
HALDIMAND COUNTY

Memorandum CS-CL-M04-2018 Procedural By-law Amendments to Reflect Revised Business Divisions



For Consideration by Council in Committee on October 30, 2018

To: Mayor Hewitt and Members of Council

From: Evelyn Eichenbaum, Clerk

At the June 25, 2018 Council meeting, a new organizational structure for Haldimand County was approved, with a few subsequent revisions being adopted at the September 24, 2018 Council meeting. The new structure will be in place as of December 1, 2018, which coincides with the beginning of the new term of Council. As the Order of Business for Council in Committee meetings is structured according to the County's business divisions, it is necessary to update the Procedural By-law with the revised business division names.

An additional Procedural By-law housekeeping item relates to the timing of appointing the Deputy Mayor and Chairs and Vice-Chairs of each Business Division. Currently, the by-law requires these appointments to take place within the first 10 days of a new Council term. This would require a Special Council meeting to be held to adopt the appointments, as the December 17th Council meeting would fall outside of this timeframe. Taking into consideration that, with any new term of Council, some time may be required to consider the appointments, an amendment will be reflected in the Procedural By-law that adjusts the timing of appointments to take place within the first month of a new Council term.

Based on the above, the following amendments will be reflected in the Procedural By-law:

Section 19.2.1 (Council in Committee Order of Business)

f) Motions of Consent

g) Departmental Staff Reports:

Community & Development Services

- Other Business

Public Works Operations

- Other Business

Engineering & Capital Works

- Other Business

Financial & Data Services

- Other Business

Corporate & Social Services

- Other Business

Corporate Affairs (including CAO Administration, Libraries and Joint Services)

- Other Business

All other agenda items under Section 19.2.1 will be renumbered accordingly.

Section 19.2.3

The Chair of Public Meeting for Planning Applications shall call the Council in Committee meeting to order.

Section 19.6.1

The Business Divisions of the Council in Committee are:

- Public Meeting for Planning Applications
- Community & Development Services
- Public Works Operations
- Engineering & Capital Works
- Financial & Data Services
- Corporate & Social Services
- Corporate Affairs

Sections 5.1 and 19.6.2 related to appointments of Council members will have the timeframe amended to: "Within the first month of a new Council term".

Unless directed otherwise, the above revisions will be reflected in a by-law to be included in the November 5, 2018 Council meeting agenda.