



Haldimand
County

**THE CORPORATION OF HALDIMAND COUNTY
SPECIAL COUNCIL MINUTES**

Date: June 16, 2020
Time: 9:30 A.M.
Location: Haldimand County Administration Building
Council Chambers

COUNCIL PRESENT K. Hewitt, Mayor
S. Patterson, Councillor
J. Metcalfe, Councillor
D. Lawrence, Councillor
T. Dalimonte, Councillor
R. Shirton, Councillor
B. Corbett, Councillor

STAFF PRESENT C. Manley, Chief Administrative Officer
C. Case, General Manager, Corporate & Social Services
M. Evers, General Manager, Community & Development Services
T. Haedrich, General Manager, Engineering & Capital Works
M. Jamieson, Director, Human Resources
M. Merritt, General Manager, Financial & Data Services
S. VanDalen, Manager, Planning & Development
E. Eichenbaum, Manager, Citizen & Legislative Services/Clerk

CALL TO ORDER

Mayor Hewitt called the Special Council meeting to order at 9:30 a.m.

ROLL CALL

The Mayor and all Members of Council were in attendance.

DISCLOSURES OF PECUNIARY INTEREST

None.

PROCEDURAL MOTION

Resolution 118-20

Moved By: Councillor Corbett

Seconded By: Councillor Dalimonte

1. THAT, in order to facilitate that all committee and council business be conducted through a Special Council meeting during the COVID-19 declared emergency, section 11.4 of the Procedural By-law be waived to allow members to speak more than twice to any motion;
2. AND THAT the Chair of Public Meetings for Planning Applications be authorized to preside over the public meetings included in the Special Council agenda.

CARRIED

PUBLIC MEETING FOR PLANNING APPLICATIONS

Councillor Shirton, Chair of Public Meeting for Planning Applications, assumed in the Chair for this portion of the meeting.

Prior to commencing the public meeting, the Chair explained the meeting, delegation and appeal process. He noted that decisions made by Committee at this meeting would be given final consideration at today's Special Council meeting.

- 1 PDD-17-2020 Information Report – Applications for Gateway Commercial (Caledonia) Ltd.

S. VanDalen presented the report. S. Armstrong, Armstrong Planning, presented some further details on the proposed development. The application was discussed and then the public meeting was adjourned until 1:00 p.m.

- 2 PDD-20-2020 Zoning By-law Amendment for a Condition of Consent - Lissenkov

S. VanDalen presented the report. The application was discussed and then the public meeting was adjourned until 1:00 p.m.

- 3 PDD-21-2020 Zoning By-law Amendment for a Condition of Consent - Fleming and Whyte

S. VanDalen presented the report. The application was discussed and then the public meeting was adjourned until 1:00 p.m.

Mayor Hewitt resumed the chair.

MOTIONS OF CONSENT

None.

DEPARTMENTAL STAFF REPORTS

- 1 PDD-18-2020 Information Report for Telecommunication Tower Installation at 230 Argyle Street South, Caledonia

Resolution 119-20

Moved By: Councillor Metcalfe

Seconded By: Councillor Shirton

1. THAT Report PDD-18-2020 Information Report for Telecommunication Tower Installation at 230 Argyle Street South, Caledonia be received;
2. AND THAT the proposed location request for a Communications Antenna structure by Rogers at the property of CAL Part Lots 17 to 19 E, RP 18R3490, Haldimand County, be approved for reasons outlined in Report PDD-18-2020;
3. AND THAT the proposal is deemed to be consistent with the Provincial Policy Statement 2020, and other matters of National and Provincial interest, including Industry Canada – Procedure for Radiocommunication and Broadcasting Antenna Systems.

CARRIED

- 2 PDD-19-2020 Holding Provision Removal and Authorization for Agreements for Development in Jarvis - Gusenbauer

Resolution 120-20

Moved By: Councillor Patterson

Seconded By: Councillor Dalimonte

1. THAT Report PDD-19-2020 Holding Provision Removal and Authorization for Agreements for Development in Jarvis - Gusenbauer be received;
2. AND THAT the by-law for the removal of the Holding (H) provision attached to Report PDD-19-2020, be presented for enactment;
3. AND THAT the by-law authorizing the Mayor and Clerk to sign a development agreement with 2159974 Ontario Inc., attached to Report PDD-19-2020, be presented for enactment;
4. AND THAT the proposal is deemed to be consistent with the Provincial Policy Statement (2020) and Provincial Growth Plan (2019) and other matters of provincial interest;

5. AND THAT staff be authorized to appoint an engineer under Section 65(1) and (3) of the *Drainage Act, R.S.O. 1990, Chapter D.17*, to examine the proposed changes in land use and ownership relating to the Gusenbauer development for townhouse development in Jarvis and make recommendations to modify the assessment schedule for Jarvis Drain 1;
6. AND THAT the Mayor and Clerk be authorized to sign a mutual drainage agreement under Section 2 of the *Drainage Act, R.S.O. 1990, Chapter D.17* with 2159974 Ontario Inc. relating to the Gusenbauer development to create an outlet to the Jarvis Drain 1 across County owned lands.

CARRIED

3 EMS-01-2020 Ambulance Response Time Performance Plan - 2021

Resolution 121-20

Moved By: Councillor Corbett

Seconded By: Councillor Metcalfe

1. THAT Report EMS-01-2020 Ambulance Response Time Performance Plan - 2021 be received;
2. AND THAT the 2021 Ambulance Response Time Performance Plan targets, included as Attachment 1 to Report EMS-01-2020, be adopted and submitted to the Ministry of Health and Long-Term Care, Emergency Health Services Director in accordance with the Ambulance Act, Ontario Regulation 267/08.

CARRIED

4 ENG-02-2020 Avalon Phase 1, 2, 3A1 and 3A2 Regulatory Signage

Resolution 122-20

Moved By: Councillor Dalimonte

Seconded By: Councillor Lawrence

1. THAT Report ENG-02-2020 Avalon Phase 1, 2, 3A1 and 3A2 Regulatory Signage be received;
2. AND THAT Haldimand County Rate of Speed By-Law 1942/18, Schedule "A", be amended as outlined in Report ENG-02-2020;
3. AND THAT Haldimand County Parking Control By-law 307/02, Schedule "C" No Parking - Caledonia, be amended as outlined in Report ENG-02-2020;
4. AND THAT Haldimand County Stop Control By-Law 1955/18 Schedule "A" - Caledonia, be amended as outlined in Report ENG-02-2020;

5. AND THAT a by-law be presented to establish one-way traffic on MacLachlan Avenue and Thompson Road in Caledonia.

CARRIED

5 FIN-09-2020 Annual Tax Policy Report

Resolution 123-20

Moved By: Councillor Lawrence

Seconded By: Councillor Patterson

1. THAT Report FIN-09-2020 Annual Tax Policy Report for the Year 2020 be received;
2. AND THAT The 2020 Tax Ratios be set at:

Property Class	Tax Ratio
Multi-Residential	2.0000
Multi-Residential (New Construction)	1.0000
Commercial	1.6929
Landfill	1.6929
Industrial	2.3274
Pipeline	1.4894
Farmland	0.2500
Managed Forest	0.2500

3. AND THAT tax rate reductions for vacant and excess land, within the commercial and industrial classes, be applied as follows for 2020:

Property Class	Tax Rate Reduction
Commercial/Landfill	7.50%
Industrial	8.75%

4. AND THAT Haldimand County adopt the optional subclasses for small-scale on-farm business for both the commercial and industrial subclasses and the prescribed tax reductions be applied as follows for 2020:

Property Class	Tax Rate Reduction
Commercial	75.00%
Industrial	75.00%

5. AND THAT tax rate reductions for farmland awaiting development be applied as follows:

Property Class Tax Reduction

Residential Farmland Awaiting Development – First Class 25.00%

Multi-Residential Farmland Awaiting Development – First Class 62.50%

Commercial Farmland Awaiting Development – First Class 55.70%

Industrial Farmland Awaiting Development – First Class 67.78%

All Classes Farmland Awaiting Development – Second Class 0%

6. AND THAT any amount required to fund the cap for commercial and industrial classes be funded from within the same property class, if sufficient funding is available within the class;
7. AND THAT if sufficient funds are not available within any property class to fund the cap, the shortfall be charged as an expense against the 2020 Tax Supported Operating Budget for capping adjustments;
8. AND THAT Haldimand County adopt the optional tax policy provision for 2020 to exclude properties in the business tax class, which are at their Current Value Assessment (CVA) tax levels, from the capping and clawback program;
9. AND THAT Haldimand County adopt the optional tax policy provision for 2020 to exclude reassessment related increases from the capping calculation in order to expedite phase-out of the capping program;
10. AND THAT Haldimand County adopt the maximum limit for an assessment related tax increase at 10% and a maximum threshold limit at \$500;
11. AND THAT the commercial class begin the 4 year capping phase-out period;
12. AND THAT Haldimand County implement the technical adjustment for the notional tax rate calculation prescribed in the property tax related regulations made under the Municipal Act, 2001;
13. AND THAT the resulting 2020 tax rates, as identified in Attachment #1, be adopted;
14. AND THAT the appropriate By-laws be passed to give effect to the above.

CARRIED

- 6 FIN-10-2020 Application for Assessment and Tax Adjustments as of May 2020

Resolution 124-20

Moved By: Councillor Shirton

Seconded By: Councillor Corbett

1. THAT Report FIN-10-2020 Applications for Assessment and Tax Adjustments, as of May 2020, be received;
2. AND THAT adjustments of taxes, in accordance with Sections 357, 358 and 359 of the Municipal Act, be approved in the amount of \$14,516.86 as detailed in Attachment 1 to Report FIN-10-2020.

CARRIED

7 FIN-M01-2020 Haldimand County Credit Rating Update

Resolution 125-20

Moved By: Councillor Corbett

Seconded By: Councillor Dalimonte

THAT Memorandum FIN-M01-2020 Haldimand County Credit Rating Update be received as information.

CARRIED

8 HRD-06-2020 Employee Assistance Program

Resolution 126-20

Moved By: Councillor Patterson

Seconded By: Councillor Corbett

1. THAT Report HRD-06-2020 Employee Assistance Program be received;
2. AND THAT Option 2, as outlined in the Report HRD-06-2020, be approved;
3. AND THAT staff be authorized to initiate a competitive market process for an updated Employee Assistance Program, with the upset budget limit noted for Option 2;
4. AND THAT the actual expense negotiated for such service, not to exceed the maximum budget allocated, be reflected as a Council approved initiative in the 2021 Tax Supported Operating Budget.

CARRIED

- 9 CAO-M03-2020 Pandemic Pay

Resolution 127-20

Moved By: Councillor Corbett

Seconded By: Councillor Metcalfe

THAT Memorandum CAO-M03-2020 Pandemic Pay be received as information.

CARRIED

PRESENTATIONS AND CONSIDERATION OF RELATED REPORTS (11:00 A.M.)

- 1 CDS-01-2020 Semi-Annual Report (July 1 to December 31) and 2019 Annual Summary

Resolution 128-20

Moved By: Councillor Corbett

Seconded By: Councillor Dalimonte

THAT Report CDS-01-2020 2019 Semi-Annual Report (July 1 to December 31) and 2019 Annual Summary be received.

CARRIED

NEW BUSINESS

- 1 Motion Re: Speed Limit Reduction on McKenzie Road in Caledonia

Resolution 129-20

Moved By: Councillor Lawrence

Seconded By: Councillor Dalimonte

THAT staff be directed to report back to a future Council in Committee meeting on reducing the speed limit from 50 km/h to 40 km/h on McKenzie Road from Caledonia Drive to Haddington Street.

CARRIED

- 2 Motion Re: Support for Conservation Authorities

Resolution 130-20

Moved By: Councillor Corbett

Seconded By: Councillor Dalimonte

1. WHEREAS Haldimand County is a member of the Grand River, Long Point Region and Niagara Peninsula Conservation Authorities (CAs) and is represented on their Board(s) of Directors;

2. AND WHEREAS the municipally appointed Board of Directors determines the policies, priorities and budget of the CAs;
3. AND WHEREAS Haldimand County has been well served by the Grand River, Long Point Region and Niagara Peninsula CAs;
4. AND WHEREAS the Grand River, Long Point Region and Niagara Peninsula CAs are watershed based organizations providing programs and services that contribute to a safer, sustainable environment and address climate change;
5. AND WHEREAS the CAs have flood management programs employing a watershed-based approach that monitors stream flow, water levels and climatic conditions, forecasts flooding, issues flood warnings, regulates development activities in natural hazards, educates the public about flooding, operates flood management infrastructure, protects natural cover and manages stormwater that helps reduce the impacts of flooding;
6. AND WHEREAS Haldimand County has experienced recent disastrous and unprecedented flooding, with indications that these inundations may constitute the new normal, making the programs of the CAs all the more important;
7. AND WHEREAS the CAs are partners with municipalities in developing the science and policy to manage drinking water source protection;
8. AND WHEREAS the CAs own, manage and operate a valuable network of conservation areas that provide access to green space and family friendly recreation activities for our growing communities, contributes to the local economy, provides jobs for youth and promotes health and wellness for our residents. It also provides outdoor experiential education to local school children and encourages communities to embrace and value our natural and scenic assets;
9. AND WHEREAS the CAs undertake tree planting and landscape restoration and aid landowners to make changes on their properties in support of naturalization or water quality protection within their watersheds;
10. AND WHEREAS the CAs provide Haldimand County with technical expertise in support of its planning and infrastructure delivery, education and health programs;
11. AND WHEREAS CAs are important partners in on-the-ground and cost-effective initiatives to address climate change;
12. AND WHEREAS smaller municipalities like Haldimand County do not have capacity or the financial resource to employ staff with the technical expertise that the CAs provide;

13. AND WHEREAS Haldimand County has service agreements with each CA for planning and other services;
14. AND WHEREAS the CA must be able to charge fees, and derive revenue from its facilities, programs and services as appropriate to reduce the burden to the tax levy;
15. AND WHEREAS the Ontario government has cut 50% from their \$7.4 million Natural Hazards Transfer Payment Grant (Section 39) to Ontario conservation authorities that supports flood and erosion control infrastructure, flood forecasting and warning, watershed planning projects and technical studies, and the new act has the effect of downloading additional responsibilities to the CAs to be paid for by municipalities;
16. NOW THEREFORE BE IT RESOLVED THAT Haldimand County Council requests that the Province restore or improve their funding of Conservation Authorities (CAs) to provide a more stable funding base that would prevent any downloading of costs to municipalities and allow maintenance of hazard programs;
17. AND THAT the Province ensures that the programs and services of the CAs maintain their watershed focus and allow for the flexibility of including programs and services important to local circumstances;
18. AND THAT the Province includes experts from CAs, staff of the Ministries of Natural Resources and Forestry, Environment Conservation and Parks, as well as Municipal Affairs and Housing and municipalities when developing the draft regulations;
19. AND THAT the Province not dictate the form, content or duration of the Memorandums of Understanding or agreements, allowing for municipalities to support non-mandatory programs in a manner that suits local circumstances;
20. AND THAT this resolution be forwarded to the Premier; the Minister of the Environment, Conservation and Parks; the Minister of Natural Resources and Forestry; the Minister of Municipal Affairs and Housing; the local MPP; the Grand River, Long Point Region and Niagara Peninsula CAs; Conservation Ontario, and the Association of Municipalities of Ontario.

CARRIED

PUBLIC MEETING FOR PLANNING APPLICATIONS (CONTINUED AT 1:00 P.M.)

Councillor Shirton, Chair of Public Meeting for Planning Applications, resumed the Chair for this portion of the meeting.

- 1 PDD-17-2020 Information Report – Applications for Gateway Commercial (Caledonia) Ltd.

There being no subsequent submissions, either verbal or written, for or against this application, deliberations concluded with the introduction of the following recommendation.

Resolution 131-20

Moved By: Councillor Metcalfe

Seconded By: Councillor Lawrence

THAT Report PDD-17-2020 Information Report – Applications for Gateway Commercial (Caledonia) Ltd. be received.

CARRIED

- 2 PDD-20-2020 Zoning By-law Amendment for a Condition of Consent – Lissenkov

There being no subsequent submissions, either verbal or written, for or against this application, deliberations concluded with the introduction of the following recommendation.

Resolution 132-20

Moved By: Councillor Patterson

Seconded By: Councillor Corbett

1. THAT Report PDD-20-2020 Zoning By-law Amendment for a Condition of Consent - Lissenkov be received;
2. AND THAT application PLZ-HA-2020-053 to amend the Town of Dunnville Zoning By-law 1 DU-80 to recognize an oversized lot created through a surplus farm dwelling severance be approved for reasons outlined in Report PDD-20-2020;
3. AND THAT the proposal is deemed to be consistent with the Provincial Policy Statement (2020), and the Growth Plan (2019) for the Greater Golden Horseshoe;
4. AND THAT the by-law attached to Report PDD-20-2020 be presented for enactment.

CARRIED

- 3 PDD-21-2020 Zoning By-law Amendment for a Condition of Consent - Fleming and Whyte

There being no subsequent submissions, either verbal or written, for or against this application, deliberations concluded with the introduction of the following recommendation.

Resolution 133-20

Moved By: Councillor Dalimonte

Seconded By: Councillor Lawrence

1. THAT Report PDD-21-2020 Zoning By-law Amendment for a Condition of Consent - Fleming and Whyte be received;
2. AND THAT application PLZ-HA-2020-054 to amend the Town of Haldimand Zoning By-law 1-H 86 to recognize an oversized lot created through a surplus farm dwelling severance and to recognize increase to the accessory floor area provisions be approved for reasons outlined in Report PDD-21-2020;
3. AND THAT the proposal is deemed to be consistent with the Provincial Policy Statement (2020), and the Growth Plan (2019) for the Greater Golden Horseshoe;
4. AND THAT the by-law attached to Report PDD-21-2020 be presented for enactment.

CARRIED

Mayor Hewitt resumed the Chair.

NEW BUSINESS (CONTINUED)

- 3 Motion Re: Health Unit Appeal of a Decision Re: Limit of Workers per Bunkhouse

Resolution 134-20

Moved By: Councillor Shirton

Seconded By: Councillor Lawrence

THAT the notice provisions of the Procedural By-law be waived to consider a motion regarding health unit appeal of a decision re: limit of workers per bunkhouse, and a motion re: approval of temporary extensions or additions of patios to support liquor sales during COVID-19.

CARRIED

Resolution 135-20

Moved By: Mayor Hewitt

Seconded By: Councillor Lawrence

THAT the Mayor and CAO draft correspondence to the Board of Health for their next meeting indicating that:

1. Haldimand County is concerned about the magnitude of the resources required and costs incurred by the local Health Unit which are associated with managing the COVID-19 risks associated with foreign temporary workers;
2. Haldimand County request the Board of Health to request that the Federal and Provincial governments to take leadership and provide adequate resources and funding to assist in the proper management of the COVID-19 risks associated with foreign temporary worker;
3. Haldimand County indicate it does not support the appeal the Board of Health to the decision of the Health Services Review and Appeal Board to strike down the 3-worker-per-bunkhouse limit during the COVID-19 pandemic.

CARRIED

Deputy Mayor Dalimonte assumed the Chair.

Resolution 136-20

Moved By: Councillor Corbett

Seconded By: Councillor Shirton

THAT, in order to provide flexibility for local establishments to support liquor sales licences during COVID-19, the temporary extension or addition of patios in Haldimand County be approved until January 1, 2021, provided that the licensee meets all eligibility criteria and applicable requirements of the Alcohol and Gaming Commission of Ontario.

CARRIED

- 4 Resolution from the Township of Mapleton Re: Request for the Province to Review the Farm Property Class Tax Rate Programme

After discussion, no motion was presented.

- 5 Verbal CAO Update

C. Manley provided updates on the current COVID-19 situation. As of June 19th, the County moves to Stage 2 of reopening. Preparations are underway to open the office to the public on June 29th. Staff are reviewing the opening of pools and splashpads. Libraries and museums are looking at parameters for opening in the future.

Through delegated authority, the CAO established budget cost centres related to Fall 2019 storms, approved lease of land in Jarvis, budget distribution for Engineering projects.

6. Motion Re: Speed Limit Reduction on Lakeshore Road

Resolution 137-20

Moved By: Councillor Metcalfe

Seconded By: Councillor Corbett

1. THAT staff be directed to report back to a future Council in Committee meeting on enacting a uniform speed limit of 40 km/h within all urban areas of the County;
2. AND THAT staff also review rural areas with built up zones or other factors that warrant a 40 km/h speed limit with this review including outreach to evaluate public opinion.

CARRIED

APPROVAL OF PREVIOUS MEETING MINUTES

1 Special Council Minutes - May 19, 2020

Resolution 138-20

Moved By: Councillor Corbett

Seconded By: Councillor Shirton

THAT the minutes of the May 19, 2020 Special Council meeting be adopted as circulated.

CARRIED

BY-LAWS

- 1 By-law 1192-HC/20 to amend Zoning By-law NE 1-2000, as amended, of the City of Nanticoke in the name of 2159974 Ontario Inc. ('Holding – "H" provision removal)
- 2 By-law 2172/20 to authorize the Mayor and Clerk to sign a Site Plan Agreement with 2159974 Ontario Inc.
- 3 By-law 1193-HC/20 to amend Zoning By-law 1 DU-80, as amended, of the Town of Dunnville in the name of Andrei Lissenkov
- 4 By-law 1194-HC/20 to amend Zoning By-law 1-H 86, as amended, of the Town of Haldimand in the name of Wayne Fleming and Charlene Whyte
- 5 By-law 1195-HC/20 to designate lands within Registered Plan 18M-58, now in Haldimand County as being exempt from Part Lot Control (Avalon Phase 4, Blocks 134 and 135)

- 6 By-law 2173/20 to authorize the Mayor and Clerk to sign a Site Plan Agreement with Foxgate Developments Inc.
- 7 By-law 2174/20 to authorize the Mayor and Clerk to sign a Site Plan Agreement with 1734870 Ontario Inc.
- 8 By-law 2175/20 to appoint a building official (Lindsay Everets)
- 9 By-law 2176/20 to appoint a building official (Jordan White)
- 10 By-law 2177/20 to appoint a Municipal Law Enforcement Officer for the purpose of enforcing Haldimand County by-laws (Grace Brindle)
- 11 By-law 2178/20 to appoint a Municipal Law Enforcement Officer for the purpose of enforcing Haldimand County by-laws (Samuel Gowland)
- 12 By-law 2179/20 to appoint a Municipal Law Enforcement Officer for the purpose of enforcing Haldimand County by-laws (Tyler Loney)
- 13 By-law 2180/20 to regulate one-way traffic on MacLachlan Avenue and Thompson Road, Caledonia
- 14 By-law 2181/20 to amend By-law 307/02 to regulate parking in Haldimand County - Caledonia
- 15 By-law 2182/20 to amend By-law 1942/18 to regulate the rates of speed in Haldimand County - Caledonia
- 16 By-law 2183/20 to amend By-law 1955/18 to regulate stop conditions throughout Haldimand County
- 17 By-law 2184/20 to establish optional tax subclasses, tax ratios and tax reductions/rebates for the for the 2020 taxation year
- 18 By-law 2185/20 to adopt municipal options for tax capping for the 2020 taxation year
- 19 By-law 2186/20 to adopt the current estimates and to levy the rates of taxation for County purposes for the year 2020

Resolution 139-20

Moved By: Councillor Patterson

Seconded By: Councillor Lawrence

THAT By-laws 1 to 19, as listed, be hereby introduced and given a first and second reading.

CARRIED

Mayor Hewitt resumed the Chair for the remainder of the meeting.

Resolution 140-20

Moved By: Councillor Metcalfe

Seconded By: Councillor Shirton

THAT By-laws 1 to 19, as listed, be hereby introduced and given a third and final reading, be signed by the Mayor and the Clerk, the corporate seal affixed thereto and numbered.

CARRIED

NOTICES OF MOTION

1. Notice of Motion submitted by Councillor Corbett Re: Options to Better Control Access to the Port Maitland Esplanade & Pier, to be considered at the June 30, 2020 Special Council meeting.

INQUIRIES, ANNOUNCEMENTS AND CONCERNS OF COUNCILLORS

The following items were highlighted:

- Opening timelines for Port Maitland Pier;
- Concern re: ATVs on property and trails.

CLOSED SESSION

None.

CONFIRMING BY-LAW

Resolution 141-20

Moved By: Councillor Corbett

Seconded By: Councillor Lawrence

THAT the Confirming By-law be hereby introduced and given a first and second reading.

CARRIED

Resolution 142-20

Moved By: Councillor Dalimonte

Seconded By: Councillor Patterson

THAT the Confirming By-law be hereby introduced and given a third and final reading, be signed by the Mayor and the Clerk, the corporate seal affixed thereto and numbered.

CARRIED

ADJOURNMENT

Resolution 143-20

Moved By: Councillor Shirton

Seconded By: Councillor Metcalfe

THAT this meeting is now adjourned at 2:49 p.m.

CARRIED

MAYOR

CLERK