



Haldimand
County

**THE CORPORATION OF HALDIMAND COUNTY
COMMITTEE OF THE WHOLE MINUTES**

Date: March 31, 2021
Time: 9:30 A.M.
Location: Haldimand County Administration Building
Council Chambers

COUNCIL PRESENT K. Hewitt, Mayor
S. Patterson, Councillor
J. Metcalfe, Councillor
D. Lawrence, Councillor
T. Dalimonte, Councillor
R. Shirton, Councillor
B. Corbett, Councillor

STAFF PRESENT C. Manley, Chief Administrative Officer
C. Case, General Manager, Corporate & Social Services
M. Evers, General Manager, Community & Development Services
T. Haedrich, General Manager, Engineering & Capital Works
M. Merritt, General Manager, Financial & Data Services
P. Mete, General Manager, Public Works Operations
D. Pressey, Director, Roads Operations
J. Gallagher, Manager, Emergency Services/Fire Chief
J. Jacob, Administrator, Grandview Lodge
H. Van Dyk-Ellis, General Manager, Health & Social Services
E. Eichenbaum, Manager, Citizen & Legislative Services/Clerk

CALL TO ORDER

Mayor Hewitt called the Committee of the Whole meeting to order at 9:32 a.m.

ROLL CALL

The Mayor and all Members of Council were in attendance.

DISCLOSURES OF PECUNIARY INTEREST

None.

NEW BUSINESS

1 Opening Remarks

C. Manley provided an overview of the basic principles utilized in preparing the draft operating budget.

2 Presentation - Overview of the 2021 Draft Tax Supported Operating Budget

A. Cifani provided an overview of the 2021 Draft Supported Operating Budget, highlighting major drivers, assessment growth and tax impacts.

3 Closed Session

Recommendation 1

Moved By: Councillor Corbett

Seconded By: Councillor Lawrence

THAT pursuant to Section 239 of the Municipal Act, as amended, Council convene in a meeting at 9:58 a.m. closed to the public, to discuss:

personal matters about an identifiable individual, including municipal or local board employees

1 CSS-02-2021 Corporate and Social Services Department Review

CARRIED

Recommendation 2

Moved By: Councillor Shirton

Seconded By: Councillor Lawrence

THAT this closed meeting now adjourn at 11:10 a.m. and reconvene in open session.

CARRIED

4 Operating Budget Corporate Summaries - Applicable General Manager

5 Recommendation Approval

Recommendation 3

Moved By: Councillor Metcalfe

Seconded By: Councillor Corbett

THAT, as approval of the New Initiative for cell phone operating charges for the Fleet Foreperson requires the purchase of a cell phone totaling \$360, the following addition to the Capital Budget is approved:

	Revised Budget
Expenditures:	
Mobile Device (with data)(1)	360

Total Expenditures:	360
Financing:	
Capital Replacement Reserve – Information Technology	(360)
Total Financing:	(360)

CARRIED

Recommendation 4

Moved By: Councillor Shirton

Seconded By: Councillor Patterson

THAT, as approval of the New Initiative for an additional Permanent Full-time Building Technician, Plans Examination and Inspection requires the purchase of furniture, a portable 2-in-1 computer, a cell phone and a desk phone, totaling \$11,420, the following addition to the Capital Budget is approved:

	Revised Budget
Expenditures:	
Furniture	7,000
Portable 2-in-1 and Software (1)	3,760
Desktop Phone	300
Mobile Device (with data)(1)	360
Total Expenditures:	11,420
Financing:	
Capital Replacement Reserve – General	(7,000)
Capital Replacement Reserve – Information Technology	(4,420)
Total Financing:	(11,420)

CARRIED

Recommendation 5

Moved By: Councillor Dalimonte

Seconded By: Councillor Shirton

THAT, as approval of the New Initiative for an additional three Bylaw Summer Students, Municipal Enforcement Services, requires the purchase of one portable 2-in-1 computer and three cell phones, totaling \$4,840, the following addition to the Capital Budget is approved:

	Revised Budget
Expenditures:	
Portable 2-in-1 and Software (1)	3,760
Mobile Device (with data)(3)	1,080
Total Expenditures:	4,840
Financing:	
Capital Replacement Reserve – Information Technology	(4,840)
Total Financing:	(4,840)

CARRIED

Recommendation 6

Moved By: Councillor Patterson

Seconded By: Councillor Metcalfe

THAT, as approval of the New Initiative for an On-Line Resource Instructor, Library Administration, requires the purchase of one portable 2-in-1 computer totaling \$3,500, the following addition to the Capital Budget is approved:

	Revised Budget
Expenditures:	
Portable 2-in-1 and Software (1)	3,500
Total Expenditures:	3,500
Financing:	

Capital Replacement Reserve – Information Technology	(3,500)
Total Financing:	(3,500)

CARRIED

Recommendation 7

Moved By: Councillor Corbett

Seconded By: Councillor Lawrence

1. THAT Report CSS-02-2021 Corporate & Social Services Department Review be received as information and remain confidential;
2. AND THAT the proposed phase two reorganization of the Corporate & Social Services Department, as outlined in report CSS-02-2021, be approved;
3. AND THAT the 2021 Operating Budget new initiative related to Report CSS-02-2021 reflecting the costs associated with the reorganization proposal, be approved;
4. AND THAT, as approval of the staffing changes outlined in Report CSS-02-2021 requires the purchase of furniture, a portable 2-in-1 computer, a cell phone and a desk phone, totaling \$11,420, the following addition to the Capital Budget is approved:

	Revised Budget
Expenditures:	
Furniture	7,000
Portable 2-in-1 and Software (1)	3,760
Desktop Phone	300
Mobile Device (with data)(1)	360
Total Expenditures:	11,420
Financing:	
Capital Replacement Reserve – General	(7,000)
Capital Replacement Reserve – Information Technology	(4,420)

Total Financing:	(11,420)
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5. AND THAT any required by-laws to enact the proposed organizational structure be presented at future meetings of Council.

CARRIED

Recommendation 8

Moved By: Councillor Metcalfe

Seconded By: Councillor Lawrence

1. THAT the Treasurers Report included in the 2021 Draft Tax Supported Operating Budget document be received;
2. AND THAT, as a result of financial reporting amendments under the Public Sector Accounting Board guidelines, expenditures for amortization expenses related to capital assets, post employment benefits and solid waste landfill closure and post closure expenses, as outlined in the Treasurers Report, have been excluded from the 2021 Tax Supported Operating Budget.

CARRIED

Recommendation 9

Moved By: Councillor Corbett

Seconded By: Councillor Patterson

1. THAT the 2021 Draft Tax Supported Operating Budget document be received;
2. AND THAT the 2021 Tax Supported Operating Budget be approved at a net levy of \$72,553,300;
3. AND THAT any net surplus/deficit from 2021 Public Health be transferred to or from the Contingency Reserve;
4. AND THAT any net surplus/deficit from 2021 Social Assistance be transferred to or from the Social Assistance Stabilization Reserve;
5. AND THAT any net surplus/deficit from 2021 Child Care be transferred to or from the Social Assistance Stabilization Reserve;
6. AND THAT any net surplus/deficit from 2021 Social Housing be transferred to or from the Social Housing Reserve;
7. AND THAT any net surplus/deficit from 2021 Library Operations be transferred to or from the Library Reserve Fund, net of savings related to impacts of the COVID pandemic;

8. AND THAT any net surplus from 2021 Emergency Measures operations be transferred to the Climate Change and Emergency Response Reserve;
9. AND THAT any net surplus/deficit from the remaining 2021 Tax Supported Operations, be transferred to or from the Contingency Reserve;
10. AND THAT the user fee by-law #2212/20 be amended to reflect all new and revised user fees as included in the budget;
11. AND THAT the budget for Hagersville Business Improvement Area be approved with a levy requirement of \$14,400;
12. AND THAT the budget for Dunnville Business Improvement Area be approved with a levy requirement of \$24,100;
13. AND THAT the budget for Caledonia Business Improvement Area be approved with a levy requirement of \$50,400.

CARRIED

ADJOURNMENT

Recommendation 10

Moved By: Councillor Shirton

Seconded By: Councillor Metcalfe

THAT this meeting is now adjourned at 1:37 p.m.

CARRIED

MAYOR

CLERK