
HALDIMAND COUNTY

Report GVL-02-2020 Delegated Authority for Ministry of Health (MOH) Memorandums and Agreements



For Consideration by Council on September 21, 2020

OBJECTIVE:

This report requests a resolution from Council to delegate authority to the General Manager of Corporate and Social Services to execute agreements between Haldimand County and the Ministry of Health as they relate to the Long-Term Care Service Accountability Agreement.

RECOMMENDATIONS:

1. THAT Report GVL-02-2020 Delegated Authority for Ministry of Health (MOH) Memorandums and Agreements be received;
2. AND THAT authority be delegated to the General Manager, Corporate and Social Services, to execute agreements between the Ministry of Health or designate and Haldimand County, as they relate to the Long-Term Care Service Accountability Agreement.

Prepared by: Jennifer Jacob, Administrator, Grandview Lodge

Respectfully submitted: Cathy Case, General Manager of Corporate & Social Services

Approved: Craig Manley, MCIP, RPP, Chief Administrative Officer

EXECUTIVE SUMMARY:

The Long-Term Care Home Accountability Planning Submission (LAPS) is a detailed, planning document that includes the funding and performance management framework that outlines the Long-Term Care Service Accountability Agreement (LSAA) between Haldimand County and the Local Health Integration Network (LHIN). The LAPS, together with supplemental reports and agreements, formulate the LSAA which is renewed on an annual basis. In order to ensure compliance with statutory reporting and any associated funding the County has to enter into supplementary agreements directly related to the operation of Grandview Lodge, staff are recommending that approval of these types of operational agreements be delegated.

BACKGROUND:

Throughout the term of the LSAA, Haldimand County may be required to provide, confirm and update information in agreements as required by the LHIN in order to continue the operations of Grandview Lodge. These requests by the LHIN or Ministry of Health and Long Term Care (MOHLTC) at times, require the signature of the Mayor and Clerk who together, can legally bind the corporation. Most often the information required is routine and the signing off is a matter of formality. Frequently, the deadlines for submission of the signed agreements have a limiting turnaround time from the date of receipt and

will not necessarily align with CIC/Council meeting dates. The result has been last minute additions to Council agendas and/or requests for extension to the LHIN/MOHLTC.

ANALYSIS:

A delegation of authority to the General Manager of Corporate and Social Services to sign such agreements related to the ongoing operation of Grandview Lodge, in accordance with the LSAA, would expedite the signing process, allow for Grandview Lodge to meet the deadlines and eliminate the need for multiple reports to Council that are essentially formalities in maintaining the licensing agreement with the LHIN.

An example is the Memorandum of Understanding (MOU) included as Attachment #1, which was issued September 1, 2020, received by the Administrator of Grandview Lodge on September 13, 2020 and included a submission deadline of September 18, 2020. On September 15, 2020, a request to extend the submission deadline to September 22, 2020 was made and approved by the MOH/designate in order for staff to bring this report forward to Council.

The MOU called 'Grandview Lodge/Dunnville Management Information System and Human Resources Information System Memorandum of Understanding' is an agreement for use of various databases and information contained within those databases. The MOU outlines the responsibilities of each party in terms of data utilization. It is a software system that supports the delivery of business and health assessment solutions to community care sectors in health care. Specifically, Grandview Lodge uploads data to the system. This information is the primary source for determining the allocation of funds from the Ministry of Health to Haldimand County. The system also allows authorized users to view a consenting client's assessment information electronically and securely, to effectively plan and deliver services to that client.

If delegated authority for these types of agreements is approved by Council, the General Manager of Corporate and Social Services will subsequently execute the attached MOU. Overall, the process for returning these standard types of Ministry agreements will be more efficient for staff and Council.

FINANCIAL/LEGAL IMPLICATIONS:

Not applicable.

STAKEHOLDER IMPACTS:

Not applicable.

REPORT IMPACTS:

Agreement: Yes

By-law: No

Budget Amendment: No

Policy: No

ATTACHMENTS:

1. Ministry of Health MIS-HRIS Memorandum of Understanding