

THE CORPORATION OF HALDIMAND COUNTY

By-law Number /21

Being a by-law to amend By-law 1333/13, being a by-law to adopt a policy to regulate the procurement of goods and services by Haldimand County

WHEREAS in accordance with Section 270 of the *Municipal Act, 2001*, S.O. 2001, c25, as amended, By-law 1333/13 was enacted to adopt a Procurement Policy known as Policy 2013-02;

AND WHEREAS it is deemed expedient to amend the policy by updating Schedule A of Policy 2013-02,

NOW THEREFORE, the Council of The Corporation of Haldimand County enacts as follows:

1. **THAT** By-law 1333/13 be amended by deleting Schedule A of Procurement Policy 2013-02 titled "Authorities", and replacing it with Schedule A, titled "Authority to Award and Execute", attached to, and forming part of this by-law.
2. **THAT** this by-law shall take precedence over any by-law with which it is inconsistent.
3. **AND THAT** this by-law shall take force and effect on the date of passing.

READ a first and second time this 13th day of December, 2021.

READ a third time and finally passed this 13th day of December, 2021.

MAYOR

DEPUTY CLERK

Schedule “A”**SCHEDULE A - AUTHORITY TO AWARD AND EXECUTE**

This schedule outlines the Authority to Award a Bid in accordance with the intent of the purchasing methods outlined in this policy and the related authority to execute and bind the corporation.

The full amount, including applicable net taxes, for the supply of Goods, Services or Construction shall be considered when determining the Authority to Award and Execute.

Authority to Award	Dollar Value	Method of Procurement if Formal or Informal	Method of Award	Authority to Execute
Council	Unlimited	In accordance with Policy 2013-02	Council Resolution	Mayor and Clerk
CAO or designate	\$250,000 or greater	Tender or RFP	Purchase Order	CAO or designate
General Manager	\$75,000 up to but not including \$250,000	Tender or RFP	Purchase Order	General Manager
Manager	\$20,000 up to but not including \$75,000	RFQ or RFP	Purchase Order	Manager
Manager or designate	Less than \$20,000	Direct Purchase	Purchase Order	Manager