Beres

Michael Columbus

Dene Elligson

Tom Masschaele

John Scholten

Heather Smith

Julie Stone

Madaline Wilson

## Lee Brown Marsh Management Committee

Tom Haskett, Chair

Larry Chanda

Michael Columbus

Lou Kociuk

John Scholten

## A Fond Farewell

Since 2014, John Scholten has been on the Board of Directors for Long Point Region Conservation Authority, serving as Chair for two years and as Vice-Chair for five years. During his nine years on the Board, he also sat on a several standing committees and a number of ad hoc committees. John played a significant role in the Authority's successes and committed himself to his various positions. He was appointed to the Board by Oxford County, representing the Township of Norwich. John announced his retirement from the Board alongside his retirement from his position serving as a Norwich Councillor.

The LPRCA Board and staff thank John for his dedicated service and wish him a happy retirement.

Thank you John, enjoy your retirement.



# Facts & Figures

## Financial Highlights

### 2023 Revenue

Municipal Levy - Operating	\$ 2,099,510	33%
Municipal Levy - Capital	\$ 150,000	2%
Provincial Funding	\$ 35,229	1%
Fees	\$ 3,522,981	56%
Forestry	\$ 499,788	8%
Gain on Sale of Assets	\$ 11,271	0%
<b>Total</b>	<b>\$ 6,318,779</b>	<b>100%</b>

### 2023 Expenditures

Planning and Watershed Services	\$ 1,092,552	21%
Backus Heritage CA	\$ 317,138	6%
Maintenance Operations Services	\$ 778,254	15%
Forestry Services	\$ 412,513	7%
Conservation Parks	\$ 1,410,308	26%
Corporate Services	\$ 1,305,091	25%
<b>Total</b>	<b>\$ 5,315,856</b>	<b>100%</b>

### Use of 2023 Operating Levy

Corporate Services	\$ 856,977	36%
Planning and Watershed Services	\$ 613,521	29%
Backus Heritage CA	\$ 150,426	5%
Maintenance Operations Services	\$ 628,586	30%
<b>Total</b>	<b>\$ 2,249,510</b>	<b>100%</b>

### Share of 2023 Operating Levy

Haldimand County	\$ 324,284	14%
Norfolk County	\$ 1,165,865	52%
Oxford County	\$ 484,196	22%
Brant County	\$ 157,605	7%
Bayham Municipality	\$ 101,215	4%
Malahide Township	\$ 16,345	1%
<b>Total</b>	<b>\$ 2,249,510</b>	<b>100%</b>

## Quick Facts

The watershed is **2,782 km<sup>2</sup>** with

**99,098** population in the watershed,

**225 km** of Lake Erie Shoreline,

**13** water-control structures,

**5** campgrounds,

**600 +** campsites,

**7,500 acres** managed forest tract,

**1,145 acres** natural heritage woodland,

**800 acres** uplands and marsh &

**11,000 acres** of land.



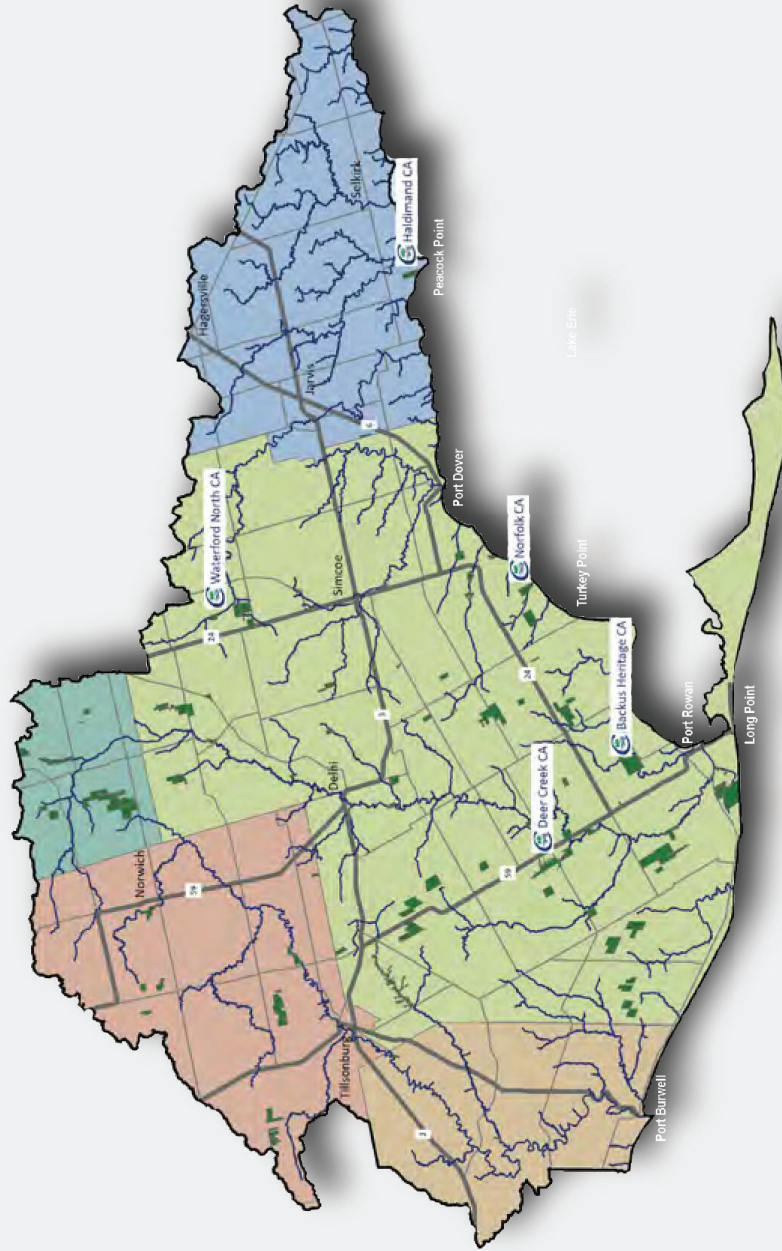


# Long Point Region Conservation Authority

4 Elm Street, Tillsonburg, ON N4G 0C4  
519-842-4242 | 1-888-231-5408  
conservation@lprca.on.ca  
www.lprca.on.ca



Member of the  
Conservation Ontario Network



## Thank you to our municipal partners

Municipality of Bayham | County of Brant | Haldimand County  
Township of Malahide | Norfolk County | Township of Norwich  
Township of South West Oxford | Town of Tillsonburg

# **LONG POINT REGION CONSERVATION AUTHORITY**

**Financial Statements  
December 31, 2023**

**LONG POINT REGION CONSERVATION AUTHORITY****INDEX TO THE FINANCIAL STATEMENTS****DECEMBER 31, 2023**

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## MANAGEMENT REPORT

### Management's Responsibility for the Financial Statements

The accompanying financial statements are the responsibility of the management of Long Point Region Conservation Authority and have been prepared by management in accordance with Canadian public sector accounting standards. Management is also responsible for the notes to the financial statements, schedules and the integrity and objectivity of these financial statements. The preparation of financial statements involves the use of estimates based on management's judgment to which management has determined such amounts on a reasonable basis in order to ensure that the financial statements and any other supplementary information presented are consistent with that in the financial statements.

The Authority is also responsible to maintain a system of internal accounting and administrative controls that are designed to provide reasonable assurance that the financial information is relevant, reliable, available on a timely basis, and accurate, and that the transactions are properly authorized and that the Authority's assets are properly accounted for and adequately safeguarded.

The Board of Directors are responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control. The Board reviews internal financial statements on a quarterly basis with management, as well as with the external auditors to satisfy itself that each party is properly discharging its responsibilities with respect to internal controls and financial reporting. The external auditors MNP LLP have full and free access to financial information and the Board of Directors prior to the approval of the financial statements.

The financial statements have been examined by MNP LLP, the external auditors of the Authority. The responsibility of the external auditors is to conduct an independent examination in accordance with Canadian generally accepted auditing standards, and to express their opinion on whether the financial statements are fairly presented in all material respects in accordance with Canadian public sector accounting standards.

*Robert Chambers*

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Robert Chambers  
Chairman of the Board

*Judy Maxwell*

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Judy Maxwell, CPA, CGA  
General Manager, Secretary/Treasurer

Tillsonburg, Canada  
**March 1, 2024**

## Independent Auditor's Report

---

To the Board of Directors of Long Point Region Conservation Authority:

### Opinion

We have audited the financial statements of Long Point Region Conservation Authority (the "Authority"), which comprise the statement of financial position as at December 31, 2023, and the statements of operations and change in accumulated surplus, changes in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Authority as at December 31, 2023, and the results of its operations, changes in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Authority in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Authority's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Authority or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Authority's financial reporting process.

### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.



As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Authority's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Authority to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

London, Ontario

March 1, 2024

*MNP LLP*

Chartered Professional Accountants

Licensed Public Accountants

# LONG POINT REGION CONSERVATION AUTHORITY

## STATEMENT OF FINANCIAL POSITION AS AT DECEMBER 31, 2023

	<u>2023</u>	<u>2022</u>
<b>Financial Assets</b>		
Cash (note 3)	\$ 4,059,009	\$ 4,234,795
Investments (note 4)	8,429,577	7,203,254
Accounts receivable	388,631	202,609
Accrued receivable	13,575	74,737
Other assets	75,824	119,063
	<hr/> 12,966,616	<hr/> 11,834,458
<b>Financial Liabilities</b>		
Accounts payable and accrued liabilities	356,288	216,917
Deferred revenue (schedule 1)	879,128	764,761
	<hr/> 1,235,416	<hr/> 981,678
<b>Net financial assets</b>	11,731,200	10,852,780
<b>Non-Financial Assets</b>		
Tangible capital assets (schedule 2)	8,063,197	7,938,694
	<hr/>	<hr/>
<b>Net assets</b>	<b>\$ 19,794,397</b>	<b>\$ 18,791,474</b>
	<hr/>	<hr/>
Commitment (note 6)		
Contingent liabilities (note 8)		
<b>Accumulated Surplus</b>		
Accumulated surplus - internally restricted (schedule 3)	5,743,696	4,873,220
Accumulated surplus - externally restricted (schedule 4)	5,987,504	5,979,560
Accumulated surplus - tangible capital assets	8,063,197	7,938,694
	<hr/>	<hr/>
<b>Total accumulated surplus</b>	<b>\$ 19,794,397</b>	<b>\$ 18,791,474</b>
	<hr/> <hr/>	<hr/> <hr/>

On behalf of the Board of Directors:

*Robert Chambers*

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Robert Chambers  
Chair, Board of Directors

*Dave Beres*

---

Dave Beres  
Chair, Audit and Finance Committee

# LONG POINT REGION CONSERVATION AUTHORITY

## STATEMENT OF OPERATIONS AND CHANGE IN ACCUMULATED SURPLUS FOR THE YEAR ENDED DECEMBER 31, 2023

	<b>Budget 2023 (note 5)</b>	<b>Actual 2023</b>	<b>Actual 2022</b>
<b>Revenues</b>			
Municipal levies:			
General	\$2,099,510	\$2,099,510	\$1,724,259
Special	150,000	150,000	381,700
Government grants:			
Provincial	35,229	35,229	35,229
Corporate services (note 7)	244,066	372,551	203,719
Planning and watershed services	335,170	532,681	596,905
Forestry services	446,788	499,788	512,506
Backus Heritage conservation area	175,236	213,802	210,656
Conservation parks	1,895,538	2,044,566	1,924,723
Donations	-	-	-
Maintenance operations services	572,015	359,381	199,238
Gain on disposal of tangible capital assets	-	11,271	13,339
<b>Total Revenues</b>	<b>5,953,552</b>	<b>6,318,779</b>	<b>5,802,274</b>
<b>Expenditures</b>			
Corporate services	1,319,123	1,305,091	1,199,132
Planning and watershed services	918,813	1,092,552	770,456
Forestry services	439,515	412,513	408,942
Backus Heritage conservation area	325,662	317,138	192,759
Conservation parks	1,612,933	1,410,308	1,306,541
Maintenance operations services	952,708	778,254	723,313
<b>Total expenditures</b>	<b>5,568,754</b>	<b>5,315,856</b>	<b>4,601,143</b>
<b>Annual Surplus</b>	<b>\$384,798</b>	<b>\$1,002,923</b>	<b>\$1,201,131</b>
<b>Accumulated surplus, beginning of the year</b>	<b>18,791,474</b>	<b>18,791,474</b>	<b>17,590,343</b>
<b>Accumulated surplus, end of the year</b>	<b><u>\$19,176,272</u></b>	<b><u>\$19,794,397</u></b>	<b><u>\$18,791,474</u></b>

# LONG POINT REGION CONSERVATION AUTHORITY

## STATEMENT OF CHANGES IN NET FINANCIAL ASSETS FOR THE YEAR ENDED DECEMBER 31, 2023

	<b>Budget <u>2023</u> (note 5)</b>	<b>Actual <u>2023</u></b>	<b>Actual <u>2022</u></b>
Annual Surplus	\$384,798	\$1,002,923	\$1,201,131
Acquisition of tangible capital assets	(651,955)	(416,841)	(495,024)
Gain on disposal of tangible capital assets	-	(11,271)	(13,339)
Proceeds on disposal of tangible capital assets	-	20,890	42,749
Amortization of tangible capital assets	-	282,719	250,192
<b>Change in net financial assets</b>	<b>(267,157)</b>	<b>878,420</b>	<b>985,709</b>
<b>Net financial assets, beginning of year</b>	<b>10,852,780</b>	<b>10,852,780</b>	<b>9,867,071</b>
<b>Net financial assets, end of year</b>	<b><u>\$10,585,623</u></b>	<b><u>\$11,731,200</u></b>	<b><u>\$10,852,780</u></b>

# LONG POINT REGION CONSERVATION AUTHORITY

## STATEMENT OF CASH FLOWS FOR THE YEAR ENDED DECEMBER 31, 2023

	<u>2023</u>	<u>2022</u>
<b>Cash Flows from Operating Activities</b>		
Operating activities:		
Annual Surplus	\$1,002,923	\$1,201,131
Items not affecting cash:		
Amortization of tangible capital assets	282,719	250,192
Gain on disposal of tangible capital assets	(11,271)	(13,339)
	<hr/> 1,274,371	<hr/> 1,437,984
Change in non-cash working capital:		
Accounts receivable	(186,022)	105,047
Accrued receivable	61,162	(54,451)
Other receivables	43,239	(12,521)
Accounts payable and accrued liabilities	139,371	(214,284)
Deferred revenue	114,367	158,172
	<hr/> 1,446,488	<hr/> 1,419,947
<b>Investing activities:</b>		
Acquisition of tangible capital assets	(416,841)	(495,024)
Change in investments	(1,226,323)	(380,828)
Proceeds on disposal of tangible capital assets	20,890	42,749
	<hr/> (1,622,274)	<hr/> (833,103)
 <b>Change in cash</b>	 (175,786)	 586,844
 <b>Cash, beginning of year</b>	 <hr/> 4,234,795	 <hr/> 3,647,951
 <b>Cash, end of year</b>	 <hr/> <b>\$4,059,009</b>	 <hr/> <b>\$4,234,795</b>

# LONG POINT REGION CONSERVATION AUTHORITY

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2023

### 1. Purpose of the Organization

Long Point Region Conservation Authority (the "Authority") is a special purpose environmental body established under the Conservation Authorities Act of Ontario and works with member municipalities, other stakeholders, and undertakes programming to protect, restore and manage the natural resources and features in the Long Point Region Watershed.

### 2. Significant Accounting Policies

The financial statements of Long Point Region Conservation Authority are the representation of management, prepared in accordance with Canadian public sector accounting standards for local governments as recommended by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada. The policies that are considered to be particularly significant are as follows:

#### [a] Revenue Recognition

The Authority follows the deferral method of accounting for contributions and government transfers. Restricted contributions and government transfers are deferred and are recognized as revenues in the year in which the related expenses are incurred or services performed. Unrestricted contributions and government transfers are recognized as revenues in the period in which events giving rise to the revenue occur, provided that the transactions are authorized, any eligibility criteria have been met, and a reasonable estimate can be made of the amount to be received.

General grants and levies are recognized in the period they pertain to.

Corporate services, Planning and watershed services, Forestry services, Conservation parks and Maintenance operations services are recognized as the related expenses are incurred and the services are provided.

Interest and investment income is recognized on the accrual basis as it is earned.

#### [b] Accrual Accounting

Revenues and expenditures are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable; expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

# LONG POINT REGION CONSERVATION AUTHORITY

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2023

### 2. Significant Accounting Policies (continued from previous page)

#### [c] Internal Transactions

All inter-departmental revenues and expenditures have been eliminated for these financial statements.

#### [d] Investments

All of the investments are carried at amortized cost using the effective interest rate method. The Board of Directors has the intention to hold investments until maturity.

#### [e] Reserve Fund Balances

Internally restricted reserves are those with restrictions imposed by the Board of Directors in order to ensure funds are available for financial relief in the event of a significant loss of revenues or other financial emergency for which there is no other source of funding available. Internally restricted funds are as follows:

- (i) The Education Centre Maintenance Fund for the maintenance of the Backus Conservation Education Centre.
- (ii) The OPG Forest Corridor Fund for the long-term monitoring of forest areas.
- (iii) The Memorial Woodlot fund for the donations to the Memorial Woodlot Fund and cost to Memorial Woodlot Fund at Backus.
- (iv) The Lee Brown Waterfowl M.A. Capital Replacement Fund for the capital replacements of Lee Brown Waterfowl M.A.
- (v) The Capital Levy fund for capital additions, replacements or improvements within the authority.
- (vi) The Dam Fund is for maintenance and capital upgrades to the Authority owned flood control structures.
- (vii) The Administration Office Fund is for the future acquisition of office space that meets the organization's needs.
- (viii) The Strategic Investments in Operation/Capital Fund is for investment in operations and capital alignment with the organization's strategic plan.
- (ix) The Motor Pool Reserve is for the Operations/Capital replacement of the Authority's Motor Pool fleet and equipment.
- (x) The User Fee Reserve is for the Operations/Capital of the self-sustaining programs and services (Forestry and Parks).

Externally restricted reserves are those with restriction imposed by individuals external to the Board of Directors. Externally restricted funds are as follows:

- (i) Revenues and expenditures related to the Backus Heritage Village are recorded in the Backus Heritage Village Trust Fund.

# LONG POINT REGION CONSERVATION AUTHORITY

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2023

### 2. Significant Accounting Policies (continued from previous page)

- (ii) Revenues and expenditures related to the Leighton and Betty Brown scholarships are recorded in the Leighton and Betty Brown Scholarship Fund.
- (iii) Disposition of Lands Reserve shall use the funds for dam studies and repairs, flood hazard mapping and flood forecasting tools.
- (iv) The Backus Woods Reserve shall be used for conservation educational activities and capital expenditures related to educational activities at the Backus Heritage Conservation Area.

#### [f] Tangible Capital Assets

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual values, of the tangible capital asset, excluding land and landfill sites, are amortized on a straight-line basis over their estimated useful lives as follows:

<b>Asset</b>	<b>Useful Life - Years</b>
Land improvements	20 years
Buildings and building improvements	20 - 50 years
Machinery & equipment	20 years
Furniture and fixtures	10 years
Computers	5 years
Motor vehicles	10 years
Infrastructure	10 - 50 years

Amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

Contributed tangible capital assets are recorded into revenues at their fair market values on the date of a donation.

#### [g] Donations

Unrestricted donations are recorded as revenue in the year they are received. Externally restricted donations are deferred and recognized as revenue in the year in which the related expenses are recognized. Donated materials and services are recorded as revenue and expenditure when the fair market value of the materials and services donated is verifiable, only to the extent the Authority has issued a charitable donation receipt for those materials and services.



# LONG POINT REGION CONSERVATION AUTHORITY

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2023

### 2. Significant Accounting Policies (continued from previous page)

#### [h] Use of Estimates

The preparation of the financial statements of the Authority, in conformity with Canadian public sector accounting standards, requires management to make estimates that affect the reported amount of assets and liabilities and the disclosure of contingent liabilities, at the date of the financial statements and the reported amounts of revenues and expenses during the period. Actual results may differ from these estimates.

#### [i] Contaminated Sites

Contaminated sites are the result of contamination being introduced in air, soil, water or sediment of a chemical, organic, or radioactive material or living organism that exceed an environmental standard. A liability for remediation of contaminated sites is recognized, net of any expected recoveries, when all of the following criteria are met:

- (i) an environmental standard exists;
- (ii) contamination exceeds the environmental standard;
- (iii) the Authority is directly responsible or accepts responsibility for the liability;
- (iv) future economic benefits will be given up; and
- (v) a reasonable estimate of the liability can be made.

#### [j] Deferred Revenue

The Authority receives contributions principally from public sector bodies pursuant to legislation, regulations or agreements that may only be used for certain programs or in the completion of specific work. These amounts are recognized as revenue in the fiscal year the related expenditures are incurred or service is performed.

#### [k] Financial instruments

- (i) Measurement of financial instruments

The Authority initially measures its financial assets and financial liabilities at fair value adjusted by, in the case of a financial instrument that will not be measured subsequently at fair value, the amount of transaction costs directly attributable to the instrument.

The Authority subsequently measures its financial assets and financial liabilities at amortized cost.

# LONG POINT REGION CONSERVATION AUTHORITY

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2023

### 2. Significant Accounting Policies (continued from previous page)

Financial assets measured at amortized cost include cash, accounts receivable and accrued receivables.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

#### (ii) Impairment

All financial assets are assessed for impairment on an annual basis. When a decline is determined to be other than temporary, the amount of the loss is reported in the Statement of Operations and any unrealized gain is adjusted through the Statement of Remeasurement Gains and Losses. When the asset is sold, the unrealized gains and losses previously recognized in the Statement of Remeasurement Gains and Losses are reversed and recognized in the Statement of Operations. The write-down reflects the difference between the carrying amount and the higher of:

- a) the present value of the cash flows expected to be generated by the asset or group of assets;
- b) the amount that could be realized by selling the assets or group of assets;
- c) the net realizable value of any collateral held to secure repayment of the assets of group of assets.

There are no items to be reported on the Statement of Remeasurement Gains and Losses, as a result, this statement has not been presented.

#### [I] Asset Retirement Obligations

Effective January 1, 2023, the Authority adopted the new accounting standard PS 3280, *Asset Retirement Obligations*, issued by the Canadian Public Sector Accounting Board. This standard provides guidance over the reporting of legal obligations associated with the retirement of capital assets that are either currently in productive use or no longer in productive use and controlled by the entity, and the costs associated with the retirement of these assets.

There was no impact on the financial statements as a result of this change in accounting policy.

# LONG POINT REGION CONSERVATION AUTHORITY

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2023

### 3. Cash

Cash consists of cash on hand and all bank account deposits. The cash balance is comprised of the following:

	2023	2022
General	\$4,009,811	\$4,084,554
Externally restricted:		
Backus Heritage Village	26,664	49,028
Leighton and Betty Brown Scholarship	22,534	101,213
	<b>\$4,059,009</b>	<b>\$4,234,795</b>

General cash includes a bank account earning interest at 5.40% (2022 – 4.65%).

### 4. Investments

The Authority holds short-term guaranteed investment certificates, money market funds and cash within their investments. The investment balance is comprised of:

	2023	2022
Government and corporate bonds, maturing at various dates between 2024 and 2035, yields varying between 1.4% and 5.0%	\$5,955,000	\$3,700,000
Guaranteed investment certificates maturing at various dates in 2024, yielding between 5.0% and 5.75%	1,505,000	400,000
Principal protected notes – fixed income note, yields varying between 0% and index return multiplied by the participation rate	1,000,000	1,000,000
Principal protected notes – fixed income note, yields varying between 0% and 7.5%	-	2,000,000
Money market funds, no specified maturity or yield	11,342	7,221
Cash	43,397	67,072
	<b>8,514,739</b>	<b>7,174,293</b>
Plus: accrued interest	32,469	19,247
Plus: unamortized purchase premium	(117,631)	9,714
	(85,162)	28,961
	<b>\$8,429,577</b>	<b>\$7,203,254</b>

# LONG POINT REGION CONSERVATION AUTHORITY

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2023

### 5. Budget Figures

The unaudited budget data presented in these financial statements are based upon the 2023 operating and capital budgets approved by the Board of Directors on January 11, 2023.

### 6. Commitment

The Authority rents a premise under a long-term operating lease that expires October 2028, with two further 5 year optional renewal periods, with a final term ending October, 2038. The operating lease payments are as follows:

2024	113,086
2025	115,347
2026	117,654
2027	120,007
2028	122,407
Thereafter	1,335,558
	1,924,059

### 7. Investment Income

Included in corporate services revenue is interest income on investments of \$321,032 (2022 - \$142,770).

### 8. Contingent Liabilities

From time to time, the Authority is subject to claims and other lawsuits that arise in the course of ordinary business, in which damages have been sought. These matters may give rise to future liabilities for which the Authority maintains insurance coverage to mitigate such risks. The outcome of these actions is not determinable, and accordingly, no provision has been made in these financial statements for any liability that may result. Any losses arising from these actions will be recorded in the year in which the related litigation is settled.

# LONG POINT REGION CONSERVATION AUTHORITY

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2023

### 9. Pension Agreements

The Authority makes contributions to the Ontario Municipal Employees Retirement System (“OMERS”) plan, which is a multi-employer plan, on behalf of full-time and qualifying part-time employees. The plan is a defined benefit pension plan, which specifies the amount of the retirement benefit to be received by employees based on the length of service, pension formula and employee earnings. Employees and employers contribute equally to the plan. In 2023, the Authority’s contribution to OMERS was \$193,377 (2022 – \$152,467).

The latest available report for the OMERS plan was December 31, 2022. At that time the plan reported a \$6.7 billion actuarial deficit (2021 - \$3.1 billion deficit), based on actuarial liabilities of \$130.3 billion (2021 - \$120.8 billion) and actuarial assets of \$123.6 billion (2021 - \$117.7 billion). Ongoing adequacy of the current contribution rates will need to be monitored and may lead to increased future funding requirements.

As OMERS is a multi-employer pension plan, any pension plan surpluses or deficits are a joint responsibility of all eligible organizations and their employees. As a result, the Authority does not recognize any share of the OMERS pension actuarial surplus or deficit.

### 10. Segmented information

The Authority provides a range of services. Distinguishable functional segments have been separately disclosed in the segmented information schedule. The nature of those segments and the activities they encompass are as follows:

#### ***Corporate services***

Corporate services is comprised of Governance and general administration. These areas include the Board of Directors, Office of the General Manager, Administration, Accounting and Finance, Communications, Information Services and Human Resources.

#### ***Planning and Watershed***

Planning and watershed provides services related to property development, technical reviews, operation of flood control structures, flood forecasting and warning, restoration programming, source water protection and water quality monitoring.

#### ***Forestry services***

Forestry is comprised of Stewardship services and Forestry. Stewardship provides tree planting, restoration and establishment programs. Forestry sustainably manages the Authority’s forest tracts resources.

#### ***Backus Heritage conservation area***

Backus Heritage Conservation Area provides conservation education programming, heritage programming and recreational activities and is home to the Backhouse National Historic Site.

# LONG POINT REGION CONSERVATION AUTHORITY

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2023

### 10. Segmented information (continued from previous page)

#### ***Conservation parks***

Conservation parks provides recreational and camping activities at: Deer Creek Conservation Area, Backus Conservation Area, Haldimand Conservation Area, Norfolk Conservation Area and Waterford North Conservation Area.

#### ***Maintenance operations services***

Maintenance Operations Services provides property, plant and equipment maintenance services and includes the Lee Brown Marsh.

### 11. Financial instruments and risks

Unless otherwise noted, it is management's opinion that the Authority is not exposed to significant risks. There have been no changes in the Authority's risk exposures from the prior year.

#### ***Credit risk***

The Authority is exposed to credit risk through its cash and accounts receivable. The Authority reduces its exposure to credit risk by creating an allowance for bad debts when applicable. The majority of the Authority's receivables are from government entities. The Authority mitigates its exposure to credit loss by placing its cash with major financial institutions.

#### ***Liquidity risk***

Liquidity risk is the risk that the Authority will not be able to meet its obligations as they become due. The Authority manages this risk by establishing budgets and funding plans to fund its expenses.

### 12. Comparative Figures

The financial statements have been reclassified, where applicable, to conform to the presentation used in the current year. The changes do not affect prior year annual surplus.

# LONG POINT REGION CONSERVATION AUTHORITY

## SCHEDULE 1 –SCHEDULE OF DEFERRED REVENUE FOR THE YEAR ENDED DECEMBER 31, 2023

	2023	2022
Balance, beginning of year	\$764,761	\$606,589
Externally restricted contributions	408,674	512,080
Interest earned, restricted	121,322	168,986
Contributions used in operations	(415,629)	(522,894)
Balance, end of year	<b>\$879,128</b>	<b>\$764,761</b>

**SCHEDULE 2 –SCHEDULE OF TANGIBLE CAPITAL ASSETS  
FOR THE YEAR ENDED DECEMBER 31, 2023**

For the year ended December 31, 2022	
Cost	Accumulated Amortization
	2022

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# LONG POINT REGION CONSERVATION AUTHORITY

## SCHEDULE 3 –SCHEDULE OF INTERNALLY RESTRICTED RESERVES FOR THE YEAR ENDED DECEMBER 31, 2023

	Balance, beginning of year	Transfer from operations	Transfer to operations	Balance, end of year
Education Centre	\$ 50,880	\$ -	\$ 13,242	\$ 37,638
OPG Forest Corridor	36,757	-	6,420	30,337
Memorial Woodlot	19,412	1,490	-	20,902
Lee Brown Waterfowl Capital	19,566	22,583	-	42,149
Dam Reserve	50,000	-	-	50,000
Administration Office	569,567	-	-	569,567
Strategic Investments in operations/capital	210,938	-	-	210,938
Motor Pool Reserve	-	124,334	-	124,334
User Fee Reserve	-	1,070,924	-	1,070,924
Capital Levy	774,497	103,283	187,059	690,721
Unrestricted Reserve	3,141,603	737,730	983,147	2,896,186
	<b>\$ 4,873,220</b>	<b>\$ 2,060,344</b>	<b>\$ 1,189,868</b>	<b>\$5,743,696</b>

# LONG POINT REGION CONSERVATION AUTHORITY

## SCHEDULE 4 –SCHEDULE OF EXTERNALLY RESTICTED RESERVES FOR THE YEAR ENDED DECEMBER 31, 2023

	Balance, beginning of year	Transfer from operations	Transfer to operations	Balance, end of year
Backus Heritage Village	\$ 73,834	\$ 3,706	\$ -	\$ 77,540
Leighton & Betty Brown Scholarship	123,186	6,238	2,000	127,424
Backus Woods	4,872,500	-	-	4,872,500
Disposition of Lands Reserve	910,040	-	-	910,040
	\$ 5,979,560	\$ 9,944	\$2,000	\$ 5,987,504

# LONG POINT REGION CONSERVATION AUTHORITY

## SCHEDULE 5 –SCHEDULE OF SEGMENTED REPORTING FOR THE YEAR ENDED DECEMBER 31, 2023

### 2023 Schedule of Segmented Reporting

	Corporate services	Planning and watershed services	Forestry services	Backus Heritage	Conservation parks	Maintenance operations services	2023 Total
<b>Revenue:</b>							
Levies	\$856,977	\$613,521	-	\$150,426	-	\$628,586	\$2,249,510
Grants	-	35,229	-	-	-	-	35,229
Fees	372,551	532,681	-	213,802	2,044,566	359,381	3,522,981
Forestry	-	-	499,788	-	-	-	499,788
Donations	-	-	-	-	-	-	-
Gain on disposal of tangible capital assets	11,271	-	-	-	-	-	11,271
<b>Total revenue</b>	<b>1,240,799</b>	<b>1,181,431</b>	<b>499,788</b>	<b>364,228</b>	<b>2,044,566</b>	<b>987,967</b>	<b>6,318,779</b>
<b>Expenditures:</b>							
Compensation	737,030	641,233	290,410	209,018	844,012	370,595	3,092,298
Administration	196,626	12,735	791	19,561	208,553	174,843	613,109
Professional/ contracted services	216,712	300,607	55,934	12,023	125,702	15,208	726,186
Materials and Supplies	15,943	80,313	65,378	15,222	94,371	32,274	303,501
Amortization	10,317	47,800	-	50,803	104,605	69,194	282,719
Repairs and maintenance	128,463	9,864	-	10,511	32,292	42,305	223,435
Motor pool	-	-	-	-	773	73,835	74,608
<b>Total expenditures</b>	<b>1,305,091</b>	<b>1,092,552</b>	<b>412,513</b>	<b>317,138</b>	<b>1,410,308</b>	<b>778,254</b>	<b>5,315,856</b>
<b>Surplus</b>	<b>(\$64,292)</b>	<b>\$88,879</b>	<b>\$87,275</b>	<b>\$47,090</b>	<b>\$634,258</b>	<b>\$209,713</b>	<b>\$1,002,923</b>

# LONG POINT REGION CONSERVATION AUTHORITY

## SCHEDULE 5 –SCHEDULE OF SEGMENTED REPORTING (continued) FOR THE YEAR ENDED DECEMBER 31, 2023

### 2022 Schedule of Segmented Reporting

	Corporate services	Planning and watershed services	Forestry services	Backus Heritage	Conservation parks	Maintenance operations services	2022 Total
<b>Revenue:</b>							
Levies	\$622,056	\$493,252	-	\$94,968	-	\$895,683	\$2,105,959
Grants	-	35,229	-	-	-	-	35,229
Fees	203,719	596,905	-	210,656	1,924,723	199,238	3,135,241
Forestry	-	-	512,506	-	-	-	512,506
Donations	-	-	-	-	-	-	-
Gain on disposal of tangible capital assets	13,339	-	-	-	-	-	13,339
<b>Total revenue</b>	<b>839,114</b>	<b>1,125,386</b>	<b>512,506</b>	<b>305,624</b>	<b>1,924,723</b>	<b>1,094,921</b>	<b>5,802,274</b>
<b>Expenditures:</b>							
Compensation	739,626	587,021	238,824	121,167	720,230	315,955	2,722,823
Administration	102,781	9,187	745	20,657	205,311	127,468	466,149
Professional/ contracted services	205,438	56,713	75,223	4,555	150,690	47,865	540,484
Materials and Supplies	21,695	69,113	94,150	3,877	102,117	28,648	319,600
Amortization	9,364	39,030	-	39,902	78,930	82,966	250,192
Repairs and maintenance	120,228	9,392	-	2,601	47,981	35,633	215,835
Motor pool	-	-	-	-	1,282	84,778	86,060
<b>Total expenditures</b>	<b>1,199,132</b>	<b>770,456</b>	<b>408,942</b>	<b>192,759</b>	<b>1,306,541</b>	<b>723,313</b>	<b>4,601,143</b>
<b>Surplus</b>	<b>(\$360,018)</b>	<b>\$354,930</b>	<b>\$103,564</b>	<b>\$112,865</b>	<b>\$618,182</b>	<b>\$371,608</b>	<b>\$1,201,131</b>

**Office of the Chief Administrative Officer / Secretary Treasurer**

March 12, 2024

Mark Merritt  
General Manager, Financial and Data Services  
Haldimand County  
53 Thorburn Street South  
Cayuga, ON N0A 1E0

***Re: Niagara Peninsula Conservation Authority 2024 Levy***

Dear Mr. Merritt,

We wish to acknowledge and thank Haldimand County for the support provided to NPCA throughout the 2024 budget process. On October 20, 2023, the Board of Directors for the NPCA approved the 2024 Municipal Apportionment Levy for municipal consideration, in accordance with the Conservation Authorities Act.

The apportionment of the levy to each Municipality within our watershed is calculated from assessment data provided by the Municipal Property Assessment Corporation (MPAC), and further revised based on the Conservation Authority Levies' Regulation. For 2024, Haldimand County's portion of NPCA's total watershed Current Value Assessment is 1.8989% (2023 – 1.8931%).

We sincerely appreciate Haldimand County's approval of NPCA's Service Level Agreement (SLA) as per CA Act transition requirements. NPCA would also like to acknowledge the County's consideration of the provision for Land Securement in the 2024 Budget to support the acquisition of lands into public ownership within Haldimand County. We would like to assure you that this critical support is currently being leveraged to secure Federal funding for land securement priorities in Haldimand County. Based on Haldimand County Council approval of 2024 budgets on February 29, 2024, the breakdown of NPCA's overall 2024 Levy is outlined below.

Haldimand - 2024 Budgets and Municipal Levies		
General Levy	\$	133,699
Special Levy - Capital		14,679
Special Levy - Land Securement		13,252
<b>Total 2024 Municipal Levy</b>	<b>\$</b>	<b>161,630</b>


In keeping with past practice, we are requesting the levy payment schedule outlined below. NPCA is encouraging and making efforts to move to a paperless environment. As such, we respectfully request that payment be submitted via electronic funds transfer (EFT), if possible.

Due Date	% of Levy Due	Amount
29-Mar-2024	25%	\$ 40,408
28-Jun-2024	25%	\$ 40,408
30-Aug-2024	25%	\$ 40,407
25-Oct-2024	25%	\$ 40,407
<b>Total</b>	<b>100%</b>	<b>\$ 161,630</b>

We would like to thank Haldimand County for their ongoing support to the work of NPCA. We look forward to working with your team and program leads to ensure a well-coordinated 2025 budget process aligned with Haldimand's goals and priorities.

Please feel free to contact me should you require additional information and/or clarification.

Regards,



Digitally signed by Chandra Sharma  
DN: cn=Chandra Sharma, o,  
ou, email=csharma@npca.ca,  
c=US  
Date: 2024.03.12 16:00:51  
-04'00'

Chandra Sharma, MCIP, RPP  
Chief Administrative Officer/Secretary-Treasurer

CS/cb

cc: Robert Foster, NPCA Chair  
John Metcalfe, NPCA Vice Chair  
Lise Gagnon, Director, Corporate Services



March 6, 2024

The Honourable Doug Ford, Premier of Ontario  
Premier's Office, Room 281  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

**Delivered by email**  
premier@ontario.ca

Dear Premier Ford:

**Re: Town of Aurora Council Resolution of February 27, 2024  
Member Motion 8.2.7 - Mayor Mrakas; Re: Request for Amenity Sharing  
Memorandum of Understanding (MOU) with School Boards for Evening/Weekend  
Gymnasium Use**

Please be advised that this matter was considered by Council at its meeting held on February 27, 2024, and in this regard, Council adopted the following resolution:

**Whereas the Town of Aurora recognizes the importance of fostering community engagement and providing recreational opportunities; and**

**Whereas schools are funded by local taxpayers; and**

**Whereas school gymnasiums serve as valuable amenities that can enhance recreational activities for residents; and**

**Whereas existing school board policies/procedures do not prioritize municipal residency within their allocation of the use of space; and**

**Whereas the school board charges a premium rate to use the schools on weekends causing a barrier for the Town or local organizations to afford;**

- 1. Now Therefore Be It Hereby Resolved That this Council requests the Province and the Minister of Education to assist in making school board facilities available to local municipalities on a priority, at a cost recovery rate; and**
- 2. Be It Further Resolved That Council requests the School Boards within the jurisdiction of the Town of Aurora to enter into a Memorandum of Understanding (MOU) with the Town for the shared use of school gymnasiums on evenings and weekends; and**
- 3. Be It Further Resolved That a copy of this request be sent to the relevant School Boards, expressing the Town's interest in establishing a collaborative agreement for evening and weekend gymnasium access; and**

Town of Aurora Council Resolution of February 27, 2024  
Request for Amenity Sharing Memorandum of Understanding (MOU) with School  
Boards for Evening/Weekend Gymnasium Use  
March 6, 2024

2 of 2

- 4. Be It Further Resolved That the Town staff is directed to collaborate with the School Boards in drafting the terms and conditions of the MOU, ensuring clarity and fairness in the shared use of these facilities; and**
- 5. Be It Further Resolved That upon reaching an agreement, the MOU shall be presented to Council for review and approval; and**
- 6. Be It Further Resolved That a copy of this Motion be sent to The Honourable Doug Ford, Premier of Ontario, The Honourable Paul Calandra, Minister of Municipal Affairs and Housing, The Honourable Stephen Lecce, Minister of Education, Marit Stiles, Leader of the Ontario New Democratic Party, Bonnie Crombie, Leader of the Ontario Liberal Party, and all MPPs in the Province of Ontario; and**
- 7. Be It Further Resolved That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration of support.**

The above is for your consideration and any attention deemed necessary.

Sincerely,



Michael de Rond

Town Clerk

The Corporation of the Town of Aurora

MdR/lb

Attachment (Council meeting extract)

Copy: York Region District School Board  
York Catholic District School Board  
Conseil scolaire catholique MonAvenir  
Hon. Paul Calandra, Minister of Municipal Affairs and Housing  
Hon. Stephen Lecce, Minister of Education  
Marit Stiles, Leader of the Ontario New Democratic Party  
Bonnie Crombie, Leader of the Ontario Liberal Party  
All Ontario Members of Provincial Parliament (MPPs)  
Association of Municipalities of Ontario (AMO)  
All Ontario municipalities





## 8. Standing Committee Reports

**Moved by** Councillor Thompson

**Seconded by** Councillor Gaertner

That the Standing Committee Reports, items 8.1 and 8.2, be received and the recommendations carried by the Committee approved, with the exception of sub-items 8.1.7, 8.1.8, 8.2.1, 8.2.4, 8.2.6, and 8.2.8, which were discussed and voted on separately as recorded below.

Yeas (6): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, and Councillor Gallo

Absent (1): Councillor Kim

**Carried (6 to 0)**

## 8.2 General Committee Meeting Report of February 20, 2024

### 8.2.7 Member Motion - Mayor Mrakas; Re: Request for Amenity Sharing Memorandum of Understanding (MOU) with School Boards for Evening/Weekend Gymnasium Use

Whereas the Town of Aurora recognizes the importance of fostering community engagement and providing recreational opportunities; and

Whereas schools are funded by local taxpayers; and

Whereas school gymnasiums serve as valuable amenities that can enhance recreational activities for residents; and

Whereas existing school board policies/procedures do not prioritize municipal residency within their allocation of the use of space; and

Whereas the school board charges a premium rate to use the schools on weekends causing a barrier for the Town or local organizations to afford;

1. Now Therefore Be It Hereby Resolved That this Council requests the Province and the Minister of Education to assist in making

school board facilities available to local municipalities on a priority, at a cost recovery rate; and

2. Be It Further Resolved That Council requests the School Boards within the jurisdiction of the Town of Aurora to enter into a Memorandum of Understanding (MOU) with the Town for the shared use of school gymnasiums on evenings and weekends; and
3. Be It Further Resolved That a copy of this request be sent to the relevant School Boards, expressing the Town's interest in establishing a collaborative agreement for evening and weekend gymnasium access; and
4. Be It Further Resolved That the Town staff is directed to collaborate with the School Boards in drafting the terms and conditions of the MOU, ensuring clarity and fairness in the shared use of these facilities; and
5. Be It Further Resolved That upon reaching an agreement, the MOU shall be presented to Council for review and approval; and
6. Be It Further Resolved That a copy of this Motion be sent to The Honourable Doug Ford, Premier of Ontario, The Honourable Paul Calandra, Minister of Municipal Affairs and Housing, The Honourable Stephen Lecce, Minister of Education, Marit Stiles, Leader of the Ontario New Democratic Party, Bonnie Crombie, Leader of the Ontario Liberal Party, and all MPPs in the Province of Ontario; and
7. Be It Further Resolved That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration of support.

**Carried**



March 6, 2024

The Honourable Doug Ford, Premier of Ontario  
Premier's Office, Room 281  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

**Delivered by email**  
premier@ontario.ca

Dear Premier Ford:

**Re: Town of Aurora Council Resolution of February 27, 2024  
Member Motion 8.2.8 - Councillor Gilliland; Re: Legislative Amendments to  
Improve Municipal Codes of Conduct and Enforcement**

Please be advised that this matter was considered by Council at its meeting held on February 27, 2024, and in this regard, Council adopted the following resolution:

**Whereas all Ontarians deserve and expect a safe and respectful workplace; and**

**Whereas municipal governments, as the democratic institutions most directly engaged with Ontarians need respectful discourse; and**

**Whereas several incidents in recent years of disrespectful behaviour and workplace harassment have occurred amongst municipal members of councils across Ontario; and**

**Whereas these incidents seriously and negatively affect the people involved and lower public perceptions of local governments; and**

**Whereas municipal Codes of Conduct are helpful tools to set expectations of council member behaviour; and**

**Whereas municipal governments have limited abilities in their toolkit to adequately enforce compliance with municipal Codes of Conduct; and**

**Whereas the most severe penalty that can be imposed on a municipal member of council is the suspension of pay for 90 days, even when egregious acts are committed and substantiated; and**

**Whereas AMO has called on the government to table and pass legislation that reflects the following recommendations:**

Town of Aurora Council Resolution of February 27, 2024

Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement

March 6, 2024

2 of 3

- **Updating municipal Codes of Conduct to account for workplace safety and harassment**
  - **Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario**
  - **Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province**
  - **Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner**
  - **Prohibit a member so removed from sitting for election in the term of removal and the subsequent term of office;**
1. **Now Therefore Be It Hereby Resolved That the Town of Aurora supports the call of action the Association of Municipalities of Ontario (AMO) has submitted to the Government of Ontario to introduce legislation to strengthen municipal Codes of Conduct and compliance with them, in consultation with municipal governments; and**
  2. **Be It Further Resolved That the legislation encompasses the Association of Municipalities of Ontario's letter of recommendations which includes options for enforcing compliance by council members with municipal Codes of Conduct such as**
    - **Updating municipal Codes of Conduct to account for workplace safety and harassment**
    - **Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario**
    - **Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province**
    - **Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner**
    - **Prohibit a member so removed from sitting for election in the term of removal and the subsequent term of office; and**



Town of Aurora Council Resolution of February 27, 2024

Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement

March 6, 2024

3 of 3

- 3. Be It Further Resolved That a copy of this Motion be sent to the Hon. Doug Ford, Premier of Ontario, the Hon. Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill, and Dawn Gallagher Murphy, MPP Newmarket—Aurora, the Hon. Paul Calandra, Minister of Municipal Affairs and Housing, and all 444 Ontario municipalities.**

The above is for your consideration and any attention deemed necessary.

Sincerely,



Michael de Rond

Town Clerk

The Corporation of the Town of Aurora

MdR/lb

Attachment (Council meeting extract)

Copy: Hon. Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill  
Dawn Gallagher Murphy, MPP Newmarket—Aurora  
Hon. Paul Calandra, Minister of Municipal Affairs and Housing  
Association of Municipalities of Ontario (AMO)  
All Ontario municipalities



## 8. Standing Committee Reports

### 8.2 General Committee Meeting Report of February 20, 2024

#### 8.2.8 Member Motion - Councillor Gilliland; Re: Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement

**Moved by** Councillor Gilliland

**Seconded by** Councillor Gallo

Whereas all Ontarians deserve and expect a safe and respectful workplace; and

Whereas municipal governments, as the democratic institutions most directly engaged with Ontarians need respectful discourse; and

Whereas several incidents in recent years of disrespectful behaviour and workplace harassment have occurred amongst municipal members of councils across Ontario; and

Whereas these incidents seriously and negatively affect the people involved and lower public perceptions of local governments; and

Whereas municipal Codes of Conduct are helpful tools to set expectations of council member behaviour; and

Whereas municipal governments have limited abilities in their toolkit to adequately enforce compliance with municipal Codes of Conduct; and

Whereas the most severe penalty that can be imposed on a municipal member of council is the suspension of pay for 90 days, even when egregious acts are committed and substantiated; and

Whereas AMO has called on the government to table and pass legislation that reflects the following recommendations:

- Updating municipal Codes of Conduct to account for workplace safety and harassment

- Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario
  - Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province
  - Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner
  - Prohibit a member so removed from sitting for election in the term of removal and the subsequent term of office;
1. Now Therefore Be It Hereby Resolved That the Town of Aurora supports the call of action the Association of Municipalities of Ontario, (AMO), has submitted to the Government of Ontario to introduce legislation to strengthen municipal Codes of Conduct and compliance with them, in consultation with municipal governments; and
  2. Be It Further Resolved That the legislation encompasses the Association of Municipalities of Ontario's letter of recommendations which includes options for enforcing compliance by council members with municipal Codes of Conduct such as
    - Updating municipal Codes of Conduct to account for workplace safety and harassment
    - Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario
    - Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province
    - Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner
    - Prohibit a member so removed from sitting for election in the term of removal and the subsequent term of office; and

3. Be It Further Resolved That a copy of this Motion be sent to the Hon. Doug Ford, Premier of Ontario, the Hon. Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill, and Dawn Gallagher Murphy, MPP Newmarket—Aurora, the Hon. Paul Calandra, Minister of Municipal Affairs and Housing, and all 444 Ontario municipalities.

Yeas (6): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, and Councillor Gallo

Absent (1): Councillor Kim

**Carried (6 to 0)**