

## Hamilton Niagara Haldimand Brant LHIN | RLISS de Hamilton Niagara Haldimand Brant

264 Main Street East  
Grimsby, ON L3M 1P8  
Tel: 905 945-4930  
Toll Free: 1 866 363-5446  
Fax: 905 945-1992  
www.hnhblhin.on.ca

264, rue Main Est  
Grimsby, ON L3M 1P8  
Téléphone : 905 945-4930  
Sans frais : 1 866 363-5446  
Télécopieur : 905 945-1992  
www.hnhblhin.on.ca

May 8, 2018

Hamilton Niagara Haldimand Brant  
Local Health Integration Network  
Long-Term Care Homes

Sent via email

Dear Hamilton Niagara Haldimand Brant LHIN Long-Term Care Homes:

**Re: Funding for Additional Registered Nurses in the Long-Term Care Home Sector**

This memo is in follow-up to a recent announcement by the Ministry of Health and Long-Term Care (ministry) that it will invest up to \$50,000,000 in the 2018-19 funding year to hire an additional Registered Nurse (RN) in every Long-Term Care Home (LTCH) in Ontario. This investment is targeted to increase LTCHs' ability to provide supports to residents with growing complexity of needs and to improve overall quality of care in the LTCH sector.

Effective July 1, 2018 each LTCH will receive annualized base-funding of \$106,000 (\$79,552 in the 2018-19 funding year) to create and fill a net new RN full-time equivalent (FTE) position subject to the conditions outlined in Appendix A of this memo. This funding is subject to the ministry receiving the necessary appropriations from the legislature. Any remaining portion of the funding after hiring the net new RN FTE position may be used to supplement the direct care hours provided by existing direct care staff (e.g. to increase hours of care provided by a part-time RN).

LTCHs will have a phase-in period of two years, starting from July 1, 2018, to create and fill this new RN FTE position. This phased staffing approach will provide LTCHs with greater flexibility in recruitment and facilitate an immediate impact on direct resident care hours. Your July 2018 monthly payment will be adjusted to reflect the new investment effective July 1, 2018.

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**Ontario**

Local Health Integration  
Network  
Réseau local d'intégration  
des services de santé

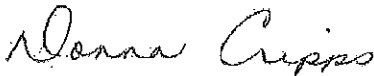
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Hamilton Niagara Haldimand Brant LHIN Long-Term Care Homes

Thank you for your continued service and commitment to delivering high quality long-term care.

Should you have any questions please contact Derek Bodden, Director, Funding at [derek.bodden@lhins.on.ca](mailto:derek.bodden@lhins.on.ca) or at 905-945-4930 ext. 4228.

Sincerely,



Donna Cripps  
Chief Executive Officer

Encl.: Appendix A – Conditions of Funding

c: Janine van den Heuvel, Board Chair, HNHB LHIN  
Emily Christoffersen, VP, Commissioning, Performance and Accountability, HNHB LHIN  
Rosalind Tarrant, VP, Health System Strategy and Integration  
Derek Bodden, Director, Funding, HNHB LHIN

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Hamilton Niagara Haldimand Brant LHIN Long-Term Care Homes**Appendix A****Conditions of Funding for the Annualized Registered Nurse (RN) Funding of \$106,000**

An annualized RN funding of \$106,000 (\$79,552 in the 2018-19 funding year) will be provided to every licensed LTC home effective July 1, 2018. The objective of this funding is to increase specialized care and the direct care hours provided to LTC residents. This funding will be subject to the following terms and conditions:

**A. Use of Funding** – The new amount is to be used to create and fill a net new RN full-time equivalent (FTE) position. Any remaining portion of the funding after hiring the net new RN FTE position may be used to supplement the direct care hours provided by existing direct care staff (e.g., to increase hours of care provided by a part-time RN).

**B. Phase-in Period** – LTC homes will have a phase-in period of two years, starting from July 1, 2018, to create and fill this new RN FTE position. During the phase-in period, LTC homes may use any portion of the funding that is not used to fund the new RN FTE position to support increases in direct resident care hours provided by existing direct care staff. This phased staffing approach will provide LTC homes with greater flexibility in recruitment and facilitate an immediate impact on direct resident care hours.

**C. Documentation and Reporting** - LTC homes are required to maintain appropriate records to indicate how this additional funding has been utilized to add a new RN FTE position. The records must also indicate how the additional FTE is contributing to increase the hours of direct care provided to residents.

Furthermore, LTC homes are also required to complete the annual LTC Homes Staffing Report, and include the additional FTEs related to this funding in the appropriate staffing categories.

Unspent funds, and funds not used for the intended and approved purposes, are subject to recovery in accordance with the ministry's reconciliation and recovery policy. Specific instructions regarding financial reporting will be provided as part of the 2018-19 Annual Report process.