



Haldimand
County

**THE CORPORATION OF HALDIMAND COUNTY
SPECIAL COUNCIL MINUTES**

Date: February 2, 2023
Time: 9:30 A.M.
Location: Haldimand County Administration Building

COUNCIL PRESENT

- S. Bentley, Mayor
- S. Patterson, Councillor
- J. Metcalfe, Councillor
- D. Lawrence, Councillor
- N. Stam, Councillor
- R. Shirton, Councillor
- P. O'Neill, Councillor

STAFF PRESENT

- C. Manley, Chief Administrative Officer
- C. Case, General Manager, Corporate & Social Services
- M. Evers, General Manager, Community & Development Services
- T. Haedrich, General Manager, Engineering & Capital Works
- M. Jamieson, Director, Human Resources
- M. Merritt, General Manager, Financial & Data Services
- P. Mete, General Manager, Public Works Operations
- D. Pressey, Director, Roads Operations
- M. Fagan, Manager, Fleet Operation
- K. Franklin, Manager, Engineering & Capital Works
- J. Gallagher, Manager, Emergency Services/Fire Chief
- H. Love, Supervisor, Budget & Financial Planning
- K. Mowat, Supervisor, Facility Operations, Grandview Lodge
- J. Oakes, Manager, Engineering & Capital Works
- T. Trewolla, Treasurer
- T. Cassidy, Council Services Coordinator

A. CALL TO ORDER

Mayor Bentley called the Special Council meeting to order at 9:30 a.m.

B. LAND ACKNOWLEDGEMENT

Councillor Shirton read the Land Acknowledgement statement.

C. ROLL CALL

The Mayor and all Members of Council were in attendance.

D. DISCLOSURES OF PECUNIARY INTEREST

None.

E. NEW BUSINESS

1 Opening Remarks

C. Manley provided an overview of the matters being covered within the 2023 Draft Tax Supported Capital Budget and Forecast, noting that the budget is heavily focused on infrastructure revitalization with notable expenditures in areas like roadway improvements, bridge and culvert rehabilitation, and enhancements to corporate, community and recreation facilities. Challenges related to inflation, the rising cost of contracted services, increased growth and uncertainties with regard to federal/provincial funding were also highlighted.

2 Presentation - Overview of the Draft Tax Supported Capital Budget and Forecast 2023 - 2032

M. Merritt provided an overview of the principles taken into account to maintain sustainability, mitigate vulnerability and maintain flexibility when drafting the budget.

T. Trewolla reviewed the capital budgeting process, forecast and financing strategy.

3 Presentation of Capital Budgets - Applicable General Manager/Director

Staff from each division responded to inquiries related to the proposed budget.

3.1 Project Briefs for Consideration

C. Manley provided an overview of the project briefs, noting that they were not included in the budget and would need to be funded through ward-specific funding if Council wishes to move forward with them.

Resolution 12-23

Moved By: Councillor Metcalfe

Seconded By: Councillor Lawrence

THAT the following project briefs be received:

- Grandview Lodge HVAC Controls and Infrastructure Upgrades;
- Tuscarora Street Sidewalk Extension (Hagersville) - Ward 4;
- Tree Removal, Stump Grinding and Tree Planting Program;
- John Street Sidewalk (Dunnville) - Ward 6.

CARRIED

4 Resolution Approval

Resolution 13-23

Moved By: Councillor Metcalfe

Seconded By: Councillor Shirton

THAT the 2023 Draft Tax Supported Capital Budget and Forecast 2023-2032 be amended as follows:

- Page # 50, Customer Experience & Communications:
 - In the year 2023, amend the financing of the Website Redesign and Hosted Web Provider Services Project, with a gross expenditure of \$262,000 as follows:
 - \$137,000 from Capital Replacement Reserve – General; and
 - \$29,000 from Capital Replacement Reserve – Information Technology; and
 - \$96,000 from Federal Capital Grant Funding.

CARRIED

Resolution 14-23

Moved By: Councillor O'Neill

Seconded By: Councillor Shirton

THAT the 2023 Draft Tax Supported Capital Budget and Forecast 2023-2032 be amended as follows:

- Page # 145, Dunnville Parks
 - Defer Kinsmen Park Bleacher Replacement Project from 2023 to 2024 with a gross expenditure of \$20,000 and related financing of \$ 20,000 from the Capital Replacement Reserve – General.

CARRIED

Resolution 15-23

Moved By: Councillor Patterson

Seconded By: Councillor Lawrence

1. THAT the 2023 Draft Tax Supported Capital Budget and Forecast 2023-2032 be received and adopted as amended;
2. AND THAT the budgets and related financing be approved for the proposed 2023 tax supported capital expenditures in the amount of \$32,639,180 with projected debenture financing of \$0;

3. AND THAT the Capital Forecast for Tax Supported Services, for the years 2024 to 2032 be approved in principle, in the amount of \$294,109,870 with projected debenture financing of \$17,000,830;
4. AND THAT additional contributions totaling \$6,250 be included in the 2023 Tax Supported Operating Budget as a transfer to Fleet capital reserves related to new initiatives as identified in the 2023 Tax Supported Capital Budget;
5. AND THAT an additional contribution of \$100,000 be included in the 2023 Tax Supported Operating Budget as a transfer to the Capital Replacement Reserve – Community Halls to accommodate the impacts of new expenditure estimates resulting from Building Condition Assessments;
6. AND THAT an additional contribution of \$200,000 be included in the 2023 Tax Supported Operating Budget as a transfer to the Capital Replacement Reserve - General to offset the projected depletion based on updated capital needs;
7. AND THAT the ongoing contribution to Capital Replacement Reserve – Storm be decreased by \$50,000 based on projected needs;
8. AND THAT an additional contribution of \$349,860, based on a 2% inflation adjustment for various reserves, be included in the 2023 Tax Supported Operating Budget to be transferred to the various capital reserves as included in Summary 2;
9. AND THAT the Federal Gas Tax Revenue Reserve Fund now be referred to as the Canada Community-Building Fund Reserve Fund;
10. AND THAT the Roads Development Reserve be closed, with the remaining balance being transferred to the Capital Replacement Reserve – Roads Infrastructure;
11. AND THAT the Roads Rehabilitation Reserve be closed, with the remaining balance being transferred to the Capital Replacement Reserve – Roads Infrastructure;
12. AND THAT a one-time contribution of \$1,600,000 to the Capital Replacement Reserve – General be approved, with funding being transferred from the Contingency Reserve;
13. AND THAT the Draft 2023 Tax Supported Operating Budget reflect a total 1.00% levy increase for capital purposes;
14. AND THAT Development Related Debt be issued on existing capital projects for Caledonia Fire and EMS Station and Caledonia Arterial Road projects, as outlined in Appendix E;

15. AND THAT Development Related Debt be issued, as required, on future capital projects of Caledonia Argyle Bridge, Hagersville Library and Active Living Centre and Dunnville Fire Station, as outlined in Appendix E.

CARRIED

F. BY-LAWS

None.

G. CONFIRMING BY-LAW

Resolution 16-23

Moved By: Councillor O'Neill

Seconded By: Councillor Shirton

THAT the Confirming By-law be hereby introduced and given a first and second reading.

CARRIED

Resolution 17-23

Moved By: Councillor Stam

Seconded By: Councillor Patterson

THAT the Confirming By-law be hereby introduced and given a third and final reading, be signed by the Mayor and the Clerk, the corporate seal affixed thereto and numbered.

CARRIED

H. ADJOURNMENT

Resolution 18-23

Moved By: Councillor Shirton

Seconded By: Councillor O'Neill

THAT this meeting is now adjourned at 2:31 p.m.

CARRIED

MAYOR

DEPUTY CLERK