



THE CORPORATION OF HALDIMAND COUNTY
Agricultural Advisory Committee Agenda

Date: November 20, 2024
Time: 6:00 P.M.
Location: Haldimand County Administration Building - Haldimand Room
53 Thorburn Street South, Cayuga

Pages

A. Call to Order

1. Welcome and Introduction
2. Land Acknowledgement

B. Disclosures of Pecuniary Interest

C. Approval of Previous Agricultural Advisory Committee Minutes

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D. Delegations

1. 2025 International Plowing Match
2. RWQP Presentation
3. New Terms of Reference 5

E. Items for Consideration

1. Council Update
2. Council Presentation
3. EMS - Farm Emergency Preparedness
4. Economic Development & Tourism Update

F. New Business

G. Adjournment



Agriculture Advisory Committee (AAC) Meeting

Haldimand County Administration Building
Wednesday, September 18, 2024 6:00 pm

Present: Mayor Bentley, Richard Blyleven, Dan Court, Neil Hedley, Stuart Heeg, Henk Lise.

Guests: Louise Heyming (Grand River Conservation Authority) and Paul Gagnon (Long Point Regional Conservation Authority).

Staff: Lidy Romanuk, Manager of Economic Development and Tourism, Kris Franklin, Manager of Engineering and Capital Works, Jessica Easson, Senior Economic Development Officer and Chloe Donaldson, Administrative Assistant.

Regrets: Cody Snyder, Kevin VanderSpek, Christine Wilkinson.

1. Welcome and Introduction

Meeting called to order by Chair Neil Hedley at 6:03 p.m.

2. Declarations of Conflict of Interest

No declarations of conflict of interest.

3. Approval of the Minutes

Moved by H. Lise and seconded by S. Heeg that minutes of Agriculture Advisory Committee Meeting dated May 15th, 2024 be approved as presented at 6:04 p.m.

APPROVED

4. Rural Water Quality Projects

File #95 – Erosion Control

Proposal to install three water and sediment basins in areas that are described as gullies to improve land usage.

Moved by D. Court, and seconded by H. Lise that the project be approved totaling \$5000 at 6:20 pm.

APPROVED

File #135 – Well Decommission

Proposal to decommission 70+ year old water well that is 60 feet deep, 4 inches in diameter and located in a shed.

Moved by H. Lise, and seconded by S. Heeg that the project be approved totaling \$1000 at 6:25 pm.

APPROVED

File #136 – Tree Planting

Proposal for approximately 0.5 acres of block planting and approximately 180 meters of buffer planting. The planting would consist of approximately 162 native tree species.

The committee discussed considerations for planting setbacks.

Moved by H. Lise, and seconded by S. Heeg that the project be approved totaling \$4756 at 6:32 pm.

APPROVED

File #137 – Tree Planting

Proposal of 8000 seedlings planting project including windbreaks and block plantings.

Discussion touched on concerns regarding the proximity to wind turbines.

Moved by D. Court, and seconded by S. Heeg that the project be conditionally approved totaling \$5000 subject to the approval of the windmill operator on the property at 6:40 pm.

APPROVED

5. Traffic Management Study

K. Franklin presented a summary of the Traffic Management Study, identified as a Council priority. Discussion included the project's progress, engineering methods to control traffic, enforcement mechanisms and public feedback.

The committee noted concerns about high speed traffic and lack of respect to share the road with farm equipment. K. Franklin noted that a report will likely be brought to Council in early 2025 providing an update on the Study findings.

Further discussion ensued.

6. Terms of Reference Update

S. Trimble from the Clerks division shared an overview about updating the committee's terms of reference (TOR). Key drivers are to standardize TORs across committees, meet accessibility standards and improve staff processes.

Discussion ensued.

Moved by H. Lise, and seconded by D. Court to defer the Terms of Reference decision to the next meeting at 7:48 pm to ensure all committee members are able to provide comments.

DEFERRED

7. Council Update

Mayor Bentley provided a Council update, highlights included:

- Traffic Management Study
- Ward Boundary Review Strategy
- Community and Recreation Facility Strategy
- A reminder about the upcoming Job Fair on October 17 at the Caledonia Fairgrounds;
- Council recently attended the AMO conference and connected with the OFA.
- Request the committee share issues to bring forward at ROMA as Council prepares and requests delegations with Ministers.
- Sunday gun hunting was recently brought forward to Council and was not supported by Council.

8. Council Presentation

As per the committee's TORs, the committee should report to council yearly, L. Romanuk proposed that the committee Chair comes forward on January 14th to provide a 10 minute presentation to Council. Committee members are to bring forward ideas to include in the Council presentation at the November meeting.

9. EDT Update

- J. Easson shared an update on the Communications plan – Over 1000 “*Slow down and share the road*” magnets were order to be distributed at libraries, farmers markets, this committee and at meet your local farmer at the Caledonia fair.
- EDT confirmed that the Business Development and Planning Advisory Committee (BDAPAC) agreed to sponsor the AgScape on November 27th – an event to educate local students about career in agriculture. AAC members are welcome to attend the event, but must first register with EDT.
- L. Romanuk shared EDT is working with SOAR and GEBC to hold the Job Fair on October 17, 3:00 – 6:00 pm at the Caledonia Fairgrounds (BDAPAC priority) and encouraged the committee to share information with their networks. This will be a free event will and will include a transportation option across the County for those without access to a vehicle.

10. New Business

New business was raised regarding educating the public on farm emergencies and concerns for loose livestock. The committee discussed working with EMS to spread awareness on what to do in an emergency. Concerns were also raised regarding loose cattle wandering around a neighborhood with no proper fencing.

11. Adjournment

The meeting was adjourned at 8:15pm, moved by D. Court seconded by H. Lise.

12. Next Meeting and Action Items

Action Items:

- EDT to coordinate EMS attendance at the next meeting to discuss a safety flyer and provide feedback
- L. Romanuk to reach out to Manager of Enforcement to discuss livestock keeping policies
- Committee members to brainstorm ideas for the upcoming Council presentation

Next Meeting: November 20th, 2024 from 6:00pm to 8:00pm



Agricultural Advisory Committee (AAC)

Terms of Reference

Mandate

The Agricultural Advisory Committee (“AAC” or “Committee”) is an advisory committee for the Haldimand County Council.

The AAC will advise Council on matters pertaining to the economic growth and development of the agricultural sector in Haldimand County.

The AAC also serves as the Rural Water Quality Program Review Committee to evaluate applications for funding through the Haldimand Rural Water Quality Program.

Goals/Purpose

The goals and purpose of the Agricultural Advisory Committee is to provide input on the Haldimand County Economic Development Strategic Plan as relates to the growth of agriculture, agri-business and developing agriculture-related employment opportunities.

The Committee may also assist in facilitating community outreach activities or educational workshops regarding relevant planning policies or regulations at the direction of Council and/or the Senior Management Team

Membership

1. One (1) voting member of Council.
2. Between six (6) and eight (8) community representatives appointed by Council for the term of Council or until reappointed, all of whom should reside in Haldimand County and have demonstrated competencies, history or interest in matters pertaining to Haldimand County agriculture or agribusiness.
3. The Mayor is an ex officio voting member of the committee.
4. A Chair and Vice-Chair will be elected by members at the first meeting annually.
5. Council may terminate the appointment of any member without notice.

Roles

1. Members will actively participate, and provide support and expertise.
1. The Chair will facilitate meetings, ensure participation by members, maintain decorum, and be the primary contact of the Committee.

2. Council appointees will act as a liaison between the Committee and Council. They will serve as voting members and count towards meetings quorum.
3. Staff will provide a committee liaison to manage administrative functions, including assisting the Chair with preparation of agendas and minutes, and attending Business Development and Planning Advisory Committee meetings.
4. The Clerks Office will provide procedural and legislative guidance to the committee.

Responsibilities

1. It is the responsibility of all appointed members to comply and work with the following County procedures, by-laws and Provincial legislation, with guidance from staff:
 - a. Municipal Act
 - b. Municipal Freedom of Information and Protection of Privacy Act
 - c. Municipal Conflict of Interest Act
 - d. The Provincial Occupational Health and Safety Act
 - e. Haldimand County's Procedure By-law
 - f. Council Code of Conduct
 - g. Haldimand County Accountability and Transparency Policy
 - h. Haldimand County Social Media Policy
 - i. Haldimand County Media Relations Policy
 - j. Agricultural Advisory Committee Terms of Reference
 - k. Other applicable Haldimand County by-laws and policies
2. The Committee may make recommendations to Council on various issues related to the Committee's mandate, through meeting minutes, motions, and reports.
3. The Committee may take on additional initiatives as recommended or approved by Council or the Chief Administrative Officer (CAO).

Term

The term of office for the Agricultural Advisory Committee will be the term of Council.

Staff Support

While the Clerks Office and staff liaison staff provide administrative support, the entire Corporation will provide input and support to the Committee as required, with the approval of the CAO and/or the relevant General Manager.

Reporting Relationship to Council

The Committee will act as an advisory body and does not have any delegated authority. Recommendations for implementation must first be considered and approved by Council or recommended by the CAO.

The Committee will report to Council once per year with a written report and 10-minute presentation on its activities and its intended direction or projects.

All approved Committee minutes will form part of the next regular Council agenda.

Finances

No member shall receive remuneration for services.

The Committee is not provided with a budget for expenses or projects, and may only request financial resources from Council if the request is first approved by the relevant General Manager or the CAO.

No member shall receive remuneration for services.

Attendance

If a Committee Member is absent for three consecutive meetings, without being authorized to do so by a recommendation of the committee, they have forfeited their membership.

Meetings

The Agricultural Advisory Committee shall meet a minimum of five (5) times a year, and more frequently at the discretion of the Chair. Meetings shall be governed by The Haldimand County Procedure By-law as may be amended from time to time. The agenda for any regularly scheduled meeting, complete with all reports and attachments, will be made available to members of the public a minimum of two business days prior to the meeting. Meeting minutes will be made available to the public once they have been approved by the Committee.

Meetings may be held electronically. A member may participate electronically in open or closed meetings. Any such member shall be counted toward quorum of members present at any point in time and shall be able to vote, as permitted by the Municipal Act. Virtual access to meetings may be provided to members of the public at the discretion of the Chair. In the event Committee meetings are live streamed to the public, these meetings may occur in Council Chambers and members will be assigned seating to accommodate the technical requirements of the video recording system.

2025

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12	13	14	15	16	17	18
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JAN

- 1 - New Years Day
- 14 - CIC
- 15 - AAC
- 22 - Council

Su	Mo	Tu	We	Th	Fr	Sa
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FEB

- 4 - CIC
- 10 - Council
- 17 - Family Day
- 25 - CIC

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MAR

- 3 - Council
- 18 - CIC
- 19 - AAC
- 24 - Council

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APR

- 8 - CIC
- 14 - Council
- 18 - Good Friday
- 21 - Easter Monday
- 29 - CIC

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MAY

- 5 - Council
- 19 - Victoria Day
- 20 - CIC
- 21 - AAC
- 26 - Council

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JUN

- 17 - CIC
- 23 - Council

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JUL

- 1 - Canada Day
- 16 - AAC

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AUG

- 4 - Civic Holiday
- 26 - CIC

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SEP

- 1 - Labour Day
- 2 - Council
- 16 - CIC
- 17 - AAC (Optional)
- 22 - Council
- 30 - Truth & Reconciliation

Su	Mo	Tu	We	Th	Fr	Sa
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OCT

- 7 - CIC
- 13 - Thanksgiving
- 14 - Council
- 20 - 26 Small Biz Week
- 28 - CIC

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NOV

- 3 - Council
- 11 - Remeberance Day
- 18 - CIC
- 19 - AAC
- 24 - Council

Su	Mo	Tu	We	Th	Fr	Sa
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DEC

- 9 - CIC
- 15 - Council
- 25 - Christmas Day
- 26 - Boxing Day