

Council Member Appointments to Boards and Committees							
Appointment	Brief Description	# of Council Members to be Appointed	Term	Approximate # meetings /year	Total # persons on Committee/ Board	Mandatory/ Discretionary	Related Division
Deputy Mayor	Assumes the duties of Mayor in his/her absence including legislative functions, presiding over meetings, dealing with media, attending public functions and executing legal documentation.	1	1 year	Unknown (as needed)	N/A	Mandatory (Procedural By-law)	Mayor's Office
Chair & Vice Chair of Council Business Divisions	Committees for the five business divisions that comprise the Council in Committee (Planning & Economic Development; Corporate Services; Public Works; Community Services; Joint Services)	1 Chair and 1 Vice-Chair for each of the 7 business divisions	1 year	14 (based on CIC/Council meeting schedule)	N/A	Mandatory (Procedural By-law)	All
Accessibility Advisory Committee	Assist Council in facilitating and improving opportunities for persons with disabilities by promoting the implementation of the legislative requirements	1	4 years maximum	Quarterly (schedule of meetings to be determined)	7 (including 6 citizen members)	Mandatory (Accessibility for Ontarians with Disabilities Act)	Citizen & Legislative Services
Agricultural Advisory Committee	Ensure ongoing dialogue between County and the agricultural community; advises Council on matters, issues and policies pertaining to agriculture and agribusiness in Haldimand	1 + 1 alternate	4 years maximum	12 (3rd Wednesday, Monthly, 6 pm)	9 (including 8 citizen members)	Discretionary	Economic Development & Tourism
Business Development and Planning Advisory Committee	Assist business development within Haldimand County and the implementation of Haldimand County's Economic Development and Tourism strategies	2	4 years maximum	Quarterly	7 - 12 (including 2 members of Council and 1 member from the Grand Erie Business Centre)	Discretionary	Economic Development & Tourism
Business Improvement Area Boards of Management	Mandated to oversee the improvement, beautification and maintenance of municipally-owned land, buildings and structures in the designated area to a level beyond that provided at the expense of the municipality; and to promote the area as a business or shopping area.	1 for each of the 3 designated BIAs (Caledonia, Dunnville, Hagersville)	4 years (concurrent with Council but continue until their successors are appointed) as legislated by the Municipal Act	12 (Monthly, as scheduled by individual Boards)	7 - 12 (including 1 member of Council)	Mandatory (Municipal Act and BIA Incorporation Bylaws)	Economic Development & Tourism

Appointment	Brief Description	# of Council Members to be Appointed	Term	Approximate # meetings /year	Total # persons on Committee/ Board	Mandatory/ Discretionary	Related Division
Grand River Conservation Authority	Board consists of representatives of municipalities falling within the Grand River watershed	2 (also represent Norfolk's Interests upon their concurrence)	4 years maximum	12 (4th Friday, Monthly, 9:30 am)	26	Mandatory (Conservation Authorities Act)	Planning & Development
Long Point Region Conservation Authority	Board consists of representatives of municipalities falling within the LPRCA watershed	2	4 years maximum	12 (1st Wednesday, Monthly, 6:30 pm)	25	Mandatory (Conservation Authorities Act)	Planning & Development
Niagara Peninsula Conservation Authority	Board consists of representatives of municipalities falling within the NPCA watershed	2	4 years maximum	12 (3rd Wednesday, Monthly, 7:00 pm)	11	Mandatory (Conservation Authorities Act)	Planning & Development
Court of Revision	Responsible for addressing issues with respect to assessment complaints on newly constructed municipal drains and on maintenance or upgrades to existing drains	3 + 1 alternate	4 years maximum	As Required	3	Mandatory (Drainage Act)	Engineering Services
Haldimand Norfolk Housing Corporation	Manages public housing stock for Haldimand and Norfolk	1 from each Haldimand and Norfolk	4 years maximum	9	Up to 13	Mandatory	Corporate & Social Services Admin
Hamilton Airport Noise Management Advisory Committee	Representatives of government, First Nations, residents, industry and airport meet to address noise control issues and concerns	1	4 years maximum	1	29	Discretionary	Planning & Development
Health and Social Services Advisory Committee	Responsible for reviewing reports and discussing matters related to the delivery of services such as social housing, public health, childcare and social assistance and making recommendations to Norfolk County as the designated CMSM & Board of Health	3	4 years maximum	12 (3rd Thursday Monthly, 2:00 pm)	6 (including 3 members of Norfolk Council)	Discretionary	Corporate & Social Services Admin
Heritage Haldimand	Provide advice on matters pertaining to Parts IV and V of the Ontario Heritage Act; assist Council in carrying out its heritage conservation program; and provide education and guidance to the community on heritage resources.	1	4 years maximum	9 monthly meetings (last Monday at 7:00 p.m.)	9 (including 8 citizen members)	Mandatory (Ontario Heritage Act)	Community Development and Partnerships

Appointment	Brief Description	# of Council Members to be Appointed	Term	Approximate # meetings /year	Total # persons on Committee/ Board	Mandatory/ Discretionary	Related Division
Museums Advisory Committee	Provide advice and recommendations to Council with respect to policy issues related to museums and artifact collections and provide leadership, vision, advocacy and continuity of purpose for the museums.	1	4 years maximum	Quarterly	8 (including 7 citizen members)	Discretionary	Community Development and Partnerships
Police Services Board	Meets with OPP Detachment Commander to determine objectives and priorities for policing of the community	Mayor (or alternate) and 1 Councillor	1 year Term is not legislated but cannot exceed term of council	9 (4th Wednesday, Monthly, 9:30 am)	5 (including 1 citizen and 2 Provincial appointees)	Mandatory (Police Services Act, Sect. 10)	Community & Development Services Admin.
Poverty Action Partnership	Raises awareness and helps to find solutions related to poverty in Haldimand and Norfolk	1	Unknown	Monthly	Unknown	Discretionary	Corporate & Social Services Admin
Public Library Board	Responsible for operation of six libraries in County and annual operating budget of approximately \$1.9 million	1	4 years (concurrent with Council but continues until their successors are appointed) Term is legislated through the Libraries Act	10	7 (including 1 Council member)	Mandatory (Public Libraries Act)	Libraries
Source Water Protection Committees	Multi-stakeholder Steering Committee which leads the development of source protection plans within a watershed area. Haldimand falls under 2 source protection areas - Niagara Peninsula and Lake Erie	Niagara = 1; Lake Erie = 1 shared with Norfolk (member may not be a Conservation Authority appointee)	Individually determined through the respective Source Water Protection Plan	Niagara = currently, 1 to 2 per year; Lake Erie = quarterly	Niagara = 10; Lake Erie = 22	Mandatory (Clean Water Act)	Environmental Operations
Tom Howe Citizen Liaison Committee	Monitors and reviews issues of concern surrounding Tom Howe Landfill Site	1	4 years maximum	4 (As scheduled by Committee)	9	Mandatory (per Certificate of Approval)	Environmental Operations
Trails Advisory Committee	Represent and oversee trail interests on behalf of the residents and trail interest groups across Haldimand County	1	4 years maximum	Quarterly	up to 12	Discretionary	Community Development and Partnerships