



THE CORPORATION OF  
**HALDIMAND COUNTY**

**COUNCIL IN COMMITTEE MINUTES**

**Date:** October 30, 2018  
**Time:** 9:30 A.M.  
**Location:** Haldimand County Central Administration Building  
Council Chambers

**COUNCIL PRESENT** K. Hewitt, Mayor  
T. Dalimonte, Councillor  
R. Shirton, Councillor  
B. Corbett, Councillor

**STAFF PRESENT** D. Boyle, Chief Administrative Officer  
K. General, General Manager, Corporate Services  
T. Haedrich, Director, Engineering Services  
C. Manley, General Manager, Planning & Economic Development  
P. Mete, General Manager, Public Works  
  
M. Evers, Manager, Planning and Development  
S. Marsh, Property Coordinator  
D. McLean, Supervisor, Risk Management and Legal Services  
M. Merritt, Treasurer  
E. Eichenbaum, Clerk

**CALL TO ORDER**

Councillor Shirton called the Council in Committee meeting to order at 9:31 a.m.

**ROLL CALL**

The Mayor and all Members of Council were in attendance, except for Councillors Bartlett, Morison, and Grice who were absent on personal business.

**DISCLOSURES OF PECUNIARY INTEREST**

None.

**PUBLIC MEETINGS FOR PLANNING APPLICATIONS**

None.

## **PRESENTATIONS AND CONSIDERATION OF RELATED REPORTS**

None.

## **DEPARTMENTAL STAFF REPORTS**

### **1 PLANNING AND ECONOMIC DEVELOPMENT BUSINESS**

Councillor Shirton, Vice Chair of Planning and Economic Development, assumed the Chair for this portion of the meeting.

#### **1.1 PED-PD-37-2018 Contract Extension of the Mapping and Graphics Technologist**

##### **Recommendation 1**

Moved By: Councillor Corbett

Seconded By: Councillor Dalimonte

1. THAT Report PED-PD-37-2018 Contract Extension of the Mapping and Graphics Technologist, be received;
2. AND THAT the current contract of the Mapping and Graphics Technologist be extended until June 30, 2019;
3. AND THAT the costs associated with the extension be approved and incorporated into the 2019 Tax Supported Operating Budget as a one-time Council Approved Initiative.

**CARRIED**

#### **1.2 PED-COM-19-2018 Sir Frederick Haldimand Portrait Donation**

##### **Recommendation 2**

Moved By: Mayor Hewitt

Seconded By: Councillor Corbett

1. THAT Report PED-COM-19-2018 Sir Frederick Haldimand Portrait Donation be received;
2. AND THAT the offer by Port Maitland "On the Grand" Historical Association to donate a commissioned portrait of Sir Frederick Haldimand to Haldimand County be accepted;
3. AND THAT the donation from the Port Maitland "On the Grand" Historical Association be on a 'without restriction' basis;
4. AND THAT costs of framing be allocated to the approved Central Administration Building Capital Budget.

**CARRIED**

### 1.3 Other Business

Concerns about planning regulations related to cannabis production were raised. A Notice of Motion will be presented at Council regarding set-backs, etc.

### **MOTIONS OF CONSENT**

Mayor Hewitt assumed the Chair for this portion of the meeting.

#### **Recommendation 3**

Moved By: Councillor Corbett

Seconded By: Councillor Dalimonte

THAT the following motions be approved:

1. THAT Memorandum PED-PD-M01-2018 Correction of By-law 1096-HC-18 Improper Location Description-Mattice be received as information.
2. THAT Report CS-SS-15-2018 Purchasing Activity January to June 2018 be received as information.
3. THAT Memorandum CS-CL-M04-2018 Procedural By-law Amendments to Reflect Revised Business Divisions be received as information
4. THAT Memorandum CS-GM-M01-2018 re: Policing Related User Fees and Charges be received;

AND THAT the recommendations in Report CS-PSB-02-2018, as approved by the Haldimand County Police Services Board at their meeting of October 24, 2018, be supported.

5. THAT Report PW-ES-21-2018 Hagersville Reconstruction Project - Parking By-law Amendments be received;

AND THAT Haldimand County Winter Control Parking By-law 302/02, Schedule "A" – Snow Routes be amended to delete sections as outlined in Report PW-ES-21-2018;

AND THAT Haldimand County Winter Control Parking By-law 302/02, Schedule "A" – Snow Routes be amended to add sections as outlined in Report PW-ES-21-2018;

AND THAT Haldimand County Parking Control By-law 307/02, Schedule "B" – No Stopping be amended to delete sections as outlined in Report PW-ES-21-2018;

AND THAT Haldimand County Parking Control By-law 307/02, Schedule "B" – No Stopping be amended to add sections as outlined in Report PW-ES-21-2018;

AND THAT Haldimand County Parking Control By-law 307/02, Schedule "C" – No Parking be amended to add sections as outlined in Report PW-ES-21-2018;

AND THAT Haldimand County Parking Control By-law 307/02, Schedule "D" – Restricted Parking be amended to delete sections as outlined in Report PW-ES-21-2018;

AND THAT Haldimand County Parking Control By-law 307/02, Schedule "D" – Restricted Parking be amended to add sections as outlined in Report PW-ES-21-2018;

AND THAT Haldimand County Parking Control By-law 307/02, Schedule "H" – Physically Disabled Parking be amended to add sections as outlined in Report PW-ES-21-2018.

**CARRIED**

## **DEPARTMENTAL STAFF REPORTS (Continued)**

### **1 PUBLIC WORKS BUSINESS**

Councillor Corbett, Chair of Public Works, assumed the Chair for this portion of the meeting.

#### **1.1 PW-SW-04-2018 Budget Amendment Leachate Hauling**

##### **Recommendation 4**

Moved By: Councillor Shirton

Seconded By: Councillor Dalimonte

1. THAT Report PW-SW-04-2018 Budget Amendment Leachate Hauling be received;
2. AND THAT the costs associated with the Award of Contract PW-SW-05-2018, be approved and brought forward with the 2019 Tax Operating Budget as Council Approved.

**CARRIED**

#### **1.2 Other Business**

1. Road construction updates - Alder St. W. reconstruction, granular conversions, Munsee St. N., and bridge projects.
2. West quadrant Dunnville - feasibility study to be done - should be complete by year end.

### **2 JOINT SERVICES BUSINESS**

Councillor Dalimonte, Chair of Joint Services, assumed the Chair for this portion of the meeting.

#### **2.1 Other Business**

None.

### 3 COMMUNITY SERVICES BUSINESS

Mayor Hewitt resumed the Chair for this portion of the meeting.

#### 3.1 Other Business

None.

### 4 CORPORATE SERVICES BUSINESS

#### 4.1 CS-FI-15-2018 User Fees and Charges Update for 2019

##### **Recommendation 5**

Moved By: Councillor Corbett

Seconded By: Councillor Dalimonte

1. THAT Report CS-FI-15-2018 User Fees and Charges Update for 2019 be received;
2. AND THAT the proposed User Fees and Services Charges be approved, as outlined in Attachment 2 to Report CS-FI-15-2018, effective January 1, 2019, unless otherwise stated in the User Fees and Charges By-law;
3. AND THAT staff be directed to draft the required amendments to the User Fees and Charges By-law.

**CARRIED**

#### 4.2 CS-GM-06-2018 OPP Billing Estimate - 2019

##### **Recommendation 6**

Moved By: Councillor Shirton

Seconded By: Councillor Corbett

1. THAT Report CS-GM-06-2018 OPP Billing Estimate - 2019 be received;
2. AND THAT the OPP 2017 Year-end Reconciliation Adjustment, in the amount of \$74,342, be contributed to the Capital Replacement Reserve - General.

**CARRIED**

#### 4.3 CS-SS-28-2018 Reopening of a Portion of Norton Street, Cayuga

##### **Recommendation 7**

Moved By: Councillor Corbett

Seconded By: Councillor Shirton

1. THAT Report CS-SS-28-2018 Reopening of a Portion of Norton Street, Cayuga, be received;

2. AND THAT, for the reasons outlined in Report CS-SS-28-2018, the land described as PIN # 38232-0245 (LT), being Part of Norton Street, Village of Cayuga, east of Grand River, being Part 1 on 18R-6565, Haldimand County, be dedicated as a public highway;
3. AND THAT a by-law be presented to authorize the reopening of the subject lands as a public highway in order to provide access to a private residence at the south end of Johnson Street, Cayuga;
4. AND THAT the Mayor and Clerk be authorized to execute all necessary documents.

**CARRIED**

#### 4.4 CS-SS-32-2018 General Insurance Renewal - 2019

**Recommendation 8**

Moved By: Councillor Dalimonte

Seconded By: Councillor Shirton

1. THAT Report CS-SS-32-2018 General Insurance Renewal – 2019 be received;
2. AND THAT the 2019 insurance policies and premiums proposed by Jardine Lloyd Thompson Canada Inc. and Pearson Dunn Insurance Inc. be approved as follows:
  - General Insurance Program, including liability, automobile, property, cyber and volunteer accident policies, at a cost of \$409,583, plus applicable taxes, taking into consideration any necessary adjustments for additions/deletions of assets included in the Automobile and Property Policies occurring before January 1, 2019;
  - The Community Hall Boards' Liability Insurance Policy, at a cost of \$12,000, plus applicable taxes;
  - The Recreation Affiliates Policy, at a cost of \$2,400, plus applicable taxes, subject to the agreement of the current recreation affiliate organizations, Dunnville Soccer Park Corporation and Haldimand Youth Soccer, with the two organizations' contributions to this policy premium capped at the 2018 amount of \$550 each;
3. AND THAT the age restriction on the Municipal Volunteers' Accident Benefit Policy be removed, resulting in an additional premium cost of \$250 plus applicable taxes;
4. AND THAT the 2019 Closed Landfill Policy be renewed with Jardine Lloyd Thompson Canada Inc. and Pearson Dunn Insurance Inc., at a premium cost of \$13,902, plus applicable taxes, conditional on the approval of and cost sharing with Norfolk County as joint owners.

**CARRIED**

4.5 CS-GM-07-2018 OPP Alternative Service Delivery Location Memorandum of Understanding

**Recommendation 9**

Moved By: Councillor Corbett

Seconded By: Councillor Dalimonte

1. THAT Report CS-GM-07-2018 OPP Alternative Service Delivery Location Memorandum of Understanding be received;
2. AND THAT the General Manager of Corporate Services be authorized to execute the OPP Alternative Service Delivery Location Memorandum of Understanding, included as Attachment #1 to Report CS-GM-07-2018, on behalf of the Corporation of Haldimand County;
3. AND THAT the Chief Administrative Officer be delegated the authority to approve any future housekeeping amendments to this Memorandum of Understanding, as and if required.

**CARRIED**

4.6 Other Business

Concerns about issues with the voters' list were raised.

**REPORTS FROM SPECIAL PURPOSE COMMITTEES, BOARDS AND COMMISSIONS**

- 1 Minutes of the Police Services Board - June 27, 2018
- 2 Minutes of the Police Services Board - September 26, 2018

**Recommendation 10**

Moved By: Councillor Corbett

Seconded By: Councillor Shirton

THAT the Minutes of the Police Services Board dated June 27, 2018 and September 26, 2018 be received as information.

**CARRIED**

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

- 1 Draft Motion Re: Installation of an All Way Stop at the intersection of Concession Street and Tamarac Street in Dunnville

### **Recommendation 11**

Moved By: Councillor Corbett

Seconded By: Councillor Shirton

THAT staff be directed to report back to Council In Committee regarding the installation of an all way stop at **one or more intersections on** Tamarac Street in Dunnville.

**CARRIED**

- 2 Draft Motion Re: Installation of Speed Reductions at the corner of Canborough Road and Smithville Road in Canborough

### **Recommendation 12**

Moved By: Councillor Corbett

Seconded By: Councillor Shirton

**THAT consideration of the motion regarding speed reductions at Canborough Road and Smithville Road in Canborough be deferred to the November 5, 2018 Council meeting.**

**CARRIED**

## **INQUIRIES, ANNOUNCEMENTS AND CONCERNS OF COUNCILLORS**

The following items were highlighted:

- West Haldimand General Hospital annual charity auction
- Haldimand River Cats Double B team support the troops day

## **CLOSED SESSION**

### **Recommendation 13**

Moved By: Councillor Shirton

Seconded By: Councillor Dalimonte

THAT pursuant to Section 239 of the *Municipal Act*, as amended, Council convene in a meeting at 10:36 a.m. closed to the public, to discuss:

a proposed or pending acquisition or disposition of land by the municipality or local board

1. PW-ES-19-2018 Proposed Land Purchase at the Intersection of Monson Street and Boyd Street in Jarvis
2. PW-ES-20-2018 Proposed Land Purchase for Sightline Triangle at the Intersection of Sandusk Road and Concession 12 Walpole

**CARRIED**



**Recommendation 14**

Moved By: Councillor Shirton

Seconded By: Councillor Corbett

THAT this closed meeting now adjourn at 11:07 a.m. and reconvene in open session.

**CARRIED**

**Recommendation 15**

Moved By: Councillor Dalimonte

Seconded By: Councillor Shirton

1. THAT Report PW-ES-19-2018 Re: Proposed Land Purchase at the Intersection of Monson Street and Boyd Street in Jarvis be received and remain confidential until the related by-laws are presented;
2. AND THAT staff be authorized to negotiate with Gordon Murray Fleming for the purchase of land at the corner of Monson Street and Boyd Street in Jarvis to an upset limit as discussed in closed session, exclusive of legal, land transfer, survey fees and applicable taxes; and if successful finalize the land transfer;
3. AND THAT the Mayor and Clerk be authorized to execute all necessary documents;
4. AND THAT by-laws be presented at a future Council meeting to authorize the transfer and road dedication of the subject lands.

**CARRIED**

**Recommendation 16**

Moved By: Councillor Corbett

Seconded By: Councillor Shirton

1. THAT Report PW-ES-20-2018 Proposed Land Purchase for Sightline Triangle at the Intersection of Sandusk Road and Concession 12 Walpole be received and remain confidential until the related by-laws are presented;
2. AND THAT staff be authorized to negotiate with Dabirian Homes Inc. for the purchase of land to establish a sightline triangle on the northwest corner of Sandusk Road and Concession 12 Walpole to an upset limit as discussed in closed session, exclusive of legal, land transfer, survey fees and applicable taxes; and if successful finalize the land transfer;
3. AND THAT the Mayor and Clerk be authorized to execute all necessary documents;
4. AND THAT by-laws be presented at a future Council meeting to authorize the transfer and road dedication of the subject lands.

**CARRIED**

## **DELEGATIONS AND CONSIDERATION OF RELATED REPORTS**

Mayor Hewitt resumed the Chair for this portion of the meeting.

- 1 Deborah Filice, CEO and Bryan Snyder, Vice President, Haldimand Norfolk Housing Corporation Re: 2017 Audited Financial Statements and 2017 Annual Report

Bryan Snyder, Vice-President, spoke to the 2017 Annual Report and Audited Financial Statements. Mr. Snyder provided an overview of recent accomplishments, current undertakings and future plans.

### **Recommendation 17**

Moved By: Councillor Corbett

Seconded By: Councillor Dalimonte

1. WHEREAS the Corporation of Haldimand County is a shareholder of the Haldimand-Norfolk Housing Corporation by way of Share Certificate Number 2 dated July 12th, 2001, for a total of 40 shares;
2. AND WHEREAS the Haldimand-Norfolk Housing Corporation has presented the audited financial statements for the fiscal year ended December 31, 2017 to the Shareholders;
3. AND WHEREAS the auditors, Millard, Rouse and Rosebrugh has provided an unqualified opinion on those financial statements;
4. NOW THEREFORE BE IT RESOLVED THAT the financial statements for the fiscal year ended December 31, 2017 of the Haldimand-Norfolk Housing Corporation be approved and received by the Shareholder.

**CARRIED**

### **Recommendation 18**

Moved By: Councillor Corbett

Seconded By: Councillor Shirton

1. WHEREAS, the Corporation of Haldimand County is a shareholder of the Haldimand-Norfolk Housing Corporation by way of Share Certificate Number 2 dated July 12th, 2001, for a total of 40 shares;
2. AND WHEREAS the Corporation of Haldimand County, as a shareholder of the Haldimand-Norfolk Housing Corporation is required to appoint the auditor for the Haldimand-Norfolk Housing Corporation in accordance with Section 149 of the Ontario Business Corporations Act;

3. NOW THEREFORE BE IT RESOLVED by the Corporation of Haldimand County that it hereby appoints the firm of Millard, Rouse and Rosebrugh, Chartered Accountants, Simcoe, Ontario as the auditors of the Haldimand-Norfolk Housing Corporation for the fiscal year ending December 31, 2018.

**CARRIED**

**Recommendation 19**

Moved By: Councillor Corbett

Seconded By: Councillor Shirton

1. THAT the October 23, 2018 correspondence and the 2017 Annual Report from the Haldimand-Norfolk Housing Corporation be received as information.

**CARRIED**

- 2 CS-SS-30-2018 Road Closure and Conveyance of Part of Winniett Street, Caledonia

Gary Beemer was present for consideration of the report.

**Recommendation 20**

Moved By: Councillor Dalimonte

Seconded By: Councillor Shirton

1. THAT Report CS-SS-30-2018 Road Closure and Conveyance of Part of Winniett Street, Caledonia be received;
2. AND THAT Part of PIN # 38155-0100(LT), being Part of Winniett Street, Plan 51, Haldimand County, shown in yellow on Attachment #1, be stopped up, closed and declared surplus to all County needs;
3. AND THAT Part of PIN # 38155-0100(LT), being Part of Winniett Street, Plan 51, Haldimand County, shown in yellow on Attachment #1, be sold to the abutting property owners, Gary Stephen Beemer and Cheryl Lynn Beemer, for the purchase price of \$4,000, plus HST, and all costs of closure and conveyance, conditional on the property merging with the existing lands owned by the Beemers;
4. AND THAT public notice of the proposed closure and conveyance be published for one week in the local newspaper;
5. AND THAT a By-law be passed to authorize the closure and conveyance;
6. AND THAT the Mayor and Clerk be authorized to execute all necessary documents.

**CARRIED**

## **ADJOURNMENT**

### **Recommendation 21**

Moved By: Councillor Shirton

Seconded By: Councillor Corbett

THAT this meeting is now adjourned at 1:21 p.m.

**CARRIED**

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MAYOR

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CLERK