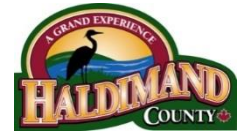


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# HALDIMAND COUNTY

## Report FPC-02-2019 Award of Contract FPC-02-2019, Roads Tree Maintenance



For Consideration by Council in Committee on May 28, 2019

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### OBJECTIVE:

To award Tender FPC-02-2019, Roads Tree Maintenance.

### RECOMMENDATIONS:

1. THAT Report FPC-02-2019 Award of Contract FPC-02-2019, Roads Tree Maintenance be received;
2. AND THAT Contract FPC-02-2019, Roads Tree Maintenance be awarded to Davey Tree Expert Co. of Canada, Ltd. In the amount of \$393,518.40 plus applicable taxes;
3. AND THAT the Capital Budget amendment as outlined in Report FPC-02-2019 be approved.

**Prepared by:** Adam Chamberlin, Project Manager, Forestry

**Reviewed by:** David Pressey, Manager, Facilities, Parks, Cemeteries & Forestry Operations

**Respectfully submitted:** Philip Mete, P. Eng., General Manager of Public Works Operations

**Approved:** Donald G. Boyle, Chief Administrative Officer

### EXECUTIVE SUMMARY:

Staff require a budget amendment in the amount of \$61,600 in order to award Contract FPC-02-2019 Roads Tree Maintenance to the lowest compliant bidder in accordance with Procurement Policy 2013-02.

### BACKGROUND:

Tender FPC-02-2019 Roads Tree Maintenance was issued on April 8, 2019 and closed on April 30, 2019. The lowest compliant bidder was over budget in the amount of \$61,600. In accordance with Procurement Policy 2013-02, staff are requesting a budget amendment to award the contract.

### ANALYSIS:

As part of the urban forest management program, staff continually inspect and evaluate the risk that County owned trees present to public health and safety. Trees that are identified as having a defect and are a hazard to the public are contracted for pruning, removal and stump grinding maintenance. The goal of this program is to ensure the public is not injured, utilities and property are not damaged due to tree failures.

The scope of work for this tender was developed through a detailed analysis of trees identified for pruning, removal and stump grinding maintenance through the Haldimand County Tree Inventory, conducted by Williams and Associates Forestry Consultants Ltd. in 2016-2017; as well as work orders generated through customer service requests.

## **FINANCIAL/LEGAL IMPLICATIONS:**

The 2019 Approved Tax Supported Capital Budget includes \$300,000 for the removal and replacement of roadside trees. If the contract is awarded, an increase in the amount of \$121,600 (including applicable taxes), would be required. Staff have identified available funds in the approved Tax Supported Capital Budget for the removal and replacement of cemetery trees of \$60,000 that can be used to partially defray the increased project budget bringing the total request for additional funding down to \$61,600.

	<b>Current 2019 Approved Budget</b>	<b>Contract Increase</b>	<b>Proposed 2019 Budget</b>
<b>Expenditures</b>			
Roadside – Remove & Replace Trees	\$360,000	\$61,600	\$421,600
<b>Total Expenditures</b>	<b>\$360,000</b>	<b>\$61,600</b>	<b>\$421,600</b>
<b>Financing:</b>			
CRR – General	\$360,000	\$61,600	\$421,600
<b>Total Financing:</b>	<b>\$360,000</b>	<b>\$61,600</b>	<b>\$421,600</b>

## **STAKEHOLDER IMPACTS:**

Not applicable.

## **REPORT IMPACTS:**

Agreement: Yes

By-law: No

Budget Amendment: Yes

Policy: No

## **ATTACHMENTS:**

1. None