



Haldimand
County

**THE CORPORATION OF HALDIMAND COUNTY
COUNCIL IN COMMITTEE MINUTES**

Date: October 31, 2023
Time: 9:30 A.M.
Location: Haldimand County Administration Building

COUNCIL PRESENT S. Bentley, Mayor
S. Patterson, Councillor (participated electronically)
D. Lawrence, Councillor
M. Trainer, Councillor
R. Shirton, Councillor
P. O'Neill, Councillor

STAFF PRESENT C. Case, Chief Administrative Officer
M. Evers, General Manager, Community & Development Services
T. Haedrich, General Manager, Engineering & Capital Works
B. Hammond, Interim General Manager, Public Works Operations
M. Jamieson, General Manager, Corporate & Social Services
M. Merritt, General Manager, Financial & Data Services
B. Brown, Senior Economic Development Officer
L. Friesen, Manager, Legal & Support Services
A. Unyi, Supervisor, Heritage & Culture
E. Eichenbaum, Manager, Clerks Division/Municipal Clerk

A. CALL TO ORDER

Mayor Bentley called the Council in Committee meeting to order at 9:31 a.m.

B. LAND ACKNOWLEDGEMENT

Councillor Shirton read the Land Acknowledgement statement.

C. ROLL CALL

The Mayor and all Members of Council were in attendance except Councillor Metcalfe. Councillor Patterson participated electronically.

D. DISCLOSURES OF PECUNIARY INTEREST

Councillor Shirton declared an interest for Report EDT-07-2023 Dunnville Business Improvement Area Board of Management Appointments as he is being considered for appointment to the Dunnville BIA Board of Management.

E. PUBLIC MEETING FOR PLANNING APPLICATIONS

None.

F. MOTIONS OF CONSENT

Recommendation 1

Moved By: Councillor Shirton

Seconded By: Councillor Lawrence

THAT the following motions be approved:

- 1 **ENG-22-2023 Parking Control By-law Amendment – Caledonia Centennial Public School**
 1. THAT Report ENG-22-2023 Parking Control By-law Amendment – Caledonia Centennial Public School be received;
 2. AND THAT Haldimand County Parking Control By-law 307/02 Schedule “C” No Parking – Caledonia be amended as outlined in Report ENG-22-2023;
 3. AND THAT Haldimand County Parking Control By-law 307/02 Schedule “D” Restricted Parking – Caledonia be amended as outlined in Report ENG-22-2023;
 4. AND THAT Haldimand County Parking Control By-law 307/02 Schedule “F” School Bus Loading Zone – Caledonia be amended as outlined in Report ENG-22-2023.
- 2 **ENG-23-2023 Parking Control By-law Amendment - Orkney Street East, Caledonia**
 1. THAT Report ENG-23-2023 Parking Control By-law Amendment - Orkney Street East, Caledonia be received;
 2. AND THAT Haldimand County Parking Control By-law 307/02 Schedule “C” No Parking – Caledonia be amended as outlined in Report ENG-23-2023;
 3. AND THAT Haldimand County Parking Control By-law 307/02 Schedule “F” School Bus Loading Zone – Caledonia be amended as outlined in Report ENG-23-2023;
 4. AND THAT Haldimand County Winter Parking Control By-law 302/02 Schedule “C” Specific Exemptions – Caledonia be amended as outlined in Report ENG-23-2023.

- 3 ENG-24-2023 Winter Parking Control By-law Amendment - Ross Avenue, Dunnville
 1. THAT Report ENG-24-2023 Winter Parking Control By-law Amendment - Ross Avenue, Dunnville be received;
 2. AND THAT Haldimand County Winter Parking Control By-law 302/02 Schedule "A" Snow Routes – Dunnville be amended as outlined in Report ENG-24-2023.
- 4 ENG-25-2023 Winter Parking Control By-law Amendment – Peel Street East and Craddock Boulevard, Jarvis
 1. THAT Report ENG-25-2023 Winter Parking Control By-law Amendment – Peel Street East and Craddock Boulevard, Jarvis be received;
 2. AND THAT Haldimand County Winter Parking Control By-law 302/02 Schedule "C" Specific Exemptions – Jarvis be amended as outlined in Report ENG-25-2023;
 3. AND THAT Haldimand County Parking Control By-law 307/02 Schedule "I" Angle Parking – Jarvis be amended as outlined in Report ENG-25-2023.

CARRIED

G. DEPARTMENTAL STAFF REPORTS

1 COMMUNITY & DEVELOPMENT SERVICES

Councillor Lawrence, Chair of Community & Development Services, assumed the Chair for this portion of the meeting.

1.1 CDP-09-2023 Budget Amendment Edinburgh Square Heritage and Cultural Centre Window Replacement Project

Recommendation 2

Moved By: Councillor Trainer

Seconded By: Mayor Bentley

1. THAT Report CDP-09-2023 Budget Amendment Edinburgh Square Heritage and Cultural Centre Window Replacement Project be received;
2. AND THAT the Revised Budget for the window replacement project at Edinburgh Square Heritage and Cultural Centre, as outlined in CDP-09-2023, be approved.

CARRIED

1.2 EDT-07-2023 Dunnville Business Improvement Area Board of Management Appointments

Recommendation 3

Moved By: Councillor O'Neill

Seconded By: Councillor Patterson

1. THAT Report EDT-07-2023 Dunnville Business Improvement Area Board of Management Appointments be received;
2. AND THAT Memorandum EDT-M02-2023 Addendum to Report EDT-07-2023 Dunnville Business Improvement Area Board of Management Appointments be received and remain confidential;
3. AND THAT the following individuals be appointed to the Dunnville Business Improvement Area Board of Management for the Council term ending November 14, 2026, or until their successors are appointed: **Erika Searles, Mary Ann Anderson, Brenda Ricker, Rob Shirton, Angelene Hunter, Levi Passmore, Joann Cole.**

CARRIED

1 Disclosure of Pecuniary Interest

1.3 EDT-11-2023 Downtown Area Community Improvement Plan Application – 5 Talbot Street West, Cayuga

Recommendation 4

Moved By: Mayor Bentley

Seconded By: Councillor O'Neill

1. THAT Report EDT-11-2023 Downtown Area Community Improvement Plan Application – 5 Talbot Street West, Cayuga be received;
2. AND THAT the project as outlined in Report EDT-11-2023 Downtown Area Community Improvement Plan Application – 5 Talbot Street West, Cayuga, be approved for a grant to be funded from the Community Improvement Plan Reserve to a maximum of \$15,000;
3. AND THAT the Mayor and Clerk be authorized to execute the Downtown Areas Community Improvement Plan Financial Incentive Program Agreement with the respective property owner.

CARRIED

1.4 Other Business

Update on Housing Targets – A letter was recently received from the Minister of Municipal Affairs and Housing regarding revised annual housing targets. M. Evers noted that the updated targets over three years are lower than previous targets and also confirmed that the updated target request does not affect the Strong Mayor powers that come into effect when a target commitment is submitted.

2 PUBLIC WORKS OPERATIONS

Councillor Trainer, Chair of Public Works Operations, assumed the Chair for this portion of the meeting.

2.1 Other Business

None.

3 ENGINEERING & CAPITAL WORKS

Councillor Lawrence, Vice-Chair of Engineering & Capital Works, resumed the Chair for this portion of the meeting.

3.1 ENG-21-2023 Ministry of Transportation Connecting Links Program 2024-25 Funding Application – Highway 3 (Talbot Street) Jarvis

Recommendation 5

Moved By: Councillor O'Neill

Seconded By: Councillor Shirton

1. THAT Report ENG-21-2023 Ministry of Transportation Connecting Links Program 2024-25 Funding Application – Highway 3 (Talbot Street) Jarvis be received;
2. AND THAT the Highway 3 (Talbot Street) Jarvis application meets the requirements of the Ministry of Transportation Connecting Links Program as described in the Program Guide;
3. AND THAT a comprehensive Asset Management Plan including connecting links has been completed and publicly posted;
4. AND THAT Haldimand County will comply with the conditions that apply to designated connecting links under the Highway Traffic Act to ensure the safe and efficient movement of provincial traffic;
5. AND THAT the Highway 3 (Talbot Street) Jarvis project put forward in the application will be completed and the milestones met as stated in the application;

6. AND THAT the Highway 3 (Talbot Street) Jarvis Connecting Links application is complete and factually accurate.

CARRIED

3.2 Other Business

None.

4 FINANCIAL & DATA SERVICES

Councillor O'Neill, Chair of Financial & Data Services, assumed the Chair for this portion of the meeting.

4.1 FIN-19-2023 Tax Arrears Analysis and Collection Results on Properties Eligible for Tax Sale

This item was deferred for consideration until after the Closed Session portion of the meeting.

4.2 FIN-M03-2023 Municipal Drain Billing

Recommendation 6

Moved By: Councillor Shirton

Seconded By: Councillor Lawrence

THAT Memorandum FIN-M03-2023 Municipal Drain Billing be received.

CARRIED

4.3 Other Business

None.

5 CORPORATE & SOCIAL SERVICES

Councillor Shirton, Chair of Corporate & Social Services, assumed the Chair for this portion of the meeting.

5.1 LSS-24-2023 Road Closure and Conveyance, of Part of Moray Street, Caledonia

Recommendation 7

Moved By: Councillor Lawrence

Seconded By: Mayor Bentley

1. THAT Report LSS-24-2023 Road Closure and Conveyance of Part of Moray Street, Caledonia - Burchert be received;

2. AND THAT the subject road allowance, as shown in yellow on Attachment 1 to Report LSS-24-2023 and legally described as Part of PIN 38174-0075 being Part Lot 31 South Side Caithness Place Town of Caledonia; Part Moray Street Plan Town of Caledonia Part 1 on 18R993; further to be split out as Part 2 on Draft Reference Plan shown on Attachment 2; Haldimand County, be stopped up, closed and declared surplus to all County needs;
3. AND THAT the subject road allowance, as noted above, be sold to the abutting land owners, Douglas Burchert and Diane Burchert for a purchase price of \$2,632 plus HST plus costs of conveyance inclusive of all Haldimand County's legal fees;
4. AND THAT public notice of the proposed closure and conveyance be given;
5. AND THAT a by-law be presented for enactment to authorize the closure and conveyance;
6. AND THAT the Mayor and Clerk be authorized to execute all necessary documents.

CARRIED

5.2 Other Business

None.

6 CORPORATE AFFAIRS

Mayor Bentley, Chair of Corporate Affairs, resumed the Chair for this portion of the meeting.

6.1 CAO-03-2023 IESO Battery Storage Proposal – Municipal Support Resolutions

Recommendation 8

Moved By: Councillor Lawrence

Seconded By: Councillor O'Neill

1. THAT Report CAO-03-2023 IESO Battery Storage Proposal – Municipal Support Resolutions be received;
2. AND THAT the criteria for issuing a municipal support letter, as outlined in Report CAO-03-2023, be approved;
3. AND THAT authority be delegated to the Chief Administrative Officer to provide a municipal support resolution in the form of a municipal support letter, for battery storage projects approved by IESO, conditional on all criteria being satisfactorily met;

4. AND THAT the Chief Administrative Officer and Chief Financial Officer be authorized to execute the necessary agreements associated with the approved criteria;
5. AND THAT staff report back to Council, outlining the principles and recommendations related to the community support contribution program for battery storage projects.

CARRIED

6.2 CAO-04-2023 Policing Contract Update

Recommendation 9

Moved By: Councillor Shirton

Seconded By: Councillor Patterson

1. THAT Report CAO-04-2023 Policing Contract Update be received;
2. AND THAT Haldimand County extend the current agreement with the Ministry of the Solicitor General for the provision of police services by the Ontario Provincial Police for two (2) years, ending December 31, 2025;
3. AND THAT a by-law be presented for enactment to authorize the Mayor and Clerk to execute the agreement for the provision of police services by the O.P.P.

CARRIED

6.3 Other Business

None.

H. UNFINISHED BUSINESS

None.

I. NEW BUSINESS

- 1 Motion Re: Options for Arena Users to Extend Area of Blue Line Clubs at Arenas (Notice submitted by Councillor Shirton at the October 16, 2023 Council meeting)

Recommendation 10

Moved By: Councillor Shirton

Seconded By: Councillor Trainer

THAT staff be directed to report back to **an upcoming** Council in Committee meeting on options to allow arena users to extend the Blue Line Club area at the **Dunnville Arena**.

CARRIED

J. REPORTS, INQUIRIES, ANNOUNCEMENTS AND CONCERNS OF COUNCILLORS

None.

K. PRESENTATIONS AND CONSIDERATION OF RELATED REPORTS (11:00 A.M.)

1 LSS-23-2023 Procurement Policy Update

L. Friesen provided a presentation on the revised procurement policy.

Recommendation 11

Moved By: Councillor Lawrence

Seconded By: Councillor Shirton

1. THAT Report LSS-23-2023 Procurement Policy Update be received;
2. AND THAT the revised Procurement Policy, included as Attachment 1 to Report LSS-23-2023 be approved to be in effect as of January 1, 2024;
3. AND THAT Policy 2013-02 be rescinded and the related By-law 1333/13 be repealed, as of December 31, 2023;
4. AND THAT authority is delegated to the Manager, Legal & Support Services to make minor housekeeping amendments to the revised Procurement Policy, as required.

CARRIED

L. CLOSED SESSION

Recommendation 12

Moved By: Councillor O'Neill

Seconded By: Councillor Trainer

THAT pursuant to Section 239 of the *Municipal Act*, as amended, Council convene in a meeting at 11:23 a.m. closed to the public, to discuss:

advice that is subject to solicitor-client privilege, including communications necessary for that purpose

- 1 FIN-M04-2023 Addendum to Report FIN-19-2023 Tax Arrears Analysis and Collection Results on Properties Eligible for Tax Sale

a proposed or pending acquisition or disposition of land by the municipality or local board

- 2 WWE-01-2023 Land Acquisition for a New Caledonia Wastewater Treatment Plant

CARRIED

Recommendation 13

Moved By: Councillor Shirton

Seconded By: Councillor Lawrence

THAT this closed meeting now adjourn at 12:09 p.m. and reconvene in open session.

CARRIED

M. MOTIONS ARISING FROM CLOSED SESSION

None.

N. DELEGATIONS AND CONSIDERATION OF RELATED REPORTS (1:00 P.M.)

- 1 Matt Bowen, Chief Executive Officer, Haldimand Norfolk Housing Corporation Re: 2022 Annual Report and Audited Financial Statements

M. Bowen presented the 2022 annual report.

Recommendation 14

Moved By: Councillor Lawrence

Seconded By: Councillor O'Neill

THAT the Haldimand Norfolk Housing Corporation 2022 Annual Report be received.

CARRIED

Recommendation 15

Moved By: Councillor Patterson

Seconded By: Councillor Shirton

WHEREAS, the Corporation of Haldimand County is a shareholder of the Haldimand-Norfolk Housing Corporation by way of Share Certificate Number 2 dated July 12, 2001, for a total of 40 shares, and;

WHEREAS the Haldimand-Norfolk Housing Corporation has presented the audited financial statements for the fiscal year ended December 31, 2022, to the Shareholders, and;

WHEREAS the auditors, Millard, Rouse & Rosebrugh LLP has provided an unqualified opinion on those financial statements, therefore;

BE IT RESOLVED THAT the financial statements for the fiscal year ended December 31, 2022, of the Haldimand-Norfolk Housing Corporation be approved and received by the Shareholder.

CARRIED

Recommendation 16

Moved By: Councillor O'Neill

Seconded By: Councillor Trainer

WHEREAS, the Corporation of Haldimand County is a shareholder of the Haldimand-Norfolk Housing Corporation by way of Share Certificate Number 2 dated July 12, 2001, for a total of 40 shares, and;

WHEREAS the Corporation of Haldimand County, as a shareholder of the Haldimand-Norfolk Housing Corporation, is required to appoint the auditor for the Haldimand-Norfolk Housing Corporation in accordance with Section 149 of the Ontario Business Corporations Act;

THEREFORE BE IT RESOLVED by the Corporation of Haldimand County that it hereby appoints the firm of Millard, Rouse and Rosebrugh, Chartered Accountants, Simcoe, Ontario as the auditors of the Haldimand-Norfolk Housing Corporation for the fiscal year ending December 31, 2023.

CARRIED

Recommendation 17

Moved By: Councillor O'Neill

Seconded By: Councillor Patterson

WHEREAS, the Corporation of Haldimand County is a shareholder of the Haldimand-Norfolk Housing Corporation by way of Share Certificate Number 2 dated July 12, 2001, for a total of 40 shares, and;

BE IT RESOLVED by the Corporation of Haldimand County:

THAT Doug Miller of Haldimand County be appointed to the Board of Directors of the Haldimand-Norfolk Housing Corporation effective October 31, 2023, for a term of five years.

CARRIED

O. DEPARTMENTAL STAFF REPORTS (CONTINUED)

4 FINANCIAL & DATA SERVICES (CONTINUED)

Councillor O'Neill, Chair of Financial & Data Services, resumed the Chair for this portion of the meeting.

4.1 FIN-19-2023 Tax Arrears Analysis and Collection Results on Properties Eligible for Tax Sale

Recommendation 18

Moved By: Mayor Bentley

Seconded By: Councillor Shirton

1. THAT Report FIN-19-2023 Tax Arrears Analysis and Collection Results on Properties Eligible for Tax Sale be received;
2. AND THAT Memorandum FIN-M04-2023 Addendum to Report FIN-19-2023 Tax Arrears Analysis and Collection Results on Properties Eligible for Tax Sale be received and remain confidential.

CARRIED

Mayor Bentley resumed the Chair for the remainder of the meeting.

P. ADJOURNMENT

Recommendation 19

Moved By: Councillor Shirton

Seconded By: Councillor Lawrence

THAT this meeting is now adjourned at 1:44 p.m.

CARRIED

MAYOR

CLERK