
HALDIMAND COUNTY

Memorandum CLE-M02-2023 Integrity Commissioner Services Agreement For Consideration by Council in Committee on January 17, 2023



To: Mayor Bentley and Members of Council
From: Evelyn Eichenbaum, Manager, Clerks Division/Municipal Clerk

Charles Harnick, ADR Chambers Inc. was appointed as Haldimand County's Integrity Commissioner (IC) in 2019 following a Request for Proposal (RFP) that was issued for the legislated services. On March 4, 2019, a by-law was passed confirming the IC appointment for the duration of the agreement entered into between Haldimand County and ADR Chambers Inc. The approved term of the agreement is four years with two one-year extension periods allowed. As March 4, 2023 will mark the end of the initial term of the agreement, staff are recommending that the agreement be extended for a one-year term until March 4, 2024.

The IC is to act as an advisor to members of Council and members of local boards regarding the application of: the Code of Conduct; any procedures, rules and policies governing members' ethical behaviour, and in regards to sections 5, 5.1 and 5.2 of the Municipal Conflict of Interest Act.

In 2019, Mr. Harnick reviewed the Council Code of Conduct and recommended updates to the Code. He also provided a Council training session regarding the Code of Conduct and Conflict of Interest matters. The IC provides an annual report on any activities undertaken (i.e. responding to formal complaints, providing advice to members of Council), and the report is provided to Council for information. Staff will arrange a training session for spring 2023 for the current Council and for local boards, once all are in place.

At this time, staff feel that it is expedient to enter into the first one-year extension of the IC agreement. As Council's 2019 decision allowed for the two one-year term extensions, no motion is required to approve the extension, however, if Council feels that it is preferable seek a new IC and issue an RFP for IC services, a staff direction to that effect would be required.

REFERENCES:

1. [Council Code of Conduct Policy 2008-02](#)

ATTACHMENTS:

None.