



Long Point Region Conservation Authority

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November 13, 2020

File:1.4.5.1

Craig Manley, CAO
Haldimand County
53 Thorburn Street South
Cayuga ON N0A 1E0
cmanley@haldimandcounty.on.ca

Re: 30-Day Notice to Affected Municipalities – 2021 Draft LPRCA Budget

Dear Mr. Manley,

At a budget meeting of the Board of Directors held on Thursday, November 12th, the Draft 2021 LPRCA Operating and Capital Budgets were recommended to be circulated to member municipalities for review and comment. The proposed overall increase for the municipal levy is \$30,633 or 1.51% versus last year's increase of 1.81%. The overall municipal support requested for the 2021 operating budget of \$4,421,734 is \$1,686,943 representing a change in the general levy of 2.55% or \$41,983. The overall municipal support requested for the 2021 capital budget of \$615,000 is \$375,000 representing a change in the general levy of -2.94% or (\$11,350). Specifics for each municipality can be found in attachment 4.

Ontario Regulation 139/96 calls for a 30-day notice to affected municipal partners in order for them to consider and provide comment regarding the draft budget. The Regulation also requires that the notice be accompanied by the financial information used to determine that levy. As such, please find attached the following information on LPRCA's budgets for its member municipalities:

1. 2021 Draft Consolidated Budget Summary
2. 2021 Draft Operating Budget
3. LPRCA Draft 2021 Municipal Levy - Consolidated
4. Five Year Summary by Municipality of Levy Apportioned by CVA %

LPRCA is requesting any comment regarding the Draft 2021 Budget to be forwarded to this office no later than noon Friday, December 18th, 2020.

The weighted vote for the Final 2021 LPRCA Budget will take place the evening of Wednesday, January 13th, 2021 as part of the regular meeting of the LPRCA Board of Directors.

If your officials request a presentation of the Draft 2021 budget, we would be pleased to present at your Councils earliest convenience on behalf of the LPRCA Board of Directors. If you have any questions or need further information, please contact Aaron LeDuc, Manager of Corporate Services at aleduc@lprca.on.ca or 519-842-4242, ext. 224.

Sincerely,

A handwritten signature in black ink, appearing to read "Judy Maxwell".

Judy Maxwell
General Manager

**Long Point Region Conservation Authority
2021 DRAFT Consolidated Budget Summary**

	2018 Actual	2019 Actual	2020 Sept 30 YTD	2020 Budget	2021 Draft Budget	2021 Change from 2020 Budget		% of Approved Budget
	\$	\$	\$	\$	\$	\$	%	
Total Operating Expenditures	4,272,984	4,770,107	2,748,778	4,441,340	4,421,734	(19,606)	(0.4%)	87.8%
Total Capital Expenditures *	269,000	349,326	351,641	963,450	615,000	(348,450)	(36.2%)	12.2%
Total Expenditures	4,541,984	5,119,433	3,100,419	5,404,790	5,036,734	(368,056)	(6.81%)	100.0%
<u>SOURCES OF REVENUE</u>								
Municipal Levy - Operating	1,549,442	1,516,951	1,233,720	1,644,960	1,686,943	41,983	2.55%	33.5%
Municipal Levy - Capital	269,000	349,326	368,550	386,350	375,000	(11,350)	-2.94%	7.4%
Municipal Levy - Total	1,818,442	1,866,277	1,602,270	2,031,310	2,061,943	30,633	1.51%	40.94%
Municipal Levy - Special Norfolk			48,100	223,100	225,000	1,900	0.85%	4.5%
Total Municipal Levy	1,818,442	1,866,277	1,602,270	2,254,410	2,286,943	32,533	1.44%	45.4%
Provincial Funding	190,711	530,960	215,020	29,998	23,225	(6,773)	(22.6%)	0.5%
MNR Grant	68,240	35,229	35,229	35,229	35,229	0	0.0%	0.7%
MNR WECl & Municipal Funding	37,881	47,196	-	90,000	10,000	(80,000)	(88.9%)	0.2%
Federal Funding	53,824	129,461	94,303	135,165	11,046	(124,119)	(91.8%)	0.2%
User Fees	2,154,388	2,102,580	1,316,732	2,309,144	2,349,114	39,971	1.7%	46.6%
Community Support	355,069	451,555	263,736	409,344	307,011	(102,333)	(25.0%)	6.1%
Interest on Investments	28,078	24,397	-	-	-	-	0.0%	0.0%
Land Donation	50,000	460,000	-	-	-	-	0.0%	0.0%
Gain on Sale of Assets	(1,805)	518,067	-	-	-	-	0.0%	0.0%
Bayham ALUS	158,748	183,890	-	-	-	-	0.0%	0.0%
Deferred Revenue/Reallocation				-	-	-		0.0%
Contribution from(to) Reserves	(371,590)	(1,230,177)	-	141,500	14,165	(127,335)	(90.0%)	0.3%
TOTAL REVENUE	4,541,985	5,119,434	3,527,290	5,404,790	5,036,734	(368,056)	(6.81%)	100.0%

* The Capital Expenditures in the 2021 Draft Budget are proposed to be funded by Municipal Levy of \$375,000, WECl \$10,000, \$5,000 from Reserves and Special Levy \$225,000 to Norfolk County.

Long Point Region Conservation Authority

PDD-37-2020, Attachment 1

2021 Draft Operating Budget

	2018	2019	2020	2020	2021	2021 Change from		Contribution	Increase to
	Actual	Actual	Sept 30 YTD	Budget	Draft Budget	2020 Budget		(to) from	Levy \$
	\$	\$	\$	\$		\$	%	Reserves \$	
Program:									
Watershed Planning and Technical Services	257,752	652,933	412,203	357,474	389,750	32,277	9.0%	-	33,202
Watershed Flood Control Services	307,228	226,314	167,801	232,699	212,874	(19,825)	(8.5%)	-	(19,826)
Healthy Watershed Services	266,734	327,092	143,921	186,134	146,975	(39,159)	(21.0%)	(3,814)	29,615
Communication and Marketing Services	61,146	77,094	49,655	112,275	102,494	(9,781)	(8.7%)	-	1,219
Backus Heritage and Education Services	632,076	623,385	217,838	606,661	578,716	(27,945)	(4.6%)	(7,028)	(41,766)
Conservation Parks Management Services	721,642	761,316	421,483	863,376	882,387	19,011	2.2%	(296,613)	No levy
Public Forest Land Management Services	211,364	242,535	138,329	224,538	229,263	4,726	2.1%	(70,737)	No levy
Private Forest Land Management Services	118,411	165,595	91,079	161,659	132,022	(29,637)	(18.3%)	9,165	No levy
Other Conservation and Land Management Services	561,270	572,494	338,946	586,725	594,364	7,639	1.3%	-	9,689
Corporate Services	1,135,361	1,121,351	767,521	1,109,799	1,152,887	43,088	3.9%	378,192	29,850
Total Program Expenditures	4,272,984	4,770,107	2,748,778	4,441,340	4,421,734	(19,606)	(0.4%)	9,165	41,983
Objects of Expenses:									
Staff Expenses	2,541,124	2,552,469	1,710,603	2,922,869	2,952,243	29,374	1.0%		
Staff Related Expenses	43,123	39,442	18,173	56,375	50,675	(5,700)	(10.1%)		
Materials and Supplies	275,237	287,096	145,831	325,848	284,362	(41,486)	(12.7%)		
Purchased Services	1,022,465	1,415,187	799,545	1,038,260	1,035,908	(2,352)	(0.2%)		
Equipment	47,340	36,511	26,975	31,800	31,800	-	0.0%		
Other	56,396	61,701	47,650	66,188	66,746	558	0.8%		
Bayham ALUS	158,748	183,890	-	-	-	-			
Amortization	128,551	193,812	-	-	-	-			
Total Expenditures	4,272,984	4,770,107	2,748,778	4,441,340	4,421,734	(19,606)	(0.4%)		
Sources of Revenue:									
Municipal Levy - Operating	1,549,442	1,516,951	1,233,720	1,644,960	1,686,943	41,983	2.6%		
Provincial Funding	190,711	530,960	215,020	29,998	23,225	(6,773)	(22.6%)		
MNR Grant	68,240	35,229	35,229	35,229	35,229	0	0.0%		
MNR WECI & Municipal Funding	37,881	47,196	-	-	-	-	0.0%		
Federal Funding	53,824	129,461	94,303	12,665	11,046	(1,619)	(12.8%)		
User Fees	2,154,388	2,102,580	1,316,732	2,309,144	2,349,114	39,971	1.7%		
Community Support	355,069	451,555	263,736	409,344	307,011	(102,333)	(25.0%)		
Interest on Investments	28,078	24,397	-	-	-	-	0.0%		
Land Donation	50,000	460,000	-	-	-	-	0.0%		
Gain on Sale of Assets	(1,805)	518,067	-	-	-	-	0.0%		
Bayham ALUS	158,748	183,890	-	-	-	-	0.0%		
Contribution from (to) Reserves	(371,590)	(1,230,177)	-	-	9,165	9,165	0.0%		
Total Revenue	4,272,984	4,770,107	3,158,740	4,441,340	4,421,734	(19,606)	(0.4%)		

LPRCA 2021 MUNICIPAL LEVY - CONSOLIDATED - DRAFT					
MUNICIPALITY	OPERATING	LEVY AMOUNTS CAPITAL	TOTAL	PER CAPITA (Watershed)	PER CAPITA (Municipality)
Haldimand County	\$240,090	\$53,371	\$293,461	\$20.60	\$7.21
Norfolk County	\$882,185	\$196,106	\$1,078,290	\$21.16	\$20.10
Norwich Twp.	\$118,028	\$26,237	\$144,265	\$22.85	\$16.91
South-West Oxford Twp.	\$38,673	\$8,597	\$47,270	\$26.01	\$7.80
Tillsonburg	\$203,907	\$45,328	\$249,235	\$18.79	\$18.79
Total Oxford County	\$360,609	\$80,162	\$440,771		
Brant County	\$114,930	\$25,548	\$140,478	\$26.97	\$4.61
Bayham Municipality	\$76,671	\$17,044	\$93,715	\$17.19	\$17.19
Malahide Township	\$12,459	\$2,770	\$15,229	\$22.54	\$2.25
	\$1,686,943	\$375,000	\$2,061,943	\$21.05	\$12.51
Increase over 2020	\$41,983.17	(\$11,350)	\$30,633		
Per Capita Increase over 2020	\$0.43	(\$0.12)	\$0.31		

5 Year Summary by Municipality of Levy Apportioned by CVA %**LPRCA**Draft Budget Operating Levy
\$ 1,686,943Draft Budget Capital Levy
\$375,000Draft Budget Total Levy
\$2,061,943

Municipality	Year	Municipal Levy - Operating				Municipal Levy - Capital				Municipal Levy - Combined			
		Amount of Levy Share	% of Total Levy*	\$ Increase Year over Year	% Increase Year over Year	Amount of Levy Share	% of Total Levy*	\$ Increase Year over Year	% Increase Year over Year	Amount of Levy Share	% of Total Levy*	\$ Increase Year over Year	% Increase Year over Year
Haldimand County	2017	\$207,125	14.17%	\$3,082	1.51%	\$49,485	14.17%	\$10,631	27.36%	\$256,610	14.17%	\$13,713	5.65%
	2018	\$218,044	14.03%	\$10,919	5.27%	\$51,723	14.03%	\$2,238	4.52%	\$269,767	14.03%	\$13,157	5.13%
	2019	\$226,963	14.12%	\$8,919	4.09%	\$54,734	14.12%	\$3,011	5.82%	\$281,697	14.14%	\$11,930	4.42%
	2020	\$232,601	14.14%	\$5,637	2.48%	\$54,631	14.14%	(\$103)	-0.19%	\$287,231	14.14%	\$5,534	1.96%
	2021	\$240,090	14.23%	\$7,489	3.22%	\$53,371	14.23%	(\$1,260)	-2.31%	\$293,461	14.23%	\$6,230	2.17%
Norfolk County	2017	\$776,193	52.98%	\$27,763	3.71%	\$185,445	52.98%	\$42,930	30.12%	\$961,638	52.98%	\$70,693	7.93%
	2018	\$822,699	53.09%	\$46,506	5.99%	\$195,154	53.09%	\$9,709	5.24%	\$1,017,853	53.09%	\$56,215	5.85%
	2019	\$845,974	52.63%	\$23,275	2.83%	\$204,014	52.63%	\$8,860	4.54%	\$1,049,988	52.63%	\$32,135	3.16%
	2020	\$865,971	52.64%	\$19,996	2.36%	\$203,390	52.64%	(\$624)	-0.31%	\$1,069,361	52.64%	\$19,373	1.85%
	2021	\$882,185	52.29%	\$16,214	1.87%	\$196,106	52.29%	(\$7,284)	-3.58%	\$1,078,290	52.29%	\$8,930	0.84%
Oxford County*	2017	\$314,084	21.41%	\$11,584	3.83%	\$75,040	21.41%	\$17,438	30.27%	\$389,124	21.41%	\$29,022	8.06%
	2018	\$333,558	21.48%	\$19,474	6.20%	\$79,124	21.48%	\$4,084	5.44%	\$412,682	21.48%	\$23,558	6.05%
	2019	\$344,257	21.42%	\$10,699	3.21%	\$83,020	21.42%	\$3,896	4.92%	\$427,277	21.42%	\$14,595	3.54%
	2020	\$349,761	21.26%	\$5,504	1.60%	\$82,148	21.26%	(\$872)	-1.05%	\$431,908	21.26%	\$4,631	1.08%
	2021	\$360,609	21.38%	\$10,848	3.10%	\$80,162	21.38%	(\$1,986)	-2.42%	\$440,771	21.38%	\$8,862	2.05%
Brant County	2017	\$89,378	5.96%	\$5,165	6.13%	\$21,354	5.96%	\$5,318	33.16%	\$110,732	5.96%	\$10,483	10.46%
	2018	\$97,809	6.11%	\$8,431	9.43%	\$23,201	6.11%	\$1,847	8.65%	\$121,010	6.11%	\$10,278	9.28%
	2019	\$105,228	6.55%	\$7,419	7.59%	\$25,377	6.55%	\$2,176	9.38%	\$130,605	6.55%	\$9,595	7.93%
	2020	\$109,970	6.69%	\$4,742	4.51%	\$25,829	6.69%	\$452	1.78%	\$135,799	6.69%	\$5,194	3.98%
	2021	\$114,930	6.81%	\$4,959	4.51%	\$25,548	6.81%	(\$280)	-1.09%	\$140,478	6.81%	\$4,679	3.45%
Bayham Municipality	2017	\$65,058	4.49%	\$1,624	2.56%	\$15,543	4.49%	\$3,464	28.68%	\$80,601	4.49%	\$5,088	6.74%
	2018	\$70,301	4.45%	\$5,243	8.06%	\$16,676	4.45%	\$1,133	7.29%	\$86,977	4.45%	\$6,376	7.91%
	2019	\$73,371	4.56%	\$3,070	4.37%	\$17,694	4.56%	\$1,018	6.10%	\$91,064	4.56%	\$4,087	4.70%
	2020	\$74,792	4.55%	\$1,422	1.94%	\$17,566	4.55%	(\$128)	-0.72%	\$92,359	4.55%	\$1,294	1.42%
	2021	\$76,671	4.54%	\$1,879	2.51%	\$17,044	4.54%	(\$523)	-2.98%	\$93,715	4.54%	\$1,356	1.47%
Malahide Township	2017	\$10,290	0.71%	\$230	2.29%	\$2,458	0.71%	\$542	28.29%	\$12,748	0.71%	\$772	6.45%
	2018	\$11,261	0.70%	\$971	9.44%	\$2,671	0.70%	\$213	8.67%	\$13,932	0.70%	\$1,184	9.29%
	2019	\$11,659	0.73%	\$398	3.53%	\$2,812	0.73%	\$141	5.27%	\$14,471	0.73%	\$539	3.87%
	2020	\$11,866	0.72%	\$207	1.77%	\$2,787	0.72%	(\$25)	-0.88%	\$14,652	0.72%	\$182	1.26%
	2021	\$12,459	0.74%	\$594	5.00%	\$2,770	0.74%	(\$17)	-0.62%	\$15,229	0.74%	\$576	3.93%
	2021	<u>\$1,686,943</u>		<u>\$41,983</u>	2.55%	<u>\$375,000</u>		<u>(\$11,350)</u>	-2.94%	<u>\$2,061,943</u>		<u>\$30,633</u>	1.51%

Notes: Operating

2017 \$15.04 per capita
2018 \$16.03 per capita
2019 \$16.47 per capita
2020 \$16.85 per capita
2021 \$17.22 per capita

Oxford County Apportionment:

Norwich Twp. \$ 118,028
South-West Oxford \$ 38,673
Tillsonburg \$ 203,907

\$ 360,609

Notes: Capital

2017 \$3.59 per capita
2018 \$3.80 per capita
2019 \$3.97 per capita
2020 \$3.96 per capita
2021 \$3.83 per capita

Oxford County Apportionment:

Norwich Twp. \$ 26,237
South-West Oxford \$ 8,597
Tillsonburg \$ 45,328

\$ 80,162

Notes: Combined

2017 \$18.63 per capita
2018 \$19.83 per capita
2019 \$20.44 per capita
2020 \$20.81 per capita
2021 \$21.05 per capita

Oxford County Apportionment:

Norwich Twp. \$ 144,265
South-West Oxford \$ 47,270
Tillsonburg \$ 249,235

\$ 440,771