



**Haldimand**  
County

**THE CORPORATION OF HALDIMAND COUNTY  
COUNCIL IN COMMITTEE MINUTES**

**Date:** November 17, 2020  
**Time:** 9:30 A.M.  
**Location:** Haldimand County Administration Building  
Council Chambers

**COUNCIL PRESENT**

- K. Hewitt, Mayor
- S. Patterson, Councillor
- J. Metcalfe, Councillor
- D. Lawrence, Councillor
- T. Dalimonte, Councillor
- R. Shirton, Councillor
- B. Corbett, Councillor

**STAFF PRESENT**

- C. Manley, Chief Administrative Officer
- C. Case, General Manager, Corporate & Social Services
- M. Evers, General Manager, Community & Development Services
- T. Haedrich, General Manager, Engineering & Capital Works
- M. Merritt, General Manager, Financial & Data Services
- P. Mete, General Manager, Public Works Operations
- D. Pressey, Director, Roads Operations

  

- H. Buck, Senior GIS Technologist
- R. Charlton, Manager, Building & Municipal Enforcement
- C. Corlis, Treasurer
- S. Sawyer, Community Partnership Liaison
- S. VanDalen, Manager, Planning & Development
- E. Eichenbaum, Manager, Citizen & Legislative Services / Clerk

**CALL TO ORDER**

Mayor Hewitt called the Council in Committee meeting to order at 9:30 a.m.

**ROLL CALL**

The Mayor and all Members of Council were in attendance.

**DISCLOSURES OF PECUNIARY INTEREST**

None.

## **PUBLIC MEETING FOR PLANNING APPLICATIONS**

Councillor Shirton, Chair of Public Meeting for Planning Applications, assumed the Chair for this portion of the meeting.

Prior to commencing the public meeting, the Chair explained the meeting, delegation and appeal process. He noted that decisions made by Committee at this meeting would be given final consideration at the November 23, 2020 Council meeting.

### **1 PDD-33-2020 Haldimand County Comprehensive Zoning By-law**

G. Bender, WSP, provided an overview of the proposed comprehensive zoning by-law. S. VanDalen responded to questions related to the draft by-law.

Dave Lightfoot spoke to the issues of overlay zones, as of right uses, and secondary uses of properties.

Bill Soroka spoke to a change in the zoning of his property and a concern about consistency.

Paul Bevan asked about the ability of seasonal properties being converted to residential properties related to septic beds or other waste disposal systems.

Al Mickeloff inquired about timelines for processing pending applications.

There being no one else present to speak either for or against this application, deliberations concluded with the introduction of the following recommendation.

#### **Recommendation 1**

Moved By: Councillor Corbett

Seconded By: Councillor Metcalfe

1. THAT Report PDD-33-2020 Haldimand County Comprehensive Zoning By-law be received;
2. AND THAT the draft Haldimand County Zoning By-law HC 1-2000, attached to Report PDD-33-2020, be presented for enactment;
3. AND THAT in response to subsections 34 (10.0.0.1) and (10.0.0.2) of the *Planning Act*, Haldimand County Council hereby resolves to permit site specific zoning amendments, in general, to the Haldimand County Zoning By-law within the 2 years following the passing of the said Zoning By-law;
4. AND THAT in response to subsections 45( 1.2) and (1.4) of the *Planning Act*, Haldimand County Council hereby resolves to permit minor variances, in general, to the Haldimand County Zoning By-law within the 2 years following the passing of the said Zoning By-law;

5. AND THAT the Haldimand County Zoning By-law is considered to be consistent with the Provincial Policy Statement 2020, Provincial Growth Plan 2020 or other matters of provincial interest.

**CARRIED**

## **PRESENTATIONS AND CONSIDERATION OF RELATED REPORTS (11:00 A.M.)**

- 1 Heidi VanDyk, Director, Haldimand Norfolk Social Services and Housing  
Re: 10-Year Housing and Homelessness Plan

Heidy VanDyk provided an overview of the 10-year Housing and Homelessness Plan. An overview of local housing needs was outlined, vision and key goals were noted and action items were also listed in the staff report.

During the course of the presentation, Mayor Hewitt temporarily left the meeting and Deputy Mayor Dalimonte assumed the Chair.

## **MOTIONS OF CONSENT**

None.

## **DEPARTMENTAL STAFF REPORTS**

- 1 COMMUNITY & DEVELOPMENT SERVICES

Councillor Dalimonte, Chair of Community & Development Services, resumed the Chair for this portion of the meeting.

- 1.1 BME-02-2020 Establishment of a Fence By-law

### **Recommendation 2**

Moved By: Councillor Lawrence

Seconded By: Councillor Corbett

1. THAT Report BME-02-2020 Establishment of a Fence By-law be received;
2. AND THAT the Draft Fence By-law, included as Attachment 1 to Report BME-02-2020, be presented for enactment;
3. AND THAT in accordance with Section 98 of the Municipal Act, 2001, Haldimand County provides that the Line Fences Act does not apply to all or any part of the municipality;
4. AND THAT the proposed User Fees and Service Charges changes included in Report BME-02-2020 be approved, to be effective immediately, and staff be directed to draft the required amendments to Schedules A and O of the User Fees and Service Charges By-law.

Subsequently, the following motion was presented.

**Recommendation 3**

Moved By: Councillor Shirton

Seconded By: Councillor Patterson

**THAT consideration of Report BME-02-2020 be deferred to the November 23, 2020 Council meeting.**

**CARRIED**

- 1.2 CDP-08-2020 Community Halls Program – Pandemic Financial Relief

**Recommendation 4**

Moved By: Councillor Patterson

Seconded By: Councillor Metcalfe

1. THAT Report CDP-08-2020 Community Halls Program – Pandemic Financial Relief be received;
2. AND THAT the incorporated volunteer Boards of Directors, operating Haldimand County's 18 Community Halls, be provided with pandemic relief funding—based upon actual utility costs—for the period the halls were closed by order of the Haldimand-Norfolk Health Unit;
3. AND THAT operating funding be approved to an upset amount of \$36,350, representing the total actual utility costs for the Community Halls during the closure period of March 14 to July 24, 2020;
4. **AND THAT staff reimburse actual utility costs for the 18 community halls for the period of July 25, 2020 to the end of 2020 and provide funding in that amount to each of the community boards with utility costs being offset by any rental income;**
5. **AND THAT staff assess ongoing compensation for the halls into 2021 and report back to Council regarding the funding requirements and implications.**

**CARRIED**

1.3 CDP-09-2020 Haldimand Museums Successful Application to the Young Canada Works Grant Program

**Recommendation 5**

Moved By: Councillor Corbett

Seconded By: Councillor Lawrence

1. THAT Report CDP-09-2020 Haldimand Museums Successful Application to the Young Canada Works Grant Program be received;
2. AND THAT the grant award in the amount of \$9,745, provided by the Department of Canadian Heritage and Canadian Museums Association, be accepted;
3. AND THAT the associated 2021 Tax Supported Operating Budget include a Council-approved one-time initiative to add 0.21 FTE at an estimated cost of \$6,840 with grant funding of \$6,680 as outlined in Report CDP-09-2020;
4. AND THAT the Treasurer be authorized to sign all necessary documents associated with the Young Canada Works at Building Careers in Heritage application.

**CARRIED**

1.4 CDS-02-2020 Delegated Authority for Cell Tower Approval – Rural Broadband

**Recommendation 6**

Moved By: Councillor Patterson

Seconded By: Councillor Metcalfe

1. THAT Report CDS-02-2020 Delegated Authority for Cell Tower Approval – Rural Broadband be received;
2. AND THAT the by-law, included as Attachment 1 to Report CDS-02-2020, to delegate authority related to the location and site layouts of tower infrastructure associated with the Haldimand County Rural Broadband Project, to the General Manager of Community and Development Services or his designate, be presented for enactment;
3. AND THAT the Mayor and Clerk be authorized to execute all the necessary documents relating to matters approved through the delegated authority.

**CARRIED**

- 1.5 EMS-03-2020 Update on the Haldimand County Emergency Management Program

**Recommendation 7**

Moved By: Councillor Corbett

Seconded By: Councillor Lawrence

1. THAT Report EMS-03-2020 Update on the Haldimand County Emergency Management Program be received;
2. AND THAT the Annual Emergency Management Program Statement of Completion be signed by the Mayor and Community Emergency Management Coordinator, and be submitted to the Ontario Fire Marshal and Emergency Management.

**CARRIED**

- 1.6 Other Business

None.

Mayor Hewitt resumed the Chair for this portion of the meeting.

**DELEGATIONS AND CONSIDERATION OF RELATED REPORTS (1:00 P.M.)**

- 1 FIN-14-2020 Audited Financial Statements for 2019

- 1.1 Dianne Latta, Partner, Millard, Rouse and Rosebrugh LLP

Dianne Latta provided a high level overview of the 2019 audited financial statements.

**Recommendation 8**

Moved By: Councillor Metcalfe

Seconded By: Councillor Corbett

1. THAT Report FIN-14-2020 Audited Financial Statements for 2019 be received;
2. AND THAT the consolidated financial statements, including the Trust Fund Statements, for Haldimand County for 2019, as audited by Millard, Rouse and Rosebrugh LLP, be received and approved.

**CARRIED**

## DEPARTMENTAL STAFF REPORTS (CONTINUED)

### 2 PUBLIC WORKS OPERATIONS

Councillor Corbett, Chair of Public Works Operations, assumed the Chair for this portion of the meeting.

#### 2.1 Other Business

Discussion Re: November 15, 2020 storm response.

### 3 ENGINEERING & CAPITAL WORKS

Councillor Metcalfe, Chair of Engineering & Capital Works, assumed the Chair for this portion of the meeting.

#### 3.1 ECW-09-2020 McKenzie Road, Caledonia - Speed Limit Reduction

##### **Recommendation 9**

Moved By: Councillor Lawrence

Seconded By: Councillor Shirton

1. THAT Report ECW-09-2020 McKenzie Road, Caledonia - Speed Limit Reduction be received;
2. AND THAT the Rate of Speed By-law be amended to create a 40 km/h speed limit zone on McKenzie Road as follows:

Street	From	To	Speed Limit
McKenzie Road	Caledonia Drive	Haddington Street	40 km/h

**CARRIED**

#### 3.2 Other Business

None.

### 4 FINANCIAL & DATA SERVICES

Councillor Patterson, Chair of Financial & Data Services, assumed the Chair for this portion of the meeting.

#### 4.1 FIN-13-2020 Applications for Assessment and Tax Adjustments as of September 2020

**Recommendation 10**

Moved By: Councillor Corbett

Seconded By: Councillor Lawrence

1. THAT Report FIN-13-2020 Applications for Assessment and Tax Adjustments, as of September 2020, be received;
2. AND THAT adjustments of taxes, in accordance with Sections 357, 358 and 359 of the Municipal Act, be approved in the amount of \$13,217.01 as detailed in Attachment 1 to Report FIN-13-2020.

**CARRIED**

4.2 FIN-M02-2020 Financial Audit Findings Letter for 2019

**Recommendation 11**

Moved By: Councillor Shirton

Seconded By: Councillor Corbett

THAT Memorandum FIN-M02-2020 Financial Audit Findings Letter for 2019 be received as information.

**CARRIED**

4.3 Other Business

None.

5 CORPORATE & SOCIAL SERVICES

Councillor Lawrence, Chair of Corporate & Social Services, assumed the Chair for this portion of the meeting.

5.1 Other Business

None.

6 CORPORATE AFFAIRS

Deputy Mayor Dalimonte, Vice Chair of Corporate Affairs, resumed the Chair for this portion of the meeting.

6.1 Other Business

6.1.1. Motion Re: Board of Health Governance



### **Recommendation 12**

Moved By: Councillor Corbett

Seconded By: Councillor Patterson

1. WHEREAS the Haldimand Norfolk Health Unit services the needs of residents in both Haldimand County and Norfolk County;
2. AND WHEREAS the Board of Health, which governs decision-making for residents in both municipalities, consists of the Mayor and eight members of Norfolk Council;
3. AND WHEREAS Haldimand County is obliged to cover 40% of funding for the Health Unit with no governance representation on policy, program, or budget matters;
4. AND WHEREAS the current model for the Board of Health is not consistent with the governance principles of transparency and accountability;
5. AND WHEREAS members of Haldimand County Council would like to see a new governance structure established that includes members of Haldimand County Council as part of the decision-making body,
6. NOW THEREFORE BE IT RESOLVED THAT the Board of Health be requested to consider support for a modified governance structure that would incorporate members of Haldimand County Council as voting members of the Board of Health;
7. AND THAT staff be directed to develop options for a revised Board of Health governance structure, identify an implementation process, and report back to an upcoming Council in Committee meeting on next steps.

**CARRIED**

### **UNFINISHED BUSINESS**

None.

### **NEW BUSINESS**

- 1 Motion Re: Options for Restricting On-Street Parking of Recreational Vehicles

**Recommendation 13**

Moved By: Councillor Lawrence

Seconded By: Councillor Shirton

THAT staff be directed to report back to a future Council in Committee meeting on options for restricting on-street parking of recreational vehicles.

**CARRIED**

- 2 Motion Re: Additional Street Lights in the Village of Springvale

**Recommendation 14**

Moved By: Councillor Patterson

Seconded By: Councillor Corbett

THAT staff be directed to report back prior to the March 4, 2021 Committee of the Whole meeting on the location, cost and timing of additional street lights in the village of Springvale.

**CARRIED**

- 3 Correspondence from the Corporation of Loyalist Township Re: Funding for Community Groups and Service Clubs Affected by Pandemic

**Recommendation 15**

Moved By: Councillor Metcalfe

Seconded By: Councillor Corbett

THAT Haldimand County supports the September 28, 2020 resolution from the Corporation of Loyalist Township Re: Funding for Community Groups and Service Clubs Affected by Pandemic;

AND THAT this motion be forwarded to Haldimand Norfolk MP Diane Finlay and Haldimand Norfolk MPP Toby Barrett.

**CARRIED**

- 4 Correspondence from the Township of Oro-Medonte Re: Request for Support from Mount St. Louis Moonstone/Skyline Horseshoe Resort and Hardwood Ski & Bike

**Recommendation 16**

Moved By: Councillor Lawrence

Seconded By: Councillor Patterson

THAT Haldimand County supports the October 14, 2020 resolution from the Township of Oro-Medonte Re: Request for Support from Mount St. Louis Moonstone/Skyline Horseshoe Resort and Hardwood Ski & Bike for their effort to declare Snowsports essential in stage 2.

**CARRIED**

- 5 Correspondence from Norfolk County Re: Illicit Cannabis Operations

**Recommendation 17**

Moved By: Councillor Corbett

Seconded By: Councillor Metcalfe

THAT Haldimand County supports the October 20, 2020 resolution from Norfolk County Re: Illicit Cannabis Operations.

**CARRIED**

**REPORTS, INQUIRIES, ANNOUNCEMENTS AND CONCERNS OF COUNCILLORS**

- 1 Minutes of the Police Services Board - September 23, 2020

**Recommendation 18**

Moved By: Councillor Corbett

Seconded By: Councillor Lawrence

THAT the minutes of the September 23, 2020 Police Services Board meeting be received as information.

**CARRIED**

The following items were highlighted:

- Blockade and detour routes and considerations for potential declaration of an emergency
- Removal of tipping fees re: storm
- Highway 6 between Hagersville and Garnet - concern re: rumble strips - need dialogue with MTO

## **CLOSED SESSION**

### **Recommendation 19**

Moved By: Councillor Shirton

Seconded By: Councillor Metcalfe

THAT pursuant to Section 239 of the *Municipal Act*, as amended, Council convene in a meeting at 2:27 p.m. closed to the public, to discuss:

**advice that is subject to solicitor-client privilege, including communications necessary for that purpose**

1. Correspondence dated October 28, 2020 to W. McKaig from Lancaster, Brooks and Welch LLP Re: Haldimand County and Skydive

**CARRIED**

Mayor Hewitt resumed the Chair during closed session.

### **Recommendation 20**

Moved By: Councillor Shirton

Seconded By: Councillor Lawrence

THAT this closed meeting now adjourn at 3:04 p.m. and reconvene in open session.

**CARRIED**

## **MOTIONS ARISING FROM CLOSED SESSION**

### **Recommendation 21**

Moved By: Councillor Metcalfe

Seconded By: Councillor Corbett

THAT the correspondence dated October 28, 2020 to W. McKaig from Lancaster, Brooks and Welch LLP Re: Haldimand County and Skydive, be received and remain confidential.

**CARRIED**

**ADJOURNMENT**

**Recommendation 22**

Moved By: Councillor Shirton

Seconded By: Councillor Lawrence

THAT this meeting is now adjourned at 3:05 p.m.

**CARRIED**

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MAYOR

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CLERK