
HALDIMAND COUNTY

Report CLE-05-2023 Accessibility Advisory Committee Appointments For Consideration by Council in Committee on May 2, 2023



OBJECTIVE:

To appoint citizens to the Accessibility Advisory Committee.

RECOMMENDATIONS:

1. THAT Report CLE-05-2023 Accessibility Advisory Committee Appointments be received;
2. AND THAT Memorandum CLE-M04-2023 Addendum to Report CLE-05-2023 Accessibility Advisory Committee Appointments be received and remain confidential;
3. AND THAT the composition requirements in the Accessibility Advisory Committee Terms of Reference be amended to allow a minimum of five (5) and a maximum of ten (10) members;
4. AND THAT _____ and _____ be appointed to the Haldimand County Accessibility Advisory Committee for the term ending November 14, 2026.

Prepared by: Tracey Cassidy, Council Services Coordinator

Reviewed by: Evelyn Eichenbaum, Manager, Clerks Division/Municipal Clerk

Approved: Craig Manley, MCIP, RPP, Chief Administrative Officer

EXECUTIVE SUMMARY:

Through the recent general recruitment process, five citizens were appointed to the Accessibility Advisory Committee, leaving the committee short of the six citizens required through the Terms of Reference. Based on subsequent interest from other committee members, two applicants are being recommended for appointment to the committee. In order to accommodate the additional two members and to provide flexibility for future recruitment, an amendment to the composition of the committee is recommended.

BACKGROUND:

At the beginning of the term of Council, a recruitment process was undertaken to appoint citizens to various boards and committees in accordance with legislation, by-laws and terms of reference. Through Report CLE-01-2023 Citizen Appointments to Boards and Committees, citizens were appointed to 11 boards and committees, including the Accessibility Advisory Committee. The committee's Terms of Reference requires a maximum of seven members, one of which shall be a member of Council, and a total of five citizens were appointed to the committee in January 2023.

ANALYSIS:

The two individuals being recommended did not initially apply for the Accessibility Advisory Committee; however, during an orientation session held on March 24, 2023 for all board and committee members, both indicated interest in serving on the Accessibility Advisory Committee.

With a greater corporate focus on accessibility, staff recommend that expanding the composition requirements for the advisory committee will provide the flexibility needed to include more members when beneficial to furthering the role of the committee, and also to not limit the committee's activities when membership may be lower.

In accordance with the Process and Evaluation Criteria to be applied to Citizen Appointments to Boards and Committees, the additional applicants were reviewed by the Accessibility Coordinator and by the Chair and Vice Chair of Corporate and Social Services – Councillor Shirton and Councillor O'Neill. All reviewers recommend the individuals be appointed to the committee and their applications are attached to Memorandum CLE-M04-2023 which is included in the closed agenda for the May 2, 2023 Council in Committee meeting for reference.

FINANCIAL/LEGAL IMPLICATIONS:

Not applicable.

STAKEHOLDER IMPACTS:

Not applicable.

REPORT IMPACTS:

Agreement: No

By-law: No

Budget Amendment: No

Policy: No

REFERENCES:

None.

ATTACHMENTS:

None.