
HALDIMAND COUNTY

Report EDT-07-2023 Dunnville Business Improvement Area Board of Management Appointments

For Consideration by Council in Committee on October 31, 2023



OBJECTIVE:

To approve the directors on the Board of Management for the Dunnville Business Improvement Area (BIA) for the remainder of this term of Council (November 2026).

RECOMMENDATIONS:

1. THAT Report EDT-07-2023 Dunnville Business Improvement Area Board of Management Appointments be received;
2. AND THAT Memorandum EDT-M02-2023 Addendum to Report EDT-07-2023 Dunnville Business Improvement Area Board of Management Appointments be received and remain confidential;
3. AND THAT the following individuals be appointed to the Dunnville Business Improvement Area Board of Management for the Council term ending November 14, 2026, or until their successors are appointed: _____.

Prepared by: Breanna Brown, BA, Senior Economic Development Officer

Reviewed by: Lidy Romanuk, BA, EcD, CEcD, Manager, Economic Development and Tourism

Respectfully submitted: Mike Evers, MCIP, RPP, BES, General Manager of Community & Development Services

Approved: Cathy Case, Chief Administrative Officer

EXECUTIVE SUMMARY:

Staff recommend the appointment of the Dunnville Business Improvement Area (BIA) Boards of Management for the remainder of this term of Council to carry out the role of the BIA. The nominees to the boards are chosen by a vote of the general membership at an annual general meeting and the list is brought forward to Council for appointment.

BACKGROUND:

There are three (3) Business Improvement Areas (BIA) that operate within Haldimand County including the Caledonia BIA, the Dunnville BIA and the Hagersville BIA. A BIA is a body established by a municipality using the specific business improvement area provisions set-out in the *Municipal Act, 2001*. The BIAs capture a specific geographical area, typically a historic downtown or commercial area of a community. All commercial properties within the boundary of a BIA pay a special levy that is collected by the municipality to fund the BIA. A BIA allows local business people, commercial property owners and tenants to join together and, with the support of the municipality, organize, finance, and carry out physical improvements and promote economic development in their business district. A BIA is designated by a municipal by-law and is governed by a local management board comprised of BIA

members. The local management board is selected by BIA members at an Annual General Meeting and ratified by Council. That necessary ratification is the purpose of this report.

ANALYSIS:

The Dunnville BIA held their Annual General Meeting on September 26, 2023 to select their Board of Management, while they also passed their respective 2024 budget. Council approval is required to appoint each Board of Management. Appointments to Boards of Management from each BIA can range from seven (7) to nine (9) members including a Council representative. If a vacancy occurs from any cause, Council can appoint a person to be a Board member, whom shall hold office for the remainder of the term for which their predecessor was appointed.

A companion memo—EDT-M02-2023—is included as part of this meeting agenda. The memo is confidential and sets out the recommended names for the Board of Management. Council is being asked to ratify the appointment of those members by way of this report and the memo.

FINANCIAL/LEGAL IMPLICATIONS:

In accordance with the requirements of the governing legislation, representatives from the three BIA boards will be attending a future Council in Committee meeting to present their 2024 budgets, provide an overview of activities that took place in 2023 and planned activities for 2024. The BIA budgets will be included as part of the Council approved 2024 Tax Supported Operating Budget.

STAKEHOLDER IMPACTS:

Staff across multiple divisions work closely with all three Haldimand BIAs on a number of different initiatives and to provide support from an operational perspective.

REPORT IMPACTS:

Agreement: No

By-law: No

Budget Amendment: No

Policy: No

REFERENCES:

None.

ATTACHMENTS:

None.