THE CORPORATION OF HALDIMAND COUNTY
COUNCIL IN COMMITTEE MINUTES

Date: **October 27, 2020**
Time: **9:30 A.M.**
Location: **Haldimand County Administration Building**
Council Chambers

COUNCIL PRESENT
K. Hewitt, Mayor
S. Patterson, Councillor
J. Metcalfe, Councillor
D. Lawrence, Councillor
T. Dalimonte, Councillor
R. Shirton, Councillor
B. Corbett, Councillor

STAFF PRESENT
C. Manley, Chief Administrative Officer
C. Case, General Manager, Corporate & Social Services
M. Evers, General Manager, Community & Development Services
T. Haedrich, General Manager, Engineering & Capital Works
M. Jamieson, Director, Human Resources
M. Merritt, General Manager, Financial & Data Services
P. Mete, General Manager, Public Works Operations
J. Jacob, Administrator, Grandview Lodge
L. Romanuk, Manager, Community & Development Services
E. Eichenbaum, Manager, Citizen & Legislative Services/Clerk

CALL TO ORDER

Deputy Mayor Dalimonte called the Council in Committee meeting to order at 9:30 a.m.

ROLL CALL

All Members of Council were in attendance except for Mayor Hewitt who joined the meeting at 9:58 a.m.

DISCLOSURES OF PECUNIARY INTEREST

None.

PUBLIC MEETING FOR PLANNING APPLICATIONS

Councillor Shirton, Chair of Public Meeting for Planning Applications, assumed the Chair for this portion of the meeting.

As there were no planning applications before the committee, Councillor Shirton passed the Chair to Deputy Mayor Dalimonte.

MOTIONS OF CONSENT

Recommendation 1
Moved By: Councillor Corbett
Seconded By: Councillor Metcalfe

THAT the following motions be approved:

1 CDS-M01-2020 Face Covering Regulations

THAT Memorandum CDS-M01-2020 Face Covering Regulations be received as information.

2 CLS-07-2020 Update on 2022 Municipal Election

THAT Report CLS-07-2020 Update on Municipal Election be received as information.

3 EDT-M01-2020 Update on COVID-19 Business Recovery Efforts

THAT Memorandum EDT-M01-2020 Update on COVID-19 Business Recovery Efforts be received as information.

4 ENG-09-2020 Empire Avalon Subdivision Phases 1-3 Winter Parking Control By-law Update

1. THAT Report ENG-09-2020 Empire Avalon Subdivision Phases 1-3 Winter Parking Control By-law Update be received;

2. AND THAT Haldimand County Winter Parking Control By-law 302/02 Schedule “A”, be amended as outlined in Report ENG-09-2020;

3. AND THAT Haldimand County Winter Parking Control By-law 302/02 Schedule “C”, be amended as outlined in Report ENG-09-2020.

5 LSS-12-2020 Purchasing Activity January to June 2020

THAT Report LSS-12-2020 Purchasing Activity January to June 2020, be received as information.

6 LSS-16-2020 1st and 2nd Quarter Insurance Activity - 2020

THAT Report LSS-16-2020 1st and 2nd Quarter Insurance Activity Report - 2020 be received as information.

CARRIED

DEPARTMENTAL STAFF REPORTS

1 COMMUNITY & DEVELOPMENT SERVICES

Councillor Dalimonte, Chair of Community & Development Services, resumed the Chair for this portion of the meeting.

1.1 CDP-07-2020 Community Partnership Program – Dunnville Legion Veterans' Banners Proposal

Recommendation 2
Moved By: Councillor Corbett
Seconded By: Councillor Metcalfe

1. THAT Report CDP-07-2020 Community Partnership Program – Dunnville Legion Veterans' Banners Proposal be received;
2. AND THAT the request to undertake the proposed project on Haldimand County property be approved;
3. AND THAT capital project funding to an upset amount of $12,500 to support the installation of the banners in downtown Dunnville, with related funding from the Community Partnership Capital Reserve, be approved;
4. AND THAT project and funding approval is conditional upon compliance with Policy 2011-01 and County standards, permits and processes;
5. AND THAT the Revised Budget as outlined in Report CDP-07-2020 be approved;
6. **AND THAT the banners be installed immediately following Council in Committee approval.**

CARRIED

1.2 EDT-09-2020 Downtown Area Community Improvement Plan – 19-21 King Street East, Hagersville

Recommendation 3
Moved By: Councillor Lawrence
Seconded By: Councillor Patterson

1. THAT Report EDT-09-2020 Downtown Area Community Improvement Plan – 19-21 King Street East, Hagersville be received;

2. AND THAT the project as outlined in Report EDT-09-2020 be approved for a grant to be funded from the Community Improvement Plan Reserve, to a maximum of $11,220;

3. AND THAT the Mayor and Clerk be authorized to execute the Downtown Areas Community Improvement Plan Financial Incentive Program Agreement with the respective property owner.

CARRIED

1.3 EDT-10-2020 Rural Business and Tourism Community Improvement Plan – 54 Dunrobin Drive, Caledonia

Recommendation 4
Moved By: Councillor Lawrence
Seconded By: Councillor Shirton

1. THAT Report EDT-10-2020 Rural Business and Tourism Community Improvement Plan – 54 Dunrobin Drive, Caledonia be received;

2. AND THAT the project as outlined in Report EDT-10-2020 be approved for a grant to be funded from the Community Improvement Plan Reserve, to a maximum of $9,328;

3. AND THAT the Mayor and Clerk be authorized to execute the Downtown Areas Community Improvement Plan Financial Incentive Program Agreement with the respective property owner.

CARRIED

1.4 EDT-11-2020 Updated Business Development and Planning Advisory Committee Terms of Reference

Recommendation 5
Moved By: Councillor Shirton
Seconded By: Councillor Metcalfe

1. THAT Report EDT-11-2020 Updated Business Development and Planning Advisory Committee Terms of Reference be received;

2. AND THAT the updated Terms of Reference, included as Attachment #1 to Report EDT-11-2020, be approved.

CARRIED

1.5 EDT-12-2020 Seasonal Sidewalk and On-Street Patio Program Installation Period Extension

Recommendation 6
Moved By: Councillor Patterson
Seconded By: Councillor Metcalfe

1. THAT Report EDT-12-2020 Seasonal Sidewalk and On-Street Patio Program Installation Period Extension be received;

2. AND THAT a request to temporarily extend the Seasonal Sidewalk and On-Street Patio Program due to ongoing COVID-19 restrictions be approved, until establishments are able to return to full operational capacity or January 1, 2021, whichever comes first;

3. AND THAT authority be delegated to the General Manager of Community and Development Services to extend the Seasonal Sidewalk and On-Street Patio Program permit to allow the use of municipal property for seasonal patios as outlined in Report EDT-12-2020.

CARRIED

1.6 Other Business

None.

2 PUBLIC WORKS OPERATIONS

Councillor Corbett, Chair of Public Works Operations, assumed the Chair for this portion of the meeting.

2.1 Other Business

None.

3 ENGINEERING & CAPITAL WORKS

Councillor Metcalfe, Chair of Engineering & Capital Works, assumed the Chair for this portion of the meeting.

3.1 Other Business

None.

4 FINANCIAL & DATA SERVICES

Councillor Patterson, Chair of Financial & Data Services, assumed the Chair for this portion of the meeting.

4.1 FIN-12-2020 User Fees and Charges Update for 2021

Recommendation 7
Moved By: Councillor Lawrence
Seconded By: Councillor Dalimonte

1. THAT Report FIN-12-2020 User Fees and Charges Update for 2021 be received;
2. AND THAT the proposed User Fees and Service Charges be approved, as outlined in Attachment 2 to Report FIN-12-2020, effective January 1, 2021, unless otherwise stated in the User Fees and Charges By-law;
3. AND THAT the draft User Fees and Charges By-law be presented for enactment.

CARRIED

4.2 Other Business

None.

Mayor Hewitt arrived at the meeting at 9:58 a.m.

5 CORPORATE & SOCIAL SERVICES

Councillor Lawrence, Chair of Corporate & Social Services, assumed the Chair for this portion of the meeting.

5.1 CLS-06-2020 Council Appointments as of November 15, 2020

Recommendation 8
Moved By: Mayor Hewitt
Seconded By: Councillor Metcalfe

THAT, notwithstanding existing Council appointments, and the requirements of the Procedural By-law, consideration of Report CLS-06-2020 be deferred to the December 8, 2020 Council in Committee meeting.

CARRIED

5.2 LSS-15-2020 Road Closure and Conveyance of Part of Winniett Street, Caledonia

Recommendation 9
Moved By: Councillor Corbett
Seconded By: Councillor Patterson

1. THAT Report LSS-15-2020 Road Closure and Conveyance of Part of Winniett Street, Caledonia be received;

2. AND THAT the subject road allowance, as shown in yellow on Attachment #1 to LSS-15-2020 and legally described as Part of PIN # 38155-0959(LT) being Part of Winniett Street, Plan 51; Haldimand County, be closed and declared surplus to all County needs;

3. AND THAT the northerly portion of the subject road allowance, as shown in yellow on Attachment #1 to LSS-15-2020 and legally described as Part of PIN # 38155-0959(LT) being Part of Winniett Street, Plan 51; Haldimand County, be sold to the abutting owners to the north, Daniel Paul Gris and Joanne Evelyn Gris, for a purchase price of $3,250 plus HST, plus costs of the closure and conveyance, and that easements be given for existing hydro and gas infrastructure;

4. AND THAT the southerly portion of the subject road allowance, as shown in yellow on Attachment #1 to LSS-15-2020 and legally described as Part of PIN # 38155-0959(LT) being Part of Winniett Street, Plan 51; Haldimand County, be sold to the abutting owners to the south, Douglas Stuart Beemer and Tina Marie Jackson-Beemer, for a purchase price of $3,250 plus HST, plus costs of the closure and conveyance, and that easements be given for existing hydro and gas infrastructure;

5. AND THAT public notice of the proposed closure and conveyance be given;

6. AND THAT a by-law be presented for enactment to authorize the closure and conveyance;

7. AND THAT the Mayor and Clerk be authorized to execute all necessary documents.

CARRIED

5.3 LSS-17-2020 Proposed Donation of Property, Erie Street South, Part Lot 24, Concession 1, Walpole, now Selkirk

Recommendation 10
Moved By: Councillor Patterson
Seconded By: Councillor Shirton

1. THAT Report LSS-17-2020 Proposed Donation of Property, Erie Street South, Part Lot 24, Concession 1, Walpole, now Selkirk be received;

2. AND THAT the acquisition of lands on Erie Street South in Selkirk, legally described as PIN # 38204-0497(LT), being Part of Lot 24, Concession 1, Walpole, designated as Part 2 on 18R-7310, Haldimand County, from Glenn Beaty and Shaunna Kaminsky for nominal consideration of $1.00, be approved;

3. AND THAT the Mayor and Clerk be authorized to execute all necessary documents required to give effect to the intention herein.

CARRIED

5.4 Other Business

None.

6 CORPORATE AFFAIRS

Mayor Hewitt, Chair of Corporate Affairs, assumed the Chair for this portion of the meeting.

6.1 Other Business

None.

REPORTS, INQUIRIES, ANNOUNCEMENTS AND CONCERNS OF COUNCILLORS

The following items were highlighted:

- Concerns about limited arena use during the pandemic
- Remembrance Day services limited due to COVID-19
- Issues related to blockades – detoured traffic and cost recovery related to damages

- The Mayor has had conversations with Minister of Aboriginal Affairs, and with Superintendent Cain about next steps to proceed to meaningful dialogue

PRESENTATIONS AND CONSIDERATION OF RELATED REPORTS (11:00 A.M.)

1 GVL-03-2020 Grandview Lodge Annual Report – 2019

J. Jacob presented the 2019 Grandview Lodge Annual Report.

Recommendation 11
Moved By: Councillor Metcalfe
Seconded By: Councillor Shirton

THAT Report GVL-03-2020 Grandview Lodge Annual Report - 2019 be received.

CARRIED

NEW BUSINESS

1 Correspondence from the Township of Asphodel-Norwood Re: Cannabis Production

Recommendation 12
Moved By: Councillor Corbett
Seconded By: Councillor Metcalfe

THAT Haldimand County supports the September 22, 2020 resolution from the Township of Asphodel-Norwood regarding the establishment of a governing body for cannabis production;

AND THAT this motion be forwarded to Haldimand Norfolk MP Diane Finlay.

CARRIED

CLOSED SESSION

None.

MOTIONS ARISING FROM CLOSED SESSION

Recommendation 13
Moved By: Councillor Dalimonte
Seconded By: Councillor Lawrence

THAT Memorandum CAO-M06-2020 Staffing Update be received and remain confidential.

CARRIED

Mayor Hewitt left the meeting at 1:00 p.m. and Deputy Mayor Dalimonte resumed the Chair.

DELEGATIONS AND CONSIDERATION OF RELATED REPORTS (1:00 P.M.)

1. Matt Bowen, Chief Executive Officer, Haldimand Norfolk Housing Corporation Re: 2019 Annual Report and Audited Financial Statements

Mr. Bowen presented the 2019 annual report providing an overview of finances, the strategic plan and upcoming initiatives.

Recommendation 14
Moved By: Councillor Corbett
Seconded By: Councillor Metcalfe

THAT the Haldimand Norfolk Housing Corporation 2019 Annual Report and Audited Financial Statements, be received.

CARRIED

Recommendation 15
Moved By: Councillor Corbett
Seconded By: Councillor Shirton

1. WHEREAS, the Corporation of Haldimand County is a shareholder of the Haldimand Norfolk Housing Corporation by way of Share Certificate Number 2 dated July 12, 2001, for a total of 40 shares;
2. AND WHEREAS the Haldimand-Norfolk Housing Corporation has presented the audited financial statements for the fiscal year ended December 31, 2019, to the Shareholders;
3. AND WHEREAS the auditors, Millard, Rouse & Rosebrugh LLP has provided an unqualified opinion on those financial statements,
4. THEREFORE BE IT RESOLVED that the financial statements for the fiscal year ended December 31, 2019, of the Haldimand-Norfolk Housing Corporation be approved and received by the Shareholder.

CARRIED

Recommendation 16
Moved By: Councillor Patterson
Seconded By: Councillor Corbett

1. WHEREAS, the Corporation of Haldimand County is a shareholder of the Haldimand Norfolk Housing Corporation by way of Share Certificate Number 2 dated July 12, 2001, for a total of 40 shares;

2. AND WHEREAS the Corporation of Haldimand County, as a shareholder of the Haldimand Norfolk Housing Corporation is required to appoint the auditor for the Haldimand-Norfolk Housing Corporation in accordance with Section 149 of the Ontario Business Corporations Act,

3. THEREFORE BE IT RESOLVED by the Corporation of Haldimand County that it hereby appoints the firm of Millard, Rouse and Rosebrugh, Chartered Accountants, Simcoe, Ontario as the auditors of the Haldimand-Norfolk Housing Corporation for the fiscal year ending December 31, 2020.

CARRIED

Recommendation 17
Moved By: Councillor Corbett
Seconded By: Councillor Patterson

1. WHEREAS, the Corporation of Haldimand County is a shareholder of the Haldimand Norfolk Housing Corporation by way of a share certificate number 2 dated July 12, 2001, for a total of 40 shares;

2. BE IT RESOLVED AND APPROVED by the Corporation of Haldimand County, THAT Jean Montgomery of Norfolk County be re-appointed to the Board of Directors of the Haldimand-Norfolk Housing Corporation effective June 30, 2020, for another term of three years,

3. AND WHEREAS, there is a vacancy on the board for a Norfolk County director;

4. BE IT RESOLVED AND APPROVED by the Corporation of Haldimand County, THAT Leah VanTil of Norfolk County be appointed to the Board of Directors of the Haldimand-Norfolk Housing Corporation effective October 21, 2020, for a term of three years.

CARRIED

2. MPP Toby Barrett Re: Local Matters of Mutual Provincial and Municipal Interest

Mr. Barrett provided opening remarks and responded to some questions and topics raised by members of Council re:

- Affordable housing
- Significant Lake Erie storm in October 2019 – status on the funding application
- Concerns around the production of cannabis
- Systematic shortage of OPP officers and the concern around acceptable definition of adequate and effective policing

- Request for Solicitor General to attend PSB meeting
- Provincial point of view on McKenzie Meadows situation
- Ipperwash Inquiry recommendations
- Hagersville by-pass, Connecting Links and more control over provincial roadways through urban areas
- Potential use of emergency legislation regarding current situation in Caledonia
- Board of Health decision re: additional staffing related to migrant farm bunkhouse inspections

Mayor Hewitt returned during this portion of the meeting and resumed the chair at 2:55 p.m.

UNFINISHED BUSINESS

None.

ADJOURNMENT

Recommendation 18
Moved By: Councillor Corbett
Seconded By: Councillor Shirton

THAT this meeting is now adjourned at 3:57 p.m.

CARRIED

_____

MAYOR

_____

CLERK