



Long Point Region Conservation Authority

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NOV 18 2019

November 14, 2019

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HALDIMAND COUNTY

Craig Manley, CAO
 Haldimand County
 45 Munsee St N, PO Box 400
 Cayuga ON N0A 1E0

Re: 30-Day Notice to Affected Municipalities – 2020 Draft LPRCA Budget

Dear Mr. Manley,

At a budget meeting of the Board of Directors held on Wednesday, November 13th, the Draft 2020 LPRCA Operating and Capital Budgets were recommended to be circulated to member municipalities for review and comment. The proposed overall increase for the municipal levy is 1.81% versus last year's increase of 3.79%. The overall municipal support requested for the 2020 operating budget of \$4,441,340 is \$1,644,960. The overall municipal support requested for the 2020 capital budget of \$963,450 is \$386,450. Specifics for each municipality can be found in attachments 5 and 6.

Ontario Regulation 139/96 calls for a 30-day notice to affected municipal partners in order for them to consider and provide comment regarding the draft budget. The Regulation also requires that the notice be accompanied by the financial information used to determine that levy. As such, please find attached the following information on LPRCA's budgets for its member municipalities:

1. 2020 Draft Consolidated Budget Summary
2. 2020 Draft Statement of Operations
3. Five-year Draft Capital Budget 2020-2024
4. LPRCA Draft 2020 Municipal Levy - Consolidated
5. Five Year Summary by Municipality of Levy Apportioned by CVA %
6. Capital Levy by Municipality Apportioned by CVA %

LPRCA is requesting any comment regarding the Draft 2020 Budget to be forwarded to this office no later than noon Friday, December 20th, 2019.

The weighted vote for the Final 2020 LPRCA Budget will take place the evening of Wednesday, January 8th, 2020 as part of the regular meeting of the LPRCA Board of Directors.

If your officials request a presentation of the Draft 2020 budget I would be pleased to present at your Councils earliest convenience on behalf of the LPRCA Board of Directors. If you have any questions or need further information, please contact Aaron LeDuc, Manager of Corporate Services at aleduc@lprca.on.ca or 519-842-4242, ext. 224.

Sincerely,

Judy Maxwell
 General Manager

**Long Point Region Conservation Authority
2020 DRAFT Consolidated Budget Summary**

	2017 Actual	2018 Actual	2019 Sept 30 YTD	2019 Budget	2020 Draft Budget	2020 Change from 2019 Budget		% of Approved Budget
	\$	\$	\$	\$	\$	\$	%	
Total Operating Expenditures	4,267,254	4,262,474	3,498,226	4,182,984	4,441,340	258,356	6.2%	82.2%
Total Capital Expenditures *	269,000	349,326	628,894	878,350	963,450	85,100	9.7%	17.8%
Total Expenditures	4,536,254	4,611,800	4,127,120	5,061,334	5,404,790	343,456	6.79%	100.0%
SOURCES OF REVENUE								
Municipal Levy - Operating	1,462,129	1,553,674	1,607,453	1,607,452	1,644,960	37,508	2.33%	30.4%
Municipal Levy - Capital	269,000	349,326	368,550	387,650	386,350	(1,300)	-0.34%	7.1%
Municipal Levy	1,731,129	1,903,000	1,976,003	1,995,102	2,031,310	36,207.93	1.81%	37.58%
Municipal Levy - Special Norfolk			48,100	48,100	223,100	175,000	364%	4.1%
Total Municipal Levy	1,731,129	1,903,000	1,976,003	2,043,202	2,254,410	211,208	10.34%	41.7%
Provincial Funding	60,327	193,988	205,820	37,111	29,998	(7,113)	(19.2%)	0.6%
MNR Grant	68,240	68,240	35,229	68,240	35,229	(33,011)	(48.4%)	0.7%
MNR WECl & Municipal Funding	29,105	37,881	-	95,000	90,000	(5,000)	(5.3%)	1.7%
Federal Funding	53,754	53,826	131,112	154,339	135,165	(19,174)	(12.4%)	2.5%
User Fees	2,158,501	2,140,083	1,831,307	2,163,962	2,309,144	145,182	6.7%	42.7%
Community Support	426,920	374,085	377,531	296,380	409,344	112,964	38.1%	7.6%
Interest on Investments	28,078	24,395	-	-	-	-	0.0%	0.0%
Land Donation	50,000	460,000	-	-	-	-	0.0%	0.0%
Gain on Sale of Assets	(1,805)	518,067	-	-	-	-	0.0%	0.0%
Bayham ALUS	158,748	183,890	266,175	-	-	-	0.0%	0.0%
Deferred Revenue/Reallocation				48,100	-	(48,100)	(100.0%)	0.0%
Contribution from(to) Reserves	(226,743)	(1,345,655)	-	155,000	141,500	(13,500)	(8.7%)	2.6%
TOTAL REVENUE	4,536,254	4,611,800	4,823,176	5,061,334	5,404,790	343,456	6.79%	100.0%

* The Capital Expenditures in the 2020 Draft Budget are proposed to be funded by Municipal Levy of \$386,350, WECl \$90,000, Federal Natural Disaster Mitigation Program of \$122,500 and \$141,500 from Reserves.

Long Point Region Conservation Authority
Statement of Operations

	2017 Actual \$	2018 Actual \$	2019 Sept 30 YTD \$	2019 Budget \$	2020 Draft Budget	2020 Change from 2019 Budget \$ %	Contribution (to) from Reserves \$	Increase to Levy \$
Program:								
Watershed Planning and Technical Services	225,066	257,752	396,710	288,618	357,474	68,856 23.9%	-	48,984
Watershed Flood Control Services	306,459	307,230	202,440	231,360	232,699	1,339 0.6%	-	26,098
Healthy Watershed Services	249,186	266,735	222,669	186,006	186,134	128 0.1%	(5,185)	(54,158)
Communication and Marketing Services	183,386	61,146	56,263	113,332	112,275	(1,056) (0.9%)	-	(15,057)
Backus Heritage and Education Services	617,349	635,573	485,909	628,140	606,661	(21,479) (3.4%)	-	(18,795)
Conservation Parks Management Services	617,866	721,642	632,220	773,975	863,376	89,401 11.6%	(274,924)	No levy
Public Forest Land Management Services	240,850	211,364	155,700	234,062	224,538	(9,524) (4.1%)	(75,462)	No levy
Private Forest Land Management Services	152,245	118,411	148,551	122,926	161,659	38,733 31.5%	-	No levy
Other Conservation and Land Management Services	539,484	561,270	398,155	518,459	586,725	68,266 13.2%	-	86,445
Corporate Services	1,135,362	1,121,352	799,609	1,086,107	1,109,799	23,692 2.2%	355,572	(36,008)
Total Program Expenditures	4,267,254	4,262,474	3,498,226	4,182,984	4,441,340	258,356 6.2%	(0)	37,508
Objects of Expenses:								
Staff Expenses	2,472,183	2,473,278	1,994,856	2,744,806	2,922,869	178,063 6.5%		
Staff Related Expenses	44,116	38,143	29,146	54,130	56,375	2,245 4.1%		
Materials and Supplies	312,411	276,086	262,747	272,482	325,848	53,366 19.6%		
Purchased Services	1,064,367	1,051,243	1,059,515	1,017,679	1,038,260	20,582 2.0%		
Equipment	25,495	51,715	33,971	28,300	31,800	3,500 12.4%		
Other	56,396	61,701	49,946	65,587	66,188	601 0.9%		
Bayham ALUS	158,748	183,890	68,673	-	-	-		
Amortization	133,538	126,417	-	-	-	-		
Total Expenditures	4,267,254	4,262,474	3,498,855	4,182,984	4,441,340	258,356 6.2%		
Sources of Revenue:								
Municipal Levy - Operating	1,462,129	1,553,674	1,607,453	1,607,452	1,644,960	37,508 2.3%		
Provincial Funding	60,327	193,988	205,820	37,111	29,998	(7,113) (19.2%)		
MNR Grant	68,240	68,240	35,229	68,240	35,229	(33,011) (48.4%)		
MNR WECl & Municipal Funding	29,105	37,881	-	-	-	- 0.0%		
Federal Funding	53,754	53,826	131,112	9,839	12,665	2,826 28.7%		
User Fees	2,158,501	2,140,083	1,831,307	2,163,962	2,309,144	145,182 6.7%		
Community Support	426,920	374,085	377,531	296,380	409,344	112,964 38.1%		
Interest on Investments	28,078	24,395	-	-	-	- 0.0%		
Land Donation	50,000	460,000	-	-	-	- 0.0%		
Gain on Sale of Assets	(1,805)	518,067	-	-	-	- 0.0%		
Bayham ALUS	158,748	183,890	266,175	-	-	- 0.0%		
Contribution from (to) Reserves	(226,743)	(1,345,655)	-	0	(0)	0 0.0%		
Total Revenue	4,267,254	4,262,474	4,454,626	4,182,984	4,441,340	258,356 6.2%		

**Long Point Region Conservation Authority
FIVE YEAR DRAFT CAPITAL BUDGET 2020-2024
CORPORATE SUMMARY**

PROGRAMS AND PROJECTS	2020	2021	2022	2023	2024	Total
OBJECTS OF EXPENSES						
<u>Watershed Services</u>						
Flood Control Structure Repairs and Studies	380,000	980,000	130,000	450,000	400,000	\$2,340,000
NDMP Riverine Floodplain Mapping	94,500					\$94,500
NDMP Norfolk County Lake Erie Shoreline Hazard Mapping	110,600					\$110,600
<u>Backus Heritage and Education Services</u>						
Backus Hydro Upgrades	10,000	10,000	10,000			\$30,000
Homestead Roof Replacement				25,000	25,000	\$50,000
New Comfort Station in Campground		45,000				\$45,000
Pool Deck Concrete Replacement	19,500					\$19,500
Education Centre Flooring Replacement			25,000			\$25,000
Mill Footbridge Replacement			10,000	10,000		\$20,000
Two Pavilion Upgrades with Hydro and Security Lighting			20,000			\$20,000
<u>Conservation Parks Management Services</u>						
Deer Creek CA Pump House Replacement		20,000				\$20,000
Haldimand CA Hydro Upgrades		10,000				\$10,000
Haldimand CA North Gate		20,000				\$20,000
Haldimand CA Washroom				55,000		\$55,000
Haldimand CA Boat Launch		30,000				\$30,000
Haldimand CA Water System Upgrades / Well Access	12,000					\$12,000
Norfolk CA Hydro Upgrades	10,000	10,000				\$20,000
Norfolk CA Washroom		55,000				\$55,000
Norfolk CA Beach / Pumphouse Stair Access Upgrade	5,000					\$5,000
Waterford North CA Office / Pavilion Roof Replacement	8,000					\$8,000
Waterford North CA Water and Electrical Additions Phase 3	157,700					\$157,700
Waterford North CA Floating Dock / Canoe Station	6,000					\$6,000
<u>Other Conservation and Land Management Services</u>						
Truck Replacement (2 pickup trucks)	70,000	30,000	30,000	30,000	30,000	\$190,000
Utility Task Vehicle (2)	32,000					\$32,000
Equipment Replacement (1 riding lawnmower)	15,000	15,000	15,000	15,000	15,000	\$75,000
Forestry Tract Signage - Heritage	6,450	5,400				\$11,850
Forestry Tract Gates	4,200	4,200	4,200			\$12,600
911 Signs for all Properties	14,000					\$14,000
<u>Corporate Services</u>						
Computer Upgrades	8,500	5,000	5,000	5,000	5,000	\$28,500
	\$ 963,450	\$ 1,239,600	\$ 249,200	\$ 590,000	\$ 475,000	\$ 3,517,250
SOURCES OF REVENUE						
MUNICIPAL GENERAL LEVY - Capital	\$ 386,350					
MUNICIPAL SPECIAL LEVY - Capital	\$ 223,100					
Grants - Provincial (MNR) (WECl)	\$ 90,000					
Grants - Federal - Natural Disaster Mitigation Plan	\$ 122,500					
Reallocation of General Levy - Capital	\$ -					
Reserves	\$ 141,500					
	\$ 963,450					

LPRCA 2020 MUNICIPAL LEVY - CONSOLIDATED - DRAFT					
MUNICIPALITY	LEVY AMOUNTS			PER CAPITA (Watershed)	PER CAPITA (Municipality)
	OPERATING	CAPITAL	TOTAL		
Haldimand County	\$232,601	\$54,631	\$287,231	\$20.42	\$9.61
Norfolk County	\$865,971	\$203,390	\$1,069,361	\$20.96	\$19.91
Norwich Twp.	\$110,465	\$25,945	\$136,409	\$21.63	\$16.00
South-West Oxford Twp.	\$37,351	\$8,773	\$46,124	\$25.08	\$7.52
Tillsonburg	\$201,945	\$47,431	\$249,375	\$18.93	\$18.93
Total Oxford County	\$349,761	\$82,148	\$431,908		
Brant County	\$109,970	\$25,829	\$135,799	\$26.56	\$4.54
Bayham Municipality	\$74,792	\$17,566	\$92,359	\$17.00	\$17.00
Malahide Township	\$11,866	\$2,787	\$14,652	\$21.84	\$2.18
	<u>\$1,644,960</u>	<u>\$386,350</u>	<u>\$2,031,310</u>	<u>\$20.81</u>	<u>\$12.40</u>
Increase over 2019	\$37,507.93	(\$1,300)	\$36,208		
Per Capita Increase over 2019	\$0.38	(\$0.01)	\$0.37		

5 Year Summary by Municipality of Levy Apportioned by CVA %**LPRCA**

		Draft Budget		Operating Levy		Draft Budget		Capital Levy		Draft Budget		Total Levy	
				\$ 1,644,960				\$386,350				\$2,031,310	
		Municipal Levy - Operating				Municipal Levy - Capital				Municipal Levy - Combined			
		\$ Increase	% Increase	\$ Increase	% Increase	\$ Increase	% Increase	\$ Increase	% Increase	\$ Increase	% Increase	\$ Increase	% Increase
Municipality	Year	Amount of Levy Share	% of Total Levy*	Year over Year	Year over Year	Amount of Levy Share	% of Total Levy*	Year over Year	Year over Year	Amount of Levy Share	% of Total Levy*	Year over Year	Year over Year
Haldimand County	2016	\$204,043	14.44%			\$38,854	14.44%			\$242,897	14.44%		
	2017	\$207,125	14.17%	\$3,082	1.51%	\$49,485	14.17%	\$10,631	27.36%	\$256,610	14.17%	\$13,713	5.65%
	2018	\$218,044	14.03%	\$10,919	5.27%	\$51,723	14.03%	\$2,238	4.52%	\$269,767	14.03%	\$13,157	5.13%
	2019	\$226,963	14.12%	\$8,919	4.09%	\$54,734	14.12%	\$3,011	5.82%	\$281,697	14.14%	\$11,930	4.42%
	2020	\$232,601	14.14%	\$5,637	2.48%	\$54,631	14.14%	(\$103)	-0.19%	\$287,231	14.14%	\$5,534	1.96%
Norfolk County	2016	\$748,430	52.90%			\$142,515	52.90%			\$890,945	52.90%		
	2017	\$776,193	52.98%	\$27,763	3.71%	\$185,445	52.98%	\$42,930	30.12%	\$961,638	52.98%	\$70,693	7.93%
	2018	\$822,699	53.09%	\$46,506	5.99%	\$195,154	53.09%	\$9,709	5.24%	\$1,017,853	53.09%	\$56,215	5.85%
	2019	\$845,974	52.63%	\$23,275	2.83%	\$204,014	52.63%	\$8,860	4.54%	\$1,049,988	52.63%	\$32,135	3.16%
	2020	\$865,971	52.64%	\$19,996	2.43%	\$203,390	52.64%	(\$624)	-0.31%	\$1,069,361	52.64%	\$19,373	1.85%
Oxford County*	2016	\$302,500	21.45%			\$57,602	21.45%			\$360,102	21.45%		
	2017	\$314,084	21.41%	\$11,584	3.83%	\$75,040	21.41%	\$17,438	30.27%	\$389,124	21.41%	\$29,022	8.06%
	2018	\$333,558	21.48%	\$19,474	6.20%	\$79,124	21.48%	\$4,084	5.44%	\$412,682	21.48%	\$23,558	6.05%
	2019	\$344,257	21.42%	\$10,699	3.21%	\$83,020	21.42%	\$3,896	4.92%	\$427,277	21.42%	\$14,595	3.54%
	2020	\$349,761	21.26%	\$5,504	1.60%	\$82,148	21.26%	(\$872)	-1.05%	\$431,908	21.26%	\$4,631	1.08%
Brant County	2016	\$84,213	5.96%			\$16,036	5.96%			\$100,249	5.96%		
	2017	\$89,378	5.96%	\$5,165	6.13%	\$21,354	5.96%	\$5,318	33.16%	\$110,732	5.96%	\$10,483	10.46%
	2018	\$97,809	6.11%	\$8,431	9.43%	\$23,201	6.11%	\$1,847	8.65%	\$121,010	6.11%	\$10,278	9.28%
	2019	\$105,228	6.55%	\$7,419	7.59%	\$25,377	6.55%	\$2,176	9.38%	\$130,605	6.55%	\$9,595	7.93%
	2020	\$109,970	6.69%	\$4,742	7.59%	\$25,829	6.69%	\$452	1.78%	\$135,799	6.69%	\$5,194	3.98%
Bayham Municipality	2016	\$63,434	4.49%			\$12,079	4.49%			\$75,513	4.49%		
	2017	\$65,058	4.49%	\$1,624	2.56%	\$15,543	4.49%	\$3,464	28.68%	\$80,601	4.49%	\$5,088	6.74%
	2018	\$70,301	4.45%	\$5,243	8.06%	\$16,676	4.45%	\$1,133	7.29%	\$86,977	4.45%	\$6,376	7.91%
	2019	\$73,371	4.56%	\$3,070	4.37%	\$17,694	4.56%	\$1,018	6.10%	\$91,064	4.56%	\$4,087	4.70%
	2020	\$74,792	4.55%	\$1,422	1.94%	\$17,566	4.55%	(\$128)	-0.72%	\$92,359	4.55%	\$1,294	1.42%
Malahide Township	2016	\$10,060	0.71%			\$1,916	0.71%			\$11,976	0.71%		
	2017	\$10,290	0.71%	\$230	2.29%	\$2,458	0.71%	\$542	28.29%	\$12,748	0.71%	\$772	6.45%
	2018	\$11,261	0.70%	\$971	9.44%	\$2,671	0.70%	\$213	8.67%	\$13,932	0.70%	\$1,184	9.29%
	2019	\$11,659	0.73%	\$398	3.53%	\$2,812	0.73%	\$141	5.27%	\$14,471	0.73%	\$539	3.87%
	2020	\$11,866	0.72%	\$207	1.77%	\$2,787	0.72%	(\$25)	-0.88%	\$14,652	0.72%	\$182	1.26%
2020		\$1,644,960		\$37,508	2.33%	\$386,350		(\$1,300)	-0.34%	\$2,031,310		\$36,208	1.81%
		Operating				Capital				Combined			
2016		\$ 1,412,680				\$ 269,002				\$ 1,681,682			
2017		\$ 1,462,128		\$ 49,448	3.50%	\$ 349,325		\$ 80,323	29.86%	\$ 1,811,453		\$ 129,771	7.72%
2018		\$ 1,553,672		\$ 91,544	6.26%	\$ 368,549		\$ 19,224	5.50%	\$ 1,922,221		\$ 110,768	6.11%
2019		\$ 1,607,452		\$ 53,780	3.46%	\$ 387,650		\$ 19,101	5.18%	\$ 1,995,102		\$ 72,881	3.79%
2020		\$ 1,644,960		\$ 37,508	2.33%	\$ 386,350		\$ (1,300)	-0.34%	\$ 2,031,310		\$ 36,208	1.81%
Total		\$ 7,680,893				\$ 1,760,876				\$ 9,441,769			

Notes: Operating

2016	\$14.37	per capita
2017	\$15.04	per capita
2018	\$16.03	per capita
2019	\$16.47	per capita
2020	\$16.85	per capita

Oxford County Apportionment:

Norwich Twp.	\$ 110,465
South-West Oxford	\$ 37,351
Tillsonburg	\$ 201,945
	\$ 349,761

Notes: Capital

2016	\$2.74	per capita
2017	\$3.59	per capita
2018	\$3.80	per capita
2019	\$3.97	per capita
2020	\$3.96	per capita

Oxford County Apportionment:

Norwich Twp.	\$ 25,945
South-West Oxford	\$ 8,773
Tillsonburg	\$ 47,431
	\$ 82,148

Notes: Combined

2016	\$17.11	per capita
2017	\$18.63	per capita
2018	\$19.83	per capita
2019	\$20.44	per capita
2020	\$20.81	per capita

Oxford County Apportionment:

Norwich Twp.	\$ 136,409
South-West Oxford	\$ 46,124
Tillsonburg	\$ 249,375
	\$ 431,908

2020 Approved Capital Levy By Municipality Apportioned by CVA %
LPRCA

<u>Project</u>	<u>Haldimand County</u>	<u>Norfolk County</u>	<u>Norwich Township</u>	<u>South-West Oxford Twp.</u>	<u>Tillsonburg</u>	<u>Brant County</u>	<u>Bayham Municipality</u>	<u>Malahide Township</u>	<u>Total</u>
Watershed Services	\$ 15,271	\$ 56,855	\$ 7,253	\$ 2,452	\$ 13,259	\$ 7,220	\$ 4,910	\$ 779	\$ 108,000
Backus Heritage and Education Services	\$ 4,171	\$ 15,530	\$ 1,981	\$ 670	\$ 3,622	\$ 1,972	\$ 1,341	\$ 213	\$ 29,500
Conservation Parks Management Services	\$ 13,956	\$ 51,960	\$ 6,628	\$ 2,241	\$ 12,117	\$ 6,598	\$ 4,488	\$ 712	\$ 98,700
Other Conservation and Land Management Services	\$ 20,030	\$ 74,570	\$ 9,512	\$ 3,216	\$ 17,390	\$ 9,470	\$ 6,440	\$ 1,022	\$ 141,650
Communication and Marketing Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Corporate Services	\$ 1,202	\$ 4,475	\$ 571	\$ 193	\$ 1,044	\$ 568	\$ 386	\$ 61	\$ 8,500
TOTAL	\$ 54,631	\$ 203,390	\$ 25,945	\$ 8,773	\$ 47,431	\$ 25,829	\$ 17,566	\$ 2,787	\$ 386,350