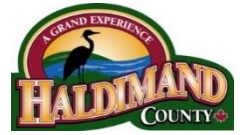

HALDIMAND COUNTY

Report PDD-13-2019 Budget Reallocation-Population Forecasts For Consideration by Council in Committee on April 16, 2019



OBJECTIVE:

To seek Council approval for the reallocation of capital funding for the County's Population, Households and Employment Forecast Update.

RECOMMENDATIONS:

1. THAT Report PDD-13-2019 Budget Reallocation-Population Forecasts be received;
2. AND THAT the revised budgets as outlined in Report PDD-13-2019 be approved.

Prepared by: Mike Evers, MCIP, RPP, BES, Director of Planning and Development

Respectfully submitted: Craig Manley, MCIP, RPP, General Manager of Community and Development Services

Approved: Donald G. Boyle, Chief Administrative Officer

EXECUTIVE SUMMARY:

The County's Population, Household and Employment Forecast project is in process and was approved as part of the 2018 Capital budget. Costs for the project will exceed the approved budget due to more complex analyses required (to comply with a revised provincial methodology); additional assessment to respond to proposed Growth Plan changes; and, to incorporate provisional items that were identified in the Request for Proposal (and which are needed as part of the County's Official Plan update process). Consistent with the County's Procurement Policy, Staff is proposing funds be transferred from another capital project that has come in under budget to account for these increases.

BACKGROUND:

The County is currently undertaking an update to its Population, Household and Employment Forecast (Forecast Update). Part of this project is a land needs assessment which must be completed in accordance with a provincial methodology. The project is being completed by Watson and Associates (consultant) and is a key input for the Development Charges Background Study and Update currently underway, as well as various Master Servicing Plans and the forthcoming Official Plan Update.

The consultant has been working in accordance with the issued Request for Proposal (RFP) and the scope of work contained therein. As the project has moved through the process a number of changes to provincial requirements/policy have taken place which have added to the complexity of the project and require additional work. This includes more detail on the land needs methodology and addressing proposed changes to the Growth Plan. Further, provisional items that were outlined in the RFP have been deemed necessary as a key component to the County's forthcoming Official Plan update. This includes a detailed assessment of density targets and what the County could achieve in this regard. To

complete the necessary scope of work (i.e. to satisfy provincial requirements and provide key Official Plan inputs) an increase in the budget is required.

In accordance with Procurement Policy 2013-02, Council must approve the reallocation of funds for a capital project where the budget is less than \$375,000 and the overage is greater than 20%. As this project falls within this scenario, Council approval is required.

ANALYSIS:

The approved budget for the Forecast Update is \$30,600. Based on the additional work required (as described in the Background section above) an additional \$25,000 is required to complete the project. In lieu of requesting additional funding for the project, staff is proposing to transfer funds from the Dunnville Waterfront Park (Park) Phase 1 which has come in under budget. The majority of the Park project is complete with some minor items remaining to be addressed in the spring (e.g. purchase/installation of permanent fixture waste receptacles). The Park project remains open and with a surplus of approximately \$71,000. Staff is proposing to transfer \$25,000 from this account to the Forecast Update project to allow for the completion of the requisite analyses, provisional items, and delivery of the final report. It is expected that the final report will be presented at the June 18th Committee meeting. The Park account will retain approximately \$46,000 which is ample budget for the final items (waste receptacles) as well as any further work that may required to address turf issues.

FINANCIAL/LEGAL IMPLICATIONS:

As a result of the above noted savings in the Dunnville Waterfront Park project, the transfer of funds to the Forecast Update will result in the following:

Project Expenditures	Current Approved Budget	Proposed Change	Proposed Revised Budget
Population and Employment Forecast Update (C.812.0004)	\$30,600	\$25,000	\$55,600
Dunnville Waterfront Park (C.812.0012)	\$887,000	(\$25,000)	\$862,000
Total Capital Expenditures	\$917,600	\$0	\$917,600

There are no related net financing impacts for the projects included above as the revision will be a transfer of CRR–General funding within projects:

Project Financing	Current Approved Budget	Proposed Change	Proposed Revised Budget
CRR-General	\$299,060	-	\$299,060
DCRF-General	\$27,540	-	\$27,540
DCRF-Leisure Services	\$591,000	-	\$591,000
Total Financing	\$917,600	\$0	\$917,600

STAKEHOLDER IMPACTS:

Not applicable.

REPORT IMPACTS:

Agreement: No

By-law: No

Budget Amendment: Yes

Policy: No

ATTACHMENTS:

Not applicable.