



THE CORPORATION OF
HALDIMAND COUNTY

COUNCIL IN COMMITTEE MINUTES

Date: February 26, 2019
Time: 9:30 A.M.
Location: Haldimand County Central Administration Building
Council Chambers

COUNCIL PRESENT T. Dalimonte, Deputy Mayor
S. Patterson, Councillor
J. Metcalfe, Councillor
D. Lawrence, Councillor
R. Shirton, Councillor
B. Corbett, Councillor

STAFF PRESENT D. Boyle, Chief Administrative Officer
C. Case, General Manager, Corporate & Social Services
M. Evers, Director, Planning & Development
T. Haedrich, General Manager, Engineering & Capital Works
M. Jamieson, Director, Human Resources
C. Manley, General Manager, Community & Development Services
M. Merritt, General Manager, Financial & Data Services
P. Mete, General Manager, Public Works Operations

R. Charlton, Manager, Building & Municipal Enforcement Services
J. Gallagher, Manager, Emergency Services/Fire Chief
B. Kissner, Planner
J. Miller, Planner
K. Schmitz, Community Partnership Liaison
E. Eichenbaum, Manager, Citizen & Legislative Services/Clerk

CALL TO ORDER

Councillor Shirton called the Council in Committee meeting to order at 9:30 a.m.

ROLL CALL

All Members of Council were in attendance except for Mayor Hewitt.

DISCLOSURES OF PECUNIARY INTEREST

None.

PUBLIC MEETING FOR PLANNING APPLICATIONS

Councillor Shirton, Chair of Public Meeting for Planning Applications, remained in the Chair for this portion of the meeting.

Prior to commencing the public meeting, the Chair explained the meeting, delegation and appeal process. He noted that decisions made by Committee at this meeting would be given final consideration at the March 4, 2019 Council meeting.

1 PDD-06-2019 Zoning By-law Amendment as a Condition of Consent-Rose

J. Miller presented the report.

There being no one else present to speak either for or against this application, deliberations concluded with the introduction of the following recommendation.

Recommendation 1

Moved By: Councillor Corbett

Seconded By: Councillor Metcalfe

1. THAT Report PDD-06-2019 Zoning By-law Amendment as a Condition of Consent-Rose be received;
2. AND THAT application PLZ-HA-2018-197 to amend the Zoning By-law 1-DU 80 to rezone lands from 'Agriculture (A)' to 'Disposal Industrial (MD)' and to rezone lands from 'Disposal Industrial (MD)' to 'Agriculture (A)' be approved for reasons outlined in Report PDD-06-2019;
3. AND THAT the by-law attached to Report PDD-06-2019 be presented for enactment;
4. AND THAT the proposal is deemed consistent with the Provincial Policy Statement (2014), and the Growth Plan for the Greater Golden Horseshoe.

CARRIED

2 PDD-07-2019 Zoning By-law Amendment as Condition of Consent-Kelly

B. Kissner presented the report.

There being no one else present to speak either for or against this application, deliberations concluded with the introduction of the following recommendation.

Recommendation 2

Moved By: Councillor Corbett

Seconded By: Councillor Patterson

1. THAT Report PDD-07-2019 Zoning By-law Amendment as Condition of Consent-Kelly be received;

2. AND THAT application PLZ-HA-2018-191 to amend the Town of Dunnville Zoning By-law 1-DU 80 to prohibit future residential development and home occupation opportunities on the retained farm lands and establish a special provision for increased accessory structure floor area on the severed lands, be approved for reasons outlined in Report PDD-07-2019;
3. AND THAT the proposal is deemed to be consistent with the Provincial Policy Statement (2014), and the Growth Plan for the Greater Golden Horseshoe;
4. AND THAT the By-law attached to Report PDD-07-2019 be presented for enactment.

CARRIED

MOTIONS OF CONSENT

Deputy Mayor Dalimonte assumed the Chair for this portion of the meeting.

Recommendation 3

Moved By: Councillor Corbett

Seconded By: Councillor Metcalfe

THAT the following motions be approved:

1 **BME-M01-2019 Parking Set Fine Increases**

THAT Memorandum BME-M01-2019 Parking Set Fine Increases be received as information.

2 **CDP-M01-2019 Great Arts for Great Lakes Initiative Update**

THAT Memorandum CDP-M01-2019 Great Arts for Great Lakes Initiative Update be received as information.

3 **EMS-M01-2019 Ambulance Response Time Performance Plan Results for 2018**

THAT Memorandum EMS-M01-2019 Ambulance Response Time Performance Plan Results for 2018 be received as information.

4 **ENV-01-2019 Annual Water Quality Reports**

1. THAT Report ENV-01-2019 Annual Water Quality Reports be received as information;

2. AND THAT Haldimand County continue to support and endorse the Quality Management Systems Operation Plan.

5 HRD-03-2019 Public Sector Salary Disclosure - 2018

THAT Report HRD-03-2019 Public Sector Salary Disclosure – 2018 be received as information.

CARRIED

DEPARTMENTAL STAFF REPORTS

1 COMMUNITY & DEVELOPMENT SERVICES

Deputy Mayor Dalimonte, Chair of Community & Development Services, remained in the Chair for this portion of the meeting.

1.1 PDD-08-2019 Removal of a Holding Provision–JRAD Investments Inc.

Recommendation 4

Moved By: Councillor Shirton

Seconded By: Councillor Lawrence

1. THAT Report PDD-08-2019 Removal of a Holding Provision–JRAD Investments Inc. be received;
2. AND THAT the attached by-law for the removal of the holding (H) provision be presented for enactment;
3. AND THAT the attached by-law authorizing the Mayor and Clerk to enter into a site plan agreement with JRAD Investments Inc. be presented for enactment;
4. AND THAT the proposal is deemed to be consistent with the Provincial Policy Statement (2014) and Provincial Growth Plan (2017) and other matters of provincial interest.

CARRIED

1.2 Other Business

None.

2 PUBLIC WORKS OPERATIONS

Councillor Corbett, Chair of Public Works Operations, assumed the Chair for this portion of the meeting.

2.1 Other Business

None.

3 ENGINEERING & CAPITAL WORKS

Councillor Metcalfe, Chair of Engineering & Capital Works, assumed the Chair for this portion of the meeting.

3.1 Other Business

None.

4 FINANCIAL & DATA SERVICES

Councillor Patterson, Chair of Financial & Data Services, assumed the Chair for this portion of the meeting.

4.1 FIN-02-2019 Budget Guidelines for 2019

Recommendation 5

Moved By: Councillor Lawrence

Seconded By: Councillor Shirton

1. THAT Report FIN-02-2019 Budget Guidelines for 2019 be received;
2. AND THAT the following guidelines be approved for the preparation of the 2019 Draft Tax Supported Capital Budget and Forecast:
 - A 1.0% increase in the tax levy to fund the capital requirements for the 2019 Capital Budget; and
 - Capital related expenditures targeted to be at 35% of the total tax levy within the forecast period but at a future date beyond 2019; and
 - Maintain an 80:20 ratio of capital expenditures for replacements/"state of good repair" to new/enhanced projects over the 10 year forecast period, excluding Community Vibrancy Fund projects;
3. AND THAT the following guidelines be approved for preparation of the 2019 Draft Tax Supported Operating Budget:
 - Annual assessment growth is to be used as follows:
 - i. firstly for increases in the tax levy to fund the annual capital-related tax supported capital requirements; and
 - ii. secondly to fund growth related impacts and new initiatives/service level enhancements; and
 - iii. lastly, any unutilized annual assessment growth be transferred to the Contingency Reserve to offset future growth related cost increases if necessary; and

- Additional new initiatives for new/enhanced services, beyond available assessment growth, should only be considered during the budget review if the net levy impact can be mitigated on a consolidated, corporate-wide basis and the individual business case provides for offsetting revenue sources, efficiency improvements or cost savings; and
 - Funding related to Council approved new initiatives would be considered above and beyond the base budget requirements; and
 - A targeted overall increase in the combined municipal and education taxes on an average residential property of 2.00% for the Tax Supported Operating Budget requirements.
4. AND THAT, unless approved by a specific Council resolution and until the 2019 tax supported budget is approved by Council, staff are delegated the following purchase authority, subject to the provisions of the County's Procurement Policy:
- Capital Purchases: Up to the approved budget for the applicable project, conditional on the project being approved by Council in the 2018 Capital Budget, including approved 2019 Capital Forecast Projects for State of Good Repair only;
 - Operating Purchases: Up to 50% of the previous year's base budget expenditures, adjusted for the impacts of one-time expenditures approved in 2018, and excluding any proposed new initiatives or service level changes.

CARRIED

4.2 FIN-03-2019 Analysis of Assessment Update

Recommendation 6

Moved By: Councillor Corbett

Seconded By: Councillor Metcalfe

THAT Report FIN-03-2019 Analysis of Assessment Update be received as information.

CARRIED

4.3 Other Business

None.

5 CORPORATE & SOCIAL SERVICES

Councillor Lawrence, Chair of Corporate & Social Services, assumed the Chair for this portion of the meeting.

5.1 LSS-07-2019 Unsolicited Offer from Charman, Part of Lane and Part of Ann Street, Nanticoke

Recommendation 7

Moved By: Councillor Metcalfe

Seconded By: Councillor Patterson

1. THAT Report LSS-07-2019 Unsolicited Offer from Charman, Part of Lane and Part of Ann Street, Nanticoke be received;
2. AND THAT Memorandum LSS-M03-2019 Additional Information Related to Report LSS-07-2019 be received as information and remain confidential;
3. AND THAT the subject property legally described as PIN # 38249-0154(LT) being Part of Lane, Plan 344 and Part of Ann Street, Plan 344, closed by HC211003, being Part 2 on 18R-4144; Haldimand County, be declared surplus to the needs of the municipality;
4. AND THAT staff be authorized to proceed with the sale of PIN # 38249-0154(LT) being Part of Lane, Plan 344 and Part of Ann Street, Plan 344, closed by HC211003, being Part 2 on 18R-4144; Haldimand County, in accordance with Option #1, as outlined in Memorandum LSS-M03-2019;
5. AND THAT public notice of the pending sale be published in the local newspaper;
6. AND THAT the Mayor and Clerk be authorized to execute all necessary documents;
7. AND THAT once a final sale agreement has been reached, a by-law be presented to authorize the sale.

CARRIED

5.2 HRD-04-2019 Health and Safety Policy and Program

Recommendation 8

Moved By: Councillor Corbett

Seconded By: Councillor Dalimonte

1. THAT Report HRD-04-2019 Health and Safety Policy and Program be received;
2. AND THAT the 2019 Occupational Health and Safety Program be approved as outlined in Report HRD-04-2019;

3. AND THAT Policy No.2018-01 be rescinded and replaced with the 2019 Occupational Health and Safety Policy, as outlined in Attachment 5 to Report HRD-04-2019.

CARRIED

5.3 CLS-03-2019 Appointment of Integrity Commissioner

Recommendation 9

Moved By: Councillor Shirton

Seconded By: Councillor Metcalfe

1. THAT Report CLS-03-2019 Appointment of Integrity Commissioner be received;
2. AND THAT Charles Harnick, ADR Chambers Inc., be appointed as Integrity Commissioner for Haldimand County Council and its local boards for a period of four (4) years with the renewal option of two (2) one (1) year term extension periods;
3. AND THAT a by-law to appoint the Integrity Commissioner be presented for enactment.

CARRIED

5.4 Other Business

5.4.1 Rescheduling of the February 28 & March 1, 2019 Committee of the Whole Meetings to Consider the 2019 Tax Supported Capital Budget

Recommendation 10

Moved By: Councillor Corbett

Seconded By: Councillor Patterson

THAT the Committee of the Whole meetings scheduled for February 28 and March 1, 2019 to consider the 2019 Draft Tax Supported Capital Budget, be re-scheduled to March 5, 2019.

CARRIED

6 CORPORATE AFFAIRS

Deputy Mayor Dalimonte, Vice Chair of Corporate Affairs, resumed the Chair for this portion of the meeting.

6.1 Other Business

None.

UNFINISHED BUSINESS

- 1 Sale of County lands to the Community and Children's Safety Village of Haldimand-Norfolk (Safety Village)

Recommendation 11

Moved By: Councillor Metcalfe

Seconded By: Councillor Lawrence

1. **WHEREAS Haldimand County considered the sale of County lands to the Community and Children's Safety Village of Haldimand-Norfolk (Safety Village) through Report CS-SS-27-2017;**
2. **NOW THEREFORE BE IT RESOLVED THAT the condition in the Agreement of Purchase and Sale between Haldimand County and the Safety Village for property legally described as PIN # 38245-0174(LT), PCL 3-6 SEC D3, Part Unit 3 PL D-37-3 Nanticoke Part 2 37R3116, Haldimand County, related to the Safety Village being required to make a business case presentation to Council, be extended to no later than October 8, 2019.**

CARRIED

CLOSED SESSION

Recommendation 12

Moved By: Councillor Corbett

Seconded By: Councillor Lawrence

THAT pursuant to Section 239 of the *Municipal Act*, as amended, Council convene in a meeting at 10:43 a.m. closed to the public, to discuss:

personal matters about an identifiable individual, including municipal or local board employees

- 1 EDT-M01-2019 Addendum to Report EDT-02-2019 Business Improvement Area Board of Management Appointments

litigation or potential litigation, including matters before administrative tribunals affecting the municipality

- 2 Verbal Update Re: Application Filed with the Human Rights Tribunal of Ontario

CARRIED

Recommendation 13

Moved By: Councillor Shirton

Seconded By: Councillor Metcalfe

THAT this closed meeting now adjourn at 10:58 a.m. and reconvene in open session.

CARRIED

PRESENTATIONS AND CONSIDERATION OF RELATED REPORTS (11:00 A.M.)

Deputy Mayor Dalimonte resumed the Chair for this portion of the meeting.

1 CDP-01-2019 Community Partnership Program–Fields and Parks Management Program

K. Schmitz presented the report.

Recommendation 14

Moved By: Councillor Shirton

Seconded By: Councillor Patterson

1. THAT Report CDP-01-2019 Community Partnership Program-Fields and Parks Management Program be received;
2. AND THAT the draft Fields and Parks Management Program Policy 2019-XX included as Attachment 3 to Report CDP-01-2019, be approved;
3. AND THAT a Memorandum of Understanding be entered into with each of the ten (10) Fields and Parks Management Groups identified through Report CDP-01-2019;
4. AND THAT the Mayor and Clerk be authorized to sign the Memorandum of Understanding with each group in the form included as Attachment #4 to Report CDP-01-2019;
5. AND THAT the funding model to support the activities of the Fields and Parks Management Groups, as presented in Report CDP-01-2019, be referred to the 2019 Tax Supported Operating Budget for consideration as a New Initiative.

CARRIED

DELEGATIONS AND CONSIDERATION OF RELATED REPORTS (1:00 P.M.)

1 EDT-02-2019 Business Improvement Area Board of Management Appointments

1.1 Annual BIA Presentations

1.1.1 Kathy Marshall, Caledonia BIA

Ms. Marshall presented the Caledonia BIA report.

1.1.2 Andrew Rose, Dunnville BIA

Mr. Rose presented the Dunnville BIA report.

1.1.3 Robert Phillips, Hagersville BIA

Mr. Phillips presented the Hagersville BIA report.

Recommendation 14

Moved By: Councillor Corbett

Seconded By: Councillor Metcalfe

THAT the correspondence and presentation material from the Caledonia, Dunnville, and Hagersville BIA's Re: Annual BIA Presentations be received as information.

CARRIED

Recommendation 15

Moved By: Councillor Corbett

Seconded By: Councillor Lawrence

1. THAT Report EDT-02-2019 Business Improvement Area Board of Management Appointments be received;
2. AND THAT Memorandum EDT-M01-2019 Addendum to Report EDT-02-2019 Business Improvement Area Board of Management Appointments be received and remain confidential;
3. AND THAT the following individuals be appointed to the Caledonia Business Improvement Area Board of Management for the 2018-2022 term of Council: Don Smith (Chair), Heather Hibbs (Secretary), Barbara Martindale (Treasurer), Brian Hagan, Lori Ivanco, Doug Ralston;
4. AND THAT the following individuals be appointed to the Dunnville Business Improvement Area Board of Management for the 2018-2022 term of Council: Mary Ann Anderson (Chair), Mary Bacher (Secretary), Jason High (Treasurer), Cyrus Hopman, Karen Gauty, Brenda Ricker, Sue Smith, Rob Shirton;

5. AND THAT the following individuals be appointed to the Hagersville Business Improvement Area Board of Management for the 2018-2022 term of Council: Chad Kempt (Chair), Robert Phillips (Secretary/Treasurer), David Sayer, John Luttjehuizen, Tim Otterman, Craig R. Sitter, Pieter Wonder.

CARRIED

1.2 Members from the Every Moment Counts Campaign Re: Funding Proposal for New Emergency Department at the Haldimand War Memorial Hospital

Al Elliot, Director, Dunnville Hospital and Healthcare Foundation introduced the delegation.

Fiona McFarlane, Donor Relations and Communications Coordinator and Andrew Topp, Campaign Team Member, made a presentation requesting a grant of \$150,000 for the Haldimand War Memorial Hospital.

Recommendation 16

Moved By: Councillor Corbett

Seconded By: Councillor Shirton

THAT the correspondence and presentation material from Members of the Every Moment Counts Campaign Re: Funding Proposal for New Emergency Department at the Haldimand War Memorial Hospital be received as information.

CARRIED

REPORTS FROM SPECIAL PURPOSE COMMITTEES, BOARDS AND COMMISSIONS

None.

NEW BUSINESS

None.

INQUIRIES, ANNOUNCEMENTS AND CONCERNS OF COUNCILLORS

None.

ADJOURNMENT

Recommendation 17

Moved By: Councillor Metcalfe

Seconded By: Councillor Lawrence

THAT this meeting is now adjourned at 1:47 p.m.

CARRIED

DEPUTY MAYOR

CLERK