

---

# HALDIMAND COUNTY

## Report FCA-01-2022 Budget Reallocation – HCCC Office Renovation For Consideration by Council in Committee on February 8, 2022

---



### OBJECTIVE:

To seek Council approval for the budget reallocation required to close out the 2020 capital project for the Haldimand County Caledonia Centre Office Renovation.

### RECOMMENDATIONS:

1. THAT Report FCA-01-2022 Budget Reallocation – HCCC Office Renovation be received;
2. AND THAT the revised budgets as outlined in Report FCA-01-2022 be approved.

**Prepared by:** Ashley Schaeffer, Project Manager, Facilities Capital & Asset Management

**Reviewed by:** Jeff Oakes, Manager, Facilities Capital & Asset Management

**Respectfully submitted:** Tyson Haedrich, M. Eng., P. Eng., General Manager of Engineering & Capital Works

**Approved:** Craig Manley, MCIP, RPP, Chief Administrative Officer

### EXECUTIVE SUMMARY:

The Haldimand County Caledonia Centre (HCCC) Office Renovations final project expenses came in approximately \$61,000 over the approved budget and requires Council approval for a budget revision to close out the project. This shortfall is recommend to be covered by the surplus in the Dunnville Multipurpose Building (DMPB) Renovation project.

### BACKGROUND:

As part of the process of closing satellite offices and moving to the central administration building the HCCC and DMPB buildings were repurposed to provide required shared space for the OPP and Health and Social Services staff. This work has been substantially completed and staff are planning on closing out the HCCC project.

### ANALYSIS:

In accordance with Procurement Policy 2013-02, Council must approve the budget revision for a capital project with a budget shortfall of more than \$75,000 or 20% of the approved budget.

The HCCC and DMPB renovations were completed under separate contracts and while the HCCC renovation was slightly over budget the DMPB renovation was under budget with sufficient funds to cover the shortfall in the HCCC project.

Based on a review of the project costs, staff believe the HCCC project budget was exceeded due to overruns related to additional material costs and increased costs of construction work related to the start of the pandemic.

## FINANCIAL/LEGAL IMPLICATIONS:

In order to close out the project a budget revision to the HCCC Office Renovation project in the amount of \$61,000 is required. In order to cover this shortfall staff are recommending the following revisions to the Tax Supported Capital Budget and Forecast:

	Current Approved Budget	Change	Proposed Revised Budget
<b>Expenditures:</b>			
HCCC – Office Renovation (C-744015)	\$174,000	\$61,000	\$235,000
Renovation for H&SS Space (C-171010)	\$623,500	(\$61,000)	\$562,500
<b>Total Capital Expenditures</b>	<b>\$897,000</b>	<b>\$0</b>	<b>\$897,000</b>
<b>Financing:</b>			
HCCC – Office Renovation (C-744015)	\$174,000	\$61,000	\$235,000
Renovation for H&SS Space (C-171010)	\$623,500	(\$61,000)	\$562,500
<b>Total Financing</b>	<b>\$897,000</b>	<b>\$0</b>	<b>\$897,000</b>

If approved, the total budget for the HCCC project will be revised to \$235,000 and staff will proceed to close out the project.

## STAKEHOLDER IMPACTS:

Not applicable.

## REPORT IMPACTS:

Agreement: No

By-law: No

Budget Amendment: Yes

Policy: No

## ATTACHMENTS:

None.