

COVID-19 REOPENING MUNICIPAL GOVERNMENT STRATEGY FOR HALDIMAND COUNTY

The expectation is that there will be gradual staged approach to full municipal services that will be aligned with Provincial Re-opening Stages and that safety requirements will be in place until a COVID-19 vaccine is available.

Stage	Key Principles	Functions	Opening Criteria	Safety Requirements
1 – Current (March to Mid May)	Essential Services and Limited Support Functions necessary to support those services	Long Term Care, Emergency Services, Roads, Infrastructure, Development Services, Enforcement, Fleet, Limited Finance, Support Services and Administration, Facilities operations	N/A	<p>Outdoor Workers:</p> <ul style="list-style-type: none"> Restrictions on occupants in vehicles Protocols for entering private residences Social distancing during work <p>Administrative Staff:</p> <ul style="list-style-type: none"> Closure of municipal buildings – no in person services Screening criteria for staff working on-site Social Distancing for on-site staff Maximization of remote work Virtual Council Meetings Frequent sanitization of surfaces <p>Other</p> <ul style="list-style-type: none"> PPE Requirements for frontline health workers
2 – Supporting Construction and the Re-opening of Outdoor Spaces (Mid-May to June)	<p>In addition to essential services...</p> <p>Functions that support direct economic investment:</p> <ol style="list-style-type: none"> Support the rapid implementation of the County’s capital construction program; Support the approvals, construction and inspection of imminent private sector development Support timely payments to vendors <p>Functions required to meet legislative responsibilities (i.e. financial reporting)</p> <p>Outdoor maintenance functions that are aligned with Provincial Orders</p> <p>Functions that support key Corporate Priority Projects and Economic Recovery Planning</p>	Procurement, Real Estate, Parks Maintenance, Project Managers, Building Inspection, Limited Finance, Limited Economic Development	<p>Province allows....</p> <p>Municipal construction projects and pre-construction activities for a wide range of sectors (industrial, commercial, residential, institutional)</p> <p>Use of outdoor parks space with exception of playgrounds, play structures, splash pads, outdoor recreational amenities</p> <p>Use of Marinas, golf courses</p> <p>Landscaping/property management functions</p>	<p>Outdoor Workers:</p> <ul style="list-style-type: none"> Requirement for PPE when sharing vehicles (i.e. masks, shields) No sharing of equipment and requirements for sanitization Social distancing during work Protocols for conducting interior inspections <p>Administrative Staff:</p> <p>Per above</p>
3 – Resumption of In Person Services (end of June)	<p>Functions that by necessity need to be provided in person (i.e. court services)</p> <p>Support functions necessary to support the broader range of municipal services</p>	Court Services, Support Services, Finance, Human Resources, Council Services, Committee of Adjustment, Library Services	<p>Province allows....</p> <p>Retail stores without requirement for curbside pick-up</p> <p>Provincial Court Services resume</p> <p>Restaurants providing services with increased seating spacing</p> <p>Increased number of people permitted to gather (i.e. <25)</p>	<p>Outdoor Workers:</p> <ul style="list-style-type: none"> Per above <p>Administrative Staff:</p> <ul style="list-style-type: none"> Staggering start times (shifts) Social distancing in Council Chambers Removal of communal seating in lobby Screening criteria for public / provision of sanitizer Physical distancing, directional guides/markings for public/clients and/or limits on number of public at any one time Glass physical barriers at customer service counters Screening criteria for staff working on-site 50% of HCAB staff working remotely Social Distancing for on-site staff On-going sanitization of surfaces Provision of PPE (masks, gloves) Electronic payment only

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4 – Resumption of Full Municipal Services (t.b.d)	All remaining functions can be offered safely and responsibly	Recreation and Community Services, Economic Development	Province allows..... School resumption Childcare Personal services (i.e. fitness centres) Theatres, cinemas, arts and entertainment Recreation and sports activity Limited events Increased number of people permitted to gather (i.e. >25)	Per above <ul style="list-style-type: none">Additional social distancing measures to be developed in terms of sporting activity, recreation and events.
Triggers / Considerations for escalating a position(s) return to work: <ol style="list-style-type: none">There is a need for additional, specific resource to deal with the Corporate response to COVID-19 (ie enforcement activities, reporting requirements, etc.)There is a change to provincial order that escalates the reopening of a non-essential operation (library, arenas, parks, museums, etc.)The return of non-essential places of business is imminent and there is a need for preparations (ie library admin staff, admin support, HR staff, supervisors)An identified essential project or business critical service is suffering as a result of low staff resources (ie staff support positions in finance, legal, property, HR or supervision needs)There is a change in assumptions for deeming a position non-essential – for example, if payments were deferred and the deferral date is approachingThe assumptions for deeming a position as non-essential did not come to fruition – for example, if it was anticipated that a service or project is on hold, but they no longer areThere are known staffing factors that should be considered for the purpose of knowledge transfer or redeployment (ie retirement, shared resource with ICC, etc.)				