



Haldimand
County

**THE CORPORATION OF HALDIMAND COUNTY
COUNCIL IN COMMITTEE MINUTES**

Date: December 6, 2022
Time: 9:30 A.M.
Location: Haldimand County Administration Building

COUNCIL PRESENT

- S. Bentley, Mayor
- S. Patterson, Councillor
- J. Metcalfe, Councillor
- D. Lawrence, Councillor
- N. Stam, Councillor
- R. Shirton, Councillor
- P. O'Neill, Councillor

STAFF PRESENT

- C. Manley, Chief Administrative Officer
- C. Case, General Manager, Corporate & Social Services
- M. Evers, General Manager, Community & Development Services
- T. Haedrich, General Manager, Engineering & Capital Works
- M. Jamieson, Director, Human Resources
- M. Merritt, General Manager, Financial & Data Services
- P. Mete, General Manager, Public Works Operations
- C. King, Asset Management Analyst
- K. Mowat, Supervisor, Facility Operations, Grandview Lodge
- L. Romanuk, Manager, Economic Development & Tourism
- S. Skidmore, Senior Planner
- S. VanDalen, Manager, Planning & Development
- E. Eichenbaum, Manager, Clerks Division / Municipal Clerk

A. CALL TO ORDER

Mayor Bentley called the Council in Committee meeting to order at 9:30 a.m.

B. LAND ACKNOWLEDGEMENT

Mayor Bentley read the Land Acknowledgement statement.

C. ROLL CALL

The Mayor and all Members of Council were in attendance.

D. DISCLOSURES OF PECUNIARY INTEREST

None.

E. PUBLIC MEETING FOR PLANNING APPLICATIONS

Prior to commencing the public meeting, Mayor Bentley explained the meeting, delegation and appeal process. She noted that decisions made by Committee at this meeting would be given final consideration at the December 12, 2022 Council meeting.

1 PDD-45-2022 Temporary Use By-law Extension Application for an Animal Kennel – The Canine Bond

S. VanDalen presented the report.

Carrie Rottaris, applicant, was present to respond to questions.

There being no one else present to speak either for or against this application, deliberations concluded with the introduction of the following recommendation.

Recommendation 1

Moved By: Councillor Shirton

Seconded By: Councillor Lawrence

1. THAT Report PDD-45-2022 Temporary Use By-law Extension Application for an Animal Kennel – The Canine Bond be received;
2. AND THAT application PLRU-2022-127 to pass a Temporary Use By-law for a period of three (3 years) to December 31, 2025 to permit an animal kennel (dog training business) to temporarily operate on the subject lands be approved for reasons outlined in Report PDD-45-2022;
3. AND THAT any kennel licence issued for The Canine Bond for the years 2023, 2024 and 2025 include the conditions outlined in Report PDD-45-2022;
4. AND THAT the proposal is deemed to be consistent with the Provincial Policy Statement (2020) and conforms with A Place to Grow: Growth Plan for the Greater Golden Horseshoe (2020) and Haldimand County Official Plan;
5. AND THAT the Temporary Use By-law attached to Report PDD-45-2022 be presented for enactment.

CARRIED

2 PDD-46-2022 Zoning By-law Amendment as a Condition of Consent - Strobosser

S. VanDalen presented the report.

Maria Kinkel, agent, was present to respond to questions.

There being no one else present to speak either for or against this application, deliberations concluded with the introduction of the following recommendation.

Recommendation 2

Moved By: Councillor Patterson

Seconded By: Councillor Metcalfe

1. THAT Report PDD-46-2022 Zoning By-law Amendment as a Condition of Consent – Strobosser be received;
2. AND THAT application PLZ-HA-2022-100 to amend Haldimand County Zoning By-law HC 1-2020 to prohibit future residential development and home occupation opportunities on the retained farm lands be approved for reason outlined in Report PDD-46-2022;
3. AND THAT the proposal is deemed to be consistent with the Provincial Policy Statement 2020, and the Growth Plan for the Greater golden Horseshoe 2020;
4. AND THAT the by-law attached to Report PDD-46-2022 be presented for enactment.

CARRIED

3 PDD-51-2022 Information Report – Draft Plan of Subdivision for Trailside Townsend 1A Townhouses

S. Skidmore presented the report.

Mark Pavkovic, applicant, was present to respond to questions.

There being no one else present to speak either for or against this application, deliberations concluded with the introduction of the following recommendation.

Recommendation 3

Moved By: Councillor Lawrence

Seconded By: Councillor Patterson

1. THAT Report PDD-51-2022 Information Report – Draft Plan of Subdivision for Trailside Townsend 1A Townhouses be received;
2. AND THAT the application for draft plan of subdivision is deemed to have sufficient regard for, be consistent with and conform to the *Planning Act*, Provincial Policy Statement (2020), A Place to Grow: Growth Plan for the Greater Golden Horseshoe (2020), and Haldimand County Official Plan;
3. AND THAT in accordance with By-law 2082/19, the General Manager of Community and Development Services issue draft plan approval once all conditions of By-law 2082/19 have been met, and advise Council when draft plan approval has been issued for application PL28T-2022-160.

CARRIED

F. MOTIONS OF CONSENT

Recommendation 4

Moved By: Councillor Metcalfe

Seconded By: Councillor Stam

THAT the following motions be approved:

- 1 CDP-M01-2022 Community Halls Program – Emergency Repair - Cayuga Kinsmen Community Centre

THAT Memorandum CDP-M01-2022 Community Halls Program – Emergency Repair - Cayuga Kinsmen Community Centre be received.

- 2 EDT-M02-2022 North Caledonia Employment Lands Feasibility and Servicing Study

THAT Memorandum EDT-M02-2022 North Caledonia Employment Lands Feasibility and Servicing Study be received.

- 3 LSS-20-2022 3rd Quarter Insurance Activity - 2022

THAT Report LSS-20-2022 3rd Quarter Insurance Activity Report – 2022 be received.

CARRIED

G. DEPARTMENTAL STAFF REPORTS

- 1 COMMUNITY & DEVELOPMENT SERVICES

- 1.1 EMS-04-2022 Revised By-law to Establish and Regulate a Fire Department in Haldimand County

Recommendation 5

Moved By: Councillor O'Neill

Seconded By: Councillor Stam

1. THAT Report EMS-04-2022 Revised By-law to Establish and Regulate a Fire Department in Haldimand County be received;
2. AND THAT the revised By-law to Establish and Regulate a Fire Department for Haldimand County as set out in Attachment 1 of Report EMS-04-2022, be presented for enactment.

CARRIED

1.2 EMS-05-2022 Adoption of the Haldimand County Emergency Management Program and Emergency Response Plan

Recommendation 6

Moved By: Councillor Stam

Seconded By: Councillor Metcalfe

1. THAT Report EMS-05-2022 Adoption of the Haldimand County Emergency Management Program and Emergency Response Plan be received;
2. AND THAT the Annual Emergency Management Program Statement of Completion be signed by the Mayor and Community Emergency Management Coordinator, and be submitted to the Ontario Fire Marshal and Emergency Management.

CARRIED

1.3 PDD-41-2022 Removal of Holding Provision – 30 Johnson Road

Recommendation 7

Moved By: Councillor Shirton

Seconded By: Councillor Stam

1. THAT Report PDD-41-2022 Removal of Holding Provision – 30 Johnson Road be received;
2. AND THAT the request to remove a Holding (H) provision from the zoning of the subject lands to allow for the construction of a single detached dwelling be approved for reasons outlined in Report PDD-41-2022;
3. AND THAT the proposal is deemed to be consistent with the Provincial Policy Statement (2020) and conforms to A Place to Grow: Growth Plan for the Greater Golden Horseshoe (2020), Haldimand County Official Plan, and Haldimand County Zoning By-law HC 1-2020;
4. AND THAT the Holding (H) provision by-law attached to Report PDD-41-2022 be presented for enactment.

CARRIED

1.4 PDD-48-2022 Information Report for Telecommunications Tower Application at 2583 North Shore Drive, Lowbanks

Recommendation 8

Moved By: Councillor Shirton

Seconded By: Councillor O'Neill

1. THAT Report PDD-48-2022 Information Report for Telecommunications Tower Application at 2583 North Shore Drive, Lowbanks be received;

2. AND THAT the proposed location request for a Telecommunications Tower structure by Niagara Wireless Internet Co. (NWIC) at 2583 North Shore Drive, be approved for reasons outlines in Report PDD-48-2022;
3. AND THAT the proposal is deemed to be consistent with the Provincial Policy Statement (2020), and other matters of national and provincial interest, including Industry Canada – Procedure for Radiocommunication and Broadcasting Antenna Systems.

CARRIED

1.5 PDD-50-2022 Long Point Region Conservation Authority – 2023 Levy

Recommendation 9

Moved By: Councillor Patterson

Seconded By: Councillor Lawrence

THAT Report PDD-50-2022 Long Point Region Conservation Authority - 2023 Levy be received.

CARRIED

1.6 PDD-M02-2022 Planning Legislation Information Update

Recommendation 10

Moved By: Councillor Lawrence

Seconded By: Councillor O'Neill

THAT Memorandum PDD-M02-2022 Planning Legislation Information Update be received.

CARRIED

Recommendation 11

Moved By: Councillor Metcalfe

Seconded By: Councillor O'Neill

1. WHEREAS Bill 23 More Homes Built Faster Act will fundamentally change a longstanding principle that growth should pay for growth by introducing new requirements that will negatively impact fiscal strategies associated with Development Charges, leading to taxpayer subsidization of growth and higher taxes for County ratepayers;
2. NOW THEREFORE BE IT RESOLVED THAT Haldimand County Council:

- a. Directs the Mayor to write to the Province to advise that Haldimand County objects to the changes imposed via Bills 109 and 23 and requests that the province commit to make the County whole by providing grants and other funding to cover any lost revenue resulting from the legislative changes in order to avoid negative impacts to local ratepayers.
- b. Further, that the Province be requested to consult widely, including with municipalities, regarding the following matters, before such matters come into effect:
 - Subsection 4.1 of the Development Charges Act which provides exemptions for affordable and attainable residential units;
 - Rules under front-ending agreements with respect to affordable and attainable residential units;
 - Regulation powers related to defining attainable housing and criteria for arm's length transactions, and
 - Regulation powers to prescribed services under which the acquisition of land is not a Development Charge eligible cost as provided under the amended Paragraph 1 of subsection 5 (3).
 - Direct staff to communicate the impact of the changes imposed by Bills 109 and 23 to municipal taxpayers via information included with taxation notices and other communication channels.
3. AND THAT this resolution be forwarded to the Premier, the Minister of Municipal Affairs and Housing, the Leader of the Official Opposition, the Local MPP and AMO.

CARRIED

1.7 Other Business

None.

2 CORPORATE & SOCIAL SERVICES

2.1 GVL-04-2022 Grandview Lodge Committee of Management

Recommendation 12

Moved By: Councillor Stam

Seconded By: Councillor Metcalfe

1. THAT Report GVL-04-2022 Grandview Lodge Committee of Management be received;

2. AND THAT the Council of Haldimand County be designated as the Committee of Management for Grandview Lodge to fulfill the requirement under section 135 (1) of the *Fixing Long Term Care Act, 2021*;
3. AND THAT staff report back to Council with Terms of Reference for the Committee of Management and/or proposed revisions to the Procedure By-law to enact the requirements under the *Fixing Long Term Care Act, 2021*.

CARRIED

2.2 GVL-05-2022 Emergency Purchase for Building Centre Core – Cast Iron Sewer Pipe Replacement

Recommendation 13

Moved By: Councillor Shirton

Seconded By: Councillor Lawrence

1. THAT Report GVL-05-2022 Emergency Purchase for Building Centre Core – Cast Iron Sewer Pipe Replacement be received;
2. AND THAT the emergency purchase outlined in Report GVL-05-2022 Emergency Purchase for Building Centre Core – Cast Iron Sewer Pipe Replacement be funded from the Capital Replacement Reserve – General in the amount of \$22,500 excluding non-rebateable HST.

CARRIED

H. PRESENTATIONS AND CONSIDERATION OF RELATED REPORTS (11:00 A.M.)

1 FCA-03-2022 Asset Management Plan Update

1.1 Matt Van Dommelen, Consultant, PSD Citywide

Mr. Van Dommelen provided an overview of asset management strategy and program development.

Recommendation 14

Moved By: Councillor Stam

Seconded By: Councillor Lawrence

1. THAT Report FCA-03-2022 Asset Management Plan Update be received;

2. AND THAT the proposed Asset Management Plan for Haldimand County, included as Attachment 1 to Report FCA-03-2022, be approved as required by O. Reg. 588/17 Asset Management Planning for Municipal Infrastructure.

CARRIED

I. DEPARTMENTAL STAFF REORTS (CONTINUED)

1 CORPORATE & SOCIAL SERVICES (CONTINUED)

1.1 LSS-22-2022 General Insurance Renewal - 2023

Recommendation 15

Moved By: Councillor O'Neill

Seconded By: Councillor Stam

1. THAT Report LSS-22-2022 General Insurance Renewal - 2023 be received;
2. AND THAT the 2023 insurance policies proposed by Marsh Canada Limited and Arthur J. Gallagher Canada Limited at a cost of \$973,411 inclusive of applicable taxes, approximately a 15.4% increase over the 2022 insurance premiums be approved as follows:
 - a. General Insurance Program including general liability, umbrella liability, medical malpractice liability, environmental impairment liability, crime, automobile, property insurance, excess property insurance, municipal volunteers' accident policy and cyber coverage;
 - b. Closed Landfill Policy be renewed, and cost shared with Norfolk County as joint owners;
3. AND THAT the Special Events Insurance Coverage, at 100% municipal cost, for those parades and events that meet the criteria as outlined in Report LSS-22-2022, be approved;
4. AND THAT authority be delegated to the General Manager, Corporate & Social Services to renew the Community Hall Boards and Recreation Affiliates policies, based upon the estimated premiums provided by Marsh Canada Limited and Arthur J. Gallagher Canada Limited to an upset limit of \$17,000 inclusive of applicable taxes, representing approximately a \$1,200 increase over the 2022 insurance premiums;
5. AND THAT the Recreation Affiliates Policy, once renewed, maintain affiliate contributions to this policy premium capped at the amount of \$550 each;

6. AND THAT staff report back to Council if the final rates exceed the upset limit or if there are any significant policy changes for 2023.

CARRIED

1.2 Other Business

None.

2 PUBLIC WORKS OPERATIONS

2.1 Other Business

None.

3 ENGINEERING & CAPITAL WORKS

3.1 ECW-02-2022 Proposed Ward Specific Funding Program

Recommendation 16

Moved By: Councillor Lawrence

Seconded By: Councillor Metcalfe

1. THAT Report ECW-02-2022 Proposed Ward Specific Funding Program be received;
2. AND THAT the Ward Specific Funding Program, as outlined in Report ECW-02-2022, be implemented in the 2023 Draft Tax Supported Capital Budget and Forecast.

CARRIED

3.2 ECW-06-2022 Staff Secondment Extension - Business Application Software Project

Recommendation 17

Moved By: Councillor Shirton

Seconded By: Councillor Stam

1. THAT Report ECW-06-2022 Staff Secondment Extension - Business Application Software Project be received;
2. AND THAT the four staff seconded to the Business Application Software Project be extended until April 2023;
3. AND THAT any additional funding required for the staff secondments be funded from CRR - Information Technology.

CARRIED

3.3 ENG-10-2022 Ministry of Transportation Connecting Links Program 2023-24 Funding Application – Highway 3 (Talbot Street) Jarvis

Recommendation 18

Moved By: Councillor Patterson

Seconded By: Councillor O'Neill

1. THAT Report ENG-10-2022 Ministry of Transportation Connecting Links Program 2023-24 Funding Application – Highway 3 (Talbot Street) Jarvis be received;
2. AND THAT the Highway 3 (Talbot Street) Jarvis application meets the requirements of the Ministry of Transportation Connecting Links Program as described in the Program Guide;
3. AND THAT a comprehensive Asset Management Plan including connecting links has been completed and publicly posted;
4. AND THAT Haldimand County will comply with the conditions that apply to designated connecting links under the Highway Traffic Act to ensure the safe and efficient movement of provincial traffic;
5. AND THAT the Highway 3 (Talbot Street) Jarvis project put forward in the application will be completed and the milestones met as stated in the application;
6. AND THAT the Highway 3 (Talbot Street) Jarvis Connecting Links application is complete and factually accurate.

CARRIED

3.4 Other Business

None.

4 FINANCIAL & DATA SERVICES

4.1 FIN-15-2022 User Fees and Charges Update for 2023

Recommendation 19

Moved By: Councillor Metcalfe

Seconded By: Councillor Stam

1. THAT Report FIN-15-2022 User Fees and Charges Update for 2023 be received;
2. AND THAT the proposed User Fees and Service Charges be approved, as outlined in Attachment 4 to Report FIN-15-2022, effective January 1, 2023, unless otherwise stated in the User Fees and Charges By-law;

3. AND THAT the User Fees and Charges By-law be presented for enactment.

CARRIED

4.2 Other Business

None.

5. CORPORATE AFFAIRS

5.1 CLE-07-2022 Council Appointments to Boards and Committees

Recommendation 20

Moved By: Councillor Stam

Seconded By: Councillor O'Neill

1. THAT Report CLE-07-2022 Council Appointments to Boards and Committees be received;
2. AND THAT Councillor Metcalfe be appointed as Deputy Mayor, for the period from November 15, 2022 to November 14, 2023;
3. AND THAT the following appointments for Chairs and Vice Chairs for the Business Divisions of Council in Committee for Haldimand County be made, for the period from November 15, 2022 to November 14, 2023:

Public Meeting for Planning Applications	Chair – Councillor Patterson Vice Chair – Mayor Bentley
Community & Development Services	Chair – Councillor Lawrence Vice Chair – Councillor Stam
Public Works Operations	Chair – Councillor O'Neill Vice Chair – Councillor Patterson
Engineering & Capital Works	Chair – Councillor Metcalfe Vice Chair – Councillor Lawrence
Financial & Data Services	Chair – Councillor Stam Vice Chair – Councillor Shirton
Corporate & Social Services	Chair – Councillor Shirton Vice Chair – Councillor O'Neill

Corporate Affairs

Chair – Mayor Bentley
Vice Chair – Councillor
Metcalf

4. AND THAT Councillor Patterson be appointed to the Accessibility Advisory Committee for a four-year term ending November 14, 2026;
5. AND THAT Councillor Stam be appointed to the Agricultural Advisory Committee for a four-year term ending November 14, 2026;
6. AND THAT Councillor Metcalfe be appointed as an alternate to the Agricultural Advisory Committee for a four-year term ending November 14, 2026;
7. AND THAT Councillor O'Neill and Mayor Bentley be appointed to the Business Development and Planning Advisory Committee, for a four-year term ending November 14, 2026;
8. AND THAT the following members of Council be appointed to the respective Business Improvement Area Boards of Management for a four-year term ending November 14, 2026, or until their successors are appointed:

Caledonia – Councillor Lawrence
Dunnville – Councillor O'Neill
Hagersville – Councillor Stam;
9. AND THAT Councillor Lawrence and Councillor Shirton be appointed to the Grand River Conservation Authority to represent the interests of both Haldimand County and Norfolk County (conditional on the approval of Norfolk County, if required), for a four-year term commencing at the first meeting following this appointment and expiring immediately before the first meeting of the authority after the appointment of their replacement;
10. AND THAT Councillor Patterson and Mayor Bentley be appointed to the Long Point Region Conservation Authority for a four-year term commencing at the first meeting following this appointment and expiring immediately before the first meeting of the authority after the appointment of their replacement;
11. AND THAT Councillor O'Neill and Councillor Metcalfe be appointed to the Niagara Peninsula Conservation Authority, for a four-year term commencing at the first meeting following this appointment and expiring immediately before the first meeting of the authority after the appointment of their replacement;

12. AND THAT the following members of Council be appointed to the Court of Revision for a four-year term ending November 14, 2026:
- Councillor Patterson
Councillor Stam
Councillor Metcalfe
Councillor Shirton (alternate);
13. AND THAT Councillor O'Neill be appointed to the Diversity, Equity and Inclusion Advisory Committee for a four-year term ending November 14, 2026;
14. AND THAT Councillor Patterson be appointed to the Haldimand Norfolk Housing Corporation for a four-year term ending November 14, 2026;
15. AND THAT the following members of Council be appointed to the Health and Social Services Advisory Committee, for a four-year term ending November 14, 2026:
- Mayor Bentley
Councillor Stam
Councillor Metcalfe;
16. AND THAT Councillor O'Neill be appointed to Heritage Haldimand for a four-year term ending November 14, 2026;
17. AND THAT Councillor O'Neill be appointed to the Museums Advisory Board for a four-year term ending November 14, 2026;
18. AND THAT Mayor Bentley and Councillor Stam be appointed to the Police Services Board, for a four-year term ending November 14, 2026, or until their successor is appointed;
19. AND THAT Mayor Bentley be appointed to the Haldimand County Public Library Board for a four-year term ending November 14, 2026, or until their successor is appointed;
20. AND THAT Councillor Metcalfe be appointed to the Seniors Advisory Committee for a four-year term ending November 14, 2026;
21. AND THAT Councillor Shirton be appointed to the Niagara Source Water Protection Committee for a four-year term ending November 14, 2026;
22. AND THAT Councillor Patterson be appointed to the Tom Howe Citizen Liaison Committee for a four-year term ending November 14, 2026 or until such time when the committee is dissolved;
23. AND THAT Councillor Lawrence be appointed to the Trails Advisory Committee for a four-year term ending November 14, 2026;

24. AND THAT Councillor O'Neill be appointed to the Youth Advisory Committee for a four-year term ending November 14, 2026;

25. AND THAT a by-law be presented to enact the appointment of the Deputy Mayor.

CARRIED

5.2 Other Business

None.

J. DELEGATIONS AND CONSIDERATION OF RELATED REPORTS (1:00 P.M.)

1 FIN-16-2022 Application for Assessment & Tax Adjustments as of November 2022

1.1 Joe Guidice

Mr. Guidice spoke to plans for his property, which was noted in the report.

Recommendation 21

Moved By: Councillor Stam

Seconded By: Councillor Patterson

1. THAT Report FIN-16-2022 Applications for Assessment and Tax Adjustments, as of November 2022, be received;
2. AND THAT adjustments of taxes, in accordance with Sections 357, 358 and 359 of the Municipal Act, be approved in the amount of \$6,672.44 as detailed in Attachment 1 to Report FIN-16-2022.

CARRIED

K. UNFINISHED BUSINESS

None.

L. NEW BUSINESS

None.

M. REPORTS, INQUIRIES, ANNOUNCEMENTS AND CONCERNS OF COUNCILLORS

The following item was highlighted:

- Community safety concerns regarding speeding infractions and other traffic violations.

N. CLOSED SESSION

None.

O. MOTIONS ARISING FROM CLOSED SESSION

None.

P. ADJOURNMENT

Recommendation 22

Moved By: Councillor Shirton

Seconded By: Councillor Lawrence

THAT this meeting is now adjourned at 1:21 p.m.

CARRIED

MAYOR

CLERK