



**Haldimand**  
County

**THE CORPORATION OF HALDIMAND COUNTY  
SPECIAL COUNCIL MINUTES**

**Date:** April 21, 2020  
**Time:** Immediately following the Committee of the Whole meeting  
**Location:** Haldimand County Administration Building  
Council Chambers

**COUNCIL PRESENT** T. Dalimonte, Deputy Mayor  
S. Patterson, Councillor  
J. Metcalfe, Councillor  
D. Lawrence, Councillor  
R. Shirton, Councillor  
B. Corbett, Councillor

**STAFF PRESENT** C. Manley, Chief Administrative Officer  
C. Case, General Manager, Corporate & Social Services  
M. Evers, General Manager, Community & Development Services  
T. Haedrich, General Manager, Engineering & Capital Works  
M. Merritt, General Manager, Financial & Data Services  
P. Mete, General Manager, Public Works Operations  
M. Jamieson, Director, Human Resources  
E. Eichenbaum, Manager, Citizen & Legislative Services/Clerk

**Please note: The Mayor and Members of Council participated electronically in this meeting.**

**CALL TO ORDER**

Deputy Mayor Dalimonte called the Special Council meeting to order at 3:00 p.m.

**ROLL CALL**

All Members of Council were in attendance, except for Mayor Hewitt.

**DISCLOSURES OF PECUNIARY INTEREST**

None.

**MOTIONS**

- 1 Adoption of Recommendations Arising from the April 21, 2020 Committee of the Whole meeting

**Resolution 70-20**

Moved By: Councillor Patterson

Seconded By: Councillor Lawrence

THAT the 2020 Tax Supported Capital Budget and Forecast 2020-2029 be amended as follows:

- Page # 68, Other Roadwork
  - In the year 2020, add Electronic Speed Warning Signs with a gross expenditure of \$66,000 be funded from the Contingency Reserve to accommodate this project.

**CARRIED**

**Resolution 71-20**

Moved By: Councillor Metcalfe

Seconded By: Councillor Lawrence

1. THAT, as approval of the New Initiative related to an additional Permanent Full-time Purchasing Clerk, Legal & Support Services, requires the purchase of a Portable 2-in-1 and desktop phone, totaling \$4,060, the following addition to the Capital Budget is required:

	<b>Revised Budget</b>
<b>Expenditures:</b>	
Portable 2-in-1 and Software (1)	3,760
Desktop Phone	300
Mobile Device (with data)(1)	0
<b>Total Expenditures:</b>	<b>4,060</b>
<b>Financing:</b>	
Capital Replacement Reserve – Information Technology	(4,060)
<b>Total Financing:</b>	<b>(4,060)</b>

2. AND THAT the Revised Budget as outlined be approved.

**CARRIED**

**Resolution 72-20**

Moved By: Councillor Shirton

Seconded By: Councillor Metcalfe

1. THAT, as part of the Council Approved Initiative related to the new Haldimand County Administration Building, Citizen and Legislative Services, requires the purchase of 2 Portable 2-in-1 devices for Customer Service Representative coverage, totaling \$7,000, the following addition to the Capital Budget is required:

	<b>Revised Budget</b>
<b>Expenditures:</b>	
Portable 2-in-1 and Software (2)	7,000
Desktop Phone	0
Mobile Device (with data)	0
<b>Total Expenditures:</b>	<b>7,000</b>
<b>Financing:</b>	
Capital Replacement Reserve – Information Technology	(7,000)
<b>Total Financing:</b>	<b>(7,000)</b>

2. AND THAT the Revised Budget as outlined be approved.

**CARRIED**

**Resolution 73-20**

Moved By: Councillor Shirton

Seconded By: Councillor Lawrence

1. THAT, as approval of the New Initiative related to an addition of a Temporary Full-Time Computer Technician, Information Services, requires the purchase of a Portable 2-in-1, desktop phone and a mobile device totaling \$4,420, the following addition to the Capital Budget is required:

	<b>Revised Budget</b>
<b>Expenditures:</b>	
Portable 2-in-1 and Software (1)	3,760
Desktop Phone	300
Mobile Device (with data)(1)	360
<b>Total Expenditures:</b>	<b>4,420</b>
<b>Financing:</b>	
Capital Replacement Reserve – Information Technology	(4,420)
<b>Total Financing:</b>	<b>(4,420)</b>

2. AND THAT the Revised Budget as outlined be approved.

**CARRIED****Resolution 74-20**

Moved By: Councillor Corbett

Seconded By: Councillor Patterson

1. THAT, as approval of the New Initiative related to the addition of a Temporary Contract Manager of Roads Operations, Transportation Services, requires the purchase of a Portable 2-in-1 and a mobile device totaling \$3,860, the following addition to the Capital Budget is required:

	<b>Revised Budget</b>
<b>Expenditures:</b>	
Portable 2-in-1 and Software (1)	3,500
Desktop Phone	0
Mobile Device (with data)(1)	360
<b>Total Expenditures:</b>	<b>3,860</b>
<b>Financing:</b>	
Capital Replacement Reserve – Information Technology	(3,860)
<b>Total Financing:</b>	<b>(3,860)</b>

2. AND THAT the Revised Budget as outlined be approved.

**CARRIED**

**Resolution 75-20**

Moved By: Councillor Patterson

Seconded By: Councillor Metcalfe

1. THAT the Climate Change and Emergency Response Reserve be established;
2. AND THAT, any Climate Change and Emergency Response funds remaining at the end of each year, be transferred to this reserve for future years to offset these unforeseen, but inevitable events.

**CARRIED**

**Resolution 76-20**

Moved By: Councillor Lawrence

Seconded By: Councillor Corbett

1. THAT the Treasurer's report within the 2020 Draft Tax Supported Operating Budget document be received as information;

2. AND THAT as a result of financial reporting amendments under the Public Sector Accounting Board guidelines, expenditures for amortization expenses related to capital assets, post employment benefits and solid waste landfill closure and post closure expenses, as outlined in the Treasurers report, have been excluded from the 2020 Tax Supported Operating Budget.

**CARRIED**

**Resolution 77-20**

Moved By: Councillor Corbett

Seconded By: Councillor Shirton

1. THAT the 2020 Draft Tax Supported Operating Budget document be received;
2. AND THAT the 2020 Tax Supported Operating Budget, as amended, be approved at a net levy of \$ 69,823,910;
3. AND THAT any net surplus/deficit from 2020 Public Health be transferred to or from the Contingency Reserve;
4. AND THAT any net surplus/deficit from 2020 Social Assistance be transferred to or from the Social Assistance Stabilization Reserve;
5. AND THAT any net surplus/deficit from 2020 Child Care be transferred to or from the Social Assistance Stabilization Reserve;
6. AND THAT any net surplus/deficit from 2020 Social Housing be transferred to or from the Social Housing Reserve;
7. AND THAT any net surplus/deficit from 2020 Library Operations be transferred to or from the Library Reserve Fund, net of savings related to impacts of the COVID pandemic;
8. AND THAT any net surplus/deficit from 2020 Emergency Measures operations be transferred to or from the Climate Change and Emergency Response Reserve;
9. AND THAT any net surplus/deficit from the remaining 2020 Tax Supported Operations, be transferred to or from the Contingency Reserve;
10. AND THAT the user fee by-law #2097/19 be amended to reflect all new and revised user fees as included in the budget;
11. AND THAT the budget for Hagersville Business Improvement Area be approved with a levy requirement of \$14,500;
12. AND THAT the budget for Dunnville Business Improvement Area be approved with a levy requirement of \$24,100;

13. AND THAT the budget for Caledonia Business Improvement Area be approved with a levy requirement of \$49,150.

**CARRIED**

**Resolution 78-20**

Moved By: Councillor Corbett

Seconded By: Councillor Metcalfe

1. THAT Report FIN-06-2020 Development Charges – 2020 Rate Adjustment be received;
2. THAT a by-law be presented for enactment, effective May 14, 2020, to reflect the Development Charges as per report FIN-06-2020, and amend Schedule “B-1”, “B-2”, “C-1” and Schedule “C-2” of the Corporation of Haldimand County By-law No. 2042/19 accordingly;
3. AND THAT Schedules “B-1” and “B-2” and “C-1” and “C-2” be presented as Schedule “B” and Schedule “C” respectively.

**CARRIED**

**Resolution 79-20**

Moved By: Councillor Metcalfe

Seconded By: Councillor Lawrence

1. THAT Report LSS-04-2020 Enbridge Gas Inc. Easement – Municipal Parking Lot, Caledonia be received;
2. AND THAT Enbridge Gas Inc. be provided an easement over the lands described as Part of PIN 38162-0052(R), being part of Lot 10, South Side of Caithness Street, Plan of the Town of Caledonia, in Haldimand County, designated as Part 1 on reference plan 18R-7827, attached hereto as Attachment #2, to accommodate the relocation of a pipeline for the transmission of natural gas through a municipal parking lot;
3. AND THAT Enbridge Gas Inc. release an easement over the lands identified in red on Attachment #1;
4. AND THAT Enbridge Gas Inc. enter into a Temporary Land Use Agreement with Haldimand County over the lands identified in purple on Attachment #1 for a one week period in 2020;
5. AND THAT the Mayor and Clerk be authorized to execute all necessary documents.

**CARRIED**

**Resolution 80-20**

Moved By: Councillor Corbett

Seconded By: Councillor Patterson

1. THAT Report LSS-09-2020 Hydro One Networks Inc. Easement – Municipal Parking Lot, Caledonia be received;
2. AND THAT Hydro One Networks Inc. be provided an easement over the lands described as Part of PIN 38162-0052(LT), being part of Lots 10 & 11, South Side of Caithness Street, Plan of the Town of Caledonia, in Haldimand County, designated as Parts 1, 2, 3 & 4 on draft reference plan attached hereto as Attachment #2, to accommodate the relocation of an electrical transmission line and related equipment through a municipal parking lot;
3. AND THAT the Mayor and Clerk be authorized to execute all necessary documents.

**CARRIED**

**Resolution 81-20**

Moved By: Councillor Patterson

Seconded By: Councillor Shirton

THAT Memorandum LSS-M04-2020 Additional Information Related to Report CS-SS-27-2017 Unsolicited Offer to Purchase Vacant Land – Nanticoke Creek Parkway, Jarvis be received as information.

**CARRIED**

**Resolution 82-20**

Moved By: Councillor Shirton

Seconded By: Councillor Metcalfe

1. THAT Report CAO-03-2020 Delegated Authority – Declared Emergencies be received;
2. AND THAT further to Procurement Policy 2013-02, authority be delegated to the Chief Administrative Officer (CAO) or designate during a declared emergency, to award any bids for goods, services and construction to an unlimited dollar value, and to reallocate approved budget funds as necessary to effect such purchases, until such time as the emergency is concluded, or the authority is rescinded;
3. AND THAT the authorities outlined in Attachment #1 to Report CAO-03-2020 be delegated to the Chief Administrative Officer or designate, and shall be in effect during a declared emergency or until such time as the emergency is concluded or the authority is rescinded;



4. AND THAT a by-law be presented for enactment, effecting the delegation of authority as outlined in Report CAO-03-2020;
5. AND THAT staff provide a verbal update on matters wherein the authorities granted in Report CAO-03-2020 were exercised.

**CARRIED**

## **BY-LAWS**

- 1 By-law 2146/20 to authorize the Mayor and the Clerk to enter into a Preservicing Agreement and a Subdivision Agreement for Jarvis Meadows Phase 3 (663947 Ontario Inc.)
- 2 By-law 2147/20 to authorize the Mayor and the Clerk to enter into a Site Plan Agreement with 2593251 Ontario Inc.
- 3 By-law 2148/20 to authorize the Mayor and the Clerk to enter into a Preservicing Agreement and a Subdivision Agreement for Fisherville Estates (Black Tower Investments)
- 4 By-law 2149/20 to authorize the Mayor and the Clerk to enter into a Site Plan Agreement with Suit Kote Canada ULC
- 5 By-law 2150/20 for the appointment of a Municipal Law Enforcement Officer for the purpose of enforcing Haldimand County By-laws (Larry Dilks)
- 6 By-law 2151/20 to amend By-law No. 85/01 to appoint an additional Property Standards Officer (Larry Dilks)
- 7 By-law 2152/20 to amend By-law No. 87/01 to appoint an additional Weed Inspector (Larry Dilks)
- 8 By-law 2153/20 to appoint a Drainage Superintendent (Kristopher R. Franklin)
- 9 By-law 2154/20 to appoint a Drainage Superintendent (John Van Rooy)
- 10 By-law 2155/20 to amend By-law No. 2042/19 respecting Development Charges on Lands within the Corporation of Haldimand County
- 11 By-law 2156/20 to delegate authority on behalf of Council during a declared emergency
- 12 By-law 1177-HC/20 to designate lands within Registered Plan 18M-58, now in Haldimand County as Exempt from Part Lot Control (Avalon Phase 4, Blocks 124 and 125)

- 13 By-law 1178-HC/20 to designate lands within Registered Plan 18M-58, now in Haldimand County as Exempt from Part Lot Control (Avalon Phase 4, Blocks 126 and 127)
- 14 By-law 1179-HC/20 to designate lands within Registered Plan 18M-58, now in Haldimand County as Exempt from Part Lot Control (Avalon Phase 4, Blocks 128 and 129)
- 15 By-law 2157/20 to amend By-law No. 2132/20, a by-law to provide for an interim tax levy, to provide for payment of taxes, and to provide for penalty and interest for non-payment

**Resolution 83-20**

Moved By: Councillor Corbett

Seconded By: Councillor Metcalfe

THAT By-laws 1 to 11, as listed on the agenda, and By-laws 12 to 15, as listed on the addendum, be hereby introduced and given a first and second reading.

**CARRIED**

**Resolution 84-20**

Moved By: Councillor Corbett

Seconded By: Councillor Metcalfe

THAT By-laws 1 to 11, as listed on the agenda, and By-laws 12 to 15, as listed on the addendum, be hereby introduced and given a third and final reading, be signed by the Mayor and the Clerk, the corporate seal affixed thereto and numbered.

**CARRIED**

**CONFIRMING BY-LAW**

**Resolution 85-20**

Moved By: Councillor Metcalfe

Seconded By: Councillor Shirton

THAT the Confirming By-law be hereby introduced and given a first and second reading.

**CARRIED**

**Resolution 86-20**

Moved By: Councillor Corbett

Seconded By: Councillor Shirton

THAT the Confirming By-law be hereby introduced and given a third and final reading, be signed by the Mayor and the Clerk, the corporate seal affixed thereto and numbered.

**CARRIED**

**ADJOURNMENT**

**Resolution 87-20**

Moved By: Councillor Shirton

Seconded By: Councillor Corbett

THAT this meeting is now adjourned at 3:42 p.m.

**CARRIED**

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DEPUTY MAYOR

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CLERK