# THE CORPORATION OF HALDIMAND COUNTY
# COMMITTEE OF THE WHOLE MINUTES

**Date:** **January 28, 2020**
**Time:** **9:30 A.M.**
**Location:** **Haldimand County Administration Building**
**Council Chambers**

COUNCIL PRESENT
K. Hewitt, Mayor
S. Patterson, Councillor
J. Metcalfe, Councillor
D. Lawrence, Councillor
T. Dalimonte, Councillor
R. Shirton, Councillor
B. Corbett, Councillor

STAFF PRESENT
C. Manley, Chief Administrative Officer
T. Haedrich, General Manager, Engineering & Capital Works
M. Merritt, General Manager, Financial & Data Services
P. Mete, General Manager, Public Works Operations

C. Corlis, Treasurer
P. Wilson, Manager, Water & Wastewater Engineering & Compliance
J. Shaw, Deputy Clerk

## CALL TO ORDER

Mayor Hewitt called the Committee of the Whole meeting to order at 9:30 a.m.

## ROLL CALL

The Mayor and all Members of Council were in attendance.

## DISCLOSURES OF PECUNIARY INTEREST

None.

## NEW BUSINESS

1 Opening Remarks

C. Manley introduced the Draft Water & Wastewater Rate Supported Operating Budget and Capital Forecast noting that the rates have essentially stabilized over the past several years through asset management and long-term planning initiatives.

2 Presentation - Overview of the Draft Water & Wastewater Rate Supported Operating Budget and Capital Forecast

C. Corlis provided an overview the various budget timelines for 2020, noting that the Water & Wastewater rates will be effective as of February 1, 2020. Staff have taken a very disciplined approach to the budget which is based on the pillars of vulnerability, flexibility and sustainability. It was added that water users fund all operating and capital costs and that the 2020 rates include a 0.7% increase, which takes into account the addition of a Project Manager position.

3 WEC-01-2020 Budget Amendment – Dunnville Wastewater Treatment Plant Upgrades Project

**Recommendation 1**
Moved By: Councillor Corbett
Seconded By: Councillor Lawrence

1. THAT Report WEC-01-2020 Budget Amendment – Dunnville Wastewater Treatment Plant Upgrades Project be received;

2. AND THAT the revised budgets as outlined in Report WEC-01-2020 Budget Amendment – Dunnville Wastewater Treatment Plant Upgrades Project be approved.

**CARRIED**

4 Review of the Draft 2020 Rate Supported Budget

5 Recommendation Approval

**Recommendation 2**
Moved By: Councillor Dalimonte
Seconded By: Councillor Shirton

THAT the Treasurer's presentation dated January 28, 2020 Re: 2020 Draft Rate Supported Operating Budget & Capital Forecast Water & Wastewater, be received.

**CARRIED**

**Recommendation 3**
Moved By: Councillor Corbett
Seconded By: Councillor Lawrence

THAT the 2020 Draft Rate Supported Water and Wastewater Capital Budget and Forecast 2021-2029 be amended as follows:

- Defer Caledonia Master Servicing Plans in both Water and Wastewater from 2025 to 2026, each with a gross expenditure of $50,000 and related financing from Development Charge Reserve Funds;

- Defer Cayuga Master Servicing Plans in both Water and Wastewater from 2023 to 2024, each with a gross expenditure of $25,000 and related financing from Development Charge Reserve Funds;
- Remove Cayuga Master Servicing Plans in both Water and Wastewater from 2029, each with a gross expenditure of $25,000 and related financing from Development Charge Reserve Funds;
- Defer Dunnville Master Servicing Plans in both Water and Wastewater from 2022 to 2023, each with a gross expenditure of $30,000 and related financing from Development Charge Reserve Funds;
- Defer Dunnville Master Servicing Plans in both Water and Wastewater from 2028 to 2029, each with a gross expenditure of $30,000 and related financing from Development Charge Reserve Funds;
- Defer Hagersville Master Servicing Plans in both Water and Wastewater from 2021 to 2022, each with a gross expenditure of $25,000 and related financing from Development Charge Reserve Funds;
- Defer Hagersville Master Servicing Plans in both Water and Wastewater from 2027 to 2028, each with a gross expenditure of $25,000 and related financing from Development Charge Reserve Funds;
- Defer Jarvis Master Servicing Plan in Water from 2024 to 2025, with a gross expenditure of $20,000 and related financing from Development Charge Reserve Funds;
- Defer Jarvis Master Servicing Plan in Wastewater from 2024 to 2025, with a gross expenditure of $15,000 and related financing from Development Charge Reserve Funds;
- Defer Lake Erie Industrial Park Master Servicing Plans in both Water and Wastewater from 2020 to 2021, each with a gross expenditure of $50,000 and related financing from Development Charge Reserve Funds, and;
- Defer Lake Erie Industrial Park Master Servicing Plans in both Water and Wastewater from 2026 to 2027, each with a gross expenditure of $50,000 and related financing from Development Charge Reserve Funds.

**CARRIED**

**Recommendation 4**
Moved By: Councillor Metcalfe
Seconded By: Councillor Patterson

1. THAT the 2020 Draft Rate Supported Water and Wastewater Operating Budget and Capital Forecast, as amended, be received;

2. AND THAT the budgets and related financing be approved for the proposed 2020 water and wastewater capital expenditures, in the amount of $13,277,120, with projected debenture financing of $0;

3. AND THAT the Capital Forecast for Rate Supported Services, for the years 2021 to 2029 be approved in principle, in the amount of $103,211,300, with projected debenture financing of $0;

4. AND THAT Development Related Debt be issued on existing and future projects as outlined in Capital Appendix E of the 2020 Draft Rate Supported Water and Wastewater Operating Budget and Capital Forecast;

5. AND THAT the 2020 Rate Supported Water Operating Budget be approved, with a net revenue requirement from user rates of $5,769,160;

6. AND THAT the 2020 Rate Supported Wastewater Operating Budget be approved, with a net revenue requirement from user rates of $6,803,540;

7. AND THAT any 2020 rate supported net operating surpluses/deficits be contributed to or from the Water or Sewer Rate Stabilization Reserves, to a maximum reserve balance of 25% of applicable rate revenue, with amounts exceeding 25% for four years in a row contributed to the applicable Capital Replacement Reserve Fund;

8. AND THAT the appropriate by-laws be passed to reflect changes in User Fees and Miscellaneous Charges, as identified in Operating Appendix F, of the 2020 Draft Rate Supported Water and Wastewater Operating Budget and Capital Forecast, as amended, effective February 1st, 2020.

**CARRIED**

## CLOSED SESSION

None.

## ADJOURNMENT

**Recommendation 5**
Moved By: Councillor Shirton
Seconded By: Councillor Dalimonte

THAT this meeting is now adjourned at 10:33 a.m.

**CARRIED**

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MAYOR

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DEPUTY CLERK