

PLANNING and ECONOMIC DEVELOPMENT DEPARTMENT

2018 Quarterly Activity Report
(April 1 – June 30)



BUILDING CONTROLS and BY-LAW ENFORCEMENT DIVISION

CORPORATE PURPOSE:

- To deliver statutory building permitting and inspection services for construction activity.
- To achieve compliance with municipal by-laws.
- To manage third party contracts relating to animal control, tree conservation and crossing guards.

2018 APRIL TO JUNE HIGHLIGHTS

(April 1 to June 30)

| Area – Building Division | 2018 | 2017 | 2016 | 2015 |
|--|--------------|--------------|--------------|--------------|
| Building Permits Issued | 390 | 521 | 295 | 327 |
| Construction Value* | \$50,026,775 | \$46,261,675 | \$15,413,755 | \$48,215,898 |
| Number of Building Inspections | 1,618 | 1,863 | 979 | 1,071 |
| Permit Fees* | \$1,606,271 | \$2,956,375 | \$531,761 | \$10,394,968 |
| Charges Laid | 0 | 0 | 0 | 0 |
| Area – By-law Division | 2018 | 2017 | 2016 | 2015 |
| Parking Tickets Paid | 242 | 249 | 228 | 224 |
| Parking Tickets Challenged / Trials | 1 | 2 | 2 | 5 |
| By-law Activities <i>(actions required to manage complaints)</i> | 2,109 | 2,706 | 2,013 | 890 |
| By-law Inquiries | 304 | 924 | 359 | 234 |
| By-law Complaints | 309 | 340 | 278 | 176 |
| By-law Complaints closed | 457 | 492 | 270 | 170 |
| Charges Laid | 0 | 0 | 0 | 48 |

*2015 Includes permits Green Energy Projects with construction value of \$27,604,000.

SECOND QUARTER 2018 BUILDING ACTIVITY REPORT

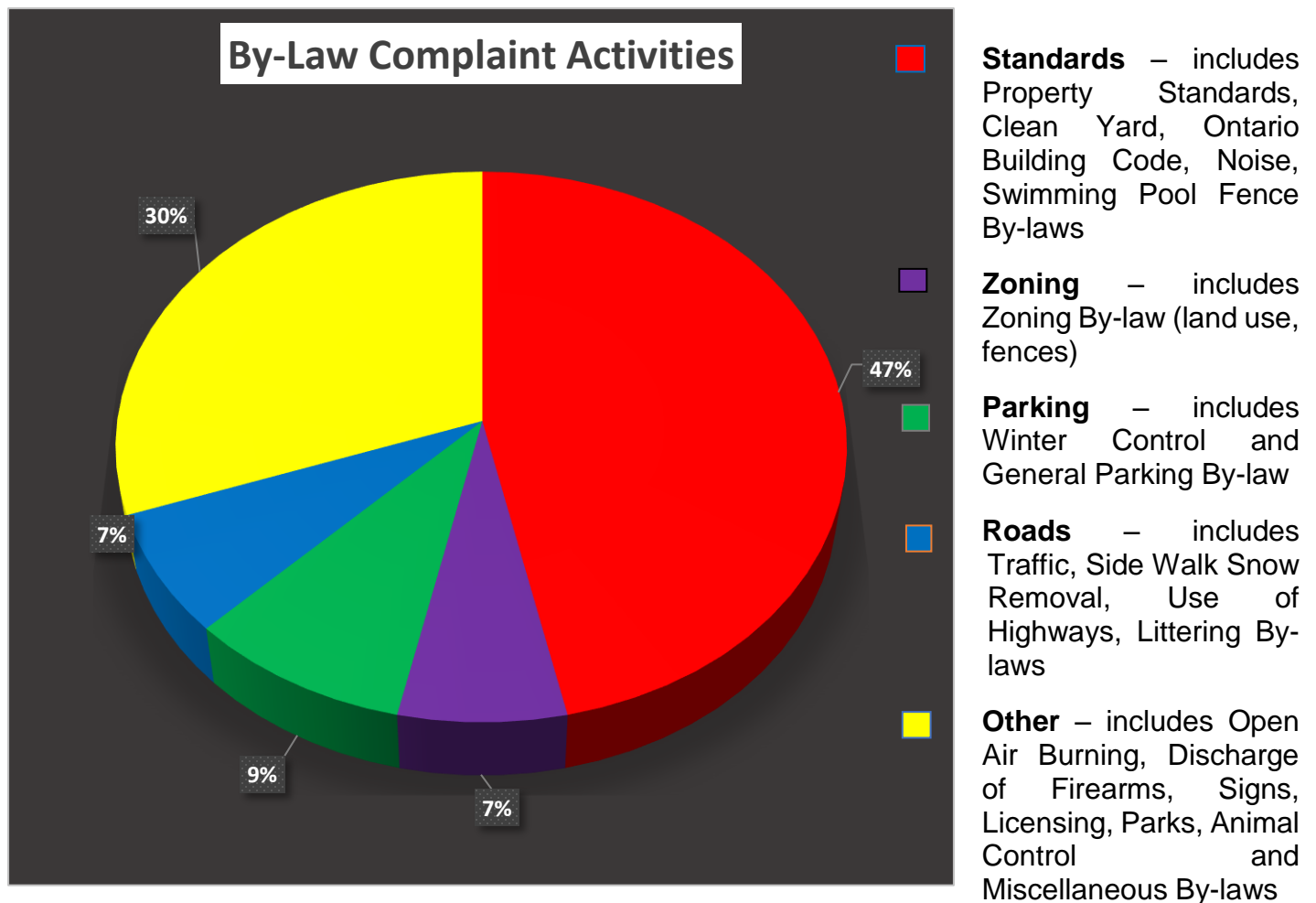
(June 2016 to June 2018)

| | 2018 April-June | 2018 Year to Date | 2017 April-June | 2017 Year to Date | 2016 April-June | 2016 Year to Date |
|---|--------------------|----------------------|--------------------|----------------------|--------------------|----------------------|
| New Construction | | | | | | |
| Total estimated value of construction (includes plumbing permits) | \$50,026,775 | \$59,146,422 | \$46,261,675 | \$72,952,895 | \$15,413,755 | \$30,559,779 |
| Types of Permits Issued | | | | | | |
| Single Family Dwelling – New | 79 | 95 | 178 | 294 | 26 | 38 |
| Single Family Dwelling – Additions | 28 | 34 | 20 | 23 | 33 | 39 |
| Single Family Dwelling – Alterations | 20 | 33 | 22 | 46 | 21 | 29 |
| Single Family Dwelling – Demolition | 5 | 8 | 7 | 13 | 2 | 4 |
| Multiple Residential Units – New | 9 | 11 | 11 | 14 | 3 | 5 |
| Multiple Residential Units – Alterations / Repairs | 0 | 1 | 0 | 0 | 0 | 0 |
| Multiple Residential Units – Demolition | 0 | 0 | 0 | 0 | 0 | 0 |
| Seasonal Single Family Dwelling – New | 1 | 1 | 3 | 4 | 2 | 2 |
| Seasonal Single Family Dwelling – Additions / Alterations / Repairs | 12 | 14 | 10 | 14 | 11 | 16 |
| Seasonal Single Family Dwelling – Demolition | 2 | 3 | 1 | 1 | 2 | 4 |
| Accessory Structures – New | 51 | 68 | 54 | 71 | 44 | 52 |
| Accessory Structures – Additions / Alterations / Repairs | 2 | 2 | 4 | 8 | 4 | 4 |
| Accessory Structures – Demolition | 2 | 2 | 0 | 0 | 0 | 1 |
| Pool – New / Repairs | 26 | 31 | 25 | 30 | 16 | 17 |
| Septic System – New | 39 | 60 | 53 | 75 | 37 | 46 |
| Septic System – Alterations / Repairs | 4 | 4 | 2 | 8 | 0 | 0 |
| Miscellaneous | 30 | 41 | 45 | 52 | 17 | 36 |
| Commercial – New | 4 | 6 | 3 | 4 | 1 | 1 |
| Commercial – Additions / Alterations / Repairs | 2 | 3 | 6 | 12 | 7 | 12 |
| Commercial – Demolition | 1 | 1 | 0 | 0 | 4 | 5 |
| Industrial Structures – New | 3 | 3 | 0 | 0 | 2 | 5 |
| Industrial Structures – Additions / Alterations / Repairs | 1 | 1 | 0 | 2 | 0 | 0 |
| Industrial Structures – Demolition | 0 | 1 | 15 | 15 | 0 | 0 |
| Institutional Structures – New | 2 | 2 | 0 | 0 | 0 | 0 |
| Institutional Structures – Additions / Alterations / Repairs | 6 | 7 | 2 | 4 | 2 | 2 |
| Institutional Structures – Demolition | 0 | 0 | 0 | 0 | 0 | 0 |
| Agricultural Structures – New | 24 | 27 | 21 | 30 | 21 | 25 |
| Agricultural Structures – Additions / Alterations / Repairs | 6 | 7 | 3 | 6 | 2 | 2 |
| Agricultural – Demolition | 1 | 1 | 0 | 0 | 2 | 3 |
| Plumbing Permits – New / Additions / Repairs | 21 | 21 | 24 | 44 | 10 | 15 |
| Assembly Structures – New | 0 | 0 | 0 | 0 | 0 | 0 |
| Assembly Structures – Additions / Alterations / Repairs | 0 | 0 | 0 | 0 | 1 | 3 |
| Assembly Structures – Demolition | 0 | 0 | 0 | 0 | 0 | 0 |
| Signs – New | 9 | 13 | 12 | 30 | 24 | 34 |
| Signs – Additions / Alterations / Repairs | 0 | 0 | 0 | 0 | 0 | 1 |
| TOTAL | 390 | 501 | 521 | 800 | 294 | 401 |

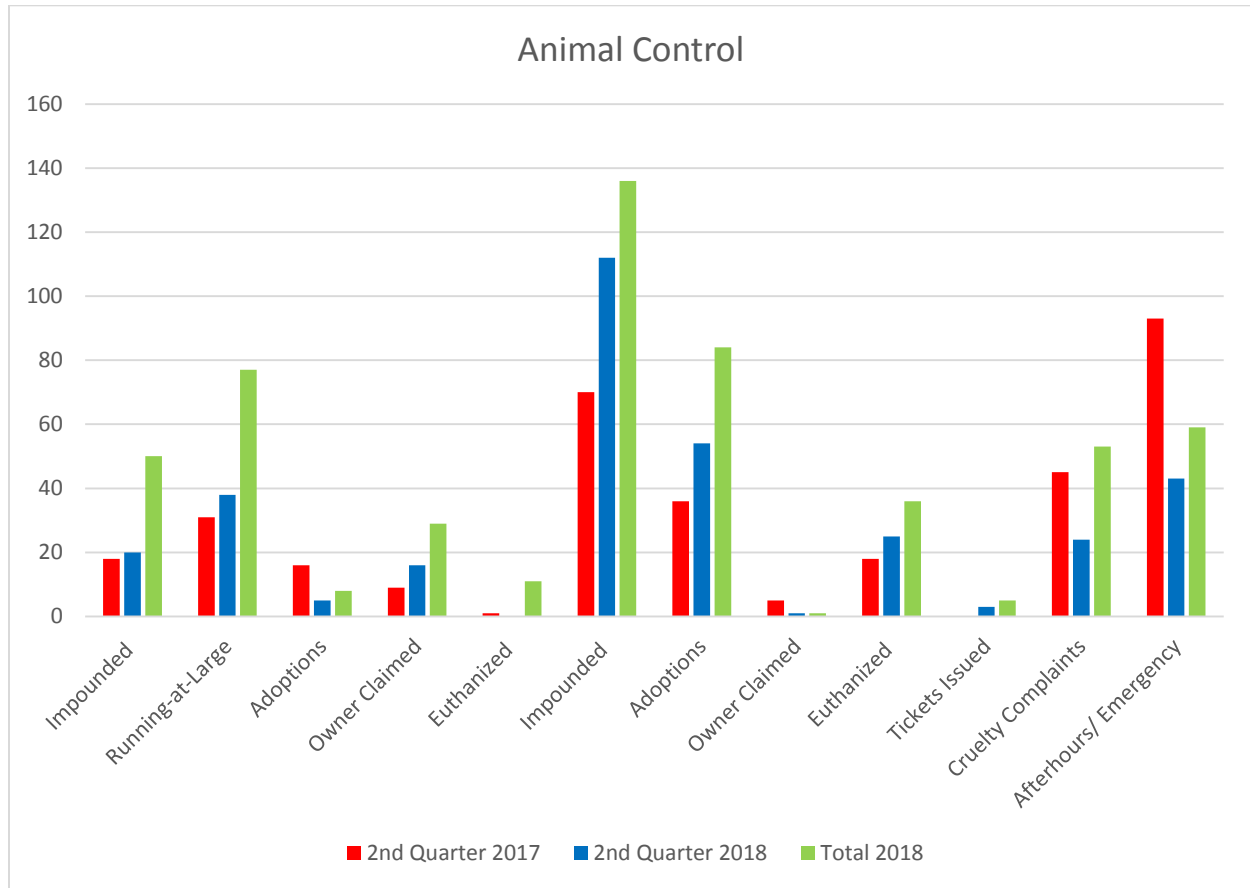
Complaints by Ward and by Type April to June 2018

| | Standards | Zoning | Parking | Roads | Other | 2nd Quarter Total | 2018 Total |
|--------|-----------|--------|---------|-------|-------|-------------------|------------|
| Ward 1 | 31 | 3 | 6 | 1 | 27 | 68 | 93 |
| Ward 2 | 26 | 6 | 2 | 3 | 18 | 55 | 97 |
| Ward 3 | 14 | 3 | 4 | 5 | 12 | 38 | 154 |
| Ward 4 | 30 | 3 | 5 | 3 | 18 | 59 | 106 |
| Ward 5 | 16 | 5 | 1 | 2 | 5 | 29 | 40 |
| Ward 6 | 27 | 1 | 10 | 8 | 14 | 60 | 193 |
| Total | 144 | 21 | 28 | 22 | 94 | 309 | 683 |

By-law Complaint Activities



Animal Control Report



COMMUNITY DEVELOPMENT and PARTNERSHIPS DIVISION

CORPORATE PURPOSE:

- To deliver recreational opportunities both directly and indirectly for Haldimand County residents and visitors.
- To facilitate community partnerships to improve the quality of life and community vibrancy in Haldimand County.

2018 APRIL to JUNE HIGHLIGHTS

(April 1 to June 30)

STATISTICS

| Description | 2018 | 2017 |
|--|----------|----------|
| Heritage and Culture | | |
| • # of users (visitors) | 2,269 | 2,556 |
| • # of users (outreach) | 2,215 | 2,243 |
| • # of users (researchers) | 131 | 133 |
| • # of volunteer hours | 883 | 1,301.25 |
| • Website hits | 2,332 | 2,666 |
| Programs | | |
| • # of walking track kilometres | 6,897 km | 4,871 km |
| • % of spring season primetime ice usage (*ending May Long Weekend 2017) | 41% | *56% |
| • # of event applications reviewed (for events held prior to August 31) | 57 | 50 |
| • # of events held on Municipal property | 35 | 26 |
| • Swim to Survive participants | 232 | 223 |
| Partnerships | | |
| • # of Community Partners Engaged/Outreach Activity (Capital Projects, Community Beautification, Community Halls, Field Management) | 287 | 263 |
| • # of Community Capital Projects: <ul style="list-style-type: none"> ▪ New Inquiries (3) ▪ New Applications (2): Caledonia Rotary Lending Libraries, Hagersville Lions Splash Pad Benches ▪ In Progress/Under Construction (15): CASA Concession Building, Caledonia BIA Veterans Banners, Caledonia Rotary Lending Libraries, CSCHN Signage, Dunnville BIA Downtown Sign, Dunnville Horticultural Society Thompson Creek Rehabilitation, Dunnville Minor Ball Tyke Diamond, Fisherville Track, Friends of LaFortune Picnic Tables, Friends of LaFortune Pavilion, Friends of LaFortune Disc Golf, Hagersville Lions Splash Pad Benches, Jarvis Lions Trail Enhancements, Lowbanks Hall Storage Addition, Selkirk Park Memorial Gates Rehabilitation | 20 | 17 |
| • # of Approved Community Partnership Programs (CPP) – Capital Grants Projects (8): <ul style="list-style-type: none"> ▪ Caledonia Rotary Lending Libraries, Dunnville Horticultural Society Thompson Creek Rehabilitation, Dunnville Minor Baseball Tyke Diamond Installation, Fisherville Track Installation & Naming, Friends of LaFortune Disc Golf, Hagersville Splash Pad Bench Installation, Jarvis Lions Trail Enhancements, Selkirk Park Memorial Gates Rehabilitation | 8 | 5 |

| | | |
|---|---|---|
| <ul style="list-style-type: none"> • # of Completed CPP – Capital Grant Projects (7): <ul style="list-style-type: none"> ▪ Caledonia Rotary Lending Libraries, CSCHN Signage, Dunnville BIA Downtown Sign, Dunnville Minor Ball Tyke Diamond, Friends of LaFortune Park Pavilion, Friends of LaFortune Park Picnic Tables, Hagersville Lions Splash Pad Bench Installation | 7 | 4 |
|---|---|---|

HIGHLIGHTS

Heritage & Culture:

- In addition to a Georgian College intern placement at Edinburgh Square, Haldimand Museums were each successful in their application to the Young Canada Works granting program adding three extra summer staff to the museums.
- Seven new exhibitions and on-site programs continue to be supported by community.
- Heritage Haldimand working with GIS staff to develop an app to highlight the heritage/history of communities within Haldimand County.
- Decrease in (a) attendance due to limited public access to Wilson MacDonald Museum while flooring was installed (main floor and basement storage) and roof repairs completed; and (b) lower volunteer hours due to fewer volunteers at both Haldimand County Museum and Edinburgh Square (age and health related and project completion timing). Haldimand Museums will begin a program to recruit new volunteers to assist with collection and programming needs later this year.

Programming:

- Cayuga Arena walking track laps have increased substantially due to a group of ladies walking together with their strollers.
- Prime time ice usage has decreased for spring and summer due to no weekend rentals, Corvairs season ended slightly early plus most of their practice hours were non-prime, and not fully booked 3 out of 5 weeknights after the May long weekend.
- Partnered with Community Support Centre Haldimand-Norfolk (CSCHN) to offer Tai Chi, a six week program to help improve participants' physical balance and well-being. There were 8 participants in the first sessions and 4 in the second session. Each session was 6 weeks long.
- Facilitated a Health and Safety Training session for 124 Haldimand County summer students representing 9 divisions. In addition to required County training sessions, a variety of training opportunities certification courses were held such as High Five, Standard First Aid and CPR-C, and Advanced Instructors and Aquatic Supervisor Training for Programming staff.
- Summer Program Coordinators delivered 11 Summer Safety Presentations to 9 different schools in the Grand Erie School Board during the month of June. This year's presentation included interactive stations.
- Haldimand County has been awarded the Dougie Warren Memorial Award for the 7th consecutive year and it is the 14th time that the award has been received. This trophy is awarded to the Lifesaving Society Affiliate that demonstrates the most outstanding drowning prevention efforts in Area 6 which includes the Niagara Region.
- The Swim to Survive program was offered in partnership with the Lifesaving Society and the Grand Erie District School Board. 222 Grade 3 and Grade 7 students participated in the Swim to Survive or the Swim to Survive Plus Program. The Swim to Survive Adult Program also had 10 participants.

Partnerships:

- Several large Community Partnership Program (CPP) projects are under construction or nearing completing for summer/fall 2018, including: Cayuga Seniors Drop-In Centre Exterior Accessibility (creation of a safe, barrier-free paved parking area), Fisherville

Lions/Love Be'in Me Committee Track Installation and Naming, Friends of LaFortune Park Disc Golf Installation, Enhancements to the already-successful Jarvis Lions Trail, the Lowbanks Community Centre Building Addition and the rehabilitation of the Selkirk Park Memorial Gates in time for Remembrance Day.

- Anticipate introduction of new Field Management Program at Council in September, which is a major enhancement in the County's partnerships with groups operating and maintaining fields, parks and other recreational assets on behalf of the municipality.
- More than 20 Community Beautification projects are currently underway throughout the County, which support not only civic pride but economic development and tourism.

Trails:

- Caledonia to York is currently under construction with completion anticipated in September 2018.
- Cayuga Bridge portion is currently under construction with completion anticipated in late August.
- Request for naming of the trails was completed in the spring, with the Trails Advisory Committee proposing names for both trails and Cayuga Bridge lookouts in a August 28th report to Council.
- Burke park pathway has been designed and presented to the committee for input. Construction to commence late summer early fall.

Parks and Recreation Service Plan:

- Staff have reviewed a draft of the consultants report and will be coming forward with a presentation and report to Council in September 2018.

ECONOMIC DEVELOPMENT and TOURISM DIVISION

CORPORATE PURPOSE:

- To create conditions, marketing programs, and initiatives to support business retention, expansion and recruitment within Haldimand County.
- To promote regional partnerships, develop tourism products and marketing campaigns, and support tourism business development and infrastructure.

2018 APRIL TO JUNE HIGHLIGHTS *(April 1 to June 30)*

STATISTICS

| Description | Number Q2 | Number Q1 |
|--|--------------------------------|------------------------------|
| Outreach: | | |
| Presentations & Partnership Engagement (Includes partner meetings, presentations, trade shows, and committee meetings.) | 64 | 19 |
| Social Media (Haldimand County Tourism) (This Facebook metric measures the number of people who engaged with our page. Engagement includes any click or story created.) | 3,246 | 1,064 |
| EDT Monthly Newsletters | 443 Opens 89 Clicks | 412 Opens 99 Clicks |
| Business Web Page visits | 6,446 | 7,139 |
| Tourism Web Page visits | 30,279 (78.4% new visitors) | 28,515 (78% new visitors) |
| Business Visits (Corporate calls) | 33 | 26 |
| Business Assistance | 20 | - |
| Expansion | 5 | - |
| Land/Real Estate | 5 | - |
| New Business/Start-up | 1 | - |
| Marketing Supports | 2 | - |
| Partner Referrals* | 6 | - |
| Business inquiries | 58 | 31 |
| Business Assistance | 28 | - |
| Expansion | 1 | - |
| Land/Real Estate | 17 | - |
| New Business/Start-up | 1 | - |
| Marketing Supports | 4 | - |
| CIP Inquiries | 7 | - |
| Partner Referrals* | 6 | - |
| Community Improvement Plan (CIP) applications approved in Q2 for \$366,652 in construction value with County grants of \$87,681. | 6 | 3 |

*As referrals are outcomes, they are counted separately from categories.

HIGHLIGHTS

Economic Development:

- Business Excellence Awards breakfast was held in April with 130 people attending. 7 awards were presented to businesses.
- Partnered with Mohawk College and other community organizations to bring City School's Free Introduction to Construction Courses to Dunnville and College 101 to Caledonia. The first offering of these courses were fully subscribed.
- A Memorandum of Understanding was approved by Council to allow the Dunnville Farmers Market Association to operate the market once it moves to the new building.
- Implemented the Seasonal Sidewalk and Street Patio Pilot Program and approved 2 patios.
- Participated in the Workforce Planning Board of Grand Erie's Epic Jobs—What Makes our Communities Work event. 230 Haldimand County students registered to participate and attend the event that promoted local manufacturing businesses and employment opportunities.
- Assisted in the development of the new Student Biz Entrepreneur program held locally. This program was coordinated and funded by the Grand Erie District School Board and facilitated through the Brantford Brant Business Resource Centre.
- Two Haldimand County Youth were accepted into Summer Company and received funding to run their own business for the summer. The program is led by the Brantford Brant Business Resource Centre and funding by the province.
- Organized in cooperation with several community partners, the annual Local Food Week event took place June 6, 2018. The event promoting local food production drew over 800 people.

Tourism:

- The 2nd annual Tourism Data Collection project is in progress and 21 tourism partners are collecting visitor statistics on our behalf.
- Re-designed and launched the new 2018 Touring Map replacing the former Map & Tour Guide.
- Partnered in Cruise the Coast's Passport venture to encourage overnight stays with motorcyclists around Friday 13th. Coordinated with the involvement of 2 local businesses – Hewitt's Dairy Bar and the Country Chip Wagon.
- Distributed maps and guides at Mudcat Marathon and the Mudcat Festival.
- Planned and coordinated travel writer Leigh McAdams of "Hike, Bike, Travel" to visit Haldimand County. Port Maitland Pier and the Grand River, as well as businesses Sweet Retrospect, Cheap Shabby Chic, Carolinian Café, Grand River Kayak and Ruthven Park National Historic Site were featured in her popular blog.
- Connected with tourism businesses to develop additional visitor experiences resulting from the Business Visitation program.

PLANNING and DEVELOPMENT DIVISION

CORPORATE PURPOSE:

- To deliver statutory planning and development review services.

2018 APRIL TO JUNE HIGHLIGHTS

(April 1 to June 30)

STATISTICS

| Meeting Type | Number of Meetings Attended (Apr – Jun) | Number of Meetings Attended (Jan – Mar) |
|---|--|--|
| Public Open House / Presentations / Workshops | 14 | 14 |
| Tribunals / OMB | 0 | 0 |
| Internal Committee Meetings | 56 | 32 |
| External Committee Meetings | 4 | 9 |
| Problem Solving Meetings | 44 | 56 |
| Councillor Briefings | 6 | 1 |
| Internal Support Meetings | 3 | 20 |
| Council in Committee Meetings | 11 | 13 |
| Committee of Adjustment Meetings | 9 | 6 |
| Pre-Consultation Meetings | 17 | 6 |
| GRAND TOTAL | 164 | 157 |

DEVELOPMENT ACTIVITY and HIGHLIGHTS

Development Inquiries:

| Q2 (April to June) | Q1 (January to March) |
|--|--|
| 423 total (296.50 hours spent on research, discussions, responses) | 189 total (134.75 hours spent on research, discussions, responses) |
| <i>Types of Inquiries:</i> Residential – 201; Commercial – 27; Industrial – 10; Institutional – 9; Agricultural – 135; Other – 41 | <i>Types of Inquiries:</i> Residential – 101; Commercial – 13; Industrial – 5; Institutional – 6; Agricultural – 52; Other – 12 |

Applications Reviewed:

1. **Planning Applications** (Including: site plan, zoning amendment, part lot exemption, holding removals, garden suite extensions, plan of condominium / subdivision (including exemptions), consents, and minor variances.)

| Q2 (April to June) | Q1 (January to March) |
|---|--|
| 68 applications total (completed April to June) | 52 applications total (completed January to March) |

2. **Engineering Review** (Including: grading plans, subdivisions, site plans, and functional servicing reports.)

| Q2 (April to June) | Q1 (January to March) |
|---|--|
| 50 detailed reviews (completed April to June) | 34 detailed reviews (completed January to March) |

Applications Approved (*significant projects approved April 1 to June 30*):

- Talbot Woods (rural North Cayuga): site plan approval for major expansion of wood working operation including a new facility for raw wood storage of 1,042 sq. m. (11,200 sq. ft.), new parking area, new fire pond and new stormwater facility. Construction now underway.
- Imperial Oil (Nanticoke): site plan approval for facility improvements including new parking area, loading areas and new service corridors. Construction now underway.
- Gardens Communities (Hagersville): draft plan approval granted and zoning amendment approved for Phase 1 of new subdivision consisting of approximately 150 lots (single detached residential). Preliminary earthworks and soil importation now underway.
- Jarvis Meadows Phase 3 (Jarvis): draft plan approval granted and zoning amendment approved for Phase 3 of this residential subdivision consisting of approximately 140 lots (single detached residential).
- A. Ghandi Retirement Home (Dunnville): Site plan approval issued for 36 unit seniors (retirement) residential project.
- Haldimand County Library (Cayuga): Site plan approval issued for new library in Cayuga. Project now underway with site demolition and removals taking place.
- Shelter Cove (rural Walpole): site plan approval issued for Phase 1C consisting of 21 units in lifestyle residential project near lake Erie.
- Tire Discounter Warehouse (Cayuga): Site plan approved for 3,250 sq. m. (35,000 sq. ft.) warehouse facility adjacent to Haldimand Motors for tire distribution/wholesale. Construction is now underway.
- Caledonia Alliance Church (Caledonia): Official Plan and zoning by-law amendment approved for major expansion to the church consisting of new auditorium, offices, parking and ancillary facilities/structures.
- Beattie Estates (Caledonia): draft plan approval issued for new subdivision consisting of approximately 700 lots (single detached residential and townhouses).

Major Projects:

1. **Dunnville Waterfront Park**
 - a) **Dunnville Waterfront Park – Phase 1**
 - Construction 50% complete.

- Accomplished April to June:
 - Main components of park development completed including final lighting installation, pathway construction, plantings and hydro-seeding.
 - Site preparation for concrete and paving completed, including survey work.

b) Dunnville Waterfront Park – Phase 2

- Project initiated.
- Accomplished April to June:
 - Preliminary concepts completed by project consultant (SKA) and reviewed by staff.
 - SKA work on site plan and tender construction drawings/specifications initiated.

2. McClung Community

- Project on-going – multi year process.
- Accomplished April to June:
 - Phase 3A-2 of *Avalon West* registered which opens up an additional 36 single detached residential dwelling lots and 5 development blocks for up to 28 townhouse units (64 residential units total).

3. Caledonia Master Servicing Plan Update

- 90% complete.
- Accomplished April to June:
 - Work with consulting team continues to finalize the ‘future conditions’ reports for storm drainage, traffic, sanitary and water.
 - Public Information Centre (PIC) content/boards received and reviewed – staff comments to be addressed by consulting team prior to finalizing date/plans for PIC.
 - Additional technical memos completed relating to specific servicing infrastructure improvements/options.

4. Haldimand County Comprehensive Zoning By-law Project

- 75% complete.
- Accomplished April to June:
 - Staff review of updated/revised draft by-law completed and comments provided to consultant.
 - Work on mapping symbology, data preparation and data verification continues.

5. Haldimand County Official Plan Update

- Multi-year project initiated.
- Accomplished April to June:
 - Council workshop on growth strategy completed.

6. Haldimand County Lake Erie Hazard Mapping & Risk Assessment

- Multi-year project initiated.
- Accomplished April to June:
 - Request for Proposal process completed and consultant retained (Baird Engineering).
 - Project start-up meeting completed and background information provided to consulting team/now under review.
 - Community Liaison Group (CLG) formed and Terms of Reference for CLG completed.
 - Notice of Commencement issued and project website established.

7. Population, Household and Employment Forecasts Update

- Project initiated.
- Accomplished April to June:

- Request for Proposal process completed and consultant (Watson & Associates) retained.
- Background information/data gathering completed by staff and now under review by Watson.

8. Jarvis Master Servicing Plan Update and Wastewater EA process

- Accomplished April to June:
 - Terms of Reference for project components completed.
 - Request for Proposal issued.

Other Accomplishments *(in second quarter):*

- Recruitment process for new Planner completed.
- Recruitment process for new Development & Design Technologist completed.
- Posting and pre-screening for new Planning Technician completed.