



Long Point Region Conservation Authority

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November 14, 2018

File:1.4.5.1

Karen General, GM Corporate Services
Haldimand County
45 Munsee St N, PO Box 400
Cayuga ON N0A 1E0

Re: 30-Day Notice to Affected Municipalities – 2019 Draft LPRCA Budget

Dear Ms. General,

At a Special Board of Directors meeting held on Friday, November 9th, the Draft 2019 Operating and Capital Budgets for LPRCA were approved. The overall increase for the municipal levy is 3.79% versus last year's increase of 6.6%. The overall municipal support requested for the 2019 operating budget of \$4,182,984 is \$1,607,452. The overall municipal support requested for the 2019 capital of \$878,350 is \$387,650. Specifics for each municipality can be found in attachments 5 and 6.

Ontario Regulation 139/96 calls for a 30-day notice to affected municipal partners in order for them to consider and provide comment regarding the draft budget. The Regulation also requires that the notice be accompanied by the financial information used to determine that levy. As such, please find attached the following information on LPRCA's budgets for its member municipalities:

1. 2019 Draft Consolidated Budget Summary
2. 2019 Draft Statement of Operations
3. Five-year Draft Capital Budget 2019-2023
4. LPRCA Draft 2019 Municipal Levy - Consolidated
5. Five Year Summary by Municipality of Levy Apportioned by CVA %
6. Capital Levy by Municipality Apportioned by CVA %

LPRCA is requesting any comment regarding the Draft 2019 Budget to be forwarded to this office no later than noon Friday, December 21st, 2018.

The weighted vote for the Final 2019 LPRCA Budget will take place the evening of Wednesday, January 9th, 2019 as part of the regular meeting of the LPRCA Board of Directors.

On behalf of the LPRCA Board of Directors, I would respectfully request the opportunity to present the draft budget to your council at its earliest convenience. If you have any questions or need further information, please feel free to contact myself at 519-842-4242, ext. 224.

Sincerely,

Judy Maxwell
General Manager

**Long Point Region Conservation Authority
2019 Draft Budget Summary**

	2018 Budget	2019 Draft Budget	2019 Change from 2018 Budget		% of Approved Budget
	\$	\$	\$	%	
Total Operating Expenditures	4,073,985	4,182,984	109,000	2.7%	82.6%
Total Capital Expenditures *	691,650	878,350	186,700	27.0%	17.4%
Total Expenditures	4,765,635	5,061,334	295,700	6.20%	100.0%

SOURCES OF REVENUE

Municipal Levy - Operating	1,553,674	1,607,452	53,779	3.46%	31.8%
Municipal Levy - Capital	368,550	387,650	19,100	5.18%	7.7%
Municipal Levy	1,922,224	1,995,102	72,879	3.79%	39.42%
 Municipal Levy - Special Norfolk		48,100	48,100		1.0%
 Total Municipal Levy	1,922,224	2,043,202	120,979	6.29%	40.4%
 Provincial Funding	65,355	37,111	(28,244)	(43.2%)	0.7%
MNR Grant	68,240	68,240	-		1.3%
MNR WECL & Municipal Funding	157,500	95,000	(62,500)	(39.7%)	1.9%
Federal Funding	42,147	154,339	112,192	266.2%	3.0%
User Fees	2,072,585	2,163,963	91,378	4.4%	42.8%
Community Support	309,485	296,380	(13,105)	(4.2%)	5.9%
Interest on Investments	-	-	-		0.0%
Land Donation	-	-	-		0.0%
Gain on Sale of Assets	-	-	-		0.0%
Bayham ALUS	-	-	-		0.0%
Deferred Revenue/Reallocation	128,100	48,100	(80,000)	(62.5%)	1.0%
Contribution from(to) Reserves	-	155,000	155,000		3.1%
TOTAL REVENUE	4,765,635	5,061,334	295,700	6.20%	100.0%

* The Capital Expenditures in the 2019 Draft Budget are proposed to be funded by Municipal Levy of \$387,650, WECL \$95,000, Federal Natural Disaster Mitigation Program of \$144,500, prior year Municipal Levy of \$48,100 and \$155,000 from Reserves.

Long Point Region Conservation Authority
Statement of Operations

	2018	2019	2019 Change from		Contribution	Increase to
	Budget	Draft Budget	2018 Budget		(to) from	Levy \$
	\$		\$	%	Reserves \$	
Program:						
Watershed Planning and Technical Services	285,357	288,618	3,262	1.1%	-	1,437
Watershed Flood Control Services	236,822	231,360	(5,462)	(2.3%)	-	(5,462)
Healthy Watershed Services	200,527	186,006	(14,521)	(7.2%)	(14,801)	27,888
Communication and Marketing Services	147,632	113,332	(34,300)	(23.2%)	-	(35,300)
Backus Heritage and Education Services	626,256	628,140	1,884	0.3%	-	(14,300)
Conservation Parks Management Services	767,115	773,975	6,860	0.9%	(248,125)	No levy
Public Forest Land Management Services	227,515	234,062	6,547	2.9%	(65,938)	No levy
Private Forest Land Management Services	116,397	122,926	6,529	5.6%	-	No levy
Other Conservation and Land Management Services	507,208	518,459	11,251	2.2%	-	(10,986)
Corporate Services	959,156	1,086,107	126,951	13.2%	328,863	90,501
Total Program Expenditures	4,073,985	4,182,984	109,000	2.7%	(0)	53,779
Objects of Expenses:						
Staff Expenses	2,703,140	2,744,806	41,666	1.5%		
Staff Related Expenses	48,128	54,130	6,002	12.5%		
Materials and Supplies	260,142	272,482	12,340	4.7%		
Purchased Services	971,904	1,017,679	45,775	4.7%		
Equipment	26,350	28,300	1,950	7.4%		
Other	64,321	65,587	1,266	2.0%		
Bayham ALUS	-	-	-			
Amortization	-	-	-			
Total Expenditures	4,073,985	4,182,984	109,000	2.7%		
Sources of Revenue:						
Municipal Levy - Operating	1,553,674	1,607,452	53,779	3.5%		
Provincial Funding	65,355	37,111	(28,244)	(43.2%)		
MNR Grant	68,240	68,240	-	0.0%		
MNR WECI & Municipal Funding	-	-	-	0.0%		
Federal Funding	9,647	9,839	192	2.0%		
User Fees	2,072,585	2,163,963	91,378	4.4%		
Community Support	304,485	296,380	(8,105)	(2.7%)		
Interest on Investments	-	-	-	0.0%		
Land Donation	-	-	-	0.0%		
Gain on Sale of Assets	-	-	-	0.0%		
Bayham ALUS	-	-	-	0.0%		
Contribution from (to) Reserves	-	0	(0)	0.0%		
Total Revenue	4,073,985	4,182,984	109,000	2.7%		

**Long Point Region Conservation Authority
FIVE YEAR DRAFT CAPITAL BUDGET 2019-2023
CORPORATE SUMMARY**

PROGRAMS AND PROJECTS**OBJECTS OF EXPENSES**

	2019	2020	2021	2022	2023	Total
<u>Watershed Services</u>						
Flood Control Structure Repairs and Studies	190,000	450,000	432,500	430,000	435,000	\$1,937,500
NDMP Flood Forecasting and Warning	59,600					\$59,600
NDMP Floodplain Mapping	130,000	94,500				\$224,500
NDMP Shoreline Flood & Erosion Hazard Study - Norfolk County	123,100	110,600				\$233,700
<u>Backus Heritage and Education Services</u>						
Backus Education Centre Roof Replacement	55,000					\$55,000
Backus Hydro Upgrades	10,000		25,000			\$35,000
Homestead Roof Replacement		12,500	12,500	12,500	12,500	\$50,000
Heating and Cooling System Backus Village		10,000				\$10,000
New Comfort Station in Campground		45,000				\$45,000
Pool Deck Concrete Replacement		18,000				\$18,000
Security Fence Around Maintenance Barn and Workshop		10,000				\$10,000
Education Centre Flooring Replacement			25,000			\$25,000
Mill Footbridge Replacement				10,000	10,000	\$20,000
Two pavilion upgrades with hydro and security lighting		20,000				\$20,000
<u>Conservation Parks Management Services</u>						
Deer Creek CA Dock Replacement and Expansion	10,000					\$10,000
Deer Creek CA Cabin		-		10,000		\$10,000
Deer Creek CA Pump House Replacement			20,000			\$20,000
Haldimand CA Hydro Upgrades	10,000	10,000				\$20,000
Haldimand CA North Gate		20,000				\$20,000
Haldimand CA Washroom					55,000	\$55,000
Haldimand CA Boat Launch			30,000			\$30,000
Norfolk CA Hydro Upgrades	10,000	10,000		25,000		\$45,000
Norfolk CA Washroom		55,000				\$55,000
Norfolk CA Beach Access Upgrades		15,000				\$15,000
Waterford North CA Gatehouse Building	18,500					\$18,500
Waterford North CA Water and Electrical Additions	146,700					\$146,700
Waterford North CA Dumping Station	15,000					\$15,000
<u>Other Conservation and Land Management Services</u>						
Vehicle Replacement (1 minivan or SUV)	30,000	30,000	30,000	30,000	30,000	\$150,000
Utility Task Vehicle	28,000	14,000				\$42,000
Equipment Replacement (1 front mount lawnmower)	22,000	15,000	15,000	15,000	15,000	\$82,000
Parks signage		5,000	5,000			\$10,000
Forestry Tract Signage	6,450	6,450	5,400			\$18,300
Forestry Tract Gates	4,000	4,000				\$8,000
<u>Corporate Services</u>						
Computer Upgrades	10,000	8,500	5,000	5,000	5,000	\$33,500
	\$ 878,350	\$ 963,550	\$ 605,400	\$ 537,500	\$ 562,500	\$ 3,547,300

SOURCES OF REVENUE						
MUNICIPAL GENERAL LEVY - Capital	\$ 387,650					
MUNICIPAL SPECIAL LEVY - Capital	\$ 48,100					
Grants - Provincial (MNR) (WECI)	\$ 95,000					
Grants - Federal - Natural Disaster Mitigation Plan	\$ 144,500					
Reallocation of General Levy - Capital	\$ 48,100					
Reserves	\$ 155,000					
	\$ 878,350					

LPRCA 2019 MUNICIPAL LEVY - CONSOLIDATED - Draft					
MUNICIPALITY	OPERATING	LEVY AMOUNTS CAPITAL	TOTAL	PER CAPITA (Watershed)	PER CAPITA (Municipality)
Haldimand County	\$226,963	\$54,734	\$281,697	\$20.26	\$9.39
Norfolk County	\$845,974	\$204,014	\$1,049,988	\$20.52	\$19.49
Norwich Twp.	\$108,341	\$26,127	\$134,468	\$21.16	\$15.66
South-West Oxford Twp.	\$34,709	\$8,370	\$43,079	\$23.10	\$6.93
Tillsonburg	\$201,207	\$48,523	\$249,730	\$19.15	\$19.15
Total Oxford County	\$344,257	\$83,020	\$427,277		
Brant County	\$105,228	\$25,377	\$130,605	\$25.45	\$4.35
Bayham Municipality	\$73,371	\$17,694	\$91,064	\$16.71	\$16.71
Malahide Township	\$11,659	\$2,812	\$14,471	\$21.45	\$2.15
	<u>\$1,607,452</u>	<u>\$387,650</u>	<u>\$1,995,102</u>	<u>\$20.44</u>	<u>\$12.19</u>
Increase over 2018	\$53,780	\$19,101	\$72,881		
Per Capita Increase over 2018	\$0.55	\$0.20	\$0.75		

5 Year Summary by Municipality of Levy Apportioned by CVA %**LPRCA**

Draft Budget Operating Levy
\$ 1,607,452

Draft Budget Capital Levy
\$387,650

Total Levy
\$1,995,102

Municipality	Year	Municipal Levy - Operating				Municipal Levy - Capital				Municipal Levy - Combined			
		Amount of Levy Share	% of Total Levy*	\$ Increase Year over Year	% Increase Year over Year	Amount of Levy Share	% of Total Levy*	\$ Increase Year over Year	% Increase Year over Year	Amount of Levy Share	% of Total Levy*	\$ Increase Year over Year	% Increase Year over Year
Haldimand County	2015	\$164,510	14.49%			\$25,229	14.49%			\$189,739	14.49%		
	2016	\$204,043	14.44%	\$39,533	24.03%	\$38,854	14.44%	\$13,625	54.01%	\$242,897	14.44%	\$53,158	28.02%
	2017	\$207,125	14.17%	\$3,082	1.51%	\$49,485	14.17%	\$10,631	27.36%	\$256,610	14.17%	\$13,713	5.65%
	2018	\$218,044	14.03%	\$10,919	5.27%	\$51,723	14.03%	\$2,238	4.52%	\$269,767	14.03%	\$13,157	5.13%
	2019	\$226,963	14.12%	\$8,919	4.09%	\$54,734	14.12%	\$3,011	5.82%	\$281,697	14.12%	\$11,930	4.42%
Norfolk County	2015	\$600,471	52.94%			\$92,089	52.94%			\$692,560	52.94%		
	2016	\$748,430	52.90%	\$147,959	24.64%	\$142,515	52.90%	\$50,426	54.76%	\$890,945	52.90%	\$198,385	28.65%
	2017	\$776,193	52.98%	\$27,763	3.71%	\$185,445	52.98%	\$42,930	30.12%	\$961,638	52.98%	\$70,693	7.93%
	2018	\$822,699	53.09%	\$46,506	5.99%	\$195,154	53.09%	\$9,709	5.24%	\$1,017,853	53.09%	\$56,215	5.85%
	2019	\$845,974	52.63%	\$23,275	2.83%	\$204,014	52.63%	\$8,860	4.54%	\$1,049,988	52.63%	\$32,135	3.16%
Oxford County*	2015	\$243,499	21.41%			\$37,343	21.41%			\$280,842	21.41%		
	2016	\$302,500	21.45%	\$59,001	24.23%	\$57,602	21.45%	\$20,259	54.25%	\$360,102	21.45%	\$79,260	28.22%
	2017	\$314,084	21.41%	\$11,584	3.83%	\$75,040	21.41%	\$17,438	30.27%	\$389,124	21.41%	\$29,022	8.06%
	2018	\$333,558	21.48%	\$19,474	6.20%	\$79,124	21.48%	\$4,084	5.44%	\$412,682	21.48%	\$23,558	6.05%
	2019	\$344,257	21.42%	\$10,699	3.21%	\$83,020	21.42%	\$3,896	4.92%	\$427,277	21.42%	\$14,595	3.54%
Brant County	2015	\$67,630	5.91%			\$10,372	5.91%			\$78,002	5.91%		
	2016	\$84,213	5.96%	\$16,583	24.52%	\$16,036	5.96%	\$5,664	54.61%	\$100,249	5.96%	\$22,247	28.52%
	2017	\$89,378	5.96%	\$5,165	6.13%	\$21,354	5.96%	\$5,318	33.16%	\$110,732	5.96%	\$10,483	10.46%
	2018	\$97,809	6.11%	\$8,431	9.43%	\$23,201	6.11%	\$1,847	8.65%	\$121,010	6.11%	\$10,278	9.28%
	2019	\$105,228	6.55%	\$7,419	7.59%	\$25,377	6.55%	\$2,176	9.38%	\$130,605	6.55%	\$9,595	7.93%
Bayham Municipality	2015	\$50,983	4.47%			\$7,819	4.47%			\$58,802	4.47%		
	2016	\$63,434	4.49%	\$12,451	24.42%	\$12,079	4.49%	\$4,260	54.48%	\$75,513	4.49%	\$16,711	28.42%
	2017	\$65,058	4.49%	\$1,624	2.56%	\$15,543	4.49%	\$3,464	28.68%	\$80,601	4.49%	\$5,088	6.74%
	2018	\$70,301	4.45%	\$5,243	8.06%	\$16,676	4.45%	\$1,133	7.29%	\$86,977	4.45%	\$6,376	7.91%
	2019	\$73,371	4.56%	\$3,070	4.37%	\$17,694	4.56%	\$1,018	6.10%	\$91,064	4.56%	\$4,087	4.70%
Malahide Township	2015	\$8,044	0.68%			\$1,234	0.68%			\$9,278	0.68%		
	2016	\$10,060	0.71%	\$2,016	25.06%	\$1,916	0.71%	\$682	55.27%	\$11,976	0.71%	\$2,698	29.08%
	2017	\$10,290	0.71%	\$230	2.29%	\$2,458	0.71%	\$542	28.29%	\$12,748	0.71%	\$772	6.45%
	2018	\$11,261	0.70%	\$971	9.44%	\$2,671	0.70%	\$213	8.67%	\$13,932	0.70%	\$1,184	9.29%
	2019	\$11,659	0.73%	\$398	3.53%	\$2,812	0.73%	\$141	5.27%	\$14,471	0.73%	\$539	3.87%
	2019	<u>\$1,607,452</u>		<u>\$53,780</u>	3.46%	<u>\$387,650</u>		<u>\$19,101</u>	5.18%	<u>\$1,995,102</u>		<u>\$72,881</u>	3.79%
		Operating				Capital				Combined			
	2015	\$ 1,135,137				\$ 174,086				\$ 1,309,223			
	2016	\$ 1,412,680		\$ 277,543	24.45%	\$ 269,002		\$ 94,916	54.52%	\$ 1,681,682		\$ 372,459	28.45%
	2017	\$ 1,462,128		\$ 49,448	3.50%	\$ 349,325		\$ 80,323	29.86%	\$ 1,811,453		\$ 129,771	7.72%
	2018	\$ 1,553,672		\$ 91,544	6.26%	\$ 368,549		\$ 19,224	5.50%	\$ 1,922,221		\$ 110,768	6.11%
	2019	\$ 1,607,452		\$ 53,780	3.46%	\$ 387,650		\$ 19,101	5.18%	\$ 1,995,102		\$ 72,881	3.79%
Total		\$ 7,171,069				\$ 1,548,612				\$ 8,719,681			

Notes: Operating

2015 \$11.67 per capita
2016 \$14.37 per capita
2017 \$15.04 per capita
2018 \$16.03 per capita
2019 \$16.47 per capita

Oxford County Apportionment:

Norwich Twp. \$ 108,341
South-West Oxford \$ 34,709
Tillsonburg \$ 201,207
\$ 344,257

Notes: Capital

2015 \$1.79 per capita
2016 \$2.74 per capita
2017 \$3.59 per capita
2018 \$3.80 per capita
2019 \$3.97 per capita

Oxford County Apportionment:

Norwich Twp. \$ 26,127
South-West Oxford \$ 8,370
Tillsonburg \$ 48,523
\$ 83,020

Notes: Combined

2015 \$13.46 per capita
2016 \$17.11 per capita
2017 \$18.63 per capita
2018 \$19.83 per capita
2019 \$20.44 per capita

Oxford County Apportionment:

Norwich Twp. \$ 134,468
South-West Oxford \$ 43,079
Tillsonburg \$ 249,730
\$ 427,277

2019 Draft Capital Levy By Municipality Apportioned by CVA %**LPRCA**

Project	Haldimand County	Norfolk County	Norwich Township	South-West Oxford Twp.	Tillsonburg	Brant County	Bayham Municipality	Malahide Township	Total
Watershed Services	\$ 23,579	\$ 87,889	\$ 11,256	\$ 3,606	\$ 20,904	\$ 10,932	\$ 7,623	\$ 1,211	\$ 167,000
Backus Heritage and Education Services	\$ 1,412	\$ 5,263	\$ 674	\$ 216	\$ 1,252	\$ 655	\$ 456	\$ 73	\$ 10,000
Conservation Parks Management Services	\$ 15,560	\$ 57,996	\$ 7,427	\$ 2,379	\$ 13,794	\$ 7,214	\$ 5,030	\$ 799	\$ 110,200
Other Conservation and Land Management Services	\$ 12,771	\$ 47,602	\$ 6,096	\$ 1,953	\$ 11,322	\$ 5,921	\$ 4,129	\$ 656	\$ 90,450
Communication and Marketing Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Corporate Services	\$ 1,412	\$ 5,263	\$ 674	\$ 216	\$ 1,252	\$ 655	\$ 456	\$ 73	\$ 10,000
TOTAL	\$ 54,734	\$ 204,014	\$ 26,127	\$ 8,370	\$ 48,523	\$ 25,377	\$ 17,694	\$ 2,812	\$ 387,650