



Date: April 21, 2020
Time: 9:30 A.M.
Location: Haldimand County Administration Building
Council Chambers

COUNCIL PRESENT K. Hewitt, Mayor
S. Patterson, Councillor
J. Metcalfe, Councillor
D. Lawrence, Councillor
T. Dalimonte, Councillor
R. Shirton, Councillor
B. Corbett, Councillor

STAFF PRESENT C. Manley, Chief Administrative Officer
C. Case, General Manager, Corporate & Social Services
M. Evers, General Manager, Community & Development Services
T. Haedrich, General Manager, Engineering & Capital Works
M. Merritt, General Manager, Financial & Data Services
P. Mete, General Manager, Public Works Operations
M. Jamieson, Director, Human Resources

C. Corlis, Treasurer
E. Eichenbaum, Manager, Citizen & Legislative Services/Clerk

Please note: The Mayor and Members of Council participated electronically in this meeting.

CALL TO ORDER

Mayor Hewitt called the Committee of the Whole meeting to order at 9:39 a.m.

ROLL CALL

The Mayor and all Members of Council were in attendance.

DISCLOSURES OF PECUNIARY INTEREST

None.

OPERATING BUDGET DELIBERATIONS

1 Opening Remarks

C. Manley provided opening remarks on the 2020 Draft Tax Supported Operating Budget.

2 Presentation - Overview of the 2020 Draft Tax Supported Operating Budget

C. Corlis provided an overview of the 2020 Draft Tax Supported Operating Budget.

3 Corporate Summaries - Applicable GM/Director

4 Recommendation Approval

Recommendation 1

Moved By: Councillor Patterson

Seconded By: Councillor Shirton

THAT the 2020 Tax Supported Capital Budget and Forecast 2020-2029 be amended as follows:

- Page # 68, Other Roadwork
 - In the year 2020, add Electronic Speed Warning Signs with a gross expenditure of \$66,000 be funded from the Contingency Reserve to accommodate this project.

CARRIED

Recommendation 2

Moved By: Councillor Corbett

Seconded By: Councillor Metcalfe

1. THAT, as approval of the New Initiative related to an additional Permanent Full-time Purchasing Clerk, Legal & Support Services, requires the purchase of a Portable 2-in-1 and desktop phone, totaling \$4,060, the following addition to the Capital Budget is required:

	Revised Budget
Expenditures:	
Portable 2-in-1 and Software (1)	3,760

Desktop Phone	300
Mobile Device (with data)(1)	0
Total Expenditures:	4,060
Financing:	
Capital Replacement Reserve – Information Technology	(4,060)
Total Financing:	(4,060)

2. AND THAT the Revised Budget as outlined be approved.

CARRIED

Recommendation 3

Moved By: Councillor Shirton

Seconded By: Councillor Patterson

1. THAT, as part of the Council Approved Initiative related to the new Haldimand County Administration Building, Citizen and Legislative Services, requires the purchase of 2 Portable 2-in-1 devices for Customer Service Representative coverage, totaling \$7,000, the following addition to the Capital Budget is required:

	Revised Budget
Expenditures:	
Portable 2-in-1 and Software (2)	7,000
Desktop Phone	0
Mobile Device (with data)	0
Total Expenditures:	7,000
Financing:	

Capital Replacement Reserve – Information Technology	(7,000)
Total Financing:	(7,000)

2. AND THAT the Revised Budget as outlined be approved.

CARRIED

Recommendation 4

Moved By: Councillor Metcalfe

Seconded By: Councillor Lawrence

1. THAT, as approval of the New Initiative related to an addition of a Temporary Full-Time Computer Technician, Information Services, requires the purchase of a Portable 2-in-1, desktop phone and a mobile device totaling \$4,420, the following addition to the Capital Budget is required:

	Revised Budget
Expenditures:	
Portable 2-in-1 and Software (1)	3,760
Desktop Phone	300
Mobile Device (with data)(1)	360
Total Expenditures:	4,420
Financing:	
Capital Replacement Reserve – Information Technology	(4,420)
Total Financing:	(4,420)

2. AND THAT the Revised Budget as outlined be approved.

CARRIED

Recommendation 5

Moved By: Councillor Corbett

Seconded By: Councillor Shirton

1. THAT, as approval of the New Initiative related to the addition of a Temporary Contract Manager of Roads Operations, Transportation Services, requires the purchase of a Portable 2-in-1 and a mobile device totaling \$3,860, the following addition to the Capital Budget is required:

	Revised Budget
Expenditures:	
Portable 2-in-1 and Software (1)	3,500
Desktop Phone	0
Mobile Device (with data)(1)	360
Total Expenditures:	3,860
Financing:	
Capital Replacement Reserve – Information Technology	(3,860)
Total Financing:	(3,860)

2. AND THAT the Revised Budget as outlined be approved.

CARRIED

Recommendation 6

Moved By: Councillor Metcalfe

Seconded By: Councillor Lawrence

1. THAT the Climate Change and Emergency Response Reserve be established;
2. AND THAT, any Climate Change and Emergency Response funds remaining at the end of each year, be transferred to this reserve for future years to offset these unforeseen, but inevitable events.

CARRIED

Recommendation 7

Moved By: Councillor Corbett

Seconded By: Councillor Patterson

1. THAT the Treasurer's report within the 2020 Draft Tax Supported Operating Budget document be received as information;
2. AND THAT as a result of financial reporting amendments under the Public Sector Accounting Board guidelines, expenditures for amortization expenses related to capital assets, post employment benefits and solid waste landfill closure and post closure expenses, as outlined in the Treasurers report, have been excluded from the 2020 Tax Supported Operating Budget.

CARRIED

Recommendation 8

Moved By: Councillor Shirton

Seconded By: Councillor Corbett

1. THAT the 2020 Draft Tax Supported Operating Budget document be received;
2. AND THAT the 2020 Tax Supported Operating Budget, as amended, be approved at a net levy of \$ 69,823,910;
3. AND THAT any net surplus/deficit from 2020 Public Health be transferred to or from the Contingency Reserve;
4. AND THAT any net surplus/deficit from 2020 Social Assistance be transferred to or from the Social Assistance Stabilization Reserve;
5. AND THAT any net surplus/deficit from 2020 Child Care be transferred to or from the Social Assistance Stabilization Reserve;
6. AND THAT any net surplus/deficit from 2020 Social Housing be transferred to or from the Social Housing Reserve;
7. AND THAT any net surplus/deficit from 2020 Library Operations be transferred to or from the Library Reserve Fund, net of savings related to impacts of the COVID pandemic;
8. AND THAT any net surplus/deficit from 2020 Emergency Measures operations be transferred to or from the Climate Change and Emergency Response Reserve;
9. AND THAT any net surplus/deficit from the remaining 2020 Tax Supported Operations, be transferred to or from the Contingency Reserve;

10. AND THAT the user fee by-law #2097/19 be amended to reflect all new and revised user fees as included in the budget;
11. AND THAT the budget for Hagersville Business Improvement Area be approved with a levy requirement of \$14,500;
12. AND THAT the budget for Dunnville Business Improvement Area be approved with a levy requirement of \$24,100;
13. AND THAT the budget for Caledonia Business Improvement Area be approved with a levy requirement of \$49,150.

CARRIED

DEPARTMENTAL STAFF REPORTS

- 1 FIN-06-2020 Development Charges – 2020 Rate Adjustment

Recommendation 9

Moved By: Councillor Dalimonte

Seconded By: Councillor Metcalfe

1. THAT Report FIN-06-2020 Development Charges – 2020 Rate Adjustment be received;
2. THAT a by-law be presented for enactment, effective May 14, 2020, to reflect the Development Charges as per report FIN-06-2020, and amend Schedule “B-1”, “B-2”, “C-1” and Schedule “C-2” of the Corporation of Haldimand County By-law No. 2042/19 accordingly;
3. AND THAT Schedules “B-1” and “B-2” and “C-1” and “C-2” be presented as Schedule “B” and Schedule “C” respectively.

CARRIED

- 2 LSS-04-2020 Enbridge Gas Inc. Easement – Municipal Parking Lot, Caledonia

Recommendation 10

Moved By: Councillor Corbett

Seconded By: Councillor Lawrence

1. THAT Report LSS-04-2020 Enbridge Gas Inc. Easement – Municipal Parking Lot, Caledonia be received;

2. AND THAT Enbridge Gas Inc. be provided an easement over the lands described as Part of PIN 38162-0052(R), being part of Lot 10, South Side of Caithness Street, Plan of the Town of Caledonia, in Haldimand County, designated as Part 1 on reference plan 18R-7827, attached hereto as Attachment #2, to accommodate the relocation of a pipeline for the transmission of natural gas through a municipal parking lot;
3. AND THAT Enbridge Gas Inc. release an easement over the lands identified in red on Attachment #1;
4. AND THAT Enbridge Gas Inc. enter into a Temporary Land Use Agreement with Haldimand County over the lands identified in purple on Attachment #1 for a one week period in 2020;
5. AND THAT the Mayor and Clerk be authorized to execute all necessary documents.

CARRIED

- 3 LSS-09-2020 Hydro One Networks Inc. Easement – Municipal Parking Lot, Caledonia

Recommendation 11

Moved By: Councillor Metcalfe

Seconded By: Councillor Lawrence

1. THAT Report LSS-09-2020 Hydro One Networks Inc. Easement – Municipal Parking Lot, Caledonia be received;
2. AND THAT Hydro One Networks Inc. be provided an easement over the lands described as Part of PIN 38162-0052(LT), being part of Lots 10 & 11, South Side of Caithness Street, Plan of the Town of Caledonia, in Haldimand County, designated as Parts 1, 2, 3 & 4 on draft reference plan attached hereto as Attachment #2, to accommodate the relocation of an electrical transmission line and related equipment through a municipal parking lot;
3. AND THAT the Mayor and Clerk be authorized to execute all necessary documents.

CARRIED

- 4 LSS-M04-2020 Additional Information Related to Report CS-SS-27-2017 Unsolicited Offer to Purchase Vacant Land – Nanticoke Creek Parkway, Jarvis

Recommendation 12

Moved By: Councillor Patterson

Seconded By: Councillor Shirton

THAT Memorandum LSS-M04-2020 Additional Information Related to Report CS-SS-27-2017 Unsolicited Offer to Purchase Vacant Land – Nanticoke Creek Parkway, Jarvis be received as information.

CARRIED

UPDATE ON COVID-19 RESPONSE

1 CAO Verbal Update on Response Actions

C. Manley provided an update on the County's response to the COVID-19 pandemic. The local state of emergency was noted, along with the tax deferral program, cancellation of events, parks and facilities closures, scaled back workforce, staff working remotely and virtual council meetings.

2 Financial Impact Verbal Update

M. Merritt provided an update on the projected financial impacts of the pandemic to the County, including a high level overview of incurred and projected incremental costs.

Mayor Hewitt left at 2:12 p.m. and Deputy Mayor Dalimonte assumed the Chair for the remainder of the meeting.

3 Capital Budget Verbal Update

T. Haedrich provided an update on impacts on the 2020 Capital Program, speaking to projects that are deemed essential, grant funding application delays, and the continuation of design and tendering of most of the 2020 program.

4 CAO-03-2020 Delegated Authority – Declared Emergencies

Recommendation 13

Moved By: Councillor Corbett

Seconded By: Councillor Shirton

1. THAT Report CAO-03-2020 Delegated Authority – Declared Emergencies be received;
2. AND THAT further to Procurement Policy 2013-02, authority be delegated to the Chief Administrative Officer (CAO) or designate during a declared emergency, to award any bids for goods, services and construction to an unlimited dollar value, and to reallocate approved budget funds as necessary to effect such purchases, until such time as the emergency is concluded, or the authority is rescinded;

3. AND THAT the authorities outlined in Attachment #1 to Report CAO-03-2020 be delegated to the Chief Administrative Officer or designate, and shall be in effect during a declared emergency or until such time as the emergency is concluded or the authority is rescinded;
4. AND THAT a by-law be presented for enactment, effecting the delegation of authority as outlined in Report CAO-03-2020;
5. AND THAT staff provide a verbal update on matters wherein the authorities granted in Report CAO-03-2020 were exercised.

CARRIED

5 Revised Committee/Council Meeting Dates Verbal Update

The Clerk advised that the scheduled meetings for May and June would be replaced with Committee of the Whole meetings to take place on May 19th and June 16th with Special Council meetings to follow immediately afterwards.

INQUIRIES, ANNOUNCEMENTS AND CONCERNS OF COUNCILLORS

None.

CLOSED SESSION

None.

ADJOURNMENT

Recommendation 14

Moved By: Councillor Corbett

Seconded By: Councillor Shirton

THAT this meeting is now adjourned at 2:32 p.m.

CARRIED

DEPUTY MAYOR

CLERK