



Haldimand
County

**THE CORPORATION OF HALDIMAND COUNTY
COUNCIL IN COMMITTEE MINUTES**

Date: January 17, 2023
Time: 9:30 A.M.
Location: Haldimand County Administration Building

COUNCIL PRESENT S. Bentley, Mayor
S. Patterson, Councillor
J. Metcalfe, Councillor
D. Lawrence, Councillor
R. Shirton, Councillor
P. O'Neill, Councillor

STAFF PRESENT C. Manley, Chief Administrative Officer
C. Case, General Manager, Corporate & Social Services
M. Evers, General Manager, Community & Development Services
T. Haedrich, General Manager, Engineering & Capital Works
M. Merritt, General Manager, Financial & Data Services
P. Mete, General Manager, Public Works Operations
A. Earls, Senior Economic Development Officer
B. Grice, Accessibility Coordinator
L. Romanuk, Manager, Economic Development & Tourism
A. Unyi, Supervisor, Heritage & Culture
S. VanDalen, Manager, Planning & Development
E. Eichenbaum, Manager, Clerks Division / Municipal Clerk

A. CALL TO ORDER

Mayor Bentley called the Council in Committee meeting to order at 9:36 a.m.

B. LAND ACKNOWLEDGEMENT

Councillor Lawrence read the Land Acknowledgement statement.

C. ROLL CALL

The Mayor and all Members of Council were in attendance except Councillor Stam.

D. DISCLOSURES OF PECUNIARY INTEREST

None.

E. PUBLIC MEETING FOR PLANNING APPLICATIONS

None.

F. MOTIONS OF CONSENT

Recommendation 1

Moved By: Councillor Lawrence

Seconded By: Councillor Shirton

THAT the following motions be approved:

- 1 CLE-M02-2023 Integrity Commissioner Services Agreement
THAT Memorandum CLE-M02-2023 Integrity Commissioner Services Agreement be received.
- 2 ENG-02-2023 All Way Stop Request - Lafayette Street East and Saunders Drive, Jarvis
 1. THAT Report ENG-02-2023 All Way Stop Request - Lafayette Street East and Saunders Drive, Jarvis be received;
 2. AND THAT an all way stop condition be installed at the intersection of Lafayette Street East and Saunders Drive, Jarvis.
- 3 ENG-03-2023 All Way Stop Request – River Road and Tartan Drive, Caledonia
 1. THAT Report ENG-03-2023 All Way Stop Request – River Road and Tartan Drive be received;
 2. AND THAT an all way stop condition be installed at the intersection of River Road and Tartan Drive, Caledonia.

CARRIED

G. DEPARTMENTAL STAFF REPORTS

1 COMMUNITY & DEVELOPMENT SERVICES

Councillor Lawrence, Chair of Community & Development Services, assumed the Chair for this portion of the meeting.

1.1 PDD-04-2023 Removal of Holding Provision – 34 Johnson Road

Recommendation 2

Moved By: Councillor Patterson

Seconded By: Councillor Shirton

1. THAT Report PDD-04-2023 Removal of Holding Provision – 34 Johnson Road be received;

2. AND THAT the request to remove a Holding (H) provision from the zoning of the subject lands to allow for the construction of a single detached dwelling be approved for reasons outlined in Report PDD-04-2023;
3. AND THAT the proposal is deemed to be consistent with the Provincial Policy Statement (2020) and conforms to A Place to Grow: Growth Plan for the Greater Golden Horseshoe (2020), Haldimand County Official Plan, and Haldimand County Zoning By-law HC 1-2020;
4. AND THAT the Holding (H) provision by-law attached to Report PDD-04-2023 be presented for enactment.

CARRIED

1.2 CDP-01-2023 Heritage Property Alteration Request – Enniskillen Lodge

Recommendation 3

Moved By: Councillor Metcalfe

Seconded By: Councillor O'Neill

1. THAT Report CDP-01-2023 Heritage Property Alteration Request – Enniskillen Lodge be received;
2. AND THAT the application for the proposed alterations to the heritage property known as Enniskillen Lodge, 39 Front Street, York, be supported;
3. AND THAT notice of Haldimand County Council's decision be served on the property owner and the Ontario Heritage Trust.

CARRIED

1.3 CDP-02-2023 Heritage Property Alteration Request – Squire William Anthony Log Cabin

Recommendation 4

Moved By: Councillor O'Neill

Seconded By: Councillor Metcalfe

1. THAT Report CDP-02-2023 Heritage Property Alteration Request – Squire William Anthony Log Cabin, be received;
2. AND THAT the application for the proposed alterations to the heritage property known as the Squire William Anthony Log Cabin, 834 North Shore Drive, Dunnville, be supported;

3. AND THAT notice of Haldimand County Council's decision be served on the property owner and the Ontario Heritage Trust.

CARRIED

1.4 Other Business

None.

2 PUBLIC WORKS OPERATIONS

Councillor O'Neill, Chair of Public Works Operations, assumed the Chair for this portion of the meeting.

2.1 Other Business

Discussion Re: Road Closure in Dunnville – It was noted that the truck route has been temporarily moved to Broad Street, however residents would like to see it moved there on a permanent basis.

3 ENGINEERING & CAPITAL WORKS

Councillor Metcalfe, Chair of Engineering & Capital Works, assumed the Chair for this portion of the meeting.

3.1 ENG-01-2023 Budget Amendment - Caledonia Cast Iron Watermain Replacement Project

Recommendation 5

Moved By: Councillor Patterson

Seconded By: Councillor Lawrence

1. THAT Report ENG-01-2023 Budget Amendment - Caledonia Cast Iron Watermain Replacement Project be received;
2. AND THAT it is the intention of the Council of Haldimand County to recover, in accordance with the *Development Charges Act*, the growth related costs associated with the Gravity Sewer Main Upsizing - Sutherland Street – Argyle Street to East Edinburgh Square Road from future developments, which occur within Haldimand County as a whole;
3. AND THAT the revised budgets as outlined in Report ENG-01-2023 be approved.

CARRIED

3.2 Other Business

None.

4 FINANCIAL & DATA SERVICES

Councillor Shirton, Vice-Chair of Financial & Data Services, assumed the Chair for this portion of the meeting.

4.1 Other Business

None.

5 CORPORATE & SOCIAL SERVICES

Councillor Shirton, Chair of Corporate & Social Services, remained in the Chair for this portion of the meeting.

5.1 CSS-01-2023 Dunnville Affordable Housing Project Funding and Municipal Capital Housing Facility Agreement

Recommendation 6

Moved By: Councillor Lawrence

Seconded By: Councillor Metcalfe

1. THAT Report CSS-01-2023 Dunnville Affordable Housing Project Funding and Municipal Capital Housing Facility Agreement be received;
2. AND THAT a Municipal Capital Housing Facilities By-law be presented to Council outlining potential types of municipal assistance for current and future affordable housing projects;
3. AND THAT authority be delegated to the General Manager of Corporate & Social Services to develop and enter into a Municipal Capital Housing Facility Agreement with the Haldimand Norfolk Housing Corporation, specific to the Dunnville Affordable Housing Project previously approved in Report CSS-03-2021 Affordable Housing Projects and Financial Implications;
4. AND THAT funds in the amount of \$124,009 be transferred from the Social Housing Reserve to Haldimand Norfolk Housing Corporation, as a 2022 transaction, to reimburse the use of unbudgeted funds to prepare surplus properties for sale.

CARRIED

5.2 Other Business

None.

6 CORPORATE AFFAIRS

Mayor Bentley, Chair of Corporate Affairs, resumed the Chair for the remainder of the meeting.

6.1 CLE-01-2023 Citizen Appointments to Boards and Committees

This item was deferred for consideration until after the Closed Session portion of the meeting.

6.2 Other Business

None.

H. CLOSED SESSION

Recommendation 7

Moved By: Councillor Patterson

Seconded By: Councillor O'Neill

THAT pursuant to Section 239 of the Municipal Act, as amended, Council convene in a meeting at 10:15 a.m. closed to the public, to discuss:

a proposed or pending acquisition or disposition of land by the municipality or local board

1 CDS-01-2023 Potential Parkland Purchase

personal matters about an identifiable individual, including municipal or local board employees

2 CLE-M01-2023 Addendum to Report CLE-01-2023 Citizen Appointments to Boards and Committees

litigation or potential litigation, including matters before administrative tribunals affecting the municipality

3 FIN-01-2023 Proposed Minutes of Settlement Related to Assessment Review Board Appeals

personal matters about an identifiable individual, including municipal or local board employees

4 Verbal Update Re: Personnel Matter

CARRIED

Recommendation 8

Moved By: Councillor O'Neill

Seconded By: Councillor Lawrence

THAT this closed meeting now adjourn at 10:51 a.m. and reconvene in open session.

CARRIED

I. MOTIONS ARISING FROM CLOSED SESSION

Recommendation 9

Moved By: Councillor Metcalfe

Seconded By: Councillor Shirton

1. THAT Report CDS-01-2023 Potential Parkland Purchase be received and remain confidential;
2. AND THAT the Mayor and Clerk be authorized to sign all documentation related to the matters outlined in Report CDS-01-2023 and to which direction was provided in the closed session of the January 17, 2023 Council in Committee meeting;
3. AND THAT staff be directed to bring a report forward for the road closure and conveyance as described in Report CDS-01-2023 at a later date.

CARRIED

Recommendation 10

Moved By: Councillor Patterson

Seconded By: Councillor Lawrence

1. THAT Report CLE-01-2023 Citizen Appointments to Boards and Committees be received;
2. AND THAT Memorandum CLE-M01-2023 Addendum to Report CLE-01-2023 Citizen Appointments to Boards and Committees be received and remain confidential;
3. AND THAT the following individuals be appointed to the Accessibility Advisory Committee for the term ending November 14, 2026: **Janet deVos, Ashley Everets, John Pack, Andrew Poirier, Frank Rao;**
4. AND THAT the following individuals be appointed to the Agricultural Advisory Committee for the term ending November 14, 2026: **Richard Blyleven (CFFO), Dan Court, Neil Hedley, Stuart Heeg (CFFO), Henk Lise (HFA), Cody Snyder (HFA); Kevin VanderSpek; Christine Wilkinson;**
5. AND THAT the following individuals be appointed to the Business Development and Planning Advisory Committee for the term ending November 14, 2026: **Tauri Caputo (GEBC), Phil Hauser, Mike Lessard, Paul Makey, Russell McTear, George Naylor, Adam Peet, Mark Reynolds;**
6. AND THAT the following individuals be appointed to the Committee of Adjustment / Property Standards / Sign Variance Committee for the term ending November 14, 2026 or until their successors are appointed: **Carolyn Bowman, Paul Brown, Paul Fleck, Paul Makey, Don Ricker, Brian Snyder, Brian Wagter;**

7. AND THAT the following individuals be appointed to the Heritage Haldimand Advisory Committee for the term ending November 14, 2026: **Catharine Blott, Ryan Graham, Rick Montour, Savhanna Rayne, Toshia Shurr, Sylvia Weaver, Deb Zynomirski;**
8. AND THAT the following individuals be appointed to the Museums Advisory Board for the term ending November 14, 2026: **Rachel Berry, Michaela Chiasson, Colleen Kelly, Melissa Lloyd, Nancy McBride, Dick Passmore, Jill Shea;**
9. AND THAT the following individual be appointed to the Police Services Board for the term ending November 14, 2026 or until their successor is appointed: **Lorne Boyko;**
10. AND THAT the following individuals be appointed to the Public Library Board for the term ending November 14, 2026 or until their successors are appointed: **Patrick Cook, Jo Geary, Mary Kent, Patricia MacDonald, Grace Main, Linda VanEde;**
11. AND THAT the following individuals be appointed to the Seniors Advisory Committee for the term ending November 14, 2026: **Valerie Bailey-Phillips, Judy Duggan, Barbara Horton, Arnold Huffman, Ray Kitchen, Marianne Knight, Annette Krupicz, Leila Thompson, Wendi Waage;**
12. AND THAT the following individuals be appointed to the Trails Advisory Committee for the term ending November 14, 2026: **Brian Dixon, Dan McKay, Russell McTear, John Pack, Savhanna Rayne, Lloyd Rollinson, Sheldon Simpson, Bill Stoneman;**
13. AND THAT the following individuals be appointed to the Youth Advisory Committee for the term ending November 14, 2026: **Avaia Bergan; Lauren Dunham; Leah Holmes; Aidan Johnston; Tyler Loney; Kiana Teal; Audrey Whitman.**

CARRIED

Recommendation 11

Moved By: Councillor Shirton

Seconded By: Councillor Metcalfe

1. THAT Report FIN-01-2023 Proposed Minutes of Settlement Related to Assessment Review Board Appeals be received and remain confidential;
2. AND THAT Haldimand County is agreeable to the settlement of the Assessment Review Board for roll number 2810-332-001-47000-0000 as outlined in Report FIN-01-2023, with the municipal share of the proposed refund absorbed within the Allowance for Tax Write-offs account;

3. AND THAT the Treasurer be authorized to sign the Minutes of Settlement under Section 40 of the Assessment Act for appeals covering the years 2018 to 2022 for roll number 2810-332-001-47000-0000.

CARRIED

J. PRESENTATIONS AND CONSIDERATION OF RELATED REPORTS (11:00 A.M.)

- 1 EDT-01-2023 Economic Development and Tourism Draft Comprehensive Signage Strategy

A. Earls presented the signage strategy.

Recommendation 12

Moved By: Councillor O'Neill

Seconded By: Councillor Metcalfe

1. THAT Report EDT-01-2023 Economic Development and Tourism Draft Comprehensive Signage Strategy be received;
2. AND THAT the Comprehensive Signage Strategy included as Attachment #1 to Report EDT-01-2023 be approved;
3. AND THAT the Comprehensive Signage Strategy be used to guide all sign branding and fabrication for the County;
4. AND THAT Implementation Option #2, as described in Report EDT-01-2023, be approved;
5. AND THAT an amendment to the 2022 Tax-Supported Capital Budget as outlined in Report EDT-01-2023 to reallocate existing capital budget of \$118,400 to the Comprehensive Signage Strategy be approved;
6. AND THAT the implementation of Option #2, including all associated costs, be considered as part of the 2024 capital budget deliberations.

CARRIED

- 2 CEC-01-2023 Accessibility Plan 2023-2027

B. Grice presented the accessibility plan.

Recommendation 13

Moved By: Councillor Patterson

Seconded By: Councillor Metcalfe

1. THAT Report CEC-01-2023 Accessibility Plan 2023-2027 be received;

2. AND THAT the Multi-Year Accessibility Plan 2023-2027 be adopted as required by Section 4 of O. Reg 191/11 Integrated Accessibility Standards, and to reiterate the County's commitment to persons with disabilities who live, work, visit and play in Haldimand;
3. AND THAT staff be directed to bring forward annual status reports, providing updates on the Accessibility Plan, as required by regulation.

CARRIED

K. DELEGATIONS AND CONSIDERATION OF RELATED REPORTS (1:00 P.M.)

- 1 Heidi VanDyk, Acting General Manager, Health and Social Services - Orientation Presentation

Syed Shah, Acting Director of Public Health and Stephanie Rice, Acting Director of Social Services & Housing were also in attendance.

Ms. VanDyk provided an overview of the division structure, funding and accountabilities. An overview of public health matters, Ontario Works, Children's Services, and Housing Services were also provided.

Recommendation 14

Moved By: Councillor Shirton

Seconded By: Councillor Patterson

THAT the presentation material from Heidi VanDyk, re: Health and Social Services - Orientation Presentation, dated January 17, 2023, be received.

CARRIED

L. UNFINISHED BUSINESS

None.

M. NEW BUSINESS

None.

N. REPORTS, INQUIRIES, ANNOUNCEMENTS AND CONCERNS OF COUNCILLORS

The following items were highlighted:

- The death of former Councillor Leroy Bartlett was noted, speaking to his tenure as councillor and committee member;
- The tragic death of OPP Constable Grzegorz Pierzchala was recognized and efforts to set up a memorial near the location of his death were mentioned;

- The death of longtime Dunnville resident George Culver was also acknowledged;
- Discussion re: expansion of quarry at Stelco – staff indicated that they do not feel the need to comment on the terms of reference, but intend to comment on future updates as required;
- Update on the progress of the Caledonia firehall.

O. ADJOURNMENT

Recommendation 15

Moved By: Councillor O'Neill

Seconded By: Councillor Lawrence

THAT this meeting is now adjourned at 1:53 p.m.

CARRIED

MAYOR

CLERK