



**THE CORPORATION OF  
HALDIMAND COUNTY  
COMMITTEE OF THE WHOLE MINUTES**

**Date:** April 2, 2019  
**Time:** 9:30 A.M.  
**Location:** Haldimand County Central Administration Building  
Council Chambers

**COUNCIL PRESENT**

- K. Hewitt, Mayor
- S. Patterson, Councillor
- J. Metcalfe, Councillor
- D. Lawrence, Councillor
- T. Dalimonte, Councillor
- R. Shirton, Councillor
- B. Corbett, Councillor

**STAFF PRESENT**

- D. Boyle, Chief Administrative Officer
- C. Case, General Manager, Corporate & Social Services
- M. Evers, Director, Planning & Development
- T. Haedrich, General Manager, Engineering & Capital Works
- M. Jamieson, Director, Human Resources
- C. Manley, General Manager, Community & Development Services
- M. Merritt, General Manager, Financial & Data Services
- P. Mete, General Manager, Public Works Operations
  
- C. Corlis, Treasurer
- E. Eichenbaum, Manager, Citizen & Legislative Services/Clerk
- M. Fagan, Manager, Fleet Operations
- J. Jacob, Administrator, Grandview Lodge
- J. Oakes, Manager, Environmental Operations
- W. Oakes, Manager, Roads Operations
- D. Pressey, Manager, Facilities, Parks, Cemetery & Forestry Operations
- S. Wilson, Manager, Community Development & Partnerships
- J. Shaw, Deputy Clerk

**CALL TO ORDER**

Mayor Hewitt called the Committee of the Whole meeting to order at 9:30 a.m.

## ROLL CALL

The Mayor and all Members of Council were in attendance.

## DISCLOSURES OF PECUNIARY INTEREST

None.

## NEW BUSINESS

### 1 Overview of the 2019 Draft Tax Supported Operating Budget

C. Corlis introduced the 2019 Draft Tax Supported Operating Budget providing an overview of Council approved budget guidelines, unbudgeted expenditures, the key budget drivers and the impact on the average residential home.

### 2 Presentation of Departmental Proposed 2019 Draft Tax Supported Operating Budgets - Applicable General Manager/Director

### 3 Recommendation Approval

#### **Resolution 1**

Moved By: Councillor Corbett

Seconded By: Councillor Metcalfe

1. THAT, as approval of the New Initiative related to the new position of Permanent Part-Time Co-op Student, Finance, requires the purchase of a portable "2-in-1" computer and software (1), totaling \$3,500, the following addition to the Capital Budget is required, as follows:

	<b>Revised Budget</b>
<b>Expenditures:</b>	
Portable "2-in-1" and Software (1)	3,500
<b>Total Expenditures:</b>	<b>3,500</b>
<b>Financing:</b>	
Capital Replacement Reserve – Information Technology	(3,500)
<b>Total Financing:</b>	<b>(3,500)</b>

2. AND THAT the revision to the Capital Budget as outlined be approved.

**CARRIED**

### **Resolution 2**

Moved By: Councillor Shirton

Seconded By: Councillor Lawrence

1. THAT, as approval of the New Initiative related to the new position of Permanent Part-Time Co-op Student, Information Systems, requires the purchase of a portable "2-in-1" computer and software (1), totaling \$3,500, the following addition to the Capital Budget is required, as follows:

	<b>Revised Budget</b>
<b>Expenditures:</b>	
Portable "2-in-1" and Software (1)	3,500
<b>Total Expenditures:</b>	<b>3,500</b>
<b>Financing:</b>	
Capital Replacement Reserve – Information Technology	(3,500)
<b>Total Financing:</b>	<b>(3,500)</b>

2. AND THAT the revision to the Capital Budget as outlined be approved.

**CARRIED**

### **Resolution 3**

Moved By: Councillor Dalimonte

Seconded By: Councillor Patterson

1. THAT, as approval of the New Initiative related to the Staffing Resources changes, Facilities, Parks, Cemeteries and Forestry Operations, requires the purchase of a pick-up truck, trailer and mower, totaling \$75,000, the following addition to the Capital Budget is required, as follows:

	<b>Revised Budget</b>
<b>Expenditures:</b>	
Pick-up Truck	52,000
Trailer	7,000
Mower	16,000
<b>Total Expenditures:</b>	<b>75,000</b>
<b>Financing:</b>	
Capital Replacement Reserve – Other Fleet	(75,000)
<b>Total Financing:</b>	<b>(75,000)</b>

2. AND THAT the revision to the Capital Budget as outlined be approved.

**CARRIED**

**Resolution 4**

Moved By: Councillor Metcalfe

Seconded By: Councillor Corbett

THAT a one-time new initiative for funding from the Hydro Legacy Reserve Fund be added to the 2019 Tax Supported Operating Budget in the amount of \$300,000.

**CARRIED**

**Resolution 5**

Moved By: Councillor Corbett

Seconded By: Councillor Metcalfe

1. THAT the Treasurers report within the 2019 Draft Tax Supported Operating Budget document be received as information;
2. AND THAT as a result of financial reporting amendments under the Public Sector Accounting Board guidelines, expenditures for amortization expenses related to capital assets, post employment benefits and solid waste landfill closure and post closure expenses, as outlined in the Treasurers report, have been excluded from the 2019 Tax Supported Operating Budget.

**CARRIED**

**Resolution 6**

Moved By: Councillor Corbett

Seconded By: Councillor Lawrence

1. WHEREAS the Ontario Government has announced its intention to invest in small and rural municipalities to improve service delivery and efficiency;
2. AND WHEREAS Haldimand County is in receipt of one time unconditional funds of \$725,000 related to this investment;
3. NOW THEREFORE BE IT RESOLVED THAT in accordance with the grant intent, Haldimand County wishes to identify internal and external customer service improvements including software improvements for customer service needs and internal technological efficiencies as options for funding;
4. AND THAT the funds be contributed to the Capital Replacement Reserve - Information Technology to facilitate these improvements;
5. AND THAT staff complete any reporting necessary to meet the provincial reporting requirements related to this funding.

**CARRIED**

### **Resolution 7**

Moved By: Councillor Corbett

Seconded By: Councillor Metcalfe

1. THAT the 2019 Draft Tax Supported Operating Budget document be received;
2. AND THAT the 2019 Tax Supported Operating Budget, **as amended**, be approved at a net levy of \$67, 225, 340;
3. AND THAT any net surplus/deficit from 2019 Public Health be transferred to or from the Contingency Reserve;
4. AND THAT any net surplus/deficit from 2019 Social Assistance be transferred to or from the Social Assistance Stabilization Reserve;
5. AND THAT any net surplus/deficit from 2019 Child Care be transferred to or from the Social Assistance Stabilization Reserve;
6. AND THAT any net surplus/deficit from 2019 Social Housing be transferred to or from the Social Housing Reserve;
7. AND THAT any net surplus/deficit from 2019 Library Operations be transferred to or from the Library Reserve Fund;
8. AND THAT any net surplus/deficit from the remaining 2019 Tax Supported Operations, be transferred to or form the Contingency Reserve;
9. AND THAT the balance within the Tipping Fee Rate Stabilization Reserve at December 31, 2018 be transferred to the Waste Management Reserve Fund;
10. AND THAT the Tipping Fee Rate Stabilization Reserve be closed as at December 31, 2018;
11. AND THAT a by-law to amend User Fee By-law 1986/18 to reflect all new and revised user fees as included in the budget, be presented to Council for enactment;
12. AND THAT the budget for the Hagersville Business Improvement Area be approved with a levy requirement of \$14,000;
13. AND THAT the budget for the Dunnville Business Improvement Area be approved with a levy requirement of \$23,500;

14. AND THAT the budget for the Caledonia Business Improvement Area be approved with a levy requirement of \$47,950.

**CARRIED**

**Resolution 8**

Moved By: Councillor Patterson

Seconded By: Councillor Dalimonte

THAT the presentation from Charmaine Corlis, Treasurer Re: 2019 Draft Tax Supported Operating Budget, be received as information.

**CARRIED**

**CLOSED SESSION**

None.

**ADJOURNMENT**

**Resolution 9**

Moved By: Councillor Shirton

Seconded By: Councillor Corbett

THAT this meeting is now adjourned at 11:59 a.m.

---

MAYOR

---

DEPUTY CLERK