

**SCHEDULE A - AUTHORITY TO AWARD AND EXECUTE**

This schedule outlines the Authority to Award a Bid in accordance with the intent of the purchasing methods outlined in this policy and the related authority to execute and bind the corporation.

The full amount, including applicable net taxes, for the supply of Goods, Services or Construction shall be considered when determining the Authority to Award and Execute.

<b>Authority to Award</b>	<b>Dollar Value</b>	<b>Method of Procurement if Formal or Informal</b>	<b>Method of Award</b>	<b>Authority to Execute</b>
Council	Unlimited	In accordance with Policy 2013-02	Council Resolution	Mayor and Clerk
CAO or designate	\$250,000 or greater	Tender or RFP	Purchase Order	CAO or designate
General Manager	\$75,000 up to but not including \$250,000	Tender or RFP	Purchase Order	General Manager
Manager	\$20,000 up to but not including \$75,000	RFQ or RFP	Purchase Order	Manager
Manager or designate	Less than \$20,000	Direct Purchase	Purchase Order	Manager