



Haldimand
County

**THE CORPORATION OF HALDIMAND COUNTY
COMMITTEE OF THE WHOLE MINUTES**

Date: March 31, 2022
Time: 9:30 A.M.
Location: Haldimand County Administration Building

COUNCIL PRESENT K. Hewitt, Mayor
S. Patterson, Councillor
J. Metcalfe, Councillor
D. Lawrence, Councillor
T. Dalimonte, Councillor
R. Shirton, Councillor (participated electronically)
B. Corbett, Councillor

STAFF PRESENT C. Manley, Chief Administrative Officer
C. Case, General Manager, Corporate & Social Services (participated electronically)
M. Evers, General Manager, Community & Development Services
T. Haedrich, General Manager, Engineering & Capital Works
M. Jamieson, Director, Human Resources
M. Merritt, General Manager, Financial & Data Services
P. Mete, General Manager, Public Works Operations
D. Pressey, Director, Roads Operations (participated electronically)
R. Charlton, Manager, Building & Municipal Enforcement Services
P. Diette, CEO, Haldimand County Library
J. Gallagher, Manager, Emergency Services/Fire Chief
H. Love, Supervisor, Budget & Financial Planning (participated electronically)
A. Vesprini, Senior Financial Analyst
T. Cassidy, Council Services Coordinator

A. CALL TO ORDER

Mayor Hewitt called the Committee of the Whole meeting to order at 9:32 a.m.

B. ROLL CALL

The Mayor and all Members of Council were in attendance. Councillor Shirton participated electronically.

C. DISCLOSURES OF PECUNIARY INTEREST

None.

D. NEW BUSINESS

1 Opening Remarks

C. Manley provided an overview of the ongoing pandemic and fiscal challenges faced in preparing the draft operating budget. Major factors that influenced the budget include external financial pressures (higher costs of materials, supply chain issues, increased inflation), as well as increases to costs associated with insurance, policing and contracted services (e.g. winter maintenance).

2 Presentation - Overview of the 2022 Draft Tax Supported Operating Budget

H. Love provided an overview of the 2022 Draft Tax Supported Operating Budget, highlighting major drivers, annual assessment growth and tax impacts. Impacts related to the pandemic were also noted.

3 Operating Budget Corporate Summaries - Applicable General Manager/Director

Staff from each division responded to inquiries related to the proposed budget.

Councillor Shirton left at 10:53 a.m.

3.1 Purchase of Additional Property Insurance

C. Case provided an overview of the County's insurance coverage. The reasons for the purchase of additional property coverage are outlined in Report LSS-03-2022 Insurance Renewal Update that was considered at the March 29, 2022 Council in Committee meeting.

3.2 Project Briefs for Consideration

4 Recommendation Approval

Councillor Shirton returned at 12:30 p.m. for the remainder of the meeting.

Recommendation 1

Moved By: Councillor Lawrence

Seconded By: Councillor Corbett

1. THAT the \$50 million excess property insurance policy, as outlined in Report LSS-03-2022 Insurance Renewal Update, be included in the 2022 Tax Supported Operating Budget as an on-going item in the amount of \$63,720;
2. AND THAT the Business Development and Planning Advisory Committee (BDAPAC) Budget Request be included in the 2022 Tax Supported Operating Budget as an on-going item in the amount of \$50,000, subject to a business case approved by Council;

3. AND THAT the Business Development and Planning Advisory Committee (BDAPAC) request for a two-year Rural and Economic Development Program be included in the 2022 Tax Supported Operating Budget as a one-time initiative in the amount of \$69,480 for 2022, \$168,960 in 2023 and \$45,560 in 2024;
4. AND THAT the two-year Rural and Economic Development Program be funded 50% from the RED grant funding program in the years 2022 to 2024, inclusive;
5. AND THAT the Honoraria Increase – Committee of Adjustment be included in the 2022 Tax Supported Operating Budget as an on-going items in the amount of \$0, including the applicable changes to the User Fees & Service Charges By-law, Schedule Q;
6. AND THAT the Year-Round Leaf and Yard Waste Collection – Canborough Waste Management Facility (CWMF) be included in the 2022 Tax Supported Operating Budget as an on-going item in the amount of \$10,000.

CARRIED

Recommendation 2

Moved By: Councillor Dalimonte

Seconded By: Councillor Metcalfe

1. THAT the following initiatives in the 2022 Tax Supported Operating Budget be approved:
 - Temporary, Full-time Administrative Assistant, Financial & Data Services (two year contract);
 - Permanent, Full-time Supervisor of Revenue/Taxation, Finance;
 - Permanent, Full-time Senior Building Inspector;
 - Economic Development & Tourism Summer Student;
 - Temporary Full-time Business Retention and Expansion Project Manager (two year contract);
2. AND THAT the following additions to the Capital Budget be approved:

	IT	Furniture	Vehicle	Tablet Mount	Total
TFT Administrative Assistant, FDS; PFT Supervisor, Finance	5,000	10,000			\$15,000
Senior Building Inspector	5,000	10,000	35,000	1,000	\$51,000
EDT Summer Student	5,000				\$5,000
TFT EDT Business Retention and Expansion Project Mangers	5,000				\$5,000
Total Capital Amendments	\$20,000	\$20,000	\$35,000	\$1,000	\$76,000
Capital Replacement Reserve - General		20,000			\$20,000
Capital Replacement Reserve - Information Technology	20,000				\$20,000
Capital Replacement Reserve - Other Fleet			35,000		\$35,000
Building Permit Cost Stabilization Reserve Fund				1,000	\$1,000
Total Funding	\$20,000	\$20,000	\$35,000	\$1,000	\$76,000

CARRIED

Recommendation 3

Moved By: Councillor Patterson

Seconded By: Councillor Corbett

1. THAT the Treasurer's Report included in the 2022 Draft Tax Supported Operating Budget document be received;
2. AND THAT, as a result of financial reporting amendments under the Public Sector Accounting Board guidelines, expenditures for amortization expenses related to capital assets, post employment benefits and solid waste landfill closure and post closure expenses, as outlined in the Treasurer's Report, have been excluded from the 2022 Tax Supported Operating Budget.

CARRIED

Recommendation 4

Moved By: Councillor Metcalfe

Seconded By: Councillor Lawrence

1. THAT the 2022 Draft Tax Supported Operating Budget document be received;
2. AND THAT the 2022 Tax Supported Operating Budget be approved, as amended, at a net levy of \$76,221,100;
3. AND THAT any net surplus/deficit from 2022 Public Health be transferred to or from the Contingency Reserve;
4. AND THAT any net surplus/deficit from 2022 Social Assistance be transferred to or from the Social Assistance Stabilization Reserve;
5. AND THAT any net surplus/deficit from 2022 Child Care be transferred to or from the Social Assistance Stabilization Reserve;
6. AND THAT any net surplus/deficit from 2022 Social Housing be transferred to or from the Social Housing Reserve;
7. AND THAT any net surplus/deficit from 2022 Library Operations be transferred to or from the Library Reserve Fund, net of savings related to impacts of the COVID pandemic;
8. AND THAT any net surplus/deficit from 2022 Emergency Measures operations be transferred to or from the Climate Change and Emergency Response Reserve;
9. AND THAT any net surplus/deficit from the remaining 2022 Tax Supported Operations, be transferred to or from the Contingency Reserve;

10. AND THAT a user fee by-law be presented for enactment to repeal By-law 2212/20 and to reflect all new and revised user fees as included in the budget;
11. AND THAT the budget for Hagersville Business Improvement Area be approved with a levy requirement of \$14,400;
12. AND THAT the budget for Dunnville Business Improvement Area be approved with a levy requirement of \$24,500;
13. AND THAT the budget for Caledonia Business Improvement Area be approved with a levy requirement of \$50,400.

CARRIED

E. CLOSED SESSION

None.

F. ADJOURNMENT

Recommendation 5

Moved By: Councillor Shirton

Seconded By: Councillor Corbett

THAT this meeting is now adjourned at 12:35 p.m.

CARRIED

MAYOR

DEPUTY CLERK