
HALDIMAND COUNTY

Memorandum CLE-M07-2023 Integrity Commissioner Agreement For Consideration by Council in Committee on December 12, 2023



To: Mayor Bentley and Members of Council
From: Evelyn Eichenbaum, Manager, Clerks Division / Municipal Clerk

Charles Harnick, ADR Chambers Inc. was appointed as Haldimand County's Integrity Commissioner (IC) in 2019 following a Request for Proposal (RFP) that was issued for the legislated services. The approved term of the agreement is four years with two one-year extension periods allowed.

Typically, once the base contract ends, and before contract extensions are confirmed, staff will consider changes in the market such as supply, contract and vendor performance or necessary changes to terms and conditions within such a contract. Based on the analysis of such factors, staff may choose to extend the contract or may determine it is prudent to conduct a competitive bid process.

It was in March 2019 that legislation first required all municipalities to appoint an IC. Previously, municipalities had the option to do so, but now, as all are required to have an IC, there is more experience in the field, resulting in some best practices to reference in a contract.

With the current IC having assigned some inquiries to others in the firm, and, as the original agreement has expired, rather than exercising an extension, staff will be issuing an RFP for IC services in early 2024. ADR Chambers will be able to submit a bid in response to the competitive RFP process that can be considered along with any other submissions. It is anticipated that with more IC services available, the County will receive competitive proposals to consider that will also offer improved processes, training, accountability and up to date terms and conditions.

REFERENCES:

None.

ATTACHMENTS:

None.