

HALDIMAND O.P.P. DETACHMENT BOARD AGENDA

Date: October 24, 2024
Time: 9:30 A.M.
Location: Haldimand County Administration Building - Council Chambers

Pages

A. Call to Order

B. Land Acknowledgement

C. Election of Chair and Vice Chair

THAT _____ is hereby appointed to serve as Chair of the Haldimand O.P.P. Detachment Board from this date forward until the first Board meeting in the 2025 calendar year.

THAT _____ is hereby appointed to serve as Vice Chair of the Haldimand O.P.P. Detachment Board from this date forward until the first Board meeting in the 2025 calendar year.

D. Appointment of Board Administrator

THAT Tracey Cassidy, Council Services Coordinator/Deputy Clerk for Haldimand County, be authorized to act as Board Administrator for the Haldimand O.P.P. Detachment Board to provide administrative and procedural support to the board.

E. Disclosures of Pecuniary Interest

F. Approval of Previous Meeting Minutes

1. Haldimand County Police Services Board Minutes - March 28, 2024

1

THAT the minutes of the March 28, 2024 Haldimand County Police Services Board meeting be received.

2. Closed Session - Haldimand County Police Services Board Minutes - March 28, 2024

THAT the minutes of the Closed Session of the March 28, 2024 Haldimand County Police Services Board meeting be received and remain confidential.

G. Delegations and Presentations

H. Items for Consideration

1. Report from the Detachment Commander 8
THAT the Report from the Detachment Commander for the months of April to September, 2024 be received as presented.
2. Review of Abuse, Violence and Harassment Policy (to be tabled)
3. Review of Operational Budget 24
THAT the Board Financials and Current Reserve Figures be received as presented.
4. Review of Procedure By-law 26
THAT the Haldimand O.P.P. Detachment Board Procedure By-law be received;
AND THAT the by-law be approved at a future meeting.
5. Review of Terms of Reference 38
THAT the Haldimand O.P.P. Detachment Board Terms of Reference be received;
AND THAT this document be circulated to Haldimand County and Mississaugas of the Credit First Nation Councils for consideration.

I. Unfinished Business

J. Other Business

1. Verbal Update on Provincial Appointment
2. Verbal Update on Traffic Management Strategy Stakeholder Consultation

K. By-laws

L. Announcements

M. Closed Session

N. Motions Arising From Closed Session

O. Adjournment

THAT this meeting is now adjourned at _____ a.m.



Date: March 28, 2024
Time: 9:30 A.M.
Location: Haldimand County Administration Building

Members Present L. Boyko, Chair
K. Shaw, Member
M. Trainer, Member

Others Present Inspector Kays, Detachment Commander, Haldimand County OPP
Staff Sergeant Fox, Haldimand County OPP
Acting Staff Sergeant Harrop, Haldimand County OPP
T. Cassidy, Police Services Board Administrator

A. Call to Order

The Chair called the Police Services Board meeting to order at 9:38 a.m.

B. Land Acknowledgement

The Chair read the Land Acknowledgement statement.

C. Disclosures of Pecuniary Interest

None.

D. Additions to the Agenda

- 1 Introduction of Staff Sergeant Fox and Acting Staff Sergeant Harrop from the Haldimand OPP Detachment

E. Approval of Previous Meeting Minutes

- 1 Minutes from the regular meeting of January 25, 2024
- 2 Minutes from the closed meeting of January 25, 2024

Resolution 1

Moved By: M. Trainer
Seconded By: K. Shaw

1. THAT the minutes of the January 25, 2024 Police Services Board meeting be adopted as circulated;

2. AND THAT the minutes of the Closed Session of the January 25, 2024 Police Services Board meeting be adopted as circulated and remain confidential.

CARRIED

F. Delegations and Presentations

- 1 Pino D'Armiento, Chair, Crime Stoppers of Haldimand and Norfolk Re: Updates and Request for Funding

Aimee Bernardo, Program Coordinator, was also in attendance.

Mr. D'Armiento provided an overview of the organization, highlighting 2023 activities and 2024 initiatives. It was added that this year is the 36th anniversary. Crime Stoppers are requesting a \$5,000 donation from the Board.

Discussion ensued as to the upcoming changes with the new Community Safety and Police Act and formation of a new OPP Detachment Board. The current Board members noted that the new board would be responsible for developing a budget and allocating funds.

Resolution 2

Moved By: K. Shaw
Seconded By: M. Trainer

THAT the correspondence from Pino D'Armiento, Chair, Crime Stoppers of Haldimand and Norfolk Re: Updates and Request for Funding be received.

CARRIED

- 2 Scott Barrett Re: Traffic Complaints in Caledonia

Mr. Barrett spoke to road safety concerns, enforcement and empty alcohol containers on the side of the road on Highway 54 W. He spoke to the decrease in RIDE programs.

The Detachment Commander spoke to the Police Services Board newsletter that goes out in Brant to provide the community with analytics and information, and the possibility of a similar initiative in Haldimand County. She spoke to the County having 71 RIDE events this year to date, and to the potential for speed limit reductions in that area.

Staff Sergeant Fox spoke to setting up a potential speed spy study in the area. He clarified that he has statistics from 66 RIDE events in the Caledonia area alone between January of 2023 and March of 2024 and indicated he will review analytics. Staff Sergeant Fox also spoke to enforcement statistics related to speeding, and to the potential for a focus patrol in that area.

Resolution 3

Moved By: M. Trainer
Seconded By: K. Shaw

THAT the correspondence from Scott Barrett Re: Traffic Complaints in Caledonia, dated February 27, 2024, be received.

CARRIED

G. Correspondence

None.

H. Reports

1 Monthly Report from the Detachment Commander

Inspector Kays responded to questions from the Board regarding potential grants for Mobile Crisis Response Team Enhancements (MCERT) to help provide training and resources to assist with calls related to mental health. She spoke to the fact that the detachment applies for these grants, but does not have dedicated staff for this purpose, and that the OPP is putting together a new bureau to assist with these applications. Clarification was provided regarding the Community Mobilization Program as part of MCERT, and the service hours responding to calls for mental health was discussed.

Inspector Kays reviewed the January and February monthly reports with the Board, with a focus on February. Patrol and foot patrol hours, and community mobilization hours were discussed. A year to date increase in property damage collisions, and non-fatal injury collisions was noted along with an update on impaired events including an increase in RIDE events compared to last year. The 75% MCERT diversion rate was highlighted. Some staffing changes in the detachment were discussed. A slight increase in violent crime and decrease in property crimes was spoken to, with notable increases in break and enter and sexual assault incidents.

Resolution 4

Moved By: M. Trainer
Seconded By: K. Shaw

THAT the OPP reports for the months of January and February, 2024 from Inspector Kays, Haldimand County OPP be hereby received as presented.

CARRIED

2 Haldimand County Provincial Offences Act Ticket Issuance Statistics

Resolution 5

Moved By: K. Shaw
Seconded By: M. Trainer

THAT the Haldimand County Police Services Board hereby receives the January and February, 2024 Haldimand County Provincial Offences Act Ticket Issuance Reports, as presented.

CARRIED

3 Board Financials and Current Reserve Figures

Resolution 6

Moved By: K. Shaw
Seconded By: M. Trainer

THAT the Haldimand County Police Services Board hereby receives the Board Financials and Current Reserve Figures, dated March 19, 2024, as information.

CARRIED

I. Unfinished Business

1 Update on CSPA Summit (February 27-28, 2024)

Member Shaw spoke to the large number of changes and unknowns regarding the transition. She highlighted the potential to use this as an opportunity to work together with the community, but indicated a lack of training on the changes to date, with the Summit including a variety of types of boards and policing, not focused on the specific needs of this Board.

Chair Boyko spoke to the overwhelming amount of information regarding the coming changes. He noted that the OPP is having a summit in Orillia in April, and that the Act also changes the rules and the regulations that the OPP and municipal boards have to work under. It was highlighted that the First Nations police will now fall under same rules and regulations as OPP force if they opt into the new program. The composition, code of conduct, budget and cost-sharing of the new detachment board was discussed, along with new requirements for a records retention policy and insurance.

1.1 Legislated Training for Board Members

It was discussed that mandatory training for Board members will be available online, including thematic training and roles and responsibilities training. It was noted that applications to the new Haldimand OPP Detachment Board are now

open for Haldimand County residents, closing on April 11, 2024, with a report to Council at the end of April.

2 Update on Haldimand County OPP Draft Action Plan for 2023-2025

Inspector Kays clarified that the Draft Action Plan has been approved, and has already been submitted to the Ministry. Chair Boyko highlighted that the current Board had input on development of this document, and suggested bringing it forward to the new Board for review.

Inspector Kays spoke to the similarities of OPP and First Nations policing, and provided some information on OPP discipline.

3 Update on Safe Streets Program

The Speed Reduction and Traffic Calming Study that was included in the 2024 Tax Capital Budget was approved by Council on February 1, 2024. The next step is to do a Request for Proposal to obtain a consultant. The consultant will take a look at the Safe Streets Program as part of the study and the Board will have an opportunity to provide input.

J. New Business

1 OAPSB Zone 4 Meeting (February 21, 2024)

This item was discussed under the Update on CSPA Summit portion of the meeting.

2 Mississaugas of the Credit First Nations Meeting with PSB Chair (March 22, 2024)

This item was discussed under the Update on CSPA Summit portion of the meeting.

3 Community Safety Zones

It was noted that Section 214.1 of the Highway Traffic Act speaks to community safety zones. Since Highway 3 is under provincial jurisdiction, requests would need to be approved by the province. If the highway was under municipal jurisdiction, the criteria is laid out in Haldimand County Policy 2003-09.

The Detachment Commander added that Community Safety Zones are typically near schools and areas of high pedestrian traffic. There are strict guidelines and criteria that need to be met.

4 Traffic Enforcement on Haldibrook Road

Inspector Kays noted that, in conjunction with the Hamilton Police Service, there have been a number of charges laid since August, 2023. The OPP will continue to enforce the area.

Acting Staff Sergeant Harrop spoke to Haldibrook Road being a heavy traffic area. The commercial vehicle inspector has been conducting focused patrols. He added that there will be a traffic campaign starting on Easter weekend.

K. By-laws

None.

L. Closed Session

Resolution 7

Moved By: M. Trainer

Seconded By: K. Shaw

THAT pursuant to Section 35 (4)(b) of the *Police Services Act*, the Haldimand County Police Services Board convene in a meeting at 11:38 a.m. closed to the public to discuss:

Section 35 (4)(b) Intimate financial or personal matters or other matters where the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public

1. Update on Personnel Matter

CARRIED

Resolution 8

Moved By: M. Trainer

Seconded By: K. Shaw

THAT the Haldimand County Police Services Board hereby comes out of the closed portion of the meeting at 12:09 p.m.

CARRIED

Resolution 9

Moved By: K. Shaw

Seconded By: M. Trainer

THAT the correspondence from Lorne Boyko, Chair, Haldimand County Police Services Board Re: Update on Personnel Matter, dated January 31, 2024, be received and remain confidential.

CARRIED

M. Date and Time of Next Meeting

The next meeting of the Board was set for Thursday, May 23, 2024 at 9:30 a.m. in the Council Chambers at the Haldimand County Administration Building.

N. Adjournment

Resolution 10

Moved By: M. Trainer

Seconded By: K. Shaw

THAT this meeting is now adjourned at 12:10 p.m.

CARRIED

CHAIR

ADMINISTRATOR



Haldimand County



Haldimand County Detachment Board Report



Haldimand County

April - September 2024



Ontario Provincial Police – West Region

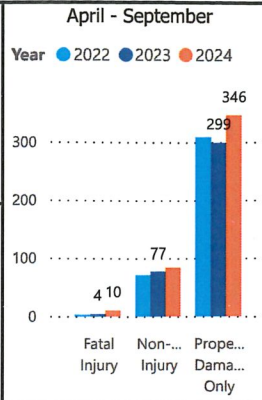


@OPP_WR

**OPP Detachment Board Report
Collision Reporting System
April - September 2024**

Motor Vehicle Collisions by Type						
April - September						
Year	2022		2023		2024	
CollisionType	Incidents	% Change	Incidents	% Change	Incidents	% Change
Fatal Injury	1	-66.7%	4	300.0%	10	150.0%
Non-Fatal Injury	71	2.9%	77	8.5%	84	9.1%
Property Damage Only	309	19.3%	299	-3.2%	346	15.7%
Total	381	15.1%	380	-0.3%	440	15.8%

YTD						
Year	2022		2023		2024	
CollisionType	Incidents	% Change	Incidents	% Change	Incidents	% Change
Fatal Injury	2	-66.7%	4	100.0%	12	200.0%
Non-Fatal Injury	88	3.5%	107	21.6%	127	18.7%
Property Damage Only	472	28.6%	432	-8.5%	507	17.4%
Total	562	22.7%	543	-3.4%	646	19.0%



**OPP Detachment Board Report
Collision Reporting System
April - September 2024**

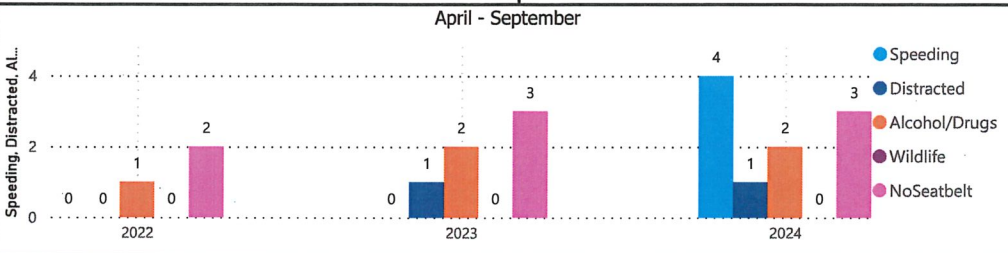
Fatalities in Detachment Area - Incidents									
April - September									
Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
Year	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2022	1	1	-66.7%	0	0	--	0	0	--
2023	1	3	200.0%	0	0	--	1	1	--
2024	2	9	200.0%	0	0	--	0	1	0.0%

YTD									
Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
Year	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2022	1	2	-60.0%	0	0	--	0	0	-100.0%
2023	1	3	50.0%	0	0	--	1	1	--
2024	3	11	266.7%	0	0	--	0	1	0.0%

Fatalities in Detachment Area - Persons Killed						
April - September						
Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle	
Year	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change
2022	2	-33.3%	0	--	0	--
2023	3	50.0%	0	--	1	--
2024	9	200.0%	0	--	1	0.0%

YTD						
Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle	
Year	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change
2022	3	-40.0%	0	--	0	-100.0%
2023	3	0.0%	0	--	1	--
2024	11	266.7%	0	--	1	0.0%

Primary Causal Factors in Fatal Motor Vehicle Collisions							
April - September				YTD			
	2022	2023	2024		2022	2023	2024
Speeding	0	0	4	Speeding	0	0	5
Speeding % Change	-100.0%	--	--	Speeding % Change	-100.0%	--	--
Distracted	0	1	1	Distracted	0	1	2
Distracted % Change	-100.0%	--	0.0%	Distracted % Change	-100.0%	--	100.0%
Alcohol/Drugs	1	2	2	Alcohol/Drugs	1	2	3
Alcohol/Drugs % Change	0.0%	100.0%	0.0%	Alcohol/Drugs % Change	-75.0%	100.0%	50.0%
Wildlife	0	0	0	Wildlife	0	0	0
Wildlife % Change	--	--	--	Wildlife % Change	--	--	--
NoSeatbelt	2	3	3	NoSeatbeltYTD	2	3	3
NoSeatbelt YoY%	--	50.0%	0.0%	NoSeatbeltYTD YoY%	100.0%	50.0%	0.0%



**OPP Detachment Board Report
Records Management System
April - September 2024**

Criminal Code and Provincial Statute Charges Laid

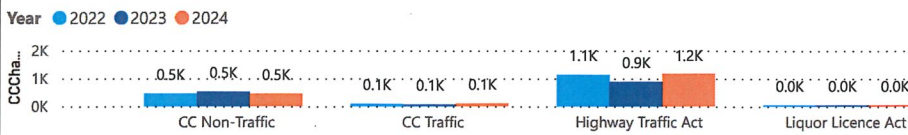
April - September

Year	2022		2023		2024	
	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
CC Non-Traffic	466	-12.1%	532	14.2%	453	-14.8%
CC Traffic	98	-15.5%	72	-26.5%	109	51.4%
Highway Traffic Act	1146	90.7%	888	-22.5%	1177	32.5%
Liquor Licence Act	26	100.0%	17	-34.6%	25	47.1%
Total	1736	37.8%	1509	-13.1%	1764	16.9%

YTD

Year	2022		2023		2024	
	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
CC Non-Traffic	661	-9.2%	720	8.9%	695	-3.5%
CC Traffic	142	-8.4%	116	-18.3%	146	25.9%
Highway Traffic Act	1400	123.6%	1331	-4.9%	1623	21.9%
Liquor Licence Act	30	114.3%	25	-16.7%	40	60.0%
Total	2233	46.6%	2192	-1.8%	2504	14.2%

April - September



Traffic Related Charges

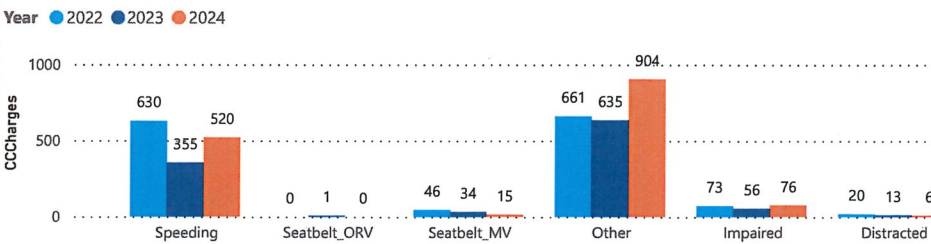
April - September

Year	2022		2023		2024	
	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Speeding	630	68.0%	355	-43.7%	520	46.5%
Seatbelt_ORV	0	--	1	--	0	-100.0%
Seatbelt_MV	46	27.8%	34	-26.1%	15	-55.9%
Other	661	97.3%	635	-3.9%	904	42.4%
Impaired	73	17.7%	56	-23.3%	76	35.7%
Distracted	20	53.8%	13	-35.0%	6	-53.8%

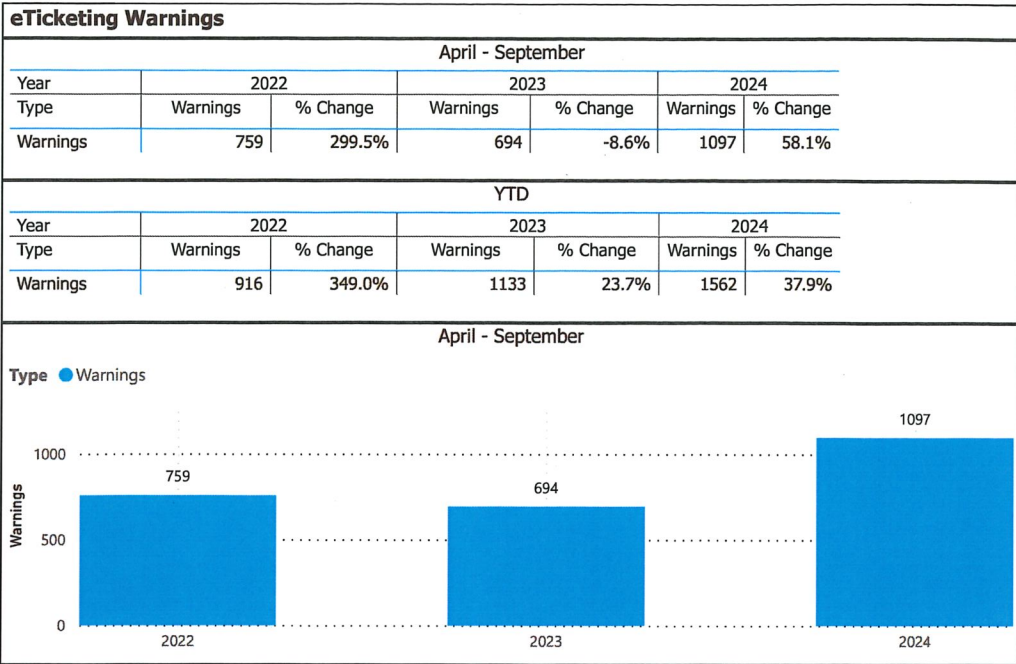
YTD

Year	2022		2023		2024	
	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Speeding	794	101.5%	503	-36.6%	657	30.6%
Seatbelt_ORV	0	--	1	--	0	-100.0%
Seatbelt_MV	49	36.1%	35	-28.6%	26	-25.7%
Other	784	129.2%	992	26.5%	1290	30.0%
Impaired	103	17.0%	90	-12.6%	99	10.0%
Distracted	23	76.9%	19	-17.4%	12	-36.8%

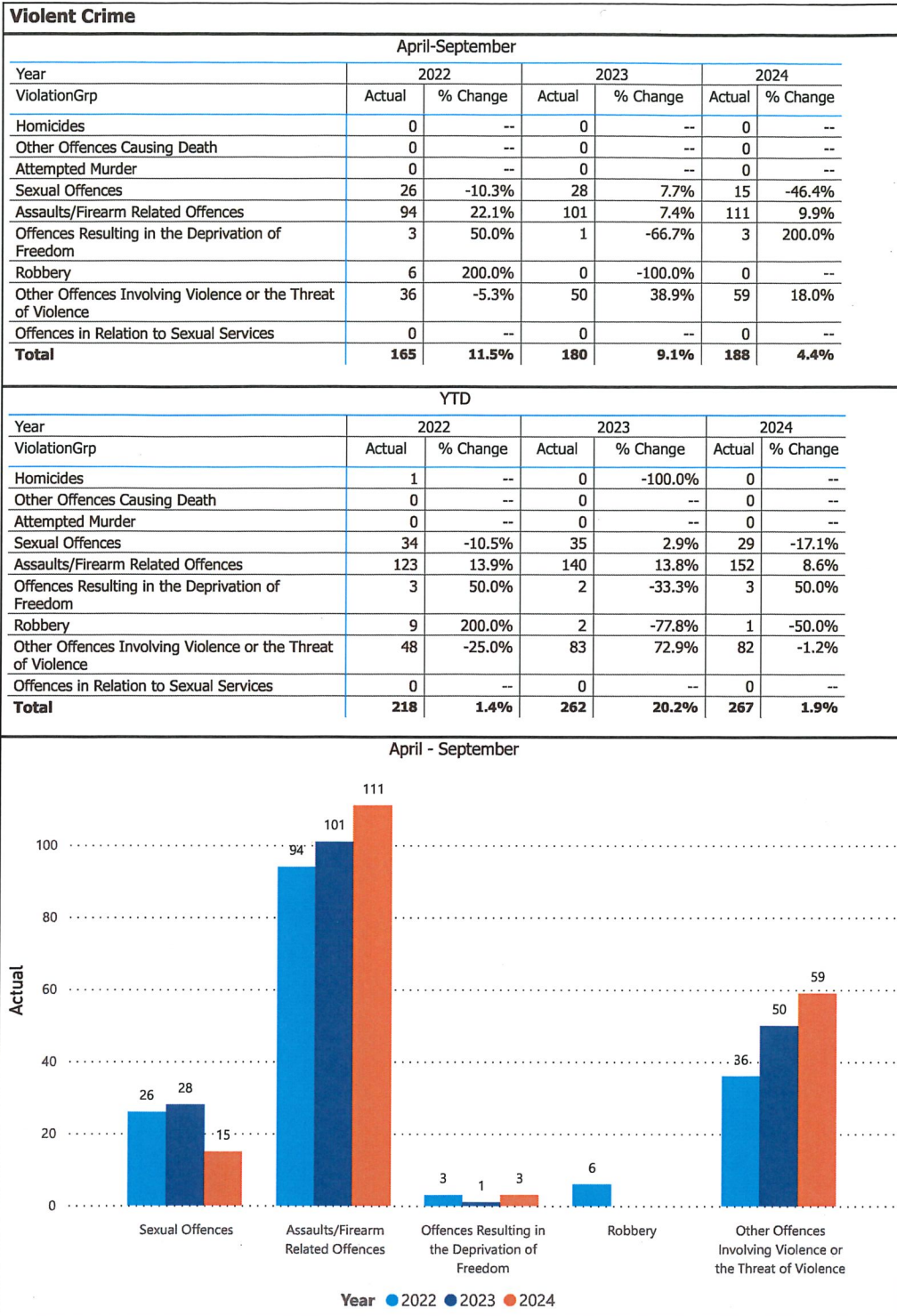
April - September



**OPP Detachment Board Report
Records Management System
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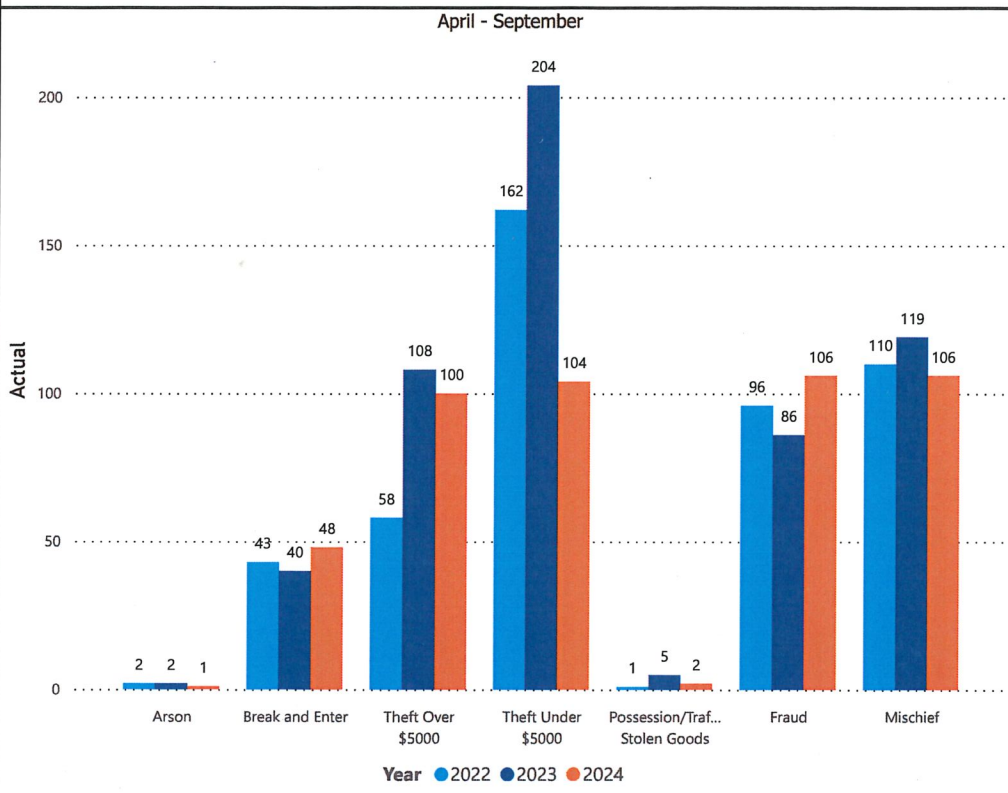
**OPP Detachment Board Report
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**OPP Detachment Board Report
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Property Crime						
April - September						
Year	2022		2023		2024	
	Actual	% Change	Actual	% Change	Actual	% Change
Arson	2	0.0%	2	0.0%	1	-50.0%
Break and Enter	43	-10.4%	40	-7.0%	48	20.0%
Theft Over \$5000	58	-13.4%	108	86.2%	100	-7.4%
Theft Under \$5000	162	-6.4%	204	25.9%	104	-49.0%
Possession/Trafficking Stolen Goods	1	-90.0%	5	400.0%	2	-60.0%
Fraud	96	-1.0%	86	-10.4%	106	23.3%
Mischief	110	-9.8%	119	8.2%	106	-10.9%
Total	472	-9.1%	564	19.5%	467	-17.2%

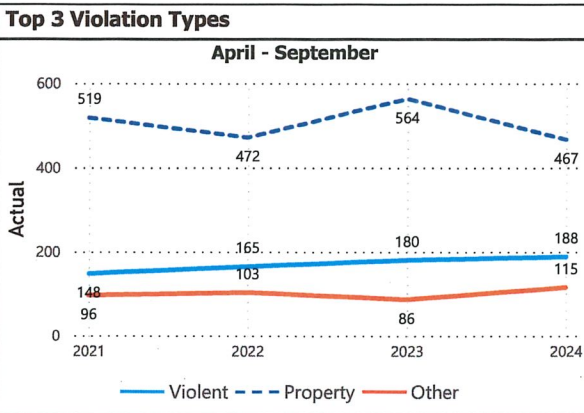
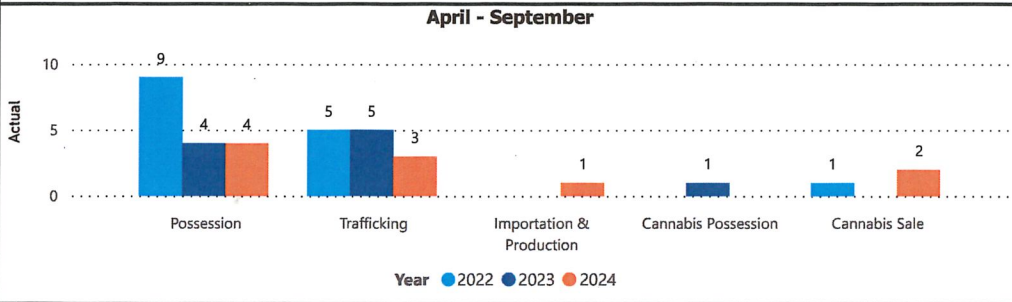
YTD						
Year	2022		2023		2024	
	Actual	% Change	Actual	% Change	Actual	% Change
Arson	3	50.0%	4	33.3%	2	-50.0%
Break and Enter	53	-8.6%	64	20.8%	67	4.7%
Theft Over \$5000	76	-13.6%	150	97.4%	146	-2.7%
Theft Under \$5000	212	-6.6%	267	25.9%	168	-37.1%
Possession/Trafficking Stolen Goods	6	-68.4%	8	33.3%	5	-37.5%
Fraud	136	0.7%	144	5.9%	166	15.3%
Mischief	150	-4.5%	156	4.0%	155	-0.6%
Total	636	-7.3%	793	24.7%	709	-10.6%



**OPP Detachment Board Report
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Drug Crime						
April - September						
Year	2022		2023		2024	
	Actual	% Change	Actual	% Change	Actual	% Change
Possession	9	28.6%	4	-55.6%	4	0.0%
Trafficking	5	0.0%	5	0.0%	3	-40.0%
Importation & Production	0	--	0	--	1	--
Cannabis Possession	0	--	1	--	0	-100.0%
Cannabis Distribution	0	--	0	--	0	--
Cannabis Sale	1	--	0	-100.0%	2	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	0	-100.0%	0	--	0	--
Other Cannabis Violations	0	--	0	--	0	--
Total	15	15.4%	10	-33.3%	10	0.0%

YTD						
Year	2022		2023		2024	
	Actual	% Change	Actual	% Change	Actual	% Change
Possession	10	-33.3%	11	10.0%	6	-45.5%
Trafficking	10	100.0%	5	-50.0%	3	-40.0%
Importation & Production	0	--	0	--	1	--
Cannabis Possession	0	--	1	--	0	-100.0%
Cannabis Distribution	0	--	0	--	0	--
Cannabis Sale	1	--	0	-100.0%	2	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	0	-100.0%	0	--	0	--
Other Cannabis Violations	0	--	0	--	0	--
Total	21	0.0%	17	-19.0%	12	-29.4%

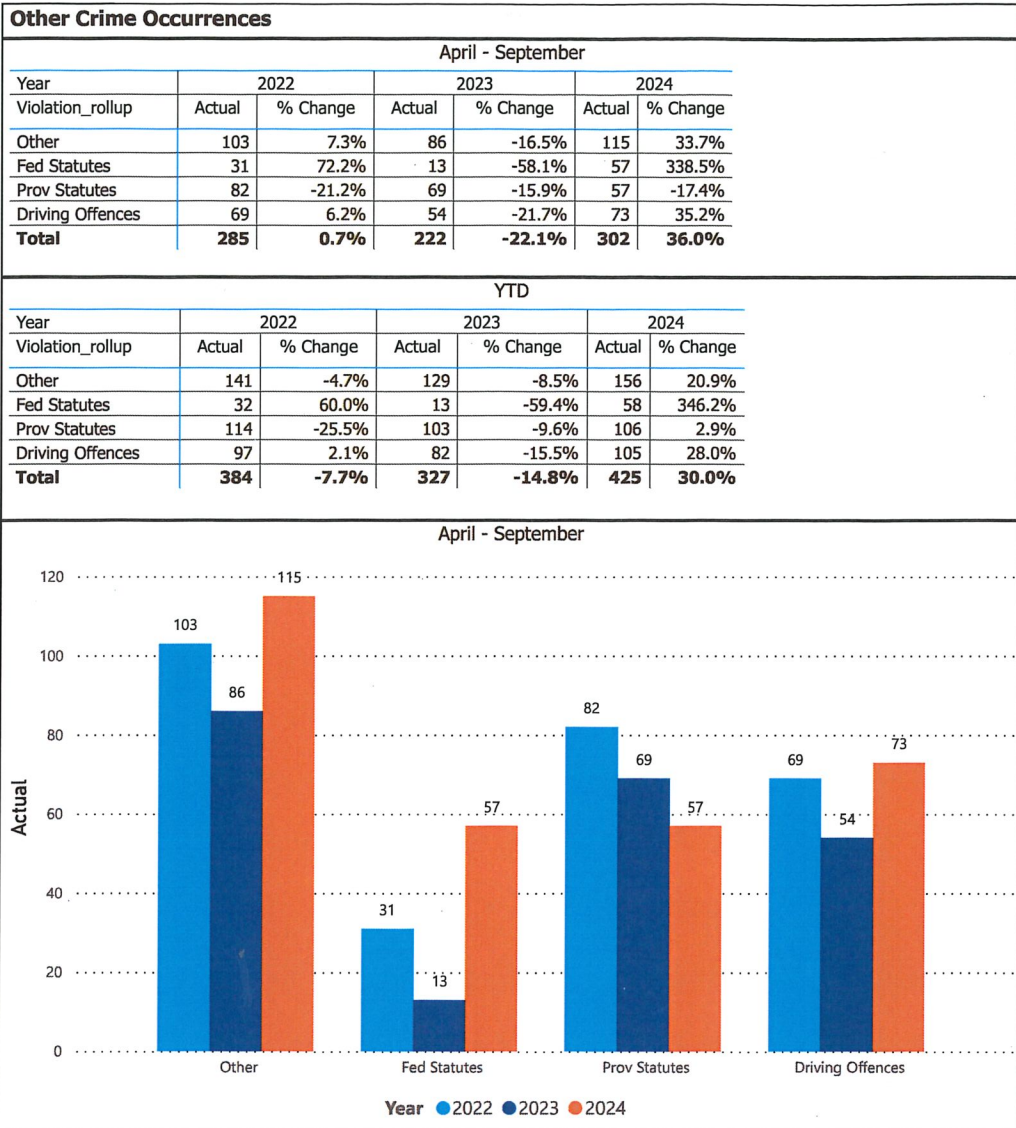


Top 5 Violation Groups

April - September

ViolationGrp	2021	2022	2023	2024	Total
Theft Under \$5000	173	162	204	104	643
Mischief	122	110	119	106	457
Fraud	97	96	86	106	385
Assaults/Firearm Related Offences	77	94	101	111	383
Theft Over \$5000	67	58	108	100	333

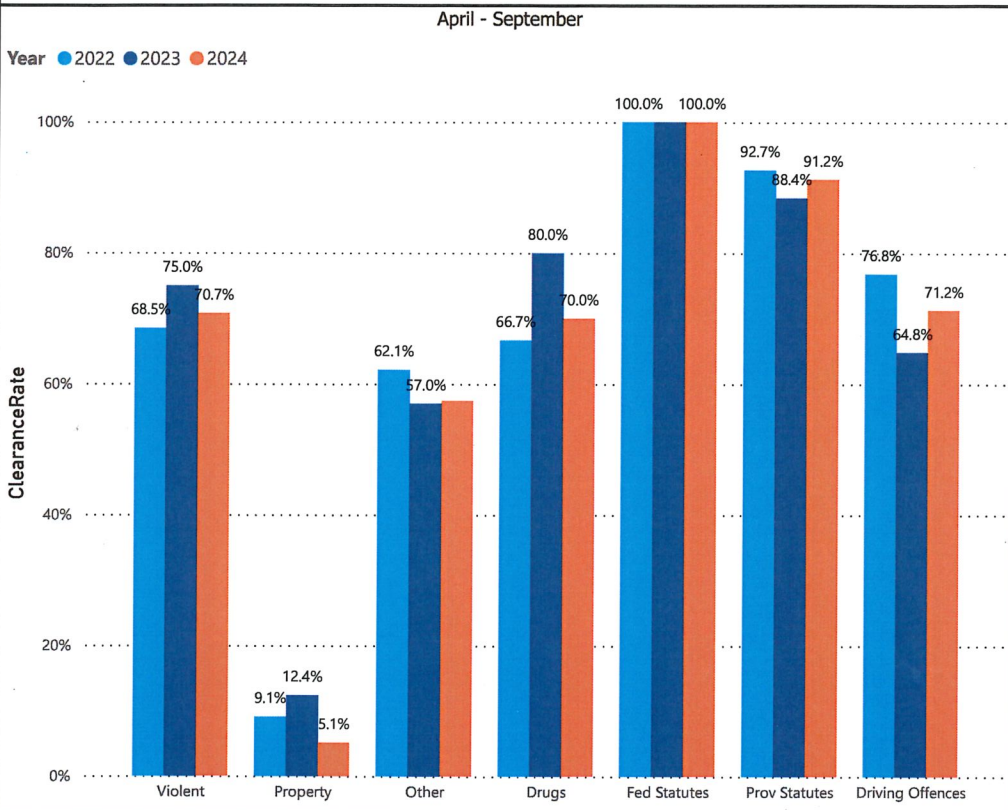
**OPP Detachment Board Report
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Clearance Rate						
April - September						
Year	2022		2023		2024	
	%	% Change	%	% Change	%	% Change
Violent	68.5%	0.4%	75.0%	9.5%	70.7%	-5.7%
Property	9.1%	-7.3%	12.4%	36.2%	5.1%	-58.6%
Other	62.1%	6.5%	57.0%	-8.3%	57.4%	0.7%
Drugs	66.7%	-27.8%	80.0%	20.0%	70.0%	-12.5%
Fed Statutes	100.0%	0.0%	100.0%	0.0%	100.0%	0.0%
Prov Statutes	92.7%	19.0%	88.4%	-4.6%	91.2%	3.2%
Driving Offences	76.8%	-10.8%	64.8%	-15.6%	71.2%	9.9%

YTD						
Year	2022		2023		2024	
	%	% Change	%	% Change	%	% Change
Violation_rollup						
Violent	69.3%	0.6%	72.5%	4.7%	71.2%	-1.9%
Property	10.4%	-5.1%	12.6%	21.5%	8.7%	-30.7%
Other	63.8%	13.8%	62.8%	-1.6%	55.1%	-12.2%
Drugs	71.4%	-21.1%	82.4%	15.3%	66.7%	-19.0%
Fed Statutes	100.0%	11.1%	100.0%	0.0%	100.0%	0.0%
Prov Statutes	91.2%	18.3%	83.5%	-8.5%	91.5%	9.6%
Driving Offences	80.4%	-3.3%	70.7%	-12.0%	74.3%	5.0%

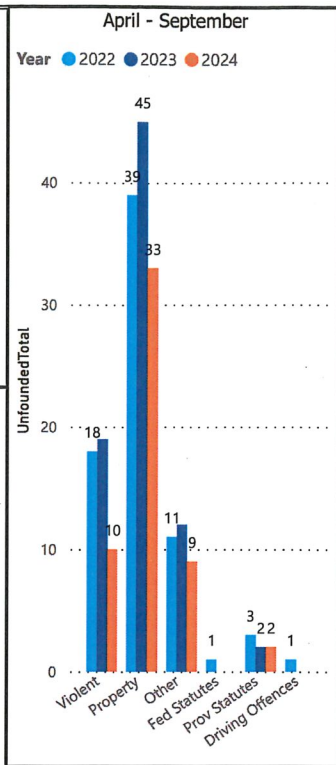


**OPP Detachment Board Report
Records Management System
April - September 2024**

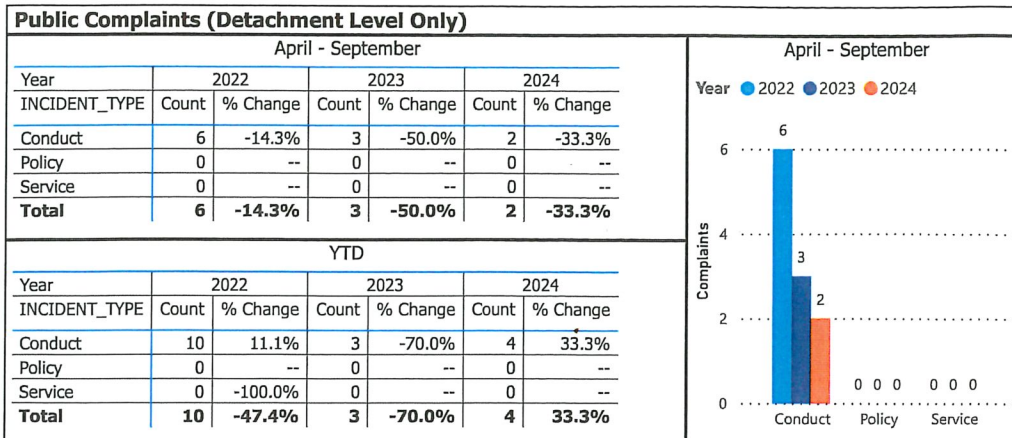
Unfounded

April - September						
Year	2022		2023		2024	
	Count	% Change	Count	% Change	Count	% Change
Violent	18	157.1%	19	5.6%	10	-47.4%
Property	39	129.4%	45	15.4%	33	-26.7%
Other	11	83.3%	12	9.1%	9	-25.0%
Drugs	0	-100.0%	0	--	0	--
Fed Statutes	1	--	0	-100.0%	0	--
Prov Statutes	3	-25.0%	2	-33.3%	2	0.0%
Driving Offences	1	--	0	-100.0%	0	--
Total	73	108.6%	78	6.8%	54	-30.8%

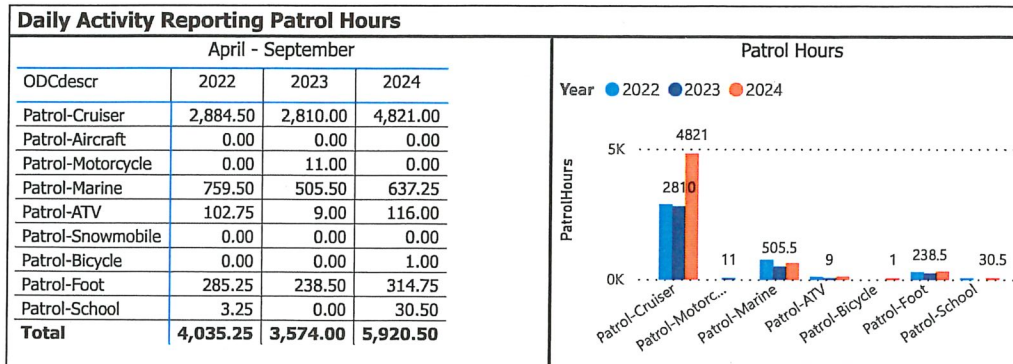
YTD						
Year	2022		2023		2024	
	Count	% Change	Count	% Change	Count	% Change
Violent	21	61.5%	25	19.0%	19	-24.0%
Property	50	92.3%	57	14.0%	54	-5.3%
Other	14	55.6%	19	35.7%	14	-26.3%
Drugs	0	-100.0%	0	--	0	--
Fed Statutes	2	--	0	-100.0%	0	--
Prov Statutes	3	-25.0%	2	-33.3%	2	0.0%
Driving Offences	1	--	0	-100.0%	0	--
Total	91	71.7%	103	13.2%	89	-13.6%



**OPP Detachment Board Report
Records Management System
April - September 2024**



Daily Activity Reporting



**OPP Detachment Board Report
Records Management System
April - September 2024**

Youth Charges by Disposition Type			
April - September			
Disposition_Type	2022	2023	2024
Bail	0	0	0
Conviction	14	18	2
Diversion	0	2	2
NonConviction	21	45	2
NotAccepted	0	0	0
POATicket	0	4	0
Total	35	69	6

YTD			
Disposition_Type	2022	2023	2024
Bail	0	0	0
Conviction	22	24	15
Diversion	2	3	4
NonConviction	45	55	12
NotAccepted	0	0	0
POATicket	0	4	0
Total	69	86	31

Youth Charges by Disposition and Occurrence Type								
April - September								
Year	OccType	2024						Total
		Bail	Conviction	Diversion	NonConviction	NotAccepted	POATicket	
	Assault	0	2	1	1	0	0	4
	B-E bus/res/oth		0	1	0	0		1
	Harassment		0	0	1			1
	Total	0	2	2	2	0	0	6

YTD								
Year	OccType	2024						Total
		Bail	Conviction	Diversion	NonConviction	NotAccepted	POATicket	
	Assault	0	7	3	5	0	0	15
	Bail violations		7	0	3	0	0	10
	B-E bus/res/oth		0	1	0	0		1
	Harassment		0	0	1			1
	Theft		0	0	1	0		1
	Weapons		1	0	2	0		3
	Total	0	15	4	12	0	0	31

**OPP Detachment Board Report
Records Management System
April - September 2024**

Mental Health Act Occurrences		
April - September		
Year	Occurrences	Unfounded
2022	258	2
2023	252	1
2024	278	1

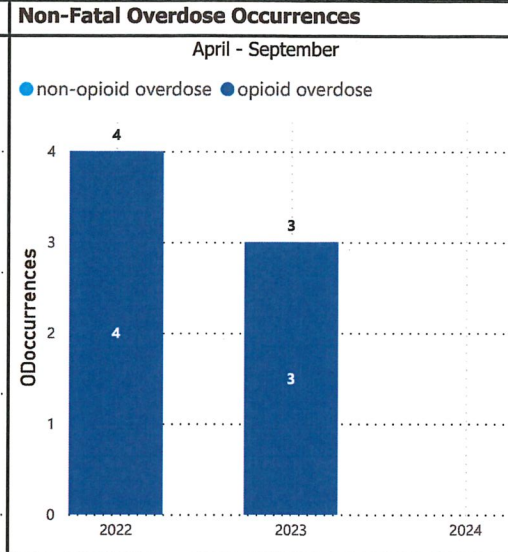
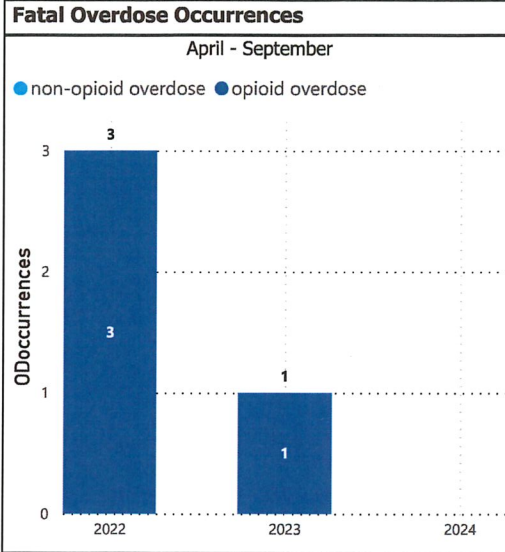
YTD		
Year	Occurrences	Unfounded
2022	365	2
2023	398	1
2024	400	2

Mental Health Act Occurrences by Occurrence Type		
	April - September	
Year	2024	
OccurrenceType	Occurrences	Unfounded
	1	0
Assault	2	0
Assist Other Non Police Agency	1	0
Attempt or threat of suicide	47	0
Bail violations	1	0
Court order	1	0
Disturb the peace	1	0
Domestic dispute	8	0
Family dispute	3	0
Impaired/over 80	1	0
Mental health act	199	1
Missing person	1	0
Missing person located	1	0
Neighbour dispute	1	0
Person Well-Being Check	4	0
Police assistance	1	0
Suspicious person	2	0
Threats	1	0
Weapons	2	0
Total	278	1

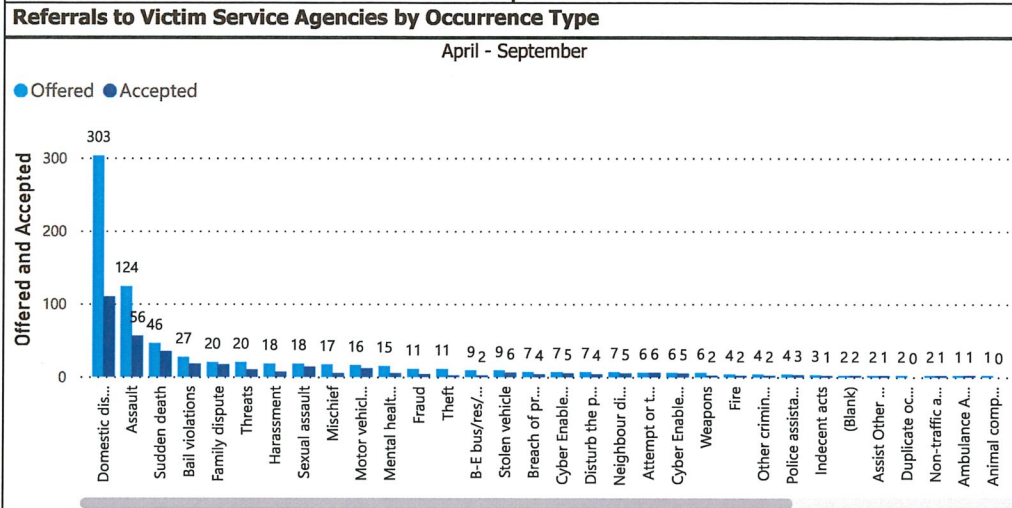
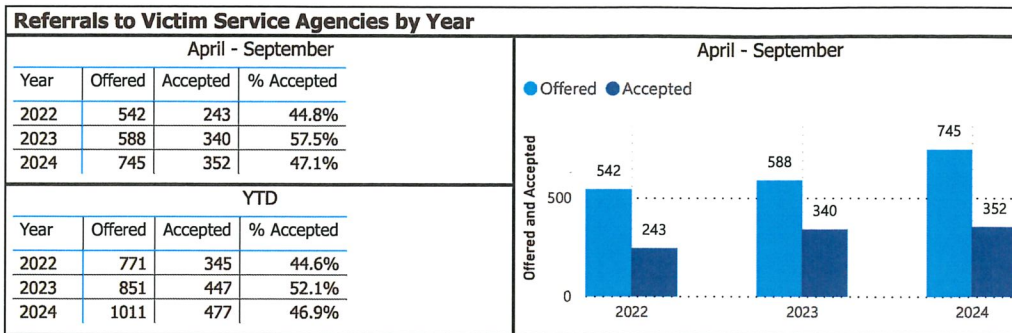
**OPP Detachment Board Report
Records Management System
April - September 2024**

Overdose Occurrences			
April - September			
Fatal	2022	2023	2024
<input checked="" type="checkbox"/> Fatal	3	1	0
non-opioid overdose	0	0	0
opioid overdose	3	1	0
<input checked="" type="checkbox"/> non-Fatal	4	3	0
non-opioid overdose	0	0	0
opioid overdose	4	3	0
Total	7	4	0

YTD			
Fatal	2022	2023	2024
<input checked="" type="checkbox"/> Fatal	4	2	2
non-opioid overdose	0	0	0
opioid overdose	4	2	2
<input checked="" type="checkbox"/> non-Fatal	6	6	1
non-opioid overdose	1	0	1
opioid overdose	5	6	0
Total	10	8	3



**OPP Detachment Board Report
Records Management System
April - September 2024**



Referrals Accepted (%) by Age Group

April - September

PersonAgeRange	2022	2023	2024
	9.7%	12.9%	12.2%
11 - 16	100.0%	87.5%	61.3%
17 - 25	100.0%	97.5%	45.2%
26 - 45	98.0%	99.2%	45.6%
46 - 65	100.0%	96.6%	55.2%
6 - 10	100.0%	100.0%	62.5%
Over 65	100.0%	100.0%	50.9%
Under 6			12.5%

Referrals Not Offered

April - September

ServicesNotOfferedReason	2022	2023	2024
	0	0	0
	0	0	0
Victim deceased or unable to respond	1	3	5
Victim resides outside Ontario	0	0	1

Referrals Accepted (%) by Age Group

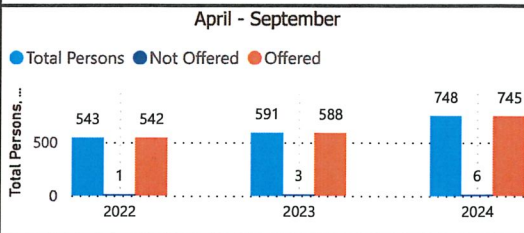
YTD

PersonAgeRange	2022	2023	2024
	9.6%	9.4%	10.1%
11 - 16	100.0%	90.0%	65.0%
17 - 25	96.9%	97.8%	56.4%
26 - 45	97.9%	98.8%	52.0%
46 - 65	98.8%	97.5%	60.7%
6 - 10	100.0%	100.0%	62.5%
Over 65	100.0%	100.0%	60.6%
Under 6			12.5%

Referrals Not Offered

YTD

ServicesNotOfferedReason	2022	2023	2024
	0	0	0
	0	0	0
Victim deceased or unable to respond	2	7	6
Victim resides outside Ontario	0	1	3



Haldimand County

2024 Police Services Board

	2023	2023	2023	2024	2024	2024
	YTD	Revised	Variance	YTD	Revised	Variance
	Actuals	Budget		Actuals	Budget	
EXPENDITURES:						
<u>1110 General Activity</u>						
Salaries & Wages						
11-20-2221-201562-999999-2135 Honoraria	8,492	12,000	3,508	3,692	13,200	9,508
Employee Benefits						
11-20-2221-201562-999999-2230 Part-time Stat Benefits	193	570	377	81	690	609
Other Supplies						
11-20-2210-201562-999999-4090 Donations/Gifts	1,500	1,000	(500)		1,000	1,000
11-20-2210-201562-999999-4080 Promotional/Event Supplies	0	350	350		350	350
11-20-2210-201562-999999-4700 Insurance						
11-20-2210-201562-999999-4150 Memberships & Assoc	3,422	3,300	(122)	3,456	3,700	244
Employee Expenses						
11-20-2210-201562-999999-4130 Meeting Expenses	90	150	60	37	150	113
11-20-2221-201562-999999-4140 Travel Expenses	20	1,000	980	1,429	1,000	(429)
11-20-2221-201562-999999-4155 Professional Development	3,465	4,250	785	6,038	4,250	(1,788)
Grants & Donations						
11-20-2210-201562-999999-3220 Sponsorship	580	750	170		750	750
<u>2450 PSB Reserve Fund Transactions</u>						
Transfers to Own Funds						
11-20-2210-201562-999999-7150 Police Reserve Fund	0	600	600		600	600
TOTAL EXPENDITURES	14,341	20,670	6,329	11,277	21,990	10,713
REVENUES:						
<u>2450 PSB Reserve Fund Transactions</u>						
Rental/Recoveries						
11-20-2210-201562-999999-9110 Recoveries	(329)	100	429	148	100	(48)
Other Revenues						
11-20-2210-201562-999999-9720 Auction Proceeds	0	500	500	233	500	267
Transfers from Reserve Funds						
11-20-2210-201562-999999-7740 Police Reserve Fund	(500)		500			
TOTAL REVENUES	(829)	600	1,429	381	600	219
NET LEVY	13,511	21,270	7,759	11,658	22,590	10,932

POLICE RESERVE FUND
G-952000-1979

Purpose of Reserve Fund:

The Police Reserve Fund is used to finance policing related activities as approved by the Haldimand County Police Services Board. The Police Reserve Fund is for the sole use of the Police Services Board, to be used at their discretion.

[Back to Overall Summary](#)

	2020	2021	2022	2023	2024
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS
	\$	\$	\$	\$	\$
Opening Balances, January 1	6,960.24	7,476.24	7,931.75	8,138.78	8,222.23
Sources of Funds:					
Division of financial assets of joint PSB Bank Account per funding formula					
Proceeds from Police auction					
Proceeds from unclaimed property/beer bottle returns/property disposal	25.00	0.00	26.70	329.40	0.00
Interest	199.64	227.39	180.33	254.05	61.67
Proceeds from On-line Auction	291.36	228.12			
Other Proceeds					
Total Source of Funds	516.00	455.51	207.03	583.45	61.67
Use of Funds:					
Assist sending Crimestoppers Student to Conference Presentation to VCARS					
Purchase of 4 radar units					
Plaques					
Donation to Flood Disaster Relief					
Purchase of defibrillator case					
Speed Statistics Radar and Data Logger					
ATV Stretcher Trailer					
Request to draw from reserve per board				500.00	
Total Uses of Funds	0.00	0.00	0.00	500.00	0.00
Closing Balance, December 31	7,476.24	7,931.75	8,138.78	8,222.23	8,283.89

HALDIMAND O.P.P. DETACHMENT BOARD

By-law Number XXXX/24

Being a by-law to govern the proceedings of the Haldimand O.P.P. Detachment Board

WHEREAS Section 46(1) of the *Community Safety and Policing Act, 2019*, S.O. 2019, c. 1, Sched. 1 (the Act) provides that subject to the regulations made by the Minister, if any, a police service board shall establish its own rules and procedures in performing its duties under this Act and the regulations;

AND WHEREAS Section 67(6) of the Act states that the following provisions apply to O.P.P. detachment boards, with necessary modifications, as if they were police service boards and include 8. Section 46 (Rules and procedures),

NOW THEREFORE, the Haldimand O.P.P. Detachment Board enacts as follows:

THAT for the purposes of this by-law:

PART 1 Definitions

- 1.1 “**Act**” shall mean the *Community Safety and Policing Act, 2019*, as amended or replaced from time to time.
- 1.2 “**Administrator**” shall mean the Administrator of the Board.
- 1.3 “**Board**” shall mean the Haldimand O.P.P. Detachment Board.
- 1.4 “**Chair**” shall mean the Member selected as Chair of the Board.
- 1.5 “**Closed Session**” shall mean a meeting or part of a meeting that is closed to the public in accordance with Section 44 of the Act.
- 1.6 “**Electronic Participation**” shall mean a Member of the Board taking part in a Meeting through the use of telephone, video conference, or any other technology that provides for audio and/or visual participation, in place of attending in person.
- 1.7 “**Inspector**” shall mean the Haldimand Detachment Commander, Ontario Provincial Police (O.P.P.).
- 1.8 “**Land Acknowledgement**” shall mean a statement adopted by Council to recognize the traditional territories of Indigenous peoples.
- 1.9 “**Meeting**” shall mean any regular, special or other Meeting of the Board.

- 1.10 **“Member”** shall mean a Member of the Board.
- 1.11 **“Quorum”** shall mean a majority (more than half) of appointed Members of the Board in accordance with Section 43(2) of the Act. Members attending virtually shall count towards Quorum.
- 1.12 **“Recorded Vote”** shall mean documenting in the minutes of a Board Meeting the name and vote of every Member voting on any matter or question during a Meeting of the Board.
- 1.13 **“Rules of Procedure”** shall mean the rules and regulations provided in this by-law.
- 1.14 **“Vice Chair”** shall mean the Member selected as Vice Chair of the Board.
- 1.15 **“Year”** shall mean calendar year, January 1 to December 31.

PART 2 General Provisions

- 2.1 The rules and regulations contained in this by-law shall be observed in all proceedings of the Board and shall be the rules and regulations for the order and dispatch of business of the Board.
- 2.2 Proceedings of the Board or its committees not specifically governed by the provisions of this by-law, shall be regulated in accordance with the latest version of Roberts’ Rules.
- 2.3 In the absence of any statutory obligations, the rules and regulations contained in this by-law may be suspended or altered for a single occasion with not less than a two-thirds majority vote of the Members present at a Meeting.
- 2.4 No person, except the Administrator, Inspector and Staff Sergeants shall be permitted to address the Board without its permission.

PART 3 Role Of The Chair

- 3.1 It is the role of the Chair to preside at all Meetings of the Board and to:
- a) open the Meeting and call the Members to order;
 - b) put to vote all motions and announce the result;
 - c) decline to put motions to vote that infringe upon the Rules of Procedure;
 - d) enforce, on all occasions, the observance of order and decorum among the Members;
 - e) decide all questions of order during Meetings;
 - f) permit questions to be asked through the Chair of any Member of the O.P.P. in attendance for information to assist any debate when the Chair deems proper;

- g) be the spokesperson for the Board;
- h) provide Members with information on any matter relating to the business of the Board;
- i) maintain order. Where it is not possible to maintain order, the Chair may, without any motion being put, adjourn the Meeting to a time to be named by the Chair;
- j) unless otherwise disqualified, vote with Members on all questions;
- k) have authority to sign all documents for and on behalf of the Board, including but not limited to, by-laws, motions, orders and agreements which have been approved by the Board; and
- l) adjourn the Meeting when business has concluded.

PART 4 Meetings

4.1 Location

All Meetings of the Board shall be held in the Council Chamber at the Haldimand County Administration Building located at 53 Thorburn Street South, Cayuga, unless otherwise determined.

4.2 Regularly Scheduled Meetings

4.2.1 At its first Meeting of each year, the Board shall determine by open vote, a Chair.

4.2.2 At its first Meeting of each year, the Board shall determine by open vote, a Vice Chair, to act as the Chair if the Chair is absent or the position of Chair is vacant.

4.2.3 The Board shall meet a minimum of four times annually, in accordance with Section 43 (1) of the CSPA, with allowances for summer and Christmas breaks.

4.2.4 The Board shall meet monthly, on the fourth Thursday of each month except for the months of July and December, unless otherwise determined. The Board may, by resolution, alter the time, date, or place of any Meeting.

4.2.5 At least seven (7) days advance written notice of every regularly scheduled Meeting shall be sent to each Member. The notice will consist of an agenda and all supporting material, whether provided in hard copy or electronically. Such notice shall be considered as adequate notice of all regularly scheduled Meetings. Lack of receipt of an agenda for such Meeting by any Member shall not affect the validity of the Meeting or any action taken at the Meeting.

4.2.6 Pursuant to Section 4.1 and with the endorsement of a majority of Members, the Chair may, under extenuating circumstances, alter the prescribed date, time and place at which to hold the next regularly scheduled Meeting.

4.2.7 Members shall inform the Administrator of all planned absences, late arrivals, and early departures from a Meeting.

4.3 **Special Meetings**

4.3.1 In addition to regularly scheduled Meetings, the Chair may, at any time, summon the Board to a special Meeting, with reasonable notice if possible. The Chair shall advise the Administrator who shall notify all Members.

4.3.2 The Chair shall summon a special Meeting when requested in writing to do so by a majority of its Members.

4.3.3 A special Meeting shall be scheduled for such singular or time-sensitive matters as necessary (i.e. consideration of a budget, by-law to be enacted immediately).

4.3.4 The only business to be dealt with at a special Meeting is that which is identified in the agenda for the Meeting.

4.3.5 The Administrator shall give notice to all Members of the special Meetings by whatever means deemed expedient by the Administrator.

4.3.6 The lack of receipt of a notice or of an agenda for a special Meeting by any Member shall not affect the validity of the Meeting or any action taken at the Meeting.

4.4 **Commencement of Meetings**

4.4.1 Every regularly scheduled Meeting shall commence at 9:30 a.m.

4.4.2 If, at the time appointed for the start of any Meeting, there is not a Quorum of Members in attendance, after fifteen (15) minutes, the Administrator shall record the names of the Members present and the Meeting shall stand adjourned.

4.4.3 In the absence of the Chair and the Vice Chair, the Administrator shall call the Meeting to order fifteen (15) minutes after the time appointed for the Meeting, and the Members shall, by resolution, elect a Member to preside during the Meeting or until the arrival of the Chair or Vice Chair.

4.5 **Electronic Participation**

4.5.1 At any time,

- A Member who is participating electronically in a Meeting may be counted in determining whether or not a Quorum of Members is present at any point in time; and

- A Member can participate electronically in a Meeting that is closed to the public.
- 4.5.2 Members shall advise the Administrator of their intent to participate electronically in advance of the Meeting so that appropriate arrangements can be made.
- 4.5.3 If a member participates electronically, it will be indicated that they were electronic in the minutes.
- 4.5.4 All votes will be by show of hands or verbal consent.
- 4.5.5 Video must be turned on during all votes.
- 4.5.6 Delegations may participate electronically, when requested and where technology can accommodate.

PART 5 Public Access To Meetings

5.1 Public Notice

- 5.1.1 In accordance with Section 43 of the Act, notice of a Meeting and the agenda shall be published on the Haldimand County and Mississaugas of the Credit First Nation websites at least seven (7) days before the Meeting date (except in extraordinary circumstances).

5.2 Open Meetings

Except as provided in Section 5.3, all Meetings shall be open to the public.

5.3 Closed Meetings

- 5.3.1 In accordance with Section 44 of the Act, the Board may exclude the public from all or part of a Meeting if the subject matter being considered is:
- a) the security of the property of the board;
 - b) personal matters about an identifiable individual, including members of the police service or any other employees of the board;
 - c) a proposed or pending acquisition or disposition of land by the board;
 - d) labour relations or employee negotiations;
 - e) litigation or potential litigation affecting the board, including matters before administrative tribunals;
 - f) advice that would be inadmissible in a court by reason of any privilege under the law of evidence, including communications necessary for that purpose;

- g) information explicitly supplied in confidence to the board by Canada, a province or territory or a Crown agency of any of them, a municipality or a First Nation;
 - h) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
 - i) a trade secret or scientific, technical, commercial or financial information that belongs to the board and has monetary value or potential monetary value;
 - j) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the board;
 - k) information that section 8 of the Municipal Freedom of Information and Protection of Privacy Act would authorize a refusal to disclose if it were contained in a record; or
 - l) an ongoing investigation respecting the police service board.
- 5.3.2 Before holding a Meeting or part of a Meeting that is to be closed to the public, a resolution shall be passed stating:
- a) the fact of the holding the Meeting in Closed Session; and
 - b) the general nature of the matter(s) to be considered in the Closed Session of the Meeting.
- 5.3.3 In accordance with Section 15(1) of Ontario Regulation 409/23 Code of Conduct for O.P.P. Detachment Board Members under the Act, Members shall not disclose to the public information obtained or made available in the course of the member's duties except as authorized by the O.P.P Detachment Board or as required by law.

PART 6 Order Of Proceedings

6.1 Agendas

- 6.1.1 The Administrator or their designate shall prepare the agenda for all regularly scheduled Meetings consisting of the following order of business:
- a) Call to Order
 - b) Land Acknowledgement
 - c) Roll Call
 - d) Disclosures of Pecuniary Interest
 - e) Approval of Previous Meeting Minutes
 - f) Delegations and Presentations
 - g) Items for Consideration
 - a. Report from the Detachment Commander
 - b. Review of Operational Budget

- h) Unfinished Business
 - i) Other Business
 - j) By-laws
 - k) Announcements
 - l) Closed Session
 - m) Motions Arising from Closed Session
 - n) Adjournment
- 6.1.2 The business of each Meeting shall be taken up in the order in which it stands in the agenda, unless otherwise decided by a majority vote of the Members present.
- 6.1.3 The agenda for regularly scheduled Meetings will be available on the Haldimand County and Mississaugas of the Credit First Nation websites on the Thursday prior to the Meeting.
- 6.2 Disclosures of Pecuniary Interest**
- 6.2.1 If a Member has a pecuniary interest, direct or indirect, in any matter in which the Board is concerned and if that Member is present at a Meeting at which the matter is the subject of consideration, the Member shall promptly disclose any pecuniary interest to the Chair of the Board and shall not take part in the consideration or the discussion of the matter nor vote on any motion in regard to the matter.
- 6.2.2 If a Member is not present at a Meeting and has a pecuniary interest in any matter which is the subject of consideration at that Meeting, the Member shall disclose the interest at the next Meeting in attendance.
- 6.3 Delegations and Presentations**
- 6.3.1 Any person or group who wishes to appear before the Board to present information verbally at a Meeting shall give notice to the Administrator by noon, at least seven (7) days prior to the Meeting, in order to be included on the agenda.
- 6.3.2 A written brief, outlining the subject matter and intent of the delegation/presentation, shall be provided to the Administrator at the time of the request to appear, will form part of the official record of the proceedings and therefore will be considered to be a public document.
- 6.3.3 Delegations and Presentations to the Board shall only present new information or information not previously presented to the Board.
- 6.3.4 Delegations and Presentations shall be permitted to speak not more than ten (10) minutes in total per person, per group or per organization.

6.3.5 In the case of extenuating circumstances, the Board may, by a majority vote, permit a person to appear as a delegation who does not appear on the agenda.

6.3.6 The Board may refuse to hear a delegation when, in the opinion of the Board, the subject of the presentation is beyond the jurisdiction of the Board.

6.3.7 Delegations concerning labour relations, union negotiations and employee relations will not be heard at Meetings. All written submissions received by the Administrator concerning these matters shall be circulated to the Chair and the Inspector.

6.3.8 No person shall be permitted to appear as a delegation to address the Board relating to any litigation matter with respect to the Board, and/or Haldimand County, Mississaugas of the Credit First Nation, or the O.P.P.

6.4 **Unfinished Business**

Any item of business which has been considered by the Board at a prior Meeting, but has not yet been resolved, may be raised at a subsequent regularly scheduled Meeting when “Unfinished Business” is called for under the Order of Proceedings.

6.5 **Other Business**

Any item of business which has not been previously considered by the Board during the Meeting and not listed on the agenda, may be raised when “Other Business” is called for under the Order of Proceedings. When action of the Board is required, the matter shall be referred to a future Meeting agenda. Should immediate action be required, the Board may, by a two-thirds majority vote of the Board, waive the notification requirements of this by-law to deal with the matter at that time.

6.6 **Closed Session**

If no item is listed under Section 6.1.1 I) Closed Session, the Board shall dispense of this category.

6.7 **Minutes**

6.7.1 The Minutes of every Meeting, including Closed Sessions, will record:

- The date, place and time of the Meeting;
- The record of attendance of the Members;
- All other proceedings of the Meeting without note or comment; and
- Any declared disclosures of pecuniary interest.

6.7.2 The Administrator may make such minor corrections to any motion noted in the minutes, resulting from technical or typographical errors, which may be required for the purpose of ensuring correct and complete implementation of the decisions of the Board.

6.7.3 The minutes shall be posted once approved by the O.P.P. Detachment Board, in a timely fashion, on Haldimand County's and Mississaugas of the Credit First Nation website.

6.7.4 The approved minutes, signed by the Chair and Board Administrator, shall be provided to the Municipal Clerk of Haldimand County for official record keeping.

PART 7 Committees

7.1 The Board may, at any time, appoint a Committee to inquire into and report on any matter.

7.2 The rules governing the proceedings of the Board shall be observed by any and all appointed Committees except that no vote shall be recorded.

PART 8 Code Of Conduct

8.1 Members shall follow the Code of Conduct for O.P.P. Detachment Board Members as prescribed in Ontario Regulation 409/23.

PART 9 Rules Of Debate

9.1 Before a Member may speak to any matter, that Member shall first be recognized by the Chair. Once recognized, the Member shall address all comments through the Chair.

9.2 A Member may require a motion under debate to be read at any time during the debate, but not so as to interrupt a Member who is speaking.

PART 10 Motions And Reconsideration

10.1 Motions

10.1.1 Motions shall be moved and seconded before being debated or put to a vote.

10.1.2 Every motion before the Board shall be disposed of before any other motion, except an amending motion, a motion to refer or defer, a motion to adjourn or a point of order.

10.1.3 A motion to amend shall:

- Be moved and seconded;
- Be relevant to the main motion;

- Not propose a direct negative to the main motion;
- Itself only be subject to one amendment; and
- Be disposed of before a previous amendment or the main motion.

10.1.4 Any motion containing distinct proposals may, with the leave of the Chair, be divided and voted on separately.

10.2 **Reconsideration**

10.2.1 After a matter has been decided, any member of the Board who voted in the majority, may at a subsequent Meeting within one year of the date in which the matter was originally decided, present a motion to reconsider the matter.

10.2.2 No discussion of the question proposed for reconsideration shall be permitted unless the motion for reconsideration is carried.

10.2.3 No decided matter may be reconsidered more than once in the proceeding twelve (12) months of the original motion, nor shall a vote to reconsider be reconsidered.

10.2.4 A Motion to Reconsider a decided matter shall require the approval of at least two-thirds majority vote of the Board.

PART 11 Voting Procedures

11.1 A motion shall be put to vote by the Chair.

11.2 After the Chair has put the motion to vote, no Member shall speak on that motion, nor shall any other motion be made until after the result of the vote is announced by the Chair.

11.3 Every Member present at a Meeting when a question is put to vote shall vote, except where the Member is disqualified to vote by reason of a disclosure of pecuniary interest or is absent from the Meeting when the question is put to vote.

11.4 Any Member who declines to vote shall be deemed to have voted in the negative.

11.5 All votes shall be by show of hands, except when a Recorded Vote is requested. The manner of determining the decision of the Board on a motion shall not be by secret ballot or by any other method of secret voting.

11.6 The Chair shall announce the outcome of every vote.

11.7 Motions on which there is a tie vote shall be deemed to have been negative.

- 11.8 Any Member may call for a Recorded Vote immediately prior to the taking of the vote.
- 11.9 When called for by any Member or when required by legislation, a Recorded Vote shall be taken and the results declared by the Administrator.
- 11.10 When a Recorded Vote is taken, the names of those who voted for and those who voted against the motion shall be entered in the minutes.

PART 12 Enactment Of By-Laws

- 12.1 Every by-law enacted by the Board shall be signed by the Chair and the Administrator, numbered, and show the date of enactment.
- 12.2 The Administrator may make such minor corrections to any by-law resulting from technical or typographical errors, which may be required for the purpose of ensuring correct and complete implementation of the actions of the Board.

PART 13 O.P.P. Detachment Board Roles

- 13.1 Per Section 68(1) of the Act, the O.P.P. Detachment Board's roles shall include:
- a. Consulting with the Commissioner regarding the selection of a detachment commander and otherwise participate in accordance with the regulations in the selection of the detachment commander;
 - b. Determining objectives and priorities for the detachment, not inconsistent with the strategic plan prepared by the Minister, after consultation with the detachment commander or his or her designate;
 - c. Advising the detachment commander with respect to policing provided by the detachment;
 - d. Monitoring the performance of the detachment commander;
 - e. Reviewing the reports of the detachment commander regarding policing provided by the detachment; and
 - f. On or before June 30 in each year, providing an annual report to Haldimand County and MCFN Councils regarding the policing provided by the detachment in their communities.
- 13.2 The Board may give direction to the Inspector or their designate, but not to other members of the detachment, and no individual Member shall give orders or direction to any member of the detachment.

13.3 The Board shall not direct the Inspector or their designate with respect to specific operational decisions or with respect to the day-to-day operation of the detachment.

PART 14 Amendment

14.1 Any amendment to this by-law shall require an affirmative vote of two-thirds of the entire Board.

PART 15 Short Title

15.1 This by-law shall be known as the "Procedure By-law" for the Board.

ENACTED this ____ day of Month, 2024.

CHAIR

ADMINISTRATOR

Haldimand O.P.P. Detachment Board Terms of Reference

Mandate

The Haldimand O.P.P. Detachment Board is established to fulfill the requirements of Section 67 of the *Community Safety and Policing Act, 2019*, S.O. 2019, c. 1, Sched. 1 (the Act) and any regulations thereunder.

Goals/Purpose

The goals of the O.P.P. Detachment Board are as outlined in Sections 68 to 71 of the Act.

Membership

Composition

Unless otherwise determined by Provincial legislation, membership shall be comprised of seven (7) members as follows:

- Two (2) Haldimand County Council appointments;
- Two (2) Haldimand County community appointments;
- One (1) Mississaugas of the Credit First Nation Council appointment;
- One (1) Mississaugas of the Credit First Nation community appointment; and
- One (1) Provincial appointment.

Appointments

Appointments to the O.P.P. Detachment Board shall be made in accordance with the provisions of Section 33 of the Act.

Council Appointments to the O.P.P. Detachment Board shall be made by the respective Council; two (2) members appointed for Haldimand County, and one (1) member appointed for Mississaugas of the Credit First Nation (MCFN).

Community Appointments to the O.P.P. Detachment Board shall be made by each respective Council.

Provincial Appointments to the O.P.P. Detachment Board shall be made by the Provincial government.

Roles

Per Section 68(1) of the Act, the O.P.P. Detachment Board's roles shall include:

- a. Consulting with the Commissioner regarding the selection of a detachment commander and otherwise participate in accordance with the regulations in the selection of the detachment commander;

- b. Determining objectives and priorities for the detachment, not inconsistent with the strategic plan prepared by the Minister, after consultation with the detachment commander or his or her designate;
- c. Advising the detachment commander with respect to policing provided by the detachment;
- d. Monitoring the performance of the detachment commander;
- e. Reviewing the reports of the detachment commander regarding policing provided by the detachment; and
- f. On or before June 30 in each year, providing an annual report to Haldimand County and MCFN Councils regarding the policing provided by the detachment in their communities.

Responsibilities

It is the responsibility of all appointed members to adhere to all applicable Federal, Provincial and Municipal legislation and regulation. This includes, but is not limited to:

1. The Community Safety and Policing Act and its regulations;
2. Code of Conduct Regulation 409/23;
3. The O.P.P. Detachment Board's
 - a. Abuse Policy;
 - b. Procedure By-law; and
 - c. Terms of Reference.
4. The O.P.P. Detachment Board shall review its documents identified in 3. once every term in the last year of the term and amend them as necessary.
5. Any changes to the Terms of Reference require majority approval by each respective Council.

Authority

The delegation of authority is restricted to the scope described in Section 42 of the Act.

Term

The term of office for Council and Community Appointees on the O.P.P. Detachment Board shall be concurrent with each term of Council.

The term of office for Provincial Appointee on the O.P.P. Detachment Board shall be as determined by the Provincial government.

Staff Support

The O.P.P. Detachment Board shall be provided with administrative support through the appointment of a Board Administrator as determined by the Board. The Board Administrator will provide administrative and procedural support and shall be responsible for all actions and financial undertakings of the O.P.P. Detachment Board unless delegated otherwise by the O.P.P. Detachment Board in accordance with Section 42 of the Act.

Reporting Relationship to Council

The O.P.P. Detachment Board's annual budget and year-end financial statements shall be approved by each respective Council in accordance with Section 71(2) of the Act. In accordance with Section 41 of the Act, the annual report shall be filed on or before June 30 in each year.

All Board minutes will form part of the next applicable Haldimand County Council meeting agenda and will be circulated to MCFN Council.

Finances

The O.P.P. Detachment Board's annual budget shall be submitted for consideration to each respective Council in accordance with Section 71(2) of the Act.

The Board Administrator shall present a year-end financial report to the O.P.P. Detachment Board, which once approved by the Board, shall be forwarded to each respective Council.

Remuneration

The amount of remuneration paid to each Council and Community Appointees on the O.P.P. Detachment Board shall be determined and paid by their respective Council.

The amount of remuneration paid to the Provincial Appointee on the O.P.P. Detachment Board shall be determined in accordance with O. Reg. 135/24 of the Act.

Attendance

In accordance with Section 16 of O. Reg. 409/23 of the Act, a member of an O.P.P. Detachment Board shall attend all O.P.P. Detachment Board meetings unless able to provide a reasonable explanation for the absence.

Resignations and Vacancies

Any Council or Community Representatives wishing to resign shall provide their resignation in writing to the Chair (or Vice-Chair if the Chair is resigning) with a copy to the Board Administrator and shall notify the Clerk of their respective community so that a replacement may be appointed.

Any Provincial Representative wishing to resign shall provide their resignation in writing to the Chair with a copy to the Board Administrator and shall notify the Provincial Appointments Secretariat so that a replacement may be appointed.

Filling Vacancies

Vacancies of Council and Community Representatives shall be filled at the discretion of the respective Council and within three (3) months of the vacancy occurring.

Vacancies of Provincial Representatives shall be filled at the discretion of the Provincial government.

Meetings

Location

Meetings shall be held in the Council Chamber at the Haldimand County Administration Building located at 53 Thorburn Street South, Cayuga, unless otherwise determined.

Schedule

The O.P.P. Detachment Board shall meet monthly on the fourth Thursday of each month except for the months of July and December, unless otherwise determined.

An annual meeting schedule shall be published on the Haldimand County and MCFN website. The schedule shall include at least four (4) regular meetings per year, in accordance with Section 43(1) of the Act, with allowances for summer and Christmas breaks.

Voting and Quorum

The majority of appointed members (50% +1) of the O.P.P. Detachment Board members eligible to vote shall constitute quorum.

Election of Chair and Vice Chair

In accordance with Section 36(1) of the Act, the Chair and Vice Chair shall be elected annually at the first meeting of each year by a vote of the majority of the O.P.P. Detachment Board members.

In the absence of the Chair at a meeting, the Vice Chair shall Chair the meeting. In the absence of both Chair and Vice Chair, an Acting Chair shall be elected by majority vote, at the beginning of the meeting for the duration of that meeting.

Electronic Participation

Meetings may be held electronically. A member may participate electronically in open or closed meetings. Any such member shall be counted toward quorum of members present at any point in time and shall be able to vote, as permitted by the O.P.P. Detachment Board Procedure By-law. Meetings shall be live-streamed and recorded videos will be published on the Haldimand County and MCFN website where technology can accommodate.